











Town of Fort Smith Community Services Committee

Tuesday, February 14, 2017 at 7 pm

AGENDA

1. Call to Order
2. Declaration of Financial Interest
3. Delegations

4. Review
 - a. Agenda
 - b. Minutes
 - c. Visions, Values and Goals
 - d. Community Services Master Plan
5. Recreation
 - a. Recreation Services
 - i. Recreation Stats – January, 2017
 - ii. Pool Stats – January, 2017
 - iii. Arena Stats – January, 2017
 - b. Recreation Advisory Board
6. Library
 - a. Mary Kaeser Library
 - i. Library Stats – January, 2017
 - b. Advisory Board on Culture
 - i. ABC Minutes February 1, 2017
7. Visitor Services
8. Community Events/Liaison with Community Organizations
9. Bylaw/Policy Review and Development
10. Administration
11. Other Business
12. Excusing of Councilors
13. Date of Next Meeting
14. Adjournment

Attached Documents		
 Community Services Minutes January 17,	 Vision, Values and Goals.doc	 Community Services Master Plan
 Recreation Statistics January, 2017	 Pool Statistics January, 2017	 Arena Statistics January, 2017
 Library Statistics January, 2017.pdf	 ABC Minutes February 1, 2017	



Town of Fort Smith
Community Services Committee
Tuesday, January 17, 2017, at 7:00 pm

Chairperson: Cr. Tuckey
Members Present: Mayor Napier-Buckley, Cr. Dumont, Cr. Bell, Cr. Patel, Cr. Kikoak, D/M Smith, Cr. McArthur
Regrets : Cr. Holtorf
Staff Present: Keith Morrison, Senior Administrative Officer; Chris Bird, Director of Community Services; Katie Reid, Executive Secretary

1. Call to Order

Cr. Tuckey called the meeting to order at 7:02 pm.

2. Review

a. Agenda – The agenda was reviewed.

RECOMMENDATION

Moved by: Mayor Napier-Buckley

Seconded by: D/M Smith

That the agenda be adopted as amended to include NWTAC AGM Registration and theft and vandalism in the community.

CARRIED UNANIMOUSLY

b. Minutes – The minutes of December 13, 2016, were reviewed and have been adopted at the Council meeting of December 20, 2016. Cr. Kikoak requested an update on the Gymnastics Coaching Clinic. The Director of Community Services advised that the clinic would be on January 28th and they will be accepting registrations soon. D/M Smith asked if there is an update on the proposal to operate the RCC Canteen from Woods Homes. Administration advised that it is being negotiated and led by the Director of Community Services. He will provide a further update under Administration.

c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.

d. Community Services Master Plan – The Master Plan was reviewed. Cr. Kikoak asked if there was any progress in setting up stakeholder meetings for the Strategic Planning process. Administration advised that it has not been progressed. He noted that the survey will be updated the distributed to stakeholder groups.

3. Recreation

a. Recreation Services

i. Recreation Statistics – The December, 2016 recreation statistics report was reviewed. The Director advised that numbers are consistent with the previous year and down significantly last month due to the holidays. He noted that the statistics have increased by 7000 uses in 2016 from 2015. He noted that college usage has also increased by a few hundred.

ii. Pool Statistics – The December, 2016 pool statistics report was reviewed. The Director advised the stats have decreased from the previous month. He noted that weekend use is strong. He noted that there was an issue with the hot tub pump and it has been resolved. The UNW had sponsored free swims in December.

- iii. Arena Statistics – The December, 2016 arena statistics report was reviewed. The Director advised that arena usage is strong. He noted that the arena was busy during the Christmas Classic. Additionally, the UNW had sponsored free skates.

