



**COUNCIL OF THE TOWN OF FORT SMITH
MEETING 05-17
THE FIRST REGULAR MEETING OF COUNCIL FOR
THE MONTH OF MAY AND THE
FIFTH FOR THE YEAR 2017**

PRESENT: Mayor L. Napier-Buckley D/M K. Smith
 Cr. R. Patel Cr. B. McArthur
 Cr. A. Kikoak Cr. B. Tuckey
 Cr. A. Dumont Cr. E. Bell
 Cr. R. Holtorf (Conference Call)

STAFF: K. Morrison, Senior Administrative Officer
 K. Reid, Executive Secretary

GALLERY: Patti Haaima

Meeting 05-17 7:00 PM
May 16, 2017 Council Chambers

A. CALL TO ORDER & CONFIRMATION OF QUORUM

Mayor Napier-Buckley called the meeting to order at 7:00 p.m. and confirmed a quorum of Council was present.

B. APPROVAL OF AGENDA

17-120 Moved by: Cr. Patel
 Seconded by: Cr. Bell

That the agenda be adopted as amended to move the proclamation for Intergenerational Day Canada to the end of the meeting.

CARRIED UNANIMOUSLY

C. APPROVAL OF MINUTES

17-121 Moved by: Cr. Dumont
 Seconded by: Cr. Bell

That the minutes of Regular Meeting 04-17 of April 18, 2017 be adopted as amended.

CARRIED UNANIMOUSLY

17-122 Moved by: Cr. Tuckey
 Seconded by: Cr. Patel

That the minutes of Special Meeting SP-04-17 of May 2, 2017 be adopted as presented.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. BELL, D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK
ABSTAINED – CR. MCARTHUR
CARRIED



D. BUSINESS ARISING FROM THE MINUTES

Cr. Dumont requested that the arena bathroom stall locks be fixed. Cr. Tuckey requested an update on the AWG triparty agreement. Administration received a response from the lawyer this afternoon and noted that there is nothing deal breaking in the contract. He will come back to Council for review and approval of the contract after any changes are made. Cr. Kikoak asked why the Town would be developing and enhancing open spaces in the landslide zone while there are signs warning of an unstable bank. She noted that she has received negative feedback from concerned citizens about developing the area that is labeled as unstable and suggested the signs be removed if the bank is stable. Mayor Napier-Buckley advised that portions of the bank were treated to prevent sliding. Administration advised that a variety of geotechnical review work has been done of the landslide area and that the bank has been sloped to prevent sliding. He noted that the portion for development is for recreational use and not residential. He agreed and suggested the signs be removed and placed at actively sliding banks. Additionally, he is not looking to put expensive infrastructure on the landslide area. Cr. Kikoak noted that the only expensive item was the proposed stage development which she felt was unnecessary as the Town could utilize the portable stage for events. Cr. Kikoak also noted a correction in the minutes as she had advised that she would assist in having more surveys completed post trade show; not compile survey results.

E. DECLARATION OF FINANCIAL INTEREST

Cr. McArthur, Cr. Kikoak, and Cr. Tuckey declared a financial interest with respect to the Accounts Paid Part II.

F. COUNCIL BUSINESS

a. Introduction and Consideration of Committee Reports

Corporate Services Standing Committee – D/M Smith provided an AWGs update. He noted they are in the process of staff restructuring and hiring an additional Manager of Athletes and Logistics to be staffed in Fort Smith. D/M Smith will provide an update on sponsorships in June regarding the one-million-dollar target set for May 31st. Additionally, he advised that there would be a 300 Days Out Event on May 24th at Conibear Park from 5 to 7 pm with food and live entertainment. Cr. McArthur asked who the full-time employees are in Fort Smith. D/M Smith advised that Jennifer Leak and Tracey Hutton are the staff members in Fort Smith and that multiple of job descriptions are being created for additional positions to be staffed six to nine months out of the games. Cr. Holtorf asked if the fundraising position has been finalized. D/M Smith advised that in the absence of a Fundraiser Coordinator, the Board of Director has assumed the role.

17-123 Moved By: D/M Smith
Seconded By: Cr. Tuckey

That the attached Corporate Services Standing Committee minutes from May 2, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

Accounts Paid Part I

17-124 Moved By: Cr. McArthur
Seconded By: Cr. Tuckey

That the Accounts Paid List Part I for the period ending April 30, 2017 totaling \$414,270.57 be approved.

