



Town of Fort Smith Corporate Services Committee

Tuesday, October 1, 2019, at 7:00 pm.

AGENDA

1. Call to Order
2. Delegation
3. Declaration of Financial Interest
 - a. Statement of Disclosure of Interest
4. Review
 - a. Agenda
 - b. Minutes
 - c. Vision and Values
 - d. Strategic Plan
5. Governance
 - a. Council Priorities
6. Directors Report
 - a. Accounts Paid List September 2019
 - b. Correspondence September 2019
 - c. License Report September 2019
7. Bylaw/Policy Review and Development
8. Administration
9. Other Business
 - a. Briefing Note - NWT Housing Corporation Development Permits
 - b. Briefing Note – Water and Sewer Infrastructure Replacement Paving 2019
10. Excusing of Councillors
11. Date of Next Meeting
12. Adjournment

Attached Documents
<p style="text-align: center;"> Statement of Disclosure of Interest:</p> <p style="text-align: center;">   Corporate Services Minutes September Vision and Values Strategic Plan</p>
<p style="text-align: center;"> Council Priorities</p>
<p style="text-align: center;">   Accounts Paid List September 2019 Correspondence September 2019 License Report September 2019</p>
<p style="text-align: center;">  BN NWT HC Development Permit BN Paving 2019</p>



Town of Fort Smith
Corporate Services Committee
Tuesday, October 1st, 2019, at 7:00 pm

Chairperson: D/M Smith
Members: Mayor Napier, Cr. Westwell, Cr. Pischinger, Cr. Beaulieu, Cr. Cox, Cr. McArthur, Cr. Couvrette, Cr. Campbell
Staff Present: Keith Morrison, Senior Administrative Officer; Obrian Kydd, Director of Corporate Services; Katie Reid, Executive Secretary

1. Call to Order

D/M Smith called the meeting to order at 7:01 pm.

2. Declarations of Financial Interest

- a. Statement of Disclosure of Financial Interest – There were no disclosures of financial interest.

3. Review

- a. Agenda – The agenda was reviewed. Cr. Westwell asked if the proposal to rent the Recreation Centre Canteen would be discussed. Administration advised that the canteen is already being leased to the Daycare Society. He stated that they did not intend to bring the letter for discussion although the letter was addressed to Mayor and Council. Cr. Westwell will further discuss the proposal under correspondence.

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Campbell

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

- b. Minutes – The minutes of September 3rd, 2019, were reviewed and adopted at the Council meeting of September 17th, 2019. Cr. Couvrette referred to the minutes where it was discussed that Minister Schumann stated the GNWT Department of ITI would be creating a new Associate position and that there was direction to follow up on this. Mayor Napier advised that she doesn't have an update but will follow up. Cr. Pischinger replied that she has seen a GNWT ITI Associate Superintendent position advertised.

Cr. McArthur requested an update on property tax arrears. Administration advised that the briefing note on property tax arrears is still being authored as the Director was waiting for a response from legal counsel on questions he had. He noted that a response was received today and that the briefing note would be brought to the Committee meetings next week.

- c. Vision and Values – The Vision and Values were reviewed. Cr. Couvrette advised that he had recently sent an email to TTAB and referred to the vision as soulless. He suggested revisiting the Vision and Values at some point. D/M Smith noted that Cr. Couvrette has expressed his dissatisfaction of the Vision and Values in the past.
- d. Strategic Plan – The Strategic Plan was reviewed.

4. Governance

- a. Council Priorities – The Council Priorities were reviewed. Administration advised that the updated document has been incorporated into the package. He noted that it was suggested discussing the updates at this meeting. Cr. Couvrette requested that items that were modified be noted.

D/M Smith provided an update on reprioritized and added Council Priorities. He advised that to develop a road connecting Fort Smith with the south was reprioritized from 6+ years to 1-2 years. He asked if there were any updates from the Road South Committee. Administration replied that SRFN was unable to continue with the Committee until after their elections and that he doesn't have an update at this time.

Having an increased and stronger bylaw enforcement presence was reprioritized from 3-5 years to 1-2 years. D/M Smith felt that the Town is making improvements in increasing the bylaw enforcement presence.

To connect high school students within and outside the community with College offerings was deprioritized from 1-2 years to 3-5 years. D/M Smith asked if there were any further changes to the transition to elected DEA members. There were no updates. D/M Smith noted that a Post-Secondary Education Ad Hoc Committee was created and suggested they meet. Administration replied that there are several Committees that need to reconvene and suggested that Chairs initiative meetings and working with the Executive Secretary. D/M Smith noted that the Town plays a partnership role with multiple school initiatives and that goals should be reprioritized to reflect what is happening.

To recognize and support the work of volunteers was split as a governance and administrative goal.

To ensure successful collective bargaining was added to the Council Priorities as a 1-2 year governance and administrative goal. D/M Smith noted that this goal is complete.

Three new 1-2 year governance goals were added to the priority of maintaining and improving existing community infrastructure. The three items added include complete the 20-year Capital Plan; lobby the GNWT and Federal Government to close the infrastructure funding gap; and lobby the GNWT to complete outstanding transfers of Commissioner's land.

Cr. Westwell advised that goals under improving communication and dialogue with other levels of government including Indigenous governments were identified as 1-2 year goals but require further follow-up.

Mayor Napier advised that climate change priorities in the Strategic Plan are administrative but felt that it is important for Council to make a policy or statement regarding climate change. Cr. Couvrette advised that many municipalities across Canada have passed proclamations declaring a climate emergency and suggested this be reviewed. D/M Smith confirmed that Whitehorse, YK and Edmonton, AB have declared climate emergency.

5. Director's Report

The Director provided a report on the operations of the Corporate Services Department. The Director advised that the Corporate Services and Municipal Services Departments have partnered to bring efficiencies to utility billing and that it currently takes ten to fourteen days to complete a billing a cycle. The Director is confident that they can reduce this to one to two days. He noted that an associate of the Neptune Water Company is assisting in reviewing the process and that progress is being made.

The Director advised that he is working diligently on bringing the briefing note on tax arrears, tax sale and forgiveness of Seniors' tax debt to Council. He stated that it is taking longer than expected as the information required for a tax sale is important to be done properly or the ramifications are significant. The Director has been working with legal counsel and researching historical information from the past sixteen years to ensure the process is performed correctly. He noted that due to staff turnover, it difficult to find information and that some issues require direct conversations with taxpayers.