 - iv. Community Services Programming Update – The Director advised that the Territorial Curling Championships were moved from Fort Smith to Yellowknife as most teams were from Yellowknife. He noted that the Making Waves Event is sponsored by the Mackenzie Recreation Association and many different northern communities attend. He noted that they would be staying in the Recreation Centre and that 24-hour supervision would be provided. He noted that there would be a snowshoe making clinic the week of March in conjunction with the Wood Buffalo Frolics. Also, he advised that the Soccer Ref Clinic was postponed until March due to low registration. Swimming Lessons for children are beginning this month. The Director advised that the Snowboard Park was groomed by Tyler Nichol over the weekend and that approximately fifty people were using the facility on Saturday. There was a Women’s Hockey tournament last weekend with two teams from out of town and three from in town. Old Timers Hockey Tournament is scheduled for February 4th-5th. There would be a Ski Club Level I Instructor Course and Official Training Course this weekend. There are ski races at the end of January and the Loppet is on March 4th. There was a Wood Buffalo Frolics organizational meeting earlier in the month and another scheduled for January 17th. The Director noted that the Frolics Committee would be forming a society and that the Frolics are scheduled for March 10th-12th. The Director advised that there would be an author visit, Michael Christie, on February 6th. D/M Smith asked what facilities are being used more at the Recreation Centre. The Director will look into this. D/M Smith noted that the change car at the Snowboard Park isn’t hooked up and asked when that would be established. Administration is waiting for the NT Power Corporation to hook up power to the change car. He noted that the facility is nearly complete and that the signage needs to be posted. He noted that the Snowboard Society has done multiple membership drives and a few members have taken snowboard coaching training in Yellowknife that was funded by MACA. He noted that TDC has purchased a Snow Cat with the grooming attachment. Additionally, the Community Services Department would be purchasing fifteen snowboards to be owned by the club and that the club will get keys to the change car to use as they please during events. He noted that the society has applied to host the Territorial Snowboard Championships and that they will find out later this week if they will be happening in Fort Smith. He noted that they are also planning a snowboarding event during the Wood Buffalo Frolics. D/M Smith noted that they have lowered age requirements for snowboarding for AWGs.
- b. Recreation Advisory Board
- i. RAB Minutes December 12, 2016 – The RAB minutes were reviewed.

- ii. RAB Minutes January 9, 2017 – The RAB minutes were reviewed. Cr. McArthur advised that RAB had requested that the Town purchase TVs for the mezzanine as people had brought their own during a tournament. Another discussion point was the fees for the mezzanine. He noted that they discussed having different rates for fundraising and for non-profit organizations. Administration advised that he has been corresponding with RAB on this and that he is preparing a briefing note to bring to Council next week. He noted that there are no issues with arena rental fees, only when summed with the mezzanine. Administration requested a motion from RAB prior to changing the rates and fees bylaw. He suggested that arena rental fees for a weekend include the mezzanine which wouldn't require a change to the rates and fees. He would still request a motion for the change. He noted that they would like to have the change in effect for the Old Timers Hockey Tournament in February. It was noted that the beer gardens in the mezzanine was operated by the Snow and Ice Society during the Christmas Classic and Women's Hockey Tournament. Administration noted that that situation would be a subletting agreement which requires Town approval prior as they could be running the beer garden for profit. Cr. McArthur noted that was not mentioned at the RAB meeting which changes his opinion on the matter. Administration advised that sharing of groups without permission is against policy and that the policy may need revision. Cr. Kikoak asked if the Snow and Ice Society requested the mezzanine before the holidays. Administration confirmed this although noted that it was not granted as the mezzanine was under construction. Cr. Kikoak suggested donating to the organization in-kind to take pressure off the donations budget. Administration advised that in-kind donations are deducted from the donations budget. D/M Smith noted that the Snow and Ice Society offer cash prizes for their events which attract people from out of town.

4. Library

a. Library Services

- i. Library Statistics – The December, 2016, library statistics report was reviewed. The Director of Community Services advised that the statistics are down from November due to the holidays. He noted that programming has increased from previous years with the Chess Club, Story Time with Santa and other literacy programs. Cr. Kikoak noted that December was a slow month for business this year. Cr. Dumont noted that sales were down throughout the community due to the winter road not being open. Cr. Smith noted that the Chamber of Commerce is looking for new members.

b. Advisory Board on Culture

5. Community Events/Liaison with Community Organizations

- a. Briefing Note 2017 Wood Buffalo Frolics Half-Day Civic Holiday – The briefing note was reviewed.

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Mayor Napier-Buckley

That the afternoon of March 10, 2017 be declared a half-day civic holiday in conjunction with the Wood Buffalo Frolics activities.

