



**COUNCIL OF THE TOWN OF FORT SMITH  
MEETING 10-16  
THE FIRST REGULAR MEETING OF COUNCIL FOR  
THE MONTH OF OCTOBER AND THE  
TENTH FOR THE YEAR 2016**

PRESENT:           D/M K. Smith                           Cr. E. Bell  
                      Cr. R. Patel                           Cr. B. McArthur  
                      Cr. A. Kikoak                           Cr. B. Tuckey  
                      Cr. A. Dumont                           Cr. R. Holtorf (Conference Call)

REGRETS:           Mayor L. Napier-Buckley

STAFF:             K. Morrison, Senior Administrative Officer  
                      K. Reid, Executive Secretary

GALLERY:           Patti Haaima

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Meeting 10-16	7:00 PM
October 18, 2016	Council Chambers

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A.    **CALL TO ORDER & CONFIRMATION OF QUORUM**

D/M Smith called the meeting to order at 7:00 p.m. and confirmed a quorum of Council was present.

B.    **APPROVAL OF AGENDA**

16-212   Moved by: Cr. Bell  
          Seconded by: Cr. Patel

That the agenda be adopted as amended to include the draft 2017 O&M Budget and Briefing Note.

CARRIED UNANIMOUSLY

C.    **APPROVAL OF MINUTES**

Regular Meeting Minutes September 20, 2016 – Cr. Patel asked what was done for National Teen Driver Safety Week. Administration advised that the Mayor was to lead with the initiative and is unaware of the work that has been done.

16-213   Moved by: Cr. Dumont  
          Seconded by: Cr. Patel

That the minutes of Regular Meeting 09-16 of September 20, 2016 be adopted as presented.

CARRIED UNANIMOUSLY



G. COUNCIL BUSINESS

a. Introduction and Consideration of Committee Reports

- i. Corporate Services Standing Committee – Administration noted a question at Corporate Services in regards to Northwestel payments. He noted that \$5000 a month is approximately what the Town pays for all facilities phone, cell phones and internet. Cr. McArthur asked if replacing Yield Signs with Stop Signs is being considered for the Capital Plan. Administration suggested it be reviewed at the next Bylaw Review meeting on November 4<sup>th</sup>. Additionally, he advised that the Capital Plan will be addressed after the O&M Budget is approved. D/M Smith asked when the Strategic Plan Consultants would be meeting with Council. Administration is thinking early November.

16-214 Moved By: Cr. McArthur  
Seconded By: Cr. Tuckey

That the attached Corporate Services Standing Committee minutes from October 4, 2016, be adopted as presented.

CARRIED UNANIMOUSLY

Accounts Paid List Ending September 30, 2016

16-215 Moved By: Cr. Dumont  
Seconded By: Cr. Bell

That the Accounts Paid List Part I for the period ending September 30, 2016, totaling \$353,789.14 be approved.

CARRIED UNANIMOUSLY

ii. Community Services Standing Committee

16-216 Moved By: Cr. Dumont  
Seconded By: Cr. Patel

That the attached Community Services Standing Committee minutes from October 11, 2016, be adopted as presented.

IN FAVOUR – CR. HOLTORF, CR. MCARTHUR, CR. BELL, CR. PATEL,  
CR. DUMONT, CR. KIKOAK  
ABSTAINED – CR. TUCKEY  
CARRIED

Hurricane Swim Team Pool Use Request – Cr. Dumont noted that the fee is not included in the motion. D/M Smith noted that the briefing note stated that any incurred costs would be passed to the Swim Team which was an estimated \$1,300. Administration noted that a motion is only required if costs to the Town are incurred. Cr. Tuckey noted that requests to use the pool on Mondays were denied in the past without going to Council. She felt that the Town should set a precedent.

16-217 Moved By: Cr. Bell  
Seconded By: Cr. Patel

That the Hurricane's Swim Team be allowed to use the pool for practice on Mondays from 3:30 pm to 5:30 pm from October 12, 2016 to March 31, 2017 provided that no additional expenses are incurred by the Town.

IN FAVOUR – CR. PATEL, CR. BELL, CR. HOLTORF  
OPPOSED – CR. TUCKEY, CR. DUMONT, CR. KIKOAK  
ABSTAINED – CR. MCARTHUR  
TIE BREAK – D/M SMITH IN FAVOUR  
CARRIED



iii. Municipal Services Standing Committee

16-218 Moved By: Cr. Dumont  
Seconded By: Cr. McArthur

That the attached Municipal Services Standing Committee minutes from October 11, 2016, be adopted as presented.