CARRIED UNANIMOUSLY



Cr. Tuckey declared a financial interest and left the meeting.

Accounts Paid Part II

17-125 Moved By: Cr. Dumont
Seconded By: Cr. Patel

That the Accounts Paid List Part II for the period ending April 30, 2017 totaling \$2,427.18 be approved.

IN FAVOUR – CR. HOLTORF, CR. BELL, D/M SMITH, CR. PATEL, CR. DUMONT

ABSTAINED – CR. KIKOAK, CR. MCARTHUR

CARRIED

Cr. Tuckey returned to the meeting.

Donation to Fort Chipewyan – Administration had forwarded a summary of the donations made, currently pending and expected later in the year. Administration advised that of a \$5000 donations budget, \$2500 was given to the Ski Club, \$740 in ambulance wages for the Snow and Ice Event, and \$209.20 for recreation wages during the Ping Pong Autism Awareness. Additionally, he advised that there is a \$1,000 donation to ACFN from 2016 for supplies during the Fort McMurray fire. Currently there are motions for an additional \$1,000 donation to Fort Chipewyan for Search and Recovery and approximately a \$400 donation of credit card fees for the Relay for Life Auction. Administration also advised that the majority of donation requests aren't received until later in the year. Cr. Tuckey asked if the Ski Club donation could be changed to advertising if the Town placed a sign at the Ski Club location. Administration advised that the \$2,500 was placed in donations as the request was received late in the budgeting process and he suggested that the additional funding is a donation. Cr. McArthur requested confirmation of the line items in the budget for the Ski Club and Golf Course. Administration confirmed and noted that budgeted amounts cannot be increased without increasing the budget and adjusting mill rates. Cr. McArthur requested an update on the \$1,000 donation to ACFN in 2016. Administration advised that the 2016 Budget is complete and unspent money has gone to surplus. Mayor Napier-Buckley advised that the wording of the motion made the funds difficult to disburse as the money was to be spent locally and the items be distributed to ACFN. Her last discussion with them indicated that they would determine if they had outstanding invoices from Northern and forward them to the Town, which was approximately four to six weeks ago. Administration advised that the Town has still made the commitment which may still come forth. He brought the budget information forward for discussion and advised that repurposing of the Ski Club donation to an over spent line item or advertising is a possibility although not recommended.

17-126 Moved By: D/M Smith
Seconded By: Cr. Dumont

That the Town of Fort Smith donate \$1,000 to Fort Chipewyan for the ongoing Search and Recovery efforts.

IN FAVOUR – CR. HOLTORF, CR. MCARTHUR, CR. BELL, D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK

OPPOSED – CR. TUCKEY

CARRIED

Community Services Standing Committee

17-127 Moved By: Cr. Tuckey
Seconded By: Cr. Bell

That the attached Community Services Standing Committee minutes from May 9, 2017 be adopted as presented.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. BELL, D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK

ABSTAINED – CR. MCARTHUR

CARRIED



Donation to Relay for Life

17-128 Moved By: Cr. Patel

Seconded By: Cr. Bell

That Council supports Relay for Life by providing a meal and cooking for the participants on June 17th, 2017; and

That the Town of Fort Smith supports Relay for Life by accommodating the multiple in-kind contributions; and

Furthermore, that the Town donate the use of the credit card machine for their Silent Auction Event on May 13th, 2017 and that the credit card fees be waived.

CARRIED UNANIMOUSLY

Intergenerational Day Canada – Cr. Patel asked if any events were planned for this or if Council takes initiative in planning. Mayor Napier-Buckley advised that the Seniors Society has requested the Town hold a BBQ for the Seniors on May 11th. Administration advised that the Seniors are also holding a fundraiser event for the Seniors 55+ Games and multiple events on May 27th at the Recreation Centre. Cr. Patel noted that Intergenerational Day is about connecting youth with seniors and felt that the events planned are only for seniors. Cr. Tuckey advised that June 1st is also PWK High School Convocation. Cr. Kikoak suggested approaching PWK to have the Seniors Society give well wishes at convocation. Cr. Patel requested Town Staff be engaged with Seniors events. Administration advised that the Town would also be supporting Relay for Life on June 17th, Canada Day on July 1st, the AWG 300 Days Out Event on May 24th, the Air Show in conjunction with Canada 150 on June 16th, the Music Festival on June 10th, Spring Clean-Up for two-weeks in May, the clean-up of the landslide area, the International Day Against Homophobia, Biphobia and Transphobia Barbeque, Treaty Land Title Days on June 23rd-24th, Aboriginal Day on June 21st and the Staff Appreciation Barbeque. Cr. Tuckey asked if a date is set for the Staff Appreciation Barbeque. Administration advised that a date has not yet been set and that the barbeque needs to be fixed.