CARRIED UNANIMOUSLY

- b. Briefing Note Fort Smith Ski Club Funding Support Request – The briefing note was reviewed. Administration advised that the Ski Club is looking for additional funding to support preparation of infrastructure work for the AWGs. He noted that the Town already funds the Ski Club with a \$5,000 contribution annually. He noted that they are looking for an additional \$2,500 for both 2017 and 2018. Cr. Patel is supportive of this as she is a participant at the Ski Club. She is hesitant of doing this as a donation. She felt that the donation policy should be reviewed and the definition of a charitable donation should be revised. She noted that the Town is subsidizing activities by people making high incomes. Mayor Napier-Buckley asked if the Town rents ski equipment. Administration advised that the Town used to rent ski equipment although the equipment aged and wasn't replenished. He believes that the ski club has equipment available. Mayor Napier-Buckley asked if the lottery fund could be used to support the initiative. Administration advised that there wasn't additional revenue over the \$24,000, used offset administrative costs, to contribute to the Sport and Recreation Fund. Administration advised that Council has discretionary control over the Public Relations and Donations Budget. Administration noted that the Ski Club has also provided financial accountability with their records and request. Mayor Napier-Buckley asked if the Town runs events at the Ski Club. Administration advised that the Ski Club does their own programming and that they are partners in sport by providing extracurricular activities. Mayor Napier-Buckley noted that the Town put money into infrastructure and costs for the Snowboard Park. Administration advised that approximately \$75,000, of the \$200,000 funded by ITI for Downtown Development, was spent on the Snowboard Park. He noted that Downtown Development is a Capital Project. He is unsure if Capital Funds could be used to support the Ski Club's request as the Town does not own the facility. Cr. McArthur is in favour of supporting the funding request. He asked how many skiers would be attending the AWGs. D/M Smith advised that there would be 120 skiers. D/M Smith also noted that the Town had the crazy potato run at the Ski Club during the 50th Anniversary Celebration. Additionally, they will be hosting the Cross-Country Territorial Championships. He noted that the Ski Club will be expending 80% of their saving although the opportunity is once in a lifetime for Canada 150 funds. He noted that Sport North, Mackenzie Valley and the Royal Canadian Legion are all sponsors of individual athletes. Cr. Kikoak asked what value makes assets Capital. Administration advised that purpose is considered when designating an asset as Capital, not value.

RECOMMENDATION

Moved by: Cr. Kikoak

Seconded by: Mayor Napier-Buckley

That Council approves the funding support for the Fort Smith Ski Club drawing \$2,500 from the 2017 donations budget and \$2,500 from 2018 donations budget.

IN FAVOUR – CR. KIKOAK, CR. PATEL, CR. MCARTHUR, CR. BELL, MAYOR NAPIER-BUCKLEY

ABSTAINED – CR. DUMONT, D/M SMITH

CARRIED

- c. Briefing Note Snow & Ice Association Donation Request – The briefing note was reviewed. Administration advised that this is a new event in Fort Smith that started last year. He noted that the value of having the ambulance on site for the weekend is \$740 and that they have requested a \$2000 monetary donation. Last year Council had donated the ambulance services and a monetary donation of \$750. He noted that accounting has not been received from the organization although typically accounting is not requested for the requested amount. Cr. Patel made a motion to approve the ambulance request in-kind. She noted that the group is actively fundraising and felt that they are capable of accumulating their own funds. Mayor Napier-Buckley asked Cr. Patel if she would be in favour of amending the motion to provide a \$750 monetary donation to the organization. Cr. Patel would like her recommendation to stand as is. Administration asked if the organization would be operating beer gardens for the Old Timers. The Director believe that the Old Timers would be running their own beer garden. Mayor Napier-Buckley asked if the Town could retroactively waive fees. Administration wouldn't recommend waiving fees for 2016. Mayor Napier-Buckley asked how many people come to Town for the event. Administration advised that no reporting or financials were received. Mayor Napier-Buckley sees this as an economic development opportunity.

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Mayor Napier-Buckley

That Council approves the in-kind donation request of ambulance services during the Snow & Ice Event on February 24-26, 2016.

IN FAVOUR – D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK

OPPOSED – CR. BELL, CR. MCARTHUR

ABSTAINED – MAYOR NAPIER-BUCKLEY

CARRIED

6. Administration

Administration had received correspondence from the Curling Club and advised that they were unable to delegate at the meeting today. He advised that the Community Day Care will be temporarily located in the Recreation Centre as the deadline to receive funding and operate this year is March 1st. He noted that Mount Avon was the ideal location however it fell through due to mold in the building. As a result, they will be temporarily operating out of the Recreation Programmers office. Additionally, they will be using the games room and canteen. He noted that there are twenty working families requiring child care. The Community Day Care has also expressed interest in the Curling Club Lounge and noted that they are only open one night a week, six-months per year. He noted that the Day Care Society and the Curling Club will be meeting and hopefully can come to a subletting agreement. Additionally, the Town will renovate as landlord to accommodate the transition if needed. He advised that if an agreement cannot be met by the groups, Administration will bring forth a briefing note for Council to decide the usage of the Curling Club Lounge.