IN FAVOUR – CR. HOLTORF, CR. MCARTHUR, CR. BELL, CR. PATEL,  
CR. DUMONT  
ABSTAINED – CR. TUCKEY, CR. KIKOAK  
CARRIED

Ground Ambulance and Highway Rescue Funding Application

16-219 Moved By: Cr. McArthur  
Seconded By: Cr. Dumont

That Council approves the Town of Fort Smith's application to the GNWT for \$50,000 Ground Ambulance and Highway Rescue Funding to support the Fort Smith Volunteer Fire and Ambulance Departments to enhance their response capability.

CARRIED UNANIMOUSLY

Allocation of Funds to Landfill Minor Capital Budget

16-220 Moved By: Cr. Patel  
Seconded By: Cr. Tuckey

That an additional \$25,000 CPI funds be allocated to the Landfill Minor Capital budget.

CARRIED UNANIMOUSLY

b. Appointments:

Appointment of Acting Senior Administrative Officer

16-221 Moved By: Cr. Dumont  
Seconded By: Cr. Tuckey

That Don Webb be appointed Acting SAO for the period of October 11 to 14, 2016.

CARRIED UNANIMOUSLY

Appointment of Council Representative and Vice President to the 2018 AWG Host Society

16-222 Moved By: Cr. McArthur  
Seconded By: Cr. Dumont

That D/M Smith be appointed as the Council Representative and Vice President of the 2018 South Slave AWG Host Society.

CARRIED UNANIMOUSLY

Briefing Note Recommendation for Appointment to 2018 AWG Host Society – The briefing note was reviewed. Cr. Tuckey was pleased to nominate Oliva Villebrun for appointment. She felt that her background in volunteerism would be an asset to the Host Society.

16-223 Moved By: Cr. Dumont  
Seconded By: Cr. Tuckey

That Council approve the appointment of Olivia Villebrun to the South Slave 2018 Arctic Winter Games Host Society.

CARRIED UNANIMOUSLY



c. Mayor and Council

- i. Cr. Tuckey – Cr. Tuckey was pleased with the 50<sup>th</sup> Anniversary Celebration including the fireworks show and community feast. She was pleased to be able to photograph the event and commended the Mayor, EDO and staff for planning and contributing. Cr. Tuckey also commended Public Works for maintaining the roads.
- ii. Cr. Holtorf – Cr. Holtorf requested that cultural documents be reviewed in the Strategic Planning process.
- iii. Cr. McArthur – Cr. McArthur was pleased with the 50<sup>th</sup> Anniversary Celebration and the fireworks show. He commended Town Crews for maintaining the roads.
- iv. Cr. Bell – Cr. Bell was pleased with the 50<sup>th</sup> Anniversary Celebration and the fireworks show. Additionally, she was pleased with the Laurie Hobart Volleyball Tournament and commended the volunteers and organizers that supported the event. Cr. Bell is looking forward to the Fall Harvest Feast at the Museum. Cr. Bell suggested funding be increased for aboriginal signage and for the library as they are lacking in programs.
- v. Cr. Patel – Cr. Patel requested amendments to the Community Services minutes. To clarify, she requested seasonal usage stats of parks by user groups and to see which days' groups are using the parks. She was pleased with the events over the summer although noted complaints that there were no times on the mail drop schedule for the 50<sup>th</sup> Anniversary Celebration. She also noted that the 50<sup>th</sup> Anniversary sunglasses were not distributed at the event. Cr. Patel noted concerns about lack of communications and requested that response letters be written to letters addressed to Mayor and Council. Cr. Patel has arranged a meeting with MP Michael McLeod and asked if Council had any requests for discussion.
- vi. Cr. Dumont – Cr. Dumont was pleased with the Town's 50<sup>th</sup> Anniversary Celebration. He requested that the regular RCMP reporting be circulated to Council. D/M Smith noted that the reports have been distributed via email.
- vii. Cr. Kikoak – Cr. Kikoak was pleased with the high attendance at the Snowboard Park Barbeque on short notice. Additionally, she has also heard that members of the community would be forming a Snowboard Association. Cr. Kikoak is looking forward to the next Bylaw Review Meeting and the Strategic Planning process. She asked Cr. Patel to discuss the lack of public broadcasting in Fort Smith with MP McLeod with respect to receiving CBC on digital antenna.
- viii. D/M Smith – D/M Smith was pleased with the Snowboard Park Barbeque. He noted that Craig Walsh had announced the barbeque at PWK High School which resulted in the barbeque being well attended by youth. D/M Smith advised that there would be a meeting for people interested in being involved in the Snowboard Association on October 25<sup>th</sup> at 7:00 pm in the theatre. D/M Smith thanked the Mayor and Staff for their work with the 50<sup>th</sup> Anniversary Celebration. D/M Smith thanked Cr. Patel for her offer to have discussions with Michael McLeod and noted that she should be careful not to speak on behalf of the Mayor or Town.



