











Town of Fort Smith
Town Council Meeting
Agenda

June 19, 2018, 7:00 p.m. – Council Chambers

A. Call to Order and Confirmation of Quorum	
B. Approval of Agenda	
C. Presentations a. RCMP delegation – May 2018 Police Report	 RCMP May Police Report
D. Approval of Council Minutes a. Council Minutes	 Council Minutes May 15, 2018
E. Business Arising from the Minutes	
F. Declaration of Financial Interest	
G. Council Business	
a. Introduction and Consideration of Committee Reports i. Committee of the Whole ii. Accounts Paid List Part I iii. Accounts Paid List Part II	   Committee Of the Accounts Paid Part I Accounts Paid Part Whole Minutes June II
b. Enactment of Bylaws and Policies i. Bylaw 990 Appointment of Bylaw Officer Ashleigh Stokes	 Bylaw 990 Appointment of Bylaw Officer
c. Appointments	
d. Mayor and Council	
e. Administration i. Briefing Note – First Quarter Variance Report ii. Briefing Note – Application to Rezone iii. Briefing Note – Donation Request	  BN-First Quarter Variance Report BN-Application to Rezone
H. Proclamations	
I. Absence of Council Members	
J. Date of Next Council Meeting	
K. Adjournment	
L. Question Period	

FORT SMITH
POLICING REPORT
2018-05



Fort Smith RCMP Detachment
G Division
Northwest Territories



The Fort Smith RCMP Detachment responded to a total of 197 calls for service to the town of Fort Smith during the month of May 2018.

Community Action Plan (C.A.P.) Community Priorities:

The current fiscal year priorities are identified as:

- 1) Substance abuse and trafficking; illegal substances and alcohol inclusive.
- 2) Violence in the community; including domestic violence.
- 3) Building Positive Relationships with local First Nations and the Community at Large.
- 4) Traffic Safety and Enforcement

1) This month the detachment addressed the issue of Substance abuse and trafficking; illegal substances and alcohol inclusive by:

The Fort Smith RCMP Detachment continues to deal with this priority in a proactive and reactive manner. Fort Smith Detachment members continue to conduct patrols in high risk areas. Members are continuing efforts to increase police presence in areas associated with drug trafficking and use.

Re-actively, detachment members continue to respond to calls for service from community members. Fort Smith detachment members responded to 62 complaints of either causing a disturbance, mischief, and or liquor act related calls for service. Alcohol is a casual factor in the majority of these calls.

The Community assisted the priority by: Sgt. Gilbert met with Chief Frieda Martselos and asked her to assist in the initiative by referring all those individuals who provide information as it relates to drugs to the RCMP. This will enable the RCMP to make headway on CDSA within the community.

2) This month the detachment addressed the issue of Violence in the community; including domestic violence by:

The Fort Smith RCMP Detachment responded to 3 complaints of Domestic Violence in the community. Criminal charges were laid as a result of these investigations. Fort Smith Detachment members also responded to 18 additional complaints of assaults in the community.

These types of complaints can be stressful and have significant repercussions on the dynamic of a family especially when young children are involved. The Fort Smith RCMP Detachment continues to work with community partners to present a multi-agency response to these types of complaints.

The Community assisted the priority by: No specific support was sought during this monthly period.



3) This month the detachment addressed the issue of Building Positive Relationships with local First Nations and the Community at Large by:

The Fort Smith RCMP Detachment and the members currently working in Fort Smith continue to make efforts to build positive relationships within the community.

May 2nd – Cst. Jobin did a walkthrough of PWK School.

May 4th – Sgt. Gilbert met with Allan Heron, the designated representative for the Metis in regards to the COP partnership.

May 7th – Sgt. Gilbert met with Chief Frieda Martselos.

May 8th – Sgt. Gilbert met with Chief Frieda Martselos.

May 15th – Sgt. Gilbert attended the Town and Council Meeting.

May 16th – Sgt. Gilbert and Cst. Jobin did a walkthrough of PWK.

May 16th – Sgt. Gilbert and Cst. Jobin did a walkthrough of JBT.

May 17th - Sgt. Gilbert met with Jeff Schwatzenberger about getting a youth golf program running on the detachment golf course. The golf course has been in a state of under (non) use in the past few years. PSE Danna Wiedrick was able to speak with several community members and secure donations of equipment and lessons. Sgt. Gilbert also discussed plans with Mayor Napier-Buckley.

May 26th – Cst. Jobin attended the Town Sponsored Bike Rodeo.