Administration advised that the Curling Club is losing their ice maker and has approached the Town to perform ice making services for them. He noted that initial estimates indicate that this would require two staff members, one day a week costing \$12,000 to the Town. The Town is willing to take on these services at zero cost to the Town. He noted that the \$12,000 could be accumulated through increased rent fees which they think possible. Additionally, if they sublet to the Day Care Society they will additional generate revenue to offset the increased rent fees.

Administration advised that the Curling Club's ice surface also goes unused for six months of the year. Dependent on negotiations between the Curling Club and the Day Care Society, the Town will be inquiring about using the ice surface for gymnastics and archery during off-season.

Cr. Patel is supportive of this and felt that the Town is going above and beyond to support the Day Care Society. She asked how this will impact day homes and noted that there may be a negative effect. Cr. Tuckey had discussed day care capacity for Fort Smith with ECE and they had advised that Fort Smith could open multiple day cares without a negative effect on day homes. She noted that the Town is significantly lacking in day homes which is negatively effecting sustainable development. Mayor Napier-Buckley advised that the Day Care Society had released a survey, and local providers had advised that there were in support of a community day care in Fort Smith. She advised that many providers have long waiting lists. Additionally, she noted that the Minister of ECE acknowledges the lack of day cares and childcare in northern communities and that they are working to provide space for community day cares. She noted that there may be potential access to Public Works buildings. Administration advised that the Recreation Programmers Officer, Games Room and Canteen have all be inspected and approved by ECE. He noted that if Woods Homes' proposal is approved to use the canteen, they can work with the Day Care Society to prepare food for the day care. Cr. Kikoak noted that there is slight less demand for day homes.

Administration advised that the Town has been approved library funding for automatic doors and construction of the wheel chair ramp. He noted that the Town is required to contribute \$8,000 to work and that the project will be included in the 2017 Capital Plan.

Mayor Napier-Buckley advised she has been invited to attend the 2017-2018 Budget Address in Yellowknife on February 1st. Mayor Napier-Buckley advised that there is also an airport live exercise on February 1st. D/M Smith advised that the Budget Address includes the conjoining of the Departments of Public Works and Transportation in Hay River and felt that the meeting would be important to attend as Fort Smith's Regional Centers are at risk. He suggested that MLA Louis Sebert be asked to provide an update on the impacts of the budget to Fort Smith. Cr. Kikoak asked if they take questions from the gallery. Mayor Napier-Buckley will check.

Mayor Napier-Buckley advised that she was invited to attend a meeting on Friday in Hay River to discuss services provided in Hay River's surrounding communities. She noted that Fort Smith was not initially invited, although Mayor Brad Mapes extended an invite to her.

7. Other Business

- a. NWTAC AGM Registration – Mayor Napier-Buckley advised that the AGM is scheduled to happen in Inuvik on May 11th-14th. She would be required to travel on May 10th & 15th. Additionally, she advised that the rooms reserved for the conference are set to close next week. She asked if any Councillors are interested in attending. Administration noted Cr. Patel's previous comment that Fort Smith needs to be more represented at NWTAC events. He noted that Council has a travel budget and that sending multiple Councillors and potentially having an appointment to board would be a worthy goal. He noted that smaller communities send their entire Council and that Hay River had sent four delegates in 2016. Cr. Kikoak would be interested in attending. Cr. Patel may be interested depending on work. She thinks it would be worth Council meeting to develop a resolution for the meeting. Cr. Dumont would like to know how many communities have delegates. Administration felt that it is important to have a strong delegation even with a fixed number of votes.

RECOMMENDATION

Moved by: Mayor Napier-Buckley

Seconded by: Cr. Bell

That Mayor Napier-Buckley and three Councillors attend the NWTAC AGM on May 11th to 15th, 2017.

CARRIED UNANIMOUSLY

- b. Theft and Vandalism – Mayor Napier-Buckley noted that with the frequent and recent vandalism and theft in the community, the RCMP have advised that the Town has the option of doing a community impact statement. Specifically, to instances involving snowmobiles driving on the track facility. Administration advised that the Sgt. Snodgrass would be delegating at next week’s Council meeting. He noted that the track was paid for by the Town although the fence belongs to Public Works and is often left open. He will make efforts to ensure the gate is kept locked. Cr. McArthur noted that not only youth are responsible for vandalism and theft in town. Mayor Napier-Buckley suggested that signage be changed at the track as people often walk strollers and use bikes on the track.

8. Excusing of Councillors

RECOMMENDATION

Moved by: Cr. McArthur

Seconded by: Cr. Dumotn

That Cr. Holtorf be excused from Community Services Meeting on January 17, 2017.