d. Administration

- i. Administration Update – Administration advised that the Host Society would be delegating to Council on November 1<sup>st</sup>. Additionally he advised that the Waste Reduction Consultation is scheduled for November 21<sup>st</sup> to 23<sup>rd</sup>. He noted that the ENR Climate Change and Energy Meeting is scheduled for the same dates. Administration suggested contacting ENR about combining the consultation and meeting. Cr. Holtorf asked if the Snowboard Park was constructed by the Town. Administration advised that it was constructed by the Town and that the Town is looking for a society to maintain the park.
- ii. Street Lights Update – Administration advised that twenty street lights have been installed mainly on the East side of Town. He noted that installation has been put on hold as the NT Power Corporation are short linemen and are waiting for neck extensions.
- iii. Briefing Note 2017 O&M Budget – The briefing note was reviewed. Administration advised that the draft 2017 O&M Budget presented is a “status quo” budget. He noted that there is no level of service increases as indications are that residents are satisfied with the level of service currently offered by the Town. Specifically, Community Services are well-received and efforts are underway to increase service offers through leveraging outside resources such as volunteers, support organizations and societies, and government. He noted that Community Services was staffed by an increased 0.95 FTE to support improved services. He noted that Municipal Services was increased by 1.0 FTE to support snow removal initiatives. Additionally, the position is supported by the Director of Municipal Services, funded at 1.0 FTE, although filled at 0.6 FTE. Administration advised that prevention services requires more support which will be addressed via the recently approved Prevention Supervisor position. This position will assist with unsightly lands, bylaw enforcement, etc. Administration advised that utility prices are not expected to increase significantly in 2017, and that other budget areas have proven sufficient for operations. The only changes proposed to the 2017 O&M Budget are forced growth to salaries; specifically, the 2.25% bargained increase, and any step increases received by employees in 2017. Administration advised that the total O&M Budget (General, Utility, Environment) for the Town is approximately \$11.9 million, of which 38% is for salaries or 47% if flow-through funding is removed from the budget. He noted that 2017 bargained increases are approximated \$175,000 but will be up to \$225,000 in 2018 which is approximately a 6% tax revenue increase. For 2017, the salary increase is offset by increases in GNWT Block Funding and a reduction in the third installment of the Town’s AWG contribution. Administration advised that there is an O&M General Budget deficit of \$108,000 which can be addressed through various means; targeted user fee increases, general user fee increases, tax revenue increase, or expense reductions. Administration advised that expense reduction is not recommended given the mature state of the budget and that any reductions in expenses would result in a reduction of level of service. Administration suggested off-setting the deficit associated with the new Prevention Supervisor by recovering \$25,000 in increased ambulance fees. He noted that the Town also expects to generate an additional \$20,000 through a fully-subscribed after school care program and an additional \$30,000 could be generated by a 1% property tax revenue increase. Administration suggested that the remaining \$33,000 be generated through increased user fees, potentially lottery licensing. He noted that regardless, Water & Sewer and Tipping Fees should be increased for 2017, and an additional property tax revenue increase should be considered, with the intent to augment depleted reserves. Administration requested that Council familiarize with the document and identify how to address the deficit.





Cr. Dumont asked if third party recoveries are uninsured by the GNWT. Administration confirmed this and advised that some accidents outside of municipal boundaries are uninsured also. Cr. Tuckey thanked Administration for the draft budget and advised that she supports increased medivac fees. Cr. Tuckey asked how much money the Town is saving with the accelerated arena debenture payments. Administration will follow up with a total at Corporate Services on November 1<sup>st</sup>. Cr. McArthur is in support of increased revenue for replacement infrastructure reserves. He would like an increase in property tax revenue. Cr. Holtorf agreed.

**E. ABSENCE OF COUNCIL MEMBERS**

16-224 Moved By: Cr. McArthur  
Seconded By: Cr. Dumont

That Cr. Tuckey and Cr. Kikoak be excused from the Community Services and Municipal Services Standing Committee Meetings on October 11, 2016.

CARRIED UNANIMOUSLY

16-225 Moved By: Cr. Dumont  
Seconded By: Cr. Bell

That Mayor Napier-Buckley be excused from the Regular Meeting of Council on October 18, 2016.

CARRIED UNANIMOUSLY

**F. DATE OF NEXT COUNCIL MEETING**

Corporate Services Standing Committee Meeting – November 1, 2016  
Community and Municipal Services Standing Committee Meetings – November 8, 2016  
Council Meeting 11-16 – November 15, 2016

**G. ADJOURNMENT**

16-226 Moved By: Cr. Dumont  
Seconded By: Cr. Tuckey

That the meeting be adjourned at 8:33 p.m.

CARRIED UNANIMOUSLY

Minutes adopted this 15<sup>th</sup> day of November, 2016.

  
\_\_\_\_\_  
Mayor Lynn Napier-Buckley

  
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Certified Correct by the  
Senior Administrative Officer Keith Morrison

**H. QUESTION PERIOD**

A question period was offered in accordance with policy.