The Director stated that he has been working on the 2020 O&M Budget. He doesn't anticipate any major issues but noted that some updates are required including to salaries and wages as per the new Collective Agreement and also, an increase to utilities as a result of Carbon Tax increasing operating costs for the municipality.

With respect to staffing, the Director was pleased with the Finance Clerk and felt that she is doing well in the position. He also said a special thank you to Michele McGuire who covered reception over the past year and continued to work through multiple extensions. He commended her work and felt that she was good teacher of the intricacy of the operations. The Director also commended Michelle Gauthier who is a very dedicated and hard worker. He gave his appreciation for all the hard work she does.

The Director brought forward the issue of accounts receivables as there is over half a million owing in over ninety-day arrears and that this is an issue repeatedly raised by the Town's auditors. He advised that the department would attempt to address the issue internally by contacting customers and if progress is not made, the issue may need to be handled by a collection agency.

- a. Accounts Paid List – The Accounts Paid List from September 2019 was reviewed. Cr. Couvrette requested an update on payment made to Rowes Construction and asked if the Town would be holding back payments to encourage the contractor to work on schedule. Administration replied that a holdback of 10% is standard in the case that the contractor doesn't pay subcontractors. He added that payments are not meant to be punitive and that invoices are thoroughly reviewed and approved by the engineer and the Town. He agreed that there were concerns of the schedule but that the contractor has provided a schedule which includes filling and covering Breynat Street by this weekend due to the weather and that similar work would occur on Portage Avenue to conclude the construction season. He noted that engineering costs are based hourly and that the contract has mechanisms to incorporate delay costs to ensure deadlines are met. He stated that the quality of work tends to deteriorate too late in the season and that temporary services are starting to freeze-up.

Cr. Couvrette asked if the contractor is hiring local content. Administration confirmed this. He stated that the Town encourages local content and is seeing local content on site. He noted that as the contractor is not from town, it is expected that they would bring some of their own resources which does have economic benefits to the community.

Cr. McArthur asked if the CWWF funding was approved to be carried over to 2020. Administration replied that he will not have confirmation until after the Federal Elections in November but he is optimistic that the funding will continue.

Cr. Cox requested an update on the payments for the Community Services Master Plan advertisement and the Ambulance Bay Rental. Administration replied that the payment for the Community Services Master Plan advertisement was for an RFP to update the Town's current plan however no proposals were received. As a result, the RFP was assessed for validity and it was determined that there were no northern consultants to perform the work. He advised that updating the document would require a high level of community engagement and that an updated plan is required for Recreation Centre renovations to occur summer 2020. He indicated that the date for renovations is set for summer as there isn't an alternate facility for recreation activities besides the Arena and as the Arena is unavailable in the winter. Administration plans to engage the community to determine a solution and that a contractor would be hired to perform the design work late in the winter to begin construction in the summer.

Cr. Cox referred to the payment made on the Slope Stabilization Project and asked if the tabletop work has been completed. Administration replied that the payment was a result of early progress billing and that the amount is not representative of substantial progress.

- b. Correspondence – The Correspondence from September 2019 was reviewed. Cr. Westwell referred to the proposal received to rent the Recreation Centre Canteen. He understands the direction received is that the space is unavailable and requested a response be provided to Mr. Sampan advising of this. Cr. Westwell appreciated Mr. Sampan putting his proposal forward but also felt that the expenses to operate the canteen were undervalued. Mayor Napier advised that she would provide a formal response.

Administration advised that correspondence was also received from the Royal Canadian Legion that was addressed to Mayor and Council. He noted that the letter is received yearly and that the Town intends to continue to provide support.

- c. License Report – The License Report from September 2019 was reviewed.

6. Other Business

- a. Briefing Note NWT Housing Corporation Development Permits – The briefing note was reviewed. Administration advised that the NWT Housing Corporation has obtained the contract to construct RCMP duplexes and that they purchased three lots in Westgrove Subdivision. He noted that three recommendations are before Council for each development permit for each lot. The Town noted that when the NWT Housing Corporation when they expressed interest in purchasing the lots, it was advised that the zoning is R1 Single Family Dwelling which makes R2 Multifamily Dwellings a conditional use requiring Council's approval. Subsequently, when the NWT Housing Corporation submitted their application to purchase the lots, they did not include the condition of using the lots for multifamily dwellings. Administration advised that the NWT Housing Corporation now owns three R1 lots and are not guaranteed that the conditional use of multifamily dwellings would be approved. He added that it was suggested that they purchase six lots as each lot has one service and that the services cannot be tied together. This would require removing the pavement to add an additional service to each lot. Administration stated that the NWT Housing Corporation is willing to present to Council and residents if there are any concerns in approving the development permits. He advised that the development permits are recommended for approval as there are other multifamily dwellings in the area. Administration indicated that conditional uses, similar to home occupation permits, consider how changes will impact neighbours in the area and provide neighbours with the opportunity to appeal.

Cr. Westwell thought that the developments were already approved although stated he was unsure if he would support multifamily dwellings in Westgrove Subdivision. He noted that the lots are expensive estate lots and that he is usually pro-development but felt that the duplexes look very institutional for the neighbourhood. Cr. Westwell would much rather the NWT Housing Corporation build six houses and stated that he is unsure if there would be gain in changing the intent of the neighbourhood. He would like public feedback on the issue but acknowledged that public engagement can be hard to obtain.

Mayor Napier thanked Cr. Westwell for his comments and indicated that feedback she received from the RCMP is that their current housing is attractive for larger families requiring more than a three-bedroom unit. Mayor Napier would also like the NWT Housing Corporation to construct larger separate houses to meet the needs of RCMP members coming to the community with families.

Cr. Couvrette doesn't support housing the RCMP together in one area and didn't feel this would be the best integration into the community. He would also prefer the NWT Housing Corporation to build six houses and asked if there are any alternate locations that could be offered to meet their development request. Administration replied that there is an empty lot on Pike Street owned by the NWT Housing Corporation. Cr. Westwell agreed that he would support three houses in Westgrove Subdivision and three houses elsewhere in the community. Cr. Campbell advised that he is also pro-development but felt the lots should left zoned R1 and that members should be integrated into the community.

Cr. McArthur suggested informing RCMP members if the NWT Housing Corporation delegates on the issue.

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Cox

That DPA-023-19 submitted by NWT Housing Corporation to construct a multi-dwelling residential duplex on Lot 1626, Plan 2895, 25 Whitford Road in Fort Smith be approved.