CARRIED UNANIMOUSLY

9. Date of Next Meeting

The next meeting of the Community Services Standing Committee will be held on February 14, 2017.

10. Adjournment

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. Bell

That the meeting be adjourned at 8:50 p.m.

CARRIED UNANIMOUSLY



Town of Fort Smith

Vision, Values and Goals

Approved: August 16, 2011

Vision The Town of Fort Smith will work with its partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

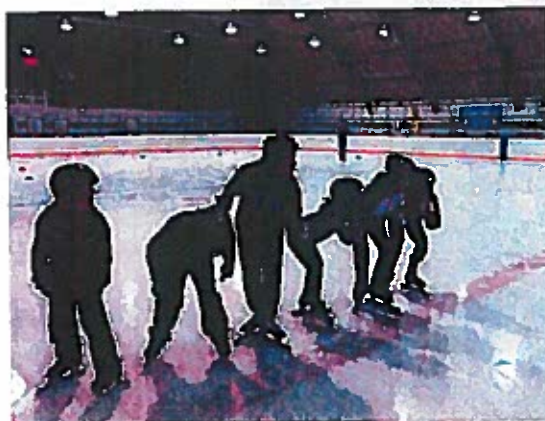
- We value an open, transparent, effective government.
- We value our natural environment.
- We value a safe and hospitable community for our residents and visitors.
- We value education.
- We value the use of sustainable energy sources.
- We value active living, health and wellness.
- We value effective communication.
- We value community unity through partnerships.
- We value the passion and commitment of our volunteers.

Goals

- Operate an open, transparent and effective government
- Operate the Town of Fort Smith in a fiscally responsible manner.
- Provide excellent municipal programs and services to the citizens.
- **Continue as a responsible employer**
- Preserve, advocate and enhance the natural environment in the Town.
- **Maintain a safe community.**
- Support all educational opportunities within the community.
- Be a leader in sustainable environmental practices in our community.
- **Foster a strong cohesive community spirit.**
- Maintain a healthy, active community
- **Grow our residential and business community**
- Promote Fort Smith as a desirable destination.

Recommended Strategies: Infrastructure

INFRASTRUCTURE	Short Term (2013–2014)	Mid Term (2015–2017)	Long Term (2018 +)
Indoor Facilities			
Centennial Arena <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Conduct assessment and feasibility study • Design new arena • Construct new arena 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Recreation and Community Centre <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Develop Indoor Child Play area • Repurpose program areas to include programs such as indoor walking, dance / martial arts, child minding, arts and crafts • Prepare for midlife retrofit 	<ul style="list-style-type: none"> ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	
Fort Smith Swimming Pool <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Prepare for midlife retrofit 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	
Mary Kaeser Library <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Include Library in same study and design process as arena to construct new library 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Community facilities repurposing <ul style="list-style-type: none"> • Develop option plan for repurposing of an facility that is replaced • Repurpose facilities 		<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓



INFRASTRUCTURE	Short Term (2013–2014)	Mid Term (2015–2017)	Long Term (2018 +)
Outdoor Facilities			
Track and Field Facility <ul style="list-style-type: none"> • Develop asset management program to prolong the life of the facility • Complete soccer facility • Complete field event sites • Complete facility i.e. bleachers, concession, washrooms, storage, sound system, lighting • Upgrade tennis courts • Develop plan for future development 	✓ ✓ ✓ ✓	✓	✓
Multiways / Pathways <ul style="list-style-type: none"> • Develop asset management program to prolong the life of all of the trails • Work with the Tourism and Trade Advisory Board to develop plan to expand trail system • Construct new trails 	✓ ✓ ✓	✓	✓
Sport fields <ul style="list-style-type: none"> • Develop asset management program to prolong the life of all of the sport fields • See below for future development 	✓		✓
Festival / event site <ul style="list-style-type: none"> • Develop plan for festival / event site (not Conibear Park) for large community functions • Construct new festival / event site • Develop asset management program to prolong the life of the facility 	✓ ✓	✓	
Parks and Playgrounds <ul style="list-style-type: none"> • Develop asset management program to prolong the life of all of the parks and playgrounds • Develop overall parks and sport fields development plan • Construct two off-leash dog parks • Repurpose Conibear Park • Construct a mountain bike park • Construct a spray deck • Construct an outdoor ice rink 	✓ ✓ ✓ ✓ ✓	✓ ✓	✓
ATV / Snowmobile transportation corridor <ul style="list-style-type: none"> • Develop a plan for safe ATV / snowmobile travel through the community including at least one cross community corridor • Develop asset management program to prolong the life of the corridor 	✓ ✓		