17-129 Moved By: D/M Smith

Seconded By: Cr. Patel

That Mayor and Council declare June 1st, 2017 Intergenerational Day Canada.

CARRIED UNANIMOUSLY

Municipal Services Standing Committee

17-130 Moved By: Cr. Dumont

Seconded By: Cr. Tuckey

That the attached Municipal Services Standing Committee minutes from May 9, 2017 be adopted as presented.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. BELL, D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK

ABSTAINED – CR. MCARTHUR

CARRIED

2017 Landfill Earthworks Contract – Administration advised that the contract exceeded the budget amount this year as additional work was required for interim cover material.

17-131 Moved By: Cr. Tuckey

Seconded By: Cr. Dumont

That Council award the 2017 Landfill Earthworks Contract to Locust Mowing for tendered price of \$53,400.

CARRIED UNANIMOUSLY



b. Mayor and Council

- i. Cr. Tuckey – Cr. Tuckey recently attended the NWTAC AGM and advised that the conference was very informative. She would like to change the declaration of financial interests to declaration of pecuniary or non-pecuniary interests in the meeting agenda/minutes. She felt that Council should use more discretion when getting too close in discussion to ensure protocols are being followed as elected officials. Additionally, Cr. Tuckey advised that some corporations pay all bills with one credit card and use the collective points and airmiles to purchase donation items. She also advised that they also discussed that NWTel would be offering unlimited internet in the next three to six months at a capped cost of \$600 per month for businesses. Additionally, residential maximum usage will also be increased at a capped cost. They also discussed federal funding opportunities available through the FCM for a variety of programs, including energy efficiency. She noted that there is also funding available for .8 PY for a two-year period to write proposals. She also noted that the FCM encourages the submission of previously submitted proposals. They also discussed climate change and clean energy at the AGM.
- ii. Cr. Holtorf – Cr. Holtorf appreciated the update from Cr. Tuckey. Cr. Holtorf would like to expedite the approval of the Economic Development Plan and begin determining budget. He suggested Council review the plan during Corporate Services meetings.
- iii. Cr. McArthur – Cr. McArthur would like to keep pressuring the GNWT to fix the condition of Highway 5. He commended the Town Departments that cleaned-up garbage in town. Additionally, he was pleased with the rainbow crosswalks but suggested longer lasting paint be purchased in the future. Additionally, he will be away for Canada Day.
- iv. Cr. Bell – Cr. Bell was pleased with the landscape design work for Downtown Development and requested the information be shared with the advisory boards for their input and feedback. Cr. Bell enjoyed the AWGs video provided by the Host Society. She is also excited to work with ABC and the AWG Cultural Coordinator. Additionally, she advised that ABC has been working on asset mapping and is hoping to share the information with Council at the next Community Services meeting. Cr. Bell was happy to assist the UNW with painting the rainbow coloured crosswalks and looks forward to helping with the BBQ on the National Day Against Homophobia, Biphobia and Transphobia. Cr. Bell will also be available to help on Canada Day.
- v. D/M Smith – D/M Smith brought forward three motions.

D/M Smith felt that Mayor and Council should write a letter on behalf of the condition of Highway 5 and request a response. He asked if this issue was discussed with the MLA. Cr. Tuckey advised that the issue was raised with the MLA during the last workshop. She noted that Mayor Napier-Buckley and she, did not have the opportunity to discuss this with the Minister of Transportation at the NWTAC AGM.

17-132 Moved By: D/M Smith
Seconded By: Cr. Patel

That Council write a letter to the Department of Transportation to make repairs on Highway 5 between Sandy Lake and Angus Tower.

CARRIED UNANIMOUSLY



D/M Smith has concerns with Aurora College being the largest economic driver in the community and its diminishing infrastructure not being used to full potential. He suggested Council request a meeting with Minister Alfred Moses to discuss these issues. Cr. Patel asked if the President of the Aurora College should be present also. Cr. Holtorf felt that the Minister may not be interested in meeting with Council. D/M Smith noted that the Minister has advised that he is interested in receiving input on the foundational review and that a meeting could be requested via telephone or video conference. Cr. Kikoak asked if the foundational review was discussed during the NWTAC AGM. Mayor Napier-Buckley advised that it wasn't reviewed in depth, although the Minister advised that he is looking for input. Administration suggested that Council request to use MACA's new teleconferencing system for the meeting. Cr. Tuckey felt that Council should meet with Minister Moses and the Aurora College President separately for more individual conversation. Cr. Holtorf requested a copy of the terms of reference. Mayor Napier-Buckley advised that it is still being developed.