OPPOSED – MAYOR NAPIER, CR. CAMPBELL, CR. COUVRETTE, CR. COX, CR. MCARTHUR, CR. PISCHINGER, CR. WESTWELL, CR. BEAULIEU

MOTION UNANIMOUSLY DEFEATED

RECOMMENDATION

Moved by: Cr. Cox

Seconded by: Cr. Campbell

That DPA-024-19 submitted by the NWT Housing Corporation to construct a multi-dwelling residential duplex on Lot 1750, Plan 4330, 26 Whitford Road in Fort Smith be approved.

OPPOSED – MAYOR NAPIER, CR. CAMPBELL, CR. COUVRETTE, CR. COX, CR. MCARTHUR, CR. PISCHINGER, CR. WESTWELL, CR. BEAULIEU

MOTION UNANIMOUSLY DEFEATED

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Mayor Napier

That DPA-025-19 submitted by the NWT Housing Corporation to construct a multi-dwelling residential duplex on Lot 1751, Plan 4330, 27 Whitford Road in Fort Smith be approved.

OPPOSED – MAYOR NAPIER, CR. CAMPBELL, CR. COUVRETTE, CR. COX, CR. MCARTHUR, CR. PISCHINGER, CR. WESTWELL, CR. BEAULIEU

MOTION UNANIMOUSLY DEFEATED

- b. Briefing Note Water and Sewer Infrastructure Replacement Paving 2019 – The briefing note was reviewed. Administration advised that NWT Construction is a subcontractor of Rowes Construction for the Water and Sewer Infrastructure Replacement Project. He advised that paving this year would not be happening for the Water and Sewer Infrastructure Project and that the asphalt plant would remain in Fort Smith over the winter to pave next year. He advised that extra funds were contributed to the capital project for additional paving under the contract. He indicated that last minute pricing was received from NWT Construction to perform additional paving work through sole source requiring Council approval. He advised that NWT Construction is the only contractor available to do the paving work and that other contractors would not be able to mobilize for the same cost. He added that the pricing received has been compared to pricing from a Hay River contractor and is determined to be comparable. Administration advised that work would include repairs to pavement cuts which is funded through the Service Interruption Insurance Fund, overlays and repairs funded through Water and Sewer Infrastructure Replacement Capital Budget, and back charges that are charged back to the contractor as a result of institutional parking lots being paved.

Cr. Westwell suggested holding a Special Meeting in the future to approve the awarding of work for cost effective resources. He supports the recommendation and was pleased with the amount of paving that occurred this year. Cr. McArthur is also supportive of the recommendation and requested additional areas to be paved. Administration agreed with Cr. Westwell's comments but felt that under the circumstances of short notice, affordable pricing, and as there were cuts existing for multiple years, that Council would support the work.

RECOMMENDATION

Moved by: Cr. Cox

Seconded by: Cr. Westwell

That the 2019 paving work be awarded to NWT Construction in the amount of \$259,135.00 plus GST.

CARRIED UNANIMOUSLY

7. Date of Next Meeting

The next Corporate Services Standing Committee meeting will be held on November 5th, 2019.

8. Adjournment

D/M Smith wished the Town of Fort Smith a happy birthday.

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Cox

That the meeting be adjourned at 8:34 pm.

CARRIED UNANIMOUSLY



TOWN OF FORT SMITH
ACCOUNTS PAID LIST
FOR THE PERIOD ENDING September 30, 2019

CHQ #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
35426	Globalstar	Sat phone bill	\$ 83.99	AMB
35427	Investors Group	August contributions [R]	\$ 300.00	
35428	Customer	Refund 2019 property tax payment	\$ 1,729.97	AD
35429	Town of Fort smith	August payroll deductions [R]	\$ 1,637.76	AD
35430	Receiver General	Payroll deductions [R]	\$ 51,891.70	
35431	PSAC	August union dues [R]	\$ 7,995.86	
35432	Northern New Service	Community master plan RFP advertisement	\$ 1,053.36	AD
35433	Receiver General	Employee garnishment	\$ 123.75	
35434	GNWT - Taxation Division	August payroll tax [R]	\$ 11,990.85	
35435	GNWT - Maintenance Enforcement	Employee garnishment	\$ 1,002.00	
35436	Berton Welding	Welding services for playground installation	\$ 3,220.00	RCC
35437	Globalstar	Sat phone bill	\$ 94.40	FD
35438	Mercury Sign Art & Design	Decals for Protective Services truck and shirt crest	\$ 1,774.50	PS
35439	Customer	Refund 2019 property tax payment	\$ 1,411.42	AD
35440	Customer	Refund 2019 property tax payment	\$ 1,621.84	AD
35441	TOFS Employee Association	Staff contributions for August [R]	\$ 516.00	AD
35442	Cam's Husqvarna Sales & Services	chainsaw gear	\$ 524.79	PW
35443	McLennon Ross	Legal fees - negotiations	\$ 17,544.55	AD
35444	Office Solutions	Supplies	\$ 237.93	RCC
35445	Idexx Laboratories Canada LP	Supplies for chlorine testing	\$ 331.75	WTP
35446	Customer	Refund 2019 property tax payment	\$ 2,686.60	AD
35447	Customer	Refund 2019 property tax payment	\$ 1,633.77	AD
35448	Customer	Refund 2019 property tax payment	\$ 1,477.65	AD
35449	Precision Industries	Replace restraining device at water distribution line	\$ 16,236.15	WTP
35450	Customer	Refund 2019 property tax payment	\$ 3,042.03	AD
35451	Customer	Refund 2019 property tax payment	\$ 2,564.20	AD
35452	Customer	Refund 2019 property tax payment	\$ 1,485.54	AD
35453	Cancelled			
35454	Cancelled			
35455	Cancelled			
35456	Cancelled			
35457	Cancelled			
35458	Cancelled			
35459	Cancelled			
35460	Cancelled			
35461	Cancelled			
35462	Cancelled			
35463	Cancelled			
35464	Cancelled			
35465	Cancelled			
35466	Cancelled			
35467	Cancelled			
35468	Cancelled			
35469	Cancelled			
35470	Cancelled			
35471	Cancelled			
35472	Cascade Publishing	Business cards	\$ 175.35	AD
35473	Freund Building Supplies	Janitorial supplies	\$ 56.79	RCC
35474	Blue Imp	Playground Installations	\$ 18,765.60	RCC
35475	Pelican Rapids Golf & Country Club	Lunch for Mackenzie Youth Group	\$ 621.60	RCC
35476	NEBS Pension Fund	September premiums [R]	\$ 33,110.02	AD
35477	Northern Communities Insurance Prog.	Insure hydrovac sewer equipment	\$ 140.00	AD
35478	High Country Refrigeration	Service cooling systems at RCC and town hall	\$ 1,647.82	RCC/AD
35479	TDC Contracting	Battery/urea for diesel/wiper blade	\$ 907.83	Multiple
35480	Buffalo Express	Ship contaminated soil	\$ 53.39	AD
35481	Wesclean Northern Sales	Janitorial supplies	\$ 421.78	RCC
35482	Manitoulin Transport	Shipping - bulb crusher	\$ 257.47	Landfill
35483	NEBS Group Insurance Fund	September premiums [R]	\$ 11,747.13	AD