PROGRAMS	Short Term (2013–2014)	Mid Term (2015–2017)	Long Term (2018 +)
Enhance Community Programming <ul style="list-style-type: none"> In conjunction with the Town’s communication plan, improve communication of programs including printed material, online, and social network opportunities Evaluate programming and facilities to enhance current program and add new programs to promote active healthy living 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Develop Volunteer Strategy <ul style="list-style-type: none"> Create a strategy to assist volunteers and volunteer groups to recruit, train, retain and recognize volunteers Develop a list of resources and / or functions the Town can make available to support volunteer groups Identify required support between Town and volunteer groups Develop volunteer roster Organize a volunteer symposium 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	
Develop Initiatives to Create Greater Community Engagement <ul style="list-style-type: none"> Conduct a Recreation Advisory Board strategic plan and annual business plan Develop process to involve more youth in leadership roles Develop process to involve parents and other adults in leadership roles Develop evaluation process to allow for greater feedback from community 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 		
Develop Recreation and Sport Tourism Strategy <ul style="list-style-type: none"> Work with the Tourism and Trade Advisory Board to develop the strategy outlined in the already developed Town Marketing Strategy Implement strategy 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	
Develop Initiatives to Generate Greater Revenue in the Recreation Sector <ul style="list-style-type: none"> Develop a Town user fee policy Develop a sponsorship prospectus 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	



Financial Implications: Capital Costs

A summary of the capital budget implications for the recommendations herein are presented in the following table. The figures represent estimated one time capital costs for each initiative and, where applicable, an initial planning cost is also presented.

Although some funding may be available through government grants, however, it can be assumed that the majority of the capital costs identified will need to be funded from the Town and from fundraising (including sponsorships) efforts.

Infrastructure Initiatives Planning and Construction Capital Costs	Short Term (2012–2014)	Mid Term (2015–2017)	Long Term (2018+)
Initiatives for Indoor Facilities...			
• Recreation and Community Centre (including midlife retrofit)	\$100,000	\$1,500,000	
• Fort Smith Swimming Pool (including midlife retrofit)	\$20,000	\$50,000	\$2,000,000
• Indoor child play area at RCC	\$100,000		
• Centennial Arena-Feasibility study and design exploring expansion of the RCC to include new indoor ice facility		\$100,000	\$13,000,000
• Mary Kaeser Library-feasibility study and design exploring expansion of the RCC to include new library	\$10,000	\$100,000	\$2,000,000
• Community facilities repurposing (Centennial Arena, Mary Kaeser Library)			\$3,000,000
Initiatives for Outdoor Facilities...			
• Multiways / pathways enhancement	\$100,000	\$500,000	\$500,000
• Track & field site (amenities, soccer pitch, tennis courts)	\$500,000		\$100,000
• Festival / event site (upgrade Conibear Park initially, then plan and develop new civic park)	\$12,000	\$750,000	
• General parks and playgrounds upgrades	\$50,000	\$50,000	\$100,000
• Mountain bike park		\$20,000	
• Spray deck		\$200,000	
• Sports fields repairs and upgrades	\$15,000	\$15,000	
• Outdoor ice rink	\$15,000		
• Dog off-leash parks	\$20,000		
• ATV / Snowmobile transportation corridor	\$10,000		
Totals:	\$952,000	\$3,285,000	\$20,700,000

**Recreation and Community Centre
Activity Report - January 2017**



Main Venues	Total	Last Month	Jan, 2016	YTD	Dec Hours	Hours	COMMENTS
Gymnasium	745	573	618	745	230		
Pete's Gym	1700	1050	1522	1700	425		
Fitness Room	67	15	194	67	13		
Squash Court	209	138	154	209	425		
ASCP/Daycamp	316	176	234	316	50		
Theatre	244	149	60	244	28		
Parent's n' Tots	315	249	345	315	60		
Phoenix Room	143	90	177	143	425		
PWK Use	32	13		32			
Youth Drop In	239	76		239			
Parks	0	0		0			
Events:	113	333	0	113	33		
PWK Fire Drill							Event Numbers are Not included in Gymnasium Totals
MISC	N/A	N/A		0	N/A		Regular Day Lobby counts (No longer tracked)
Total	4123	2862	3304	4123	27620	0	College stats are now being tracked from Sept 01/16.
					2016 YTD		
Total	4123	2862	3304	4123	2862		
College Uses	434	134		1964	1530		

There was an approximate 44% increase in attendance from December to January. The numbers are up considerably from January of last year, due in large part to more programming and a keen interest in Squash and the January upswing in Pete's. Things will level out in February but continue to show strong attendance through March.