May 28th – Cst. Jobin did a walkthrough of PWK.

May 28th – Cst. Jobin did a walkthrough of JBT.

May 28th – Cst. Jobin did a walkthrough of Aurora College.

May 28th – Sgt. Gilbert met with Mayor Napier-Buckley in two capacities – first as her role in Victim Services as the RCMP and VS have been working together to smooth the process out regarding peace bonds in the community. Mayor Napier-Buckley then switched roles and we discussed community issues, upcoming pressures at the detachment over the summer months and current partnerships that we aim to grow over the next year.

The Community assisted the priority by: Meetings will continue in regards to COP program. The Town provided a list of interested parties that signed up at the trade fair in April and on May 18th Sgt. Gilbert reached out to those interested parties for application/CR check completion.



4) This month the detachment addressed the issue of Traffic Safety and Enforcement by:

The Fort Smith RCMP Detachment continues to conduct proactive patrols of the community in an effort to increase police presence and general deterrence. The Fort Smith Detachment also responds to calls for service from members of the community.

The Fort Smith RCMP Detachment responded to / investigated 21 complaints regarding traffic offences and or complaints in the community. 10 of these investigations involved impaired drivers in the community and 2 were related to collisions.

May also marked National Road Safety week and National Impaired Driving day (May 14th – 21st and May 19th respectively). During this time the Fort Smith RCMP stopped vehicles and conducted road checks. This included partnering with Parks Canada to conduct road checks on the long weekend for campers heading to Pine Lake.

Sgt. Gilbert has implemented a pro-active enforcement initiative for Fort Smith Detachment moving forward. As such, a sub-heading will be created under this initiative for pro-active stops.

Pro-active Vehicle Stops: There were a total of 12 proactive traffic stops conducted by members of this detachment. This section of pro-active vehicle stop reporting will be placed on pause beginning in June. Due to pressures at the detachment level we will need to direct resources to other areas that are deemed more high risk. It is anticipated that this will be re-instituted in the fall when some pressure is relieved.

The Community assisted the priority by: No specific support was sought during this monthly period.

Notable Occurrences for the Month:

Given the issue with youth crime in the community (as it relates to a handful of individuals), Sgt. Gilbert implemented a prolific offender duty under the detachment responsibilities matrix. As such, under the guidance of Cpl. Chris MacDonald and Cst. Kris White, the month of May saw the Fort Smith RCMP conduct a total of 12 curfew checks resulting in two youth being remanded out of the community (one at the end of May and one the first week of June). They are both still currently out of the community as of the writing of this report.

On May 5th the Fort Smith RCMP responded to a suicide in the community of Fort Smith. At the time there were no coroners in town and the RCMP acted as coroner under the direction of Cathy Menard (Chief Coroner for the NWT).

On May 13th the Fort Smith RCMP, Hay River RCMP and Hay River Emergency Services responded to a vehicle roll-over on Highway 5 that left the driver deceased and the three vehicle passengers seriously injured.



Throughout the month of May the RCMP responded to 18 calls for service involving youth from the Trailcross Facility. One individual at the centre who was causing issues in town (was arrested for theft, Break and Enter and had some complaints re: drugs) has been removed from the facility. The RCMP worked with Trailcross staff and the individual was successfully removed from the community on May 31st.

Sgt. J.E. (Jesse) GILBERT NCO/IC
Fort Smith RCMP Detachment

External Distribution List:

Insp. Peter PILGRIM – OIC South District
S/SGT. Travis De COENE - District Advisory NCO
Sue CROOKEDHAND – “G” Division Criminal Operations
Sgt. Warren GAUCHIER – “G” Division Client Services

Documents Included:

Occurrence Statistics

Appendix A

Occurrence Type	May 2018	Year to Date 2018	May 2017	Year to Date 2017
Assaults (All Categories)	21	70	14	67
Break and Enter (Residence and Business)	5	15	2	11
Theft of Motor Vehicle	1	3	0	4
Theft under \$5,000.00	7	27	10	19
Theft over \$5,000.00	0	1	2	2
Drug Possession	2	7	4	7
Drug Trafficking	1	2	1	5
Liquor Act	17	56	4	43
Mischief / Cause Disturbance (Includes Public Intoxication)	45	161	68	262
Impaired Operation	10	41	6	37
Other Complaints	88	425	61	343
Total Violations	214	625	206	869
Total Calls for Service	197	806	179	803
Number of Patrols to Community	N/A	N/A	N/A	N/A