35484	Jet Ice	Freight - return tanks	\$	299.04	Arena
35485	Arctic Alarm/Diamondtel	Alarm monitoring	\$	119.60	RCC/Arena
35486	Arctech Computers Inc.	APC Back-ups	\$	637.54	AD
35487	Employee	Travel claim - FCM conference/AGM	\$	822.15	Council
35488	Fields	Material and supplies	\$	65.20	RCC
35489	Zone West Ltd.	Uniform pants for new bylaw officer	\$	283.50	Bylaw
35490	Employee	Reimbursement - work boots	\$	209.99	RCC
35491	Paul Kaesers Stores	Material and supplies	\$	294.42	Multiple
35492	Xerox Canada	Copier Lease	\$	712.95	AD
35493	GNWT - Taxation Division	Payroll tax adjustment	\$	2,613.10	AD
35494	TDC Contracting	Gas	\$	1,367.46	Multiple
35495	Chases Pit Stop	Back to school positive ticketing	\$	150.00	Bylaw
35496	Power Surge Technologies	Cell phone for water plant	\$	409.49	WTP
35497	Arctech Computers Inc.	Offsite back up service and new server	\$	33,505.45	AD
35498	PWK Travel Club	Calendar ad	\$	150.00	AD
35499	Rowe's Construction	Project #605568790 payment #2	\$	272,771.89	AD
35500	TDC Contracting	Emergency kits and heating oil	\$	569.03	PW
35501	Hach Sales & Service Canada	Calibration solution	\$	475.44	WTP
35502	Cancelled				
35503	Cancelled				
35504	Cancelled				
35505	Cancelled				
35506	Cancelled				
35507	Cancelled				
35508	Cancelled				
35509	Cancelled				
35510	Cancelled				
35511	Cancelled				
35512	Cancelled				
35513	Cancelled				
35514	Cascade Publishing	Business cards	\$	116.55	AD
35515	Northern Life Museum & Cultural Centre	Programming for summer day camp	\$	1,000.00	RCC
35516	Xerox Canada	Copier usage	\$	692.23	AD
35517	Receiver General	Payroll deductions (R)	\$	41,987.94	AD
35518	Fort Smith Animal Society	Donation	\$	80.00	AD
35519	Aurora TPI Travel	Conferences - hotel and flights	\$	2,075.36	RCC
35520	Bobcat Of The Peace	Lease	\$	1,305.97	PW
35521	Aecom Canada Limit	Water and sewer	\$	59,124.86	AD
35522	Infosat Communications	Sat phone bill	\$	169.22	FD
35523	Artech Engrave	Long service awards	\$	927.75	AD
35524	Employee	Reimbursement - work boots	\$	181.64	Bylaw
35525	Wood Environment & Infrastructure	Slope stabilization	\$	6,444.09	AD
35526	Cancelled				
35527	Cancelled				
35528	Cancelled				
35529	Cancelled				
35530	Cancelled				
35531	Cancelled				
35532	Cancelled				
35533	Cancelled				
35534	Cancelled				
35535	Paul Kaesers Stores	Material and supplies	\$	1,488.68	Multiple
35536	Northwestel	Phone bills	\$	1,046.44	Multiple
35537	Northwestern Air Lease	Freight - water samples	\$	187.31	WTP
35538	TDC Contracting	Recovery of water truck	\$	3,189.59	WTP
35539	Wesclean Northern Sales	Janitorial supplies	\$	1,235.71	RCC
35540	Power Surge Technologies	Library supplies	\$	50.38	LB
35541	Office Solutions	Office supplies	\$	42.47	RCC
35542	Midnight Ironworks	Welding services for playground installation	\$	2,324.91	RCC
35543	Employee	Travel claim - early childhood symposium	\$	211.30	RCC
35544	Cancelled				
35545	BMO Master Card	C. White Statement	\$	2,948.39	
		\$720.64 - Pelican Restaurant			AD
		\$144.61 - C/S: Library Supplies			RCC