17-133 Moved By: D/M Smith

Seconded By: Cr. Kikoak

That Council request a meeting with the Minister of Education, Culture, and Employment to discuss Council's concern with the Aurora College Foundational Review and aging Aurora College Infrastructure.

CARRIED UNANIMOUSLY

D/M Smith noted that a lot of work has been done by the Daycare Society to find resources for funding and staff for the daycare. He felt that members of the society are looking for support, whether it be finding alternative resources or lobbying for Mount Aven. Additionally, he noted that a lot of work was done by Administration to support the Daycare Society in finding a location and securing funding.

17-134 Moved By: D/M Smith

Seconded By: Cr. Tuckey

That the Town of Fort Smith reaffirm support for the Fort Smith Daycare Society and continue to work with society to establish a Daycare Centre in Fort Smith.

CARRIED UNANIMOUSLY

D/M Smith would also like to request a delegation from the Town's representatives on the Fort Smith District Education Authority with respect to the implementation of Junior Kindergarten and subsequent hourly cuts.

D/M Smith noted that Council is halfway through their term and that the Council priorities are out of jurisdiction, besides taxes. He noted that the priorities are of the GNWT, and not the Town, and noted that the Council objectives are changing. He suggested Council determine what to work towards as Council and identify its mandate.

- vi. Cr. Patel – Cr. Patel was unable to attend the workshop with MLA Sebert and requested that any notes taken be forwarded to her. Additionally, she was pleased with the update on the NWTAC AGM and requested to view notes from that meeting also. She felt that the strategic planning process is moving slow although she is confident that Council would get through it. She would like to see more movement with the Strategic Plan and Economic Development Plan.



- vii. Cr. Dumont – Cr. Dumont agrees that something has to be done about the condition of Highway 5. He noted that public walkways in Towering Pines Trailer Court have been blocked by residents and requested this be addressed. Additionally, he had concerns about Queen Elizabeth Park Campground constructing a new dumping station within the park and them closing roadways. He asked if residents will be able to utilize the dumping station still.
- viii. Cr. Kikoak – Cr. Kikoak thanked Cr. Tuckey for the update on the NWTAC AGM. Additionally, she made a motion to move forward with messaging for the TEP program. Cr. Kikoak would like to hire a consultant to prepare the document which would be used to communicate with residents and be used politically to define facts. Cr. Patel felt it would be beneficial to have a brief ready when meeting with the Minister of ECE.

17-135 Moved By: Cr. Kikoak

Seconded By: Cr. Patel

That a report be made on the Town's Messaging (Brief) to save the Teacher Education Program.

CARRIED UNANIMOUSLY

- ix. Mayor Napier-Buckley – Mayor Napier-Buckley will send a request to Councillors for availability on Canada Day. She is looking forward to the new Director of Municipal Services starting in June. She is scheduling for a meeting with MACA, ENR and Lands with respect to Commissioners Land and resolutions put forth to the NWTAC. She noted that the seven of the resolutions were accepted, with the exception of the resolution for Fort Smith to host the NWTAC AGM, which was withdrawn due to capacity. She noted that the resolution can be resubmitted at future meetings with a plan on how to increase capacity. Mayor Napier-Buckley advised that the Protective Services Supervisor will start training on the Everbridge Mass Notification System shortly. Mayor Napier-Buckley congratulated Cr. Tuckey on her appointment as Vice President of the NWTAC. Additionally, she had met with the Policy Advisor for Rural Communities and the President of the FCM at the NWTAC AGM, and noted that they are expecting the Fort Smith delegates at the FCM to meet and discuss issues while in Ottawa. She advised that she will provide an update from the NWTAC AGM for Corporate Services on June 6th. Additionally, she advised that PWK Graduation is upcoming on June 15th and requested Councillors attend. Mayor Napier-Buckley will be attending a territorial youth gathering in Yellowknife on May 23rd to 26th. Mayor Napier-Buckley spoke with Minister Moses at the NWTAC AGM about the Aurora College and open to discussion with as many stakeholders as possible. Cr. Tuckey suggested the Mayor meet with the Minister of Transportation while in Yellowknife to discuss the condition of Highway 5.