**Recreation and Community Centre Pool
Activity Report January 2017**



Main Events (M-F)	Total	Last Month	Jan, 2016	YTD	Dec Hrs	HOURS	COMMENTS
AM Lane Swim	73	41	65	73	18	17	
Parents 'n Tots	86	58	94	86	18	17	
ASCP	86	66	0	86	5	6	
Noon Lane Swim	36	30	44	36	18	17	
Seniors Swim	57	48	56	57	18	17	
Swim Team	86	7	38	86	1	9	
Public	111	53	153	111	37.25	42	
Aquafit	30	18	27	30	6	7.5	
Jr. Lifeguard Club	0	2	0	0	1	0	
Family	150	134	248	150	36	34	
PWK/JBT Usage	285	160	300	285	8	15	
PM Lane Swim	0	0	0	0		0	
Adult Swim Lessons	0	0	0	0		0	
Sr's Aquafit	0	12	8	0	7	0	
Swim Lessons	0	8	0	0	8	0	
Misc.	76	36	116	76	2	7.5	JBT Sponsored Swims: JBT 39/Public 37
Total	1076	673	1149	1076	183.25	189	

GENERAL COMMENTS



**Recreation and Community Centre Pool
Activity Report January 2017**



Weekend Events	Total	Last Month	Jan, 2016	YTD	Dec Hrs	HOURS	COMMENTS
Lessons	17	104	19	17	9	3	Started January 28th
Saturday Lane	10	15	26	10	5	4	
Sunday Lane	33	22	40	33	3	5	
Public Swim 1 -3	35	26	172	35	16	18	
Rental 1	0	26	12	0	2	0	
Rental 2	0	14	8	0	1	0	
Public Swim 5 - 6	112	32	53	112	16	9	
Family Swim	105	43	139	105	14	18	
Misc	59	152	0	59	1	9	Making Waves
			0		5		
			0		3		
Adjustment	0	0		0	0		
Total	371	434	469	371	75	66	GENERAL COMMENTS
					2016 YTD		All College Stats are shown on the RCC Stat Report.
Grand Total	1447	1107	1618	1447	1618		
College Uses							



Town of Fort Smith
Centennial Arena 2016 - 2017 Season
Activity Report
January, 2017

User Groups	Monthly Totals	Last Month	YTD Totals	Comments
Figure Skating: Senior/Int 6-6:50AM	7	1	9	
Figure Skating: Senior/Int 4-5:50PM	128	41	314	
Figure Skating: Senior/Int 4-4:50PM	83	41	248	
Figure Skating: Senior/Int 3-4:50PM	12	2	40	
Figure Skating: Primary 5-5:50PM	158	49	477	
Figure Skating: Canskate 6-6:50PM	284	232	967	
Figure Skating: Primary 6-6:50PM	19	8	137	
	691	374	2192	
Parent's 'n Tots (Weds)11-11:50AM	0	0	0	This time slot has been cancelled due to non-attendance
Public Skating: (Weds) 3-3:50PM	50	53	242	
Public Skating: (Sat) 2-2:50PM	39	30	249	
	89	83	491	
Family Skating: (Sat) 1-1:50PM	24	30	139	
Family Skating: (Sun) 2:30-3:50PM	49	112	303	
	73	142	442	
Minor Hockey:Initiation 6-6:50PM	196	106	841	
Minor Hockey:Novice 9-9:50AM	0	0	0	
Minor Hockey:Novice 7-8:00PM	172	113	796	
Minor Hockey:Atom 10-10:50AM	0	10	10	
Minor Hockey:Atom 7-8:00PM	140	82	656	
Minor Hockey:PeeWee 11-11:50AM	31	23	112	
Minor Hockey:PeeWee 8-9:00PM	120	72	443	
Minor Hockey:Bantam 8-8:50PM	116	68	370	
Minor Hockey:Bantam 5-5:50PM	28	14	83	
	803	488	3311	
Rec Hockey: Weds 9-10:30PM	77	43	311	
Rec Hockey: Fri 8:30-12AM	50	151	412	
Rec Hockey: Sun 7-10:00PM	90	119	470	
	217	313	1193	
Women's Hockey: Tues 9-10:30PM	90	68	369	
Women's Hockey: Fri 7-8:20AM	42	68	236	
Women's Hockey: Sun 1-2:30PM	43	13	170	
	175	149	775	
Old Timer's Hockey: Mon 9-10:00PM	91	54	345	
Old Timer's Hockey: Thurs 9-10:00PM	70	73	287	
	161	127	632	
Rental Slot 1: Noon - 1PM Sat	28	49	129	
Rental Slot 2: 4 - 5PM Sun	39	28	119	
Youth Shinny Sat 5 - 6pm	13	12	45	
Adult Shinny Sat 6 - 7pm	30	4	54	
	110	93	347	
Misc: PWK/JBT	218	5	270	
Events:Women's Hockey/Figure Skating Skills	473	1054	1977	
	691	1059	2247	
MONTHLY/TYD TOTALS	3010	2828	11630	