		\$136.85 - Economic Dev. Association of Canada		AD
		\$831.13 - Economic Dev. Association of Canada		AD
		\$20.02 - Mail out explorer's guides for promotional		AD
		\$48.48 - freight for circus camp t-shirts		RCC
		\$338.00 - Transportation of dangerous goods course for bylaw		PS
		\$177.75 - Berro's pizza for science camp wrap up		RCC
		\$181.25 - C/S Library Deep Freeze Program		RCC
		\$309.86 - Sirius radio renewal		AD
35546	BMO Master Card	J. Hood Statement	\$ 2,634.54	
		\$1358.00 - cell phone bill		Multiple
		\$43.00 - Registration for bylaw SUV		PS
		\$1233.54 _ cell phone bill		Multiple
35547	BMO Master Card	K. Morrison	\$ 144.85	AD
		\$110.25 - July Newsletter maildrop		AD
		\$34.60 Berro's Lunch for Union Neg. Team		AD
35548	BMO Master Card	O. Kydd	\$ 25.00	
		\$25.00 - Annual Fee		AD
35549	BMO Master Card	P. Kaeser	\$ 111.17	
		\$68.17 - Radio programming software		PS
		\$43.00 - Registration and License for New Fflusher		FAC
35550	GNWT	Annual land lease L-15608T	\$ 630.00	AD
35551	Terry's Carpentry Service	Ambulance bay lease - July/Aug/Sept 2019	\$ 7,560.00	PS
35552	TDC Contracting	Oil change and service for ford festia	\$ 313.37	FAC
35553	McLennon Ross	Tax Arrears	\$ 4,285.58	AD
35554	Aurora Ford	Bylaw replacement vehicle - ford explorer	\$ 57,690.15	PS
35555	Erasmus Apparel Ltd	C/S: circus camp 1-2-3010-262	\$ 789.60	RCC
35556	Cancelled			
35557	Cancelled			
35558	Cancelled			
35559	Cancelled			
35560	Cancelled			
35561	Cancelled			
35562	Cancelled			
35563	Cancelled			
35564	Cancelled			
35565	Cancelled			
35566	Cancelled			
35567	Paul Kaesers Stores	Snacks for programs/Canada day supplies	\$ 368.54	RCC
35568	Link Hardware	Monthly po august	\$ 704.02	Multiple
35569	Northwestel Inc	September phone bill	\$ 2,358.23	Multiple
35570	Town of Fort smith	August water bill	\$ 1,964.00	Multiple
35571	Xerox Canada	Copier usage	\$ 1,286.11	AD
35572	Thyssenkrupp Elevator	Elevator maintenance - RCC	\$ 1,253.20	RCC
35573	Marvil Construction	Retorque rood rakes at RCC	\$ 1,050.00	PW
35574	Dewolf Artworks	Polo shirts	\$ 347.42	PS
35575	Mercury Sign Art & Design	Decals for new bylaw SUV	\$ 1,002.75	Bylaw
35576	TDC Contracting	Tow vehicle	\$ 272.48	PS
35577	Hay River Heavy Truck Sales Ltd	Oxygen cylinder rentals	\$ 189.00	PS
	Payroll	Pay period September 13, 2019	\$ 114,562.32	
	Payroll	Pay period September 27, 2019	\$ 148,403.53	
		Total	\$ 992,350.04	
















Town of Fort Smith Community Services Committee

Tuesday, October 8, 2019 at 7 pm

AGENDA

1. Call to Order
2. Declaration of Financial Interest
 - a. Statement of Disclosure of Interest
3. Delegations
4. Review
 - a. Agenda
 - b. Minutes
 - c. Visions and Values
 - d. Community Services Master Plan
 - e. Economic Development Plan
5. Directors Report
 - a. Recreation Statistics – September 2019
 - b. Pool Statistics – September 2019
 - c. Mary Kaeser Library
 - i. MKL Statistics September 2019
 - ii. MKL Additional Statistics September 2019
6. Economic Development
 - a. Economic Development Report – September 2019
7. Advisory Boards
 - a. Recreation Advisory Board
 - i. RAB Minutes September 10, 2019
 - ii. RAB Appointment Dianna Korol
 - b. Advisory Board on Culture
 - c. Tourism and Trade Advisory Board
 - i. TTAB Minutes September 26, 2019
8. Bylaw/Policy Review and Development
9. Administration
10. Other Business
11. Excusing of Councilors
12. Date of Next Meeting
13. Adjournment

Attached Documents	
 Statement of Disclosure of Interest:	
 Community Services Minutes September	 Vision and Values
 Community Services Master Plan	 Economic Development Plan
 Recreation Statistics September	 Pool Statistics September 2019
 MKL Statistics September 2019	 MKL Additional Statistics September 2019
 EDR September 2019	
 RAB Minutes September 10, 2019	 RAB Dianna Korol
 TTAB Minutes September 26, 2019	



Town of Fort Smith
Community Services Committee
Tuesday, October 8th, 2019 at 7:00 pm

Chairperson: Cr. McArthur
Members Present: Mayor Napier, D/M Smith, Cr. Campbell, Cr. Couvrette, Cr. Cox,
Cr. Pischinger, Cr. Westwell, Cr. Beaulieu

Staff Present: Keith Morrison, Senior Administrative Officer; Paul Kaeser,
Director of Municipal Services; Katie Reid, Executive Secretary

1. Call to Order
Cr. McArthur called the meeting to order at 7:02 pm.
2. Declaration of Financial Interest
 - a. Statement of Disclosure of Financial Interest – There were no disclosures of financial interest.
3. Review
 - a. Agenda – The agenda was reviewed. Cr. Westwell advised that he was approached by unhappy parents regarding Minor Hockey being cancelled over the past weekend. Cr. Cox stated that Minor Hockey was cancelled Saturday morning due to the Hobago Tournament. She noted that there was a similar issue last year where the Town had notified Minor Hockey and Minor Hockey had failed to notify parents.
RECOMMENDATION
Moved by: Cr. Cox
Seconded by: Cr. Pischinger
That the agenda be adopted as presented.
CARRIED UNANIMOUSLY
 - b. Minutes – The minutes of September 10th, 2019, were reviewed and adopted at the Council meeting of September 17th, 2019. Cr. Couvrette asked if there were further updates on the Community Services Master Plan RFP. Administration is still examining whether to sole source or go back to RFP which is dependent on the feedback received from consultants that drew the document but did not submit a proposal.
 - c. Vision and Values – The Vision and Values were reviewed. Cr. Couvrette requested that Council consider updating the document for a more dynamic vision of the future. He asked why Fort Smith being the education capital for the NWT isn't included in the vision.

D/M Smith advised that he attended an economic development themed Speaker Series at the Aurora College last week in which NWAL presented and answered questions after. D/M Smith had asked what the best way is for Council to support private businesses. He noted that the answer received was to make the community an attractive place to live and that they further discussed tax incentives. He added that they also discussed lobbying for decentralization which has a huge impact to local business.

Cr. Westwell asked if the Department of ITI participates in Business Fridays at Thebacha Business Development Services. Administration confirmed that ITI participation has improved. He advised that the Town has found that Thebacha Business Development Services is very aligned with the Chamber of Commerce and that the Chamber's primary role is to support their existing brick and mortar business memberships. As a result, the Chamber can be anti-new business including anti-home occupation businesses. He indicated that the Town's perspective is to promote new businesses to increase competition and improve quality. He noted that home occupation businesses attribute to over 50% of businesses in town and that the size of the community could not support full brick and mortar businesses. Administration advised that the Town is examining the possibility of pursuing the contract from the Department of ITI to run business development services and that there is also funding available through the Department of ECE. Cr. Westwell was pleased with the update. He advised that he has met with Linda Martin of Thebacha Business Development Services multiple times and that she does a good job with both roles.

- d. Community Services Master Plan – The Community Services Master Plan was reviewed.
- e. Economic Development Plan – The Economic Development Plan was reviewed.