c. Administration

Briefing Note – 2016/2017 Accountability Framework – The briefing note was reviewed. Administration advised that block funding is provided upon accountability as per ICSP; planned spending through a five-year Capital Plan, efficient spending through a Community Energy Plan and a Human Resources Plan to ensure capacity and maintenance. Administration advised that Fort Smith is a high performing community according to the Accountability Framework document. The document requires approval by motion of Council prior to submission. Cr. Holtorf requested an update on the asset management program. Administration advised that the GNWT has purchased the software and that the Town is waiting for the GNWT to move forward with the next steps to roll out the program. Cr. Tuckey noted that MACA had advised that that five communities have been working through Phase I of the program and that the remaining communities will be scheduled for participation in the next six-months. D/M Smith will vote in favour of the report although felt that the paternalism of the document oversteps the role and mandate of MACA. D/M Smith doesn't think the questions in the report are that of key performance indicators although understands that the document needs to be viable for all communities.

17-136 Moved By: D/M Smith
Seconded By: Cr. Tuckey

That Council approve the 2016/2017 Accountability Framework Report as presented.

CARRIED UNANIMOUSLY

Administration advised that correspondence was received in regards to unlicensed lotteries being held in Fort Smith. He noted that the lotteries appear to be linked to fundraising initiatives for Fort Chip recovery efforts. He noted that the unlicensed lotteries are an issue of enforcement and that they are on the Town's radar. Additionally, he noted that the correspondence identified a rate increase for lotteries higher than 10% and noted that that the flat rate in the license was increased to match the percentage rate.

Administration advised that the AWG Host Society wishes to hold a raffle for a truck and that they have already obtained a license in Hay River. They have requested to also obtain a license in Fort Smith which would result in one prize for two lotteries. He noted that the Lottery Bylaw does not support licenses in two communities with one prize. Administration would like to support their request to hold a lottery license. He noted that the bylaw needs to be updated or amended, or a motion in contravention of the bylaw will need to be made.



G. PROCLAMATIONS

Intergenerational Day Canada – June 1st

WHEREAS Intergenerational Day Canada, June 1st, is meant to raise awareness about the power of making simple respectful intergenerational connections

WHEREAS Intergenerational Day Canada, June 1st is a day to focus on the profound positive influence intergenerational connecting has on eliminating isolation and loneliness, moving us towards healthy, all-age friendly communities

WHEREAS Intergenerational Day Canada, June 1st is a day to celebrate all of the good things presently taking place between generations in the local community

WHEREAS Intergenerational Day Canada, June 1st does not require funding, excessive time or extensive planning, but rather comes from the people for the people

WHEREAS Intergenerational Day Canada, June 1st will be an official reminder, a yearly invitation for every citizen to take one small respectful step to bridge generations within his or her local community.

AND NOW THEREFORE, I the Mayor of Fort Smith, do hereby proclaim the day of June 1st as “Intergenerational Day Canada” in the Town of Fort Smith.

Have moved proclamations to this point as we are approving proclamations before they are approved or not until the next meeting.

H. ABSENCE OF COUNCIL MEMBERS

17-133 Moved By: Cr. McArthur
Seconded By: Cr. Bell

That Cr. McArthur be excused from the Corporate Services Standing Committee Meeting on May 2, 2017.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. BELL, D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK
ABSTAINED – CR. MCARTHUR
CARRIED

17-134 Moved By: Cr. Kikoak
Seconded By: Cr. Tuckey

That Cr. McArthur be excused from the Community Services and Municipal Services Standing Committee Meetings on May 9, 2017.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. BELL, D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK
ABSTAINED – CR. MCARTHUR
CARRIED

I. DATE OF NEXT COUNCIL MEETING

Corporate Services Standing Committee Meeting – June 6, 2017

Community and Municipal Services Standing Committee Meetings – June 13, 2017

Council Meeting 06-17 – June 20, 2017



J. **ADJOURNMENT**

17-136 Moved By: Cr. Dumont
Seconded By: Cr. Tuckey

That the meeting be adjourned at 8:59 p.m.

CARRIED UNANIMOUSLY

Minutes adopted this 20th day of June, 2017.



Mayor Lynn Napier-Buckley



Certified Correct by the
Senior Administrative Officer Keith Morrison

K. **QUESTION PERIOD**

A question period was offered in accordance with policy.