Numbers have risen from December with more days on the schedule. PWK usage was 186 from the Joint User Agreement.

Mary Kaeser Library
 Activitiy Report January 2017

	Jan-17	Last Month	Jan-16	YTD
Adults	844	687	619	844
Children	540	419	505	540
Total attendance	1384	1106	1124	1384
CAP Computer Users	728	790	618	728
<i>Programming:</i>				
Story Time:				
Children	17	10	10	17
Adults	12	13	6	12
Special Event - Games day	5	29	3	5
Other Chess Club	18	22	0	18
Adult Fiction Ex.	0	0	3	0
Total program Attendance	52	74	19	52
Operational Hrs	142	121.5	120	142



Town of Fort Smith Advisory Board on Culture Minutes February 1, 2017

Regular Meeting
12 pm at the Mary Kaeser Library

Attendees:

- Michael Holmberg Katie Reid
- Paul Bannister Cynthia White
- Rev. David Lehmann Cr. Bell
- Lucy Tulugarjuk
- Helena Katz

A. Call to Order

Rev. David Lehmann called the meeting to order at 12:09 p.m.

B. Approval of Agenda

MOTION

Moved by: Paul Bannister

Seconded by: Michael Holmberg

That the agenda be adopted as amended.

CARRIED UNANIMOUSLY

C. Approval of Minutes

MOTION

Moved by: Michael Holmberg

Seconded by: Lucy Tulugarjuk

That the minutes of December 7, 2016 be adopted as presented.

CARRIED UNANIMOUSLY

D. Business Arising from the Minutes

Paul asked if the Richard Van Camp exhibit opened in January. David advised that the exhibit has been postponed at Richard's request until possibly March. Helena requested an update on the assets review. David advised that the board is accumulating a list of organizations to partner with.

E. Reports

- i. Library Report – Cynthia had nothing to report.
- ii. Northern Life Museum Report – David advised that the manager has been on sick leave and that they are working to get a new programs coordinator. He noted that a new exhibit would be opening on February 10th. The museum meeting would be on February 11th at noon. Additionally, he advised that the museum is working with Canada's Sport Hall of Fame to create a travelling exhibit on the AWGs. He noted that the museum would be interviewing athletes and past winners. Cynthia thinks that the International AWGs has an exhibit. Helena would like an interactive exhibit created for the games.

F. New Business

- i. Canada 150 – Cynthia would like the board to consider a Canada 150 fall event or festival where TRC calls for action could be incorporated. Helena suggested that an event at the RCC be held where residents could learn AWGs games, particularly northern and dene games. Cynthia noted that there will be dene games open to anyone in March. She noted that there is currently a strong dene games society in place and suggested they be requested to provide an instructional session. Helena felt that this would be a good opportunity to recruit volunteers. Cynthia noted that AWGs has changed some venues and that Fort Smith would get the cultural contingent. David would like to invite the AWG Culture and Ceremonies Manager to ABC to arrange an event for September 30th.
- ii. Frolics – Erika would like to have a snow sculpting contest at Conibear Park during the Frolics. She suggested that the Town be asked to move snow from Riverside Park. Helena noted that Inuvik has snow sculpting contests during the Sunrise Festival. She noted that there is individual or group sign up and that they have two-days to complete the sculpture. She noted that the snow is usually packed in blocks. Cynthia suggested talking with Robert Cockney, local snow sculptor. Cynthia also noted that Snowboarding Territorials is being held the weekend following the Frolics and they may need the snow.

iii. Upcoming Events

Delta Days Travelling Exhibit – February 3-5 Roaring Rapids Hall

Snowshoe Making Training Workshop – March 3- 5

Silver Ring Making Course at the Museum – March

G. Date for Next Meeting

The next meeting will be March 1, 2017 at 12 noon pm at the Mary Kaeser Library.

H. Adjournment

MOTION

Moved by: Helena Katz

The meeting was adjourned at 12:45 pm.

CARRIED UNANIMOUSLY