4. Directors Report

The Director provided a report on the operations of the Community Services Department. Administration advised that the Director of Community Services would be out of the community working remotely for the next two-months. He presented the Town's new Recreation Guide to Council. He was pleased with the guide and noted that mostly larger communities have them. He noted that it was inexpensive to produce as the template was created through a local contractor. He added that the document was distributed at the Community Block Party and would be distributed through mail drop.

Administration provided an update on Community Services events. He noted that the department provided support for the Aurora College barbeque by providing the bouncy castle. NWT Soccer held a Futsal Clinic in the Recreation Centre gymnasium. Administration advised that the Town hosted the Community Block Party at the Recreation Centre and that there was anywhere from 100-150 people in the building foyer at any given time as well as live music. He noted that the department will examine the possibility of using the foyer for future events. Administration advised that an Archery Coaching Clinic happened and that three local coaches were trained. Administration advised that the Lawrie Hobart Memorial Volleyball Tournament is happening next weekend and that the Recreation Centre will be utilized for the event.

Administration advised that the Arena is now open, and that Minor Hockey has weekend morning ice time. The Hobago tournament occurred last weekend and there was a fundraiser for Minor Baseball. He noted that the Town's participation with the Hobago tournament stretched resources resulting in Minor Hockey being cancelled. Administration advised that the department is working with Minor Hockey and the Territorial Dietician to facilitate healthy options in their menu at the Arena Canteen.

Administration advised that the Pool remains shut down as one of the pipes that feeds water to the Pool is broken causing dirt and mud to be drawn into the Pool. He noted that there isn't a crawl space under the Pool, and that fixing the broken pipe will require finding the broken pipe and pulling up the Pool deck. He predicts that it will be another three-weeks until the Pool is back open.

Cr. Westwell asked if the new Pool liner will need to be damaged in fixing the broken pipe. Administration replied that it would not as the pipes are located under the Pool deck. He added that the broken pipe is not related to the installation of the new liner. Cr. Campbell asked if local contractors would be hired to find the broken pipe at the Pool. Administration confirmed this.

Administration advised that Wellness Wednesday has returned to the Library and that a new program, Adulting 101, has started. He noted that there are additional library statistics included in the package that have been produced by the new Head Librarian and show statistics on the types of books that are drawn. Cr. Cox was pleased with the additional Library statistics and found them interesting. Administration advised that the Head Librarian position is being temporarily filled until a new organizational chart including the position can be brought to Council next month for approval due to cost implications with the position. Cr. McArthur asked if funding for the position would be received from the GNWT. Administration replied that he is still collecting information from the GNWT and preparing a briefing note on the issue. He noted that they previously covered over 75% of the salary for a full-time position and now they are only offering 50%. Administration is in the process of obtaining clarity as to why they aren't providing as much assistance as when they staffed the position.

D/M Smith felt that the deadline of October 1st to open the Arena ice surface seemed rushed as the ice condition was dubious. He noted that he had closed a section off as it wasn't safe. He suggested waiting longer in future years for better ice quality.

Cr. Cox commended the Town for preparing the Harry Sudom Ball Diamond for the Hobago tournament and noted that it was in excellent condition with freshly mowed grass and lines painted on the field. She added that others were positively commenting on the condition of the ball diamond as well. Cr. McArthur noted that there were over fifty people participating in golf for the Hobago tournament.

- a. Recreation Statistics – The September 2019 statistics report was reviewed.
- b. Pool Statistics – The September 2019 statistics report was reviewed.
- c. Mary Kaeser Library Statistics – The September 2019 statistics report was reviewed.
- d. Mary Kaeser Library Additional Statistics – The additional statistics from September 2019 were reviewed.

5. Economic Development

- a. Economic Development Report – The September 2019 statistics report was reviewed. Administration advised that the new Speaker Series is being run in conjunction with the Aurora College and that the next topic is “Defining Ourselves as a College Town”. He noted that there is a Tourism Stakeholder meeting happening next Thursday. Additionally, the EDO is working with the Aurora College and Public Health on implementing a Career and Health Fair. Administration advised that a Community Art Connections RFP has been distributed and that \$10,000 was received from the NWT Art Council which is being divided for the creation of two art projects. He added that the Town will also be relocating the AWG Cauldron to where the Centennial Monument was.

6. Advisory Boards

a. Recreation Advisory Board

- i. RAB Minutes September 10th, 2019 – The RAB minutes were reviewed. Cr. Cox advised that she spoke to the minutes at the last Community Services meeting. She noted that the next RAB meeting and AGM is scheduled for October 15th. D/M Smith referred to the implementation of the Healthy Foods Policy in the minutes and that Fort Smith no longer has a dietician. He noted that this is another form of elimination of local GNWT programs and services in the community. He added that the Town is continuously told there is the same number of positions in the community although there are positions that are no longer here.

- ii. RAB Appointment Dianna Korol – The expression of interest form was reviewed.

RECOMMENDATION

Moved by: Cr. Cox

Seconded by: Cr. Pischinger

That Dianna Korol be appointed to the Recreation Advisory Board for a term ending December 31st, 2020.

CARRIED UNANIMOUSLY

- b. Advisory Board on Culture – Mayor Napier advised that there wasn't quorum for the September 23rd ABC meetings and that there wasn't enough feedback to move forward with a meeting on September 30th. She noted that the next ABC meeting is scheduled for October 28th.

c. Tourism and Trade Advisory Board

- i. TTAB Minutes September 26th, 2019 – The TTAB minutes were reviewed. Cr. Couvrette advised that the September 26th meeting was the first since June and that he briefed TTAB members on the economic development discussions with Minister Schumann during the August 30th Special Meeting. He noted that they also discussed the impacts of the runway narrowing on NWAL and their ability to expand their Aviation School. Cr. Couvrette advised him that Council would continue to pursue this as a Council priority. He also advised TTAB that Council invited the Minister to have a local ITI employee attend TTAB meetings as a representative to provide resources to the board. He noted that there was discussion of the summer tourism season and that there were a couple familiarization tours in town by people in the business of delivering tourism packages. Cr. Couvrette advised that the next TTAB meeting is scheduled for October 17th. Cr. Westwell felt that mixed messages have been received from NWAL on the narrowing of the runway. Cr. Couvrette clarified that NWAL is frustrated as they were consulted on the installation of the LED lighting but not the narrowing.

7. Date of Next Meeting

The next meeting of the Community Services Standing Committee will be held on November 12th, 2019.