Appendix A



Category	May 2018	Year to Date 2018	May 2017	Year to Date 2017
Prisoners	28	97	30	131
Intermittent Prisoners	0	0	0	0
Other Detachment Prisoners	0	0	0	0
Total Prisoners	28	97	30	131

Justice Report	May 2018	Year to Date 2018	Year to Date 2017
Victim Service Unit Referrals	2 Victim Declined 0 Victim Accepted 2 Proactive Referral	14 Victim Declined 1 Victim Accepted 4 Proactive Referral	31 Victim Declined 4 Victim Accepted 0 Proactive Referral
Youth Alternative: Measures YCJA Warnings	0	0	0
Youth Diversion: Community Justice Referrals	0	0	0
Adult Diversion: Community Justice Referrals	0	0	0
Emergency Protection Orders: Detachment Initiated / Detachment assisted	0	0	0
ODARA Reports	0	7	7



**COUNCIL OF THE TOWN OF FORT SMITH
MEETING 05-18
THE FIRST REGULAR MEETING OF COUNCIL FOR
THE MONTH OF MAY AND THE
FIFTH FOR THE YEAR 2018**

PRESENT: Mayor L. Napier-Buckley D/M K. Smith
Cr. B. McArthur Cr. A. Kikoak
Cr. A. Dumont Cr. E. Bell
Cr. R. Holtorf Cr. B. Tuckey

REGRETS: Cr. Patel

STAFF: L. Pierrot, Executive Secretary

GALLERY: Sergeant Gilbert, Matthew Fraser

Meeting 05-18
May 15, 2018

7:00 PM
Council Chambers

A. **CALL TO ORDER & CONFIRMATION OF QUORUM**

Mayor Napier-Buckley called the meeting to order at 7:00 p.m. and confirmed a quorum of Council was present.

B. **APPROVAL OF AGENDA**

18-107 Moved by: Cr. Dumont
Seconded by: Cr. Tuckey

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

C. **PRESENTATIONS**

a. RCMP Delegation

- i. Police Report – The RCMP Police Report for April 2018 was reviewed. Sgt. Gilbert advised that there are statistics that are not reflected in the report but is important to highlight. He indicated that as a result of 14 curfew checks, one youth has been sent to the Remand Centre. He added that since then he has gone to court and has been released back into the community. He highlighted that all, but one of the four youth are back in the community. There were a couple of mischiefs with vehicles being stolen on the night of Monday May 14, 2018. One of the youth has been released for compassionate reasons. He added that two of the youth have been doing very well since being released; going to school, reporting with probations and abiding by their conditions. The other two are the ones that are causing trouble and will be continuing with completing curfew checks. He advised that the RCMP is expecting more calls with the release of the youth.

Sgt. Gilbert indicated that the RCMP did receive some serious calls in May. He advised that they are also short staffed and are down to four members. One of the members is injured and is expected back to work in June. One member is on maternity leave. The only trained breath technician is also leaving the community being transferred this summer. With his departure Sgt. Gilbert was required to send out one member for breath technician training putting the detachment down to four members on duty. With the shortage of staff, they are feeling the pressure at the detachment, but he is hopeful the summer will play out well with the moving of staff. There are plans to obtain two members



and hopes that will be done throughout the summer and will have a full staff by the end of the summer.

Sgt. Gilbert advised that the Citizens on Patrol program is off to a great start and he has been working with Cr. Bell. The program is also in partnership with the Fort Smith Metis Council and the contact person is Alan Heron. Mr. Heron is in the process of meeting with the Chief of the Smith's Landing First Nations to get their involvement and support for the program. He was concerned with obtaining an executive for the COP program but advised that he received many interests for the program at the Thebacha Trade Show increasing his confidence in obtaining an executive. He advised that moving forward the press release would be submitted to the media and he will contact each volunteer to have their clearances completed. He met with the National President for the Citizens on Patrol Program who is also the President of the Alberta Chapter and is encouraging the program. He now has access to the secure site and can obtain information on the bylaws and hopes that the progress of the program will move swiftly once there is an executive in place. The goal is still to have it up and running by the beginning of the 2018-2019 school year.