8. Adjournment

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Cox

That the meeting be adjourned at 7:47 p.m.

CARRIED UNANIMOUSLY














Town of Fort Smith Municipal Services Committee

Tuesday, October 8, 2019, at 8:15 p.m.

AGENDA

1. Call to Order
2. Declaration of Financial Interest
 - a. Statement of Disclosure of Interest
3. Delegations
4. Review
 - a. Agenda
 - b. Minutes
 - c. Vision and Values
 - d. 2019 Capital Plan
5. Directors Report
6. Protective Services Report
 - a. Fire Department Statistics and Training Report – September 2019
 - b. Ambulance Department Statistics – September 2019
 - c. Bylaw Department Statistics – September 2019
7. Advisory Boards
 - a. Sustainable Development Advisory Board
 - i. SDAB Minutes September 5, 2019
 - ii. SDAB Minutes October 3, 2019
 - iii. SDAB Housing Affordability and Needs Analysis
 - iv. SDAB Appointment Alyssa Etsell
8. Bylaw/Policy Review and Development
9. Administration
10. Other Business
 - a. In-Camera Session *CTV Act S.23(3)(g)* the setting of minimum tax sale prices under the *Property Assessment and Taxation Act*.
11. Excusing of Councillors
12. Date of Next Meeting
13. Adjournment

Attached Documents		
 Statement of Disclosure of Interest		
 Municipal Services Minutes September	 Vision and Values	 2019 Capital Plan
 Fire Statistics and Training September	 Ambulance Statistics September	 Bylaw Statistics September 2019
 SDAB Minutes September 5, 2019	 SDAB Minutes October 3, 2019	 SDAB Housing Affordability Summe
 SDAB Appointment Alyssa Etsell		



Town of Fort Smith
Municipal Services Committee Meeting
Tuesday, October 8th, 2019 at 8:15 pm.

Chairperson: Cr. Westwell
Members Present: Mayor Napier, D/M Smith, Cr. Campbell, Cr. Couvrette, Cr. Cox,
Cr. Pischinger, Cr. Beaulieu, Cr. McArthur
Staff Present: Keith Morrison, Senior Administrative Officer; Paul Kaeser,
Director of Municipal Services; Katie Reid, Executive Secretary

1. Call to Order

Cr. Westwell called the meeting to order at 7:51 pm.

2. Declaration of Financial Interest

- a. Statement of Disclosure of Financial Interest – There were no disclosures of financial interest.

3. Review

- a. Agenda – The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Cox

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

- b. Minutes – The minutes of September 10th, 2019, were reviewed and adopted at the Council meeting of September 17th, 2019. Cr. Couvrette referred to the minutes where it was discussed that a letter would be issued to the Department of Infrastructure regarding the deplorable condition of the chip-sealing of Highway 5. He noted that the aggregate appears to be leaching from the base of the road. D/M Smith drafted the letter and was uncertain if the Mayor had received it for signing. Cr. Couvrette requested an update at the Council Meeting of October 15th.
- c. Vision and Values – The Vision and Values were reviewed. Administration advised that the intent is to update the Council Priorities as a standalone document as Council's governance priorities evolves.
- d. 2019 Capital Plan – The Capital Plan was reviewed. D/M Smith requested an update on the status of the paving being performed by NWT Construction Ltd. Administration advised that the paving work has been completed and their asphalt plant has been decommissioned for the winter. He added that the Water and Sewer work is also concluding for the year and that a seasonal inspection of work will be performed. Cr. Campbell asked if the hole beside Conibear Park would be filled. Administration is aware of this and intends to bring the issue forward as one of the deficiencies in the seasonal inspection.

4. Directors Report

The Director provided a report on the operations of the Municipal Services Department. The Director advised that Administration covered most of the details regarding the Pool shutdown in the Community Services meeting. He advised that finding the leak will require listening devices and isolating the leak. He noted that the contractor will begin work next week as parts are on order.

The Director advised that the Facilities Maintenance Department was busy preparing for the Hobago tournament with limited staff. The Director apologized to D/M Smith for the ice condition on October 1st as he was under the impression that it was ready for use. He will determine the cause of the hazardous condition and will work to improve this.

The Director stated that the Water and Sewer Infrastructure Replacement Project is concluding for the year until next year. He noted that Water Treatment Plant staff have completed water main flushing and that sediments in the water following the flushing is normal. He added that sewer flushing is close to completion and that he has received positive feedback about the new flusher. He noted that the Water Treatment Plant is also working with the new water meter reading system and that it was determined that some of the existing water meter reading equipment was not working properly. He noted that the department received a 95% read rate with the equipment brought up for demo.

The Director advised that the Landfill compaction coverage has been completed.

He added that there were issues with residential water lines freezing in the spring which were directly connected to manholes. As a result, the department will spray foam to insulate the manhole covers to prevent further freezing.

Cr. Cox asked how much of the Water and Sewer Infrastructure Replacement Project was completed this year. Administration replied that approximately one-third of the work was completed. He anticipates a higher level of disruption next year as water and sewer infrastructure will be replaced along McDougal Road and Breynat Street including the main intersection to Rupert Avenue. He noted that the work is simpler compared to managing the water flow from the Water Tower but more invasive of resident's day to day operations.

5. Protective Services Report

- a. Fire Department – The September 2019 statistics and training report was reviewed. Administration advised that the new fire truck will arrive in either December or January.
- b. Ambulance Department – The September 2019 statistics report was reviewed. Administration advised that the new self-contained breathing apparatus units have been received and installed. He noted that there has been an increase in medivacs in September. He advised that the Ambulance Department is planning to run an EMR course and noted the difficulty in running an eighty-hour first responder training course consisting of volunteers. He added that the GNWT's funding model for EMR training is planned with flying a trainer to the community for a week and that volunteers would not want to use vacation time from work to train.
- c. Bylaw Department – The September 2019 statistics report was reviewed. Administration advised that the Bylaw Officer will be implementing the positive ticketing program to parents operating safely in the school zone. He added that the Bylaw Officer also has multiple upcoming training initiatives planned. D/M Smith commended the work of the Protective Services Department and was pleased with the approach of engagement and visibility. D/M Smith referred to the report where warnings were issued for people speeding between 30-50kms over the speed limit and suggested tickets be issued in these instances. Cr. McArthur noted that there were three warnings and one ticket issued for driving while on a restricted electronic device and asked why all weren't given warnings or tickets. Cr. Westwell advised that Council should trust staff discretion. Cr. Cox noted that insurance companies in Alberta are refusing to insure people who are charged with distracted driving.

6. Advisory Boards

a. Sustainable Development Advisory Board

- i. SDAB Minutes September 5th, 2019 – The SDAB minutes were reviewed.
- ii. SDAB Minutes October 3rd, 2019 – The SDAB minutes were reviewed. Cr. Westwell advised that he was away for the meeting but congratulated Tim Gauthier on his appointment as Chair and thanked Cam Zimmer for being Chair the past year.
- iii. SDAB Housing Affordability and Needs Analysis – The document was reviewed. Cr. Westwell noted that the document is an analysis and not a formal report.

Cr. Couvrette noted that document discusses the issue of derelict and undeveloped vacant properties and suggested adding an appendix that includes a list of these properties for a better understanding of the extent of the problem. Cr. Couvrette noted that he was quite impressed with the statistical information and suggested this be included as the topic of a future newsletter. He suggested this as Fort Smith is considered favourable and cost-efficient place to live.

Cr. Westwell suggested that a request for information on properties should be directed to Administration from Council and be added as an addendum or with the development of a comprehensive strategy due to the complexity of the document. He noted that the development of a comprehensive housing strategy would require a consultant and in-depth information. He added that there are funding opportunities available for the initiative.

Cr. Westwell indicated that the document was based from an Ecology North presentation on why they should build micro agricultural facilities in Fort Smith due to affordable power and land. He noted that the information in the document is a Canada-wide issue relating to aging infrastructure and that Fort Smith income is below the NWT standard. He noted that the information was brought together throughout the past year as the board discussed affordable housing and ultimately determined that Fort Smith housing is quite affordable. He stated that Fort Smith faces issues such as readily available land, available contractors and aging populating but that Fort Smith's income level and housing affordability are in a good position. He advised that it was determined that affordability isn't the issue, which drove discussion into accessibility which resulted in the opportunities and recommendations in the document to address the issue.

Cr. Cox thanked SDAB and was pleased with the level of work that went into the document. She found the document to be interesting and well done. She noted that the document spoke to the lack of a building inspector in the community and that this wasn't included in the recommendations. Cr. Westwell replied that this was identified through the development permit process and that the issue was raised in regard to what is obtained through the development permit process. He advised that some municipalities perform building inspections themselves and other's hire third-party inspectors. He added that it was identified that development permit rates are comparable to other communities that offer building inspections which was raised as a concern. He noted that this wasn't seen as hindering development but hindering sustainability.

Cr. Cox asked if Council should adopt the document to make public. Cr. Westwell noted that the document is public in the meeting package and that adoption may not provide direction through the opportunities and recommendations.

D/M Smith commended SDAB for their work on the document and stated that he would like to see Council embrace the opportunities and recommendations to work towards them. D/M Smith requested more time to digest the document and noted that each recommendation would be different in actioning. He stated that the document sets the bar for advisory board submissions and provides a good lesson to research and understand a problem before implementing policy changes. He felt that the strong listing of opportunities and recommendations is a better way to address the issues. Cr. Westwell replied that the document could also be given to a third-party consultant to resolve the issues.

Cr. Couvrette moved that the opportunities and recommendations in the document from SDAB be incorporated into the Town's Strategic Plan process. Cr. Cox seconded the recommendation.

Cr. Cox advised that she wasn't prepared to accept the motion to add to the Strategic Plan and asked if the Bylaw Review Committee could review the recommendations for bylaw adjustments. Cr. Couvrette was concerned that the efforts and amount of work put into the document would not be revisited.

Cr. Westwell handed the Chair to Mayor Napier. Mayor Napier accepted the Chair.

Cr. Westwell doesn't think including the opportunities and recommendations into the Strategic Plan is the right idea either. He noted that SDAB was happy to be engaged with the development of the Strategic Plan and actioning items within the plan. D/M Smith agreed and appreciated Cr. Couvrette's intent with the recommendation but felt that Administration would have a different approach. He didn't feel that the recommendations were designed to be placed into an existing plan. He suggested that Council embrace and work towards the items through the Council Priorities.

Administration advised that taxation legislation differentiates between improved and unimproved properties. He noted that it appears that one or two entities own all the industrial land in town which restricts competition. He asked how the Town would define improvements and development of the properties. He noted that Hay River had previously moved to incentivize higher taxes on undeveloped lands. He suggested that if Council approves the report, Administration would bring a briefing note to Council that would address the recommendations. He stated that lobbying items would sit with Council.

Cr. Westwell agreed in formally accepting the document to publish on the website and the development an action plan. Cr. Couvrette amended his recommendation; Cr. Cox accepted.

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Cox

That Mayor and Council accept the recommendations and opportunities presented in the Housing Affordability and Needs Analysis; and

That Administration provide a briefing note with direction on the items.

CARRIED UNANIMOUSLY

Mayor Napier returned the Chair to Cr. Westwell.

Cr. Cox requested that the document be uploaded to the website as a standalone document.

iv. SDAB Appointment Alyssa Etsell

RECOMMENDATION

Moved by: D/M Smith

Seconded by: Cr. McArthur

That Alyssa Etsell be appointed the Sustainable Development Advisory Board for a term ending December 31st, 2020.

CARRIED UNANIMOUSLY

7. Other Business

a. In-Camera Session – *CTV Act S.23(3)(g)*

RECOMMENDATION

Moved by: Cr. Cox

Seconded by: Cr. Couvrette

That Council move in-camera to discuss the setting of minimum tax sale prices under the Property Assessment and Taxation Act in accordance with Section 23(3)(g) of the Cities, Towns and Villages Act.

CARRIED UNANIMOUSLY

RECOMMENDATION

Moved by: D/M Smith

Seconded by: Cr. Couvrette

That Council move out of in-camera.

CARRIED UNANIMOUSLY

RECOMMENDATION

Moved by: Mayor Napier

Seconded by: Cr. Cox

That the Municipal Services Standing Committee meeting extend past 10:00pm.

CARRIED UNANIMOUSLY

8. Date of Next Meeting

The next Municipal Services Standing Committee meeting will be held on November 12th, 2019.

9. Adjournment

RECOMMENDATION

Moved by: D/M Smith

Seconded by: Cr. Cox

That the meeting be adjourned at 10:17 pm.

CARRIED UNANIMOUSLY