Sgt. Gilbert indicated that the only other initiative that he is working on is with the Fort Smith Metis Council's Wellness Coordinator. He has received approval from the Department of Justice to provide trauma and addictions training in Fort Smith with the condition to obtain community partners. The Fort Smith Metis have been supporting him and offered to provide the space for the course. He attended the Trauma and Addictions training in Yellowknife. The training is aimed towards services providers and is a college level course provided by the Justice Institute of British Columbia. He thinks it would be beneficial to many service providers and will be having the members of the RCMP participate in the training. Cr. Tuckey thinks that the program would be beneficial to the high school as they have a counselor and offer many services. She requested that Sgt. Gilbert approach the school as it may interest them to provide this training to the students.

Cr. Tuckey advised that concerns with the Youth Criminal Justice Act have been previously discussed. The young offenders act is broken, it allows youth criminals to feel like they are right and victims to be continually victimized. She highlighted that Council needs to lobby for the revision of the act. Sgt. Gilbert advised that the Youth Criminal Act is extremely frustrating. The crown is doing everything that they can to keep the youth in the facilities and not be released back to the community. He highlighted that the Youth Criminal Act is a Federal Act and in Section 31 of the act states that if a youth does go to jail and that if there is a responsible adult that can take them and control them then the justice system is required to release them. The issue that the Crown keeps bringing up is that the youth keep getting released to the same adult who have demonstrated that they can't control them. He advised that they are doing everything they can under their ability to do so such as completing curfew checks. He added that the RCMP has no influence in the justice system. The Youth Criminal Justice Act fails in a way because it was designed to protect youth who make a mistake and they don't want that mistake to negatively impact the rest of their life. It was not designed for youth who are constantly committing crime. The major issue with the act is that it is a federal act but falls on provinces and territories to implement. Social services are also having trouble with getting youth into programs as there are no youth programs in the NWT. They have to be sent south and wait years to be accepted into the programs and youth are committing more crime waiting. Cr. Tuckey indicated that the issue sounds like a territorial problem if the territories aren't the ones offering any rehabilitative services in any way.



Cr. Tuckey was concerned with the recent motor vehicle accident. He indicated that when the people that notified emergency services they were told that the accident was closer to Hay River when in fact it was significantly longer. The people that did call the Fort Smith emergency services were told that Hay River will handle it. That meant that significant amounts of time for the victims to sit in the cold and for the people that were there waited longer help to arrive. It was really disappointing to hear. There were young people involved, there was young people responding. The only thing that she could reflect upon is that perhaps if there was a 911 service they would have known which town is closer to the accident. He added that incidents like this don't happen enough but that it shouldn't happen that people are waiting an extra hour for help. She would like the concern to be addressed in some form. She was heartbroken to think about the further negative consequences by waiting. Sgt. Gilbert advised that the Fort Smith RCMP jurisdiction covers up to the junction between Hay River and Fort Smith. He was advised that the accident happened 72 km from Hay River which is 12 km into the Fort Smith jurisdiction which would be closer to Hay River. When they arrived on the scene the accident was actually 112km from Fort Smith. He was told that fire and rescue were on route from Hay River. He advised that when the call did come into the police detachment in Fort Smith they did respond but he couldn't speak on fire and rescue efforts.

Cr. Holtorf commended Sgt. Gilbert. He indicated that he has received some concerns regarding the questions that are asked when residents are calling the emergency police line. He suggested that information be provided to the public regarding the questions that they are expected to answer when calling the police emergency phone after hours. Sgt. Gilbert advised that the information has been provided in the past to the public. He indicated that the main reasoning for the questions is for the safety and preparation of the police officers that are responding to the calls. He added that the questions are also beneficial if charges are laid as they are recorded. Mayor Napier-Buckley noted that there were magnets provided in the past to the public explaining what questions residents will be expected to answer when making emergency calls and suggested providing informative material such as the magnets.

D/M Smith recognized that the RCMP department is short staffed and appreciated Sgt. Gilbert's attendance. He indicated that Parks Canada is replacing the repeater station about 100 km out of town. He indicated that there were suggestions to install cell services which could extend cell range from Fort Smith substantially. He highlighted that with the tragic events that occurred over the weekend, if there was cell service closer, that could have reduced the response time. He suggested working with Parks Canada and that maybe there is an opportunity with Bell to add cell service out to Angus Tower that may reduce emergency response times.

D/M Smith brought attention to the police report and highlighted that the Trail Cross Group Home had a substantial number of calls and asked if there is something that the community can do to help in an effective way so that they are quiet at night. He noted that there were on the land programs that were offered to youth and asked if reviving those programs will help.

D/M Smith indicated that there was a firearm that was found outside of PWK High School during the AWG, and he understands that the school has not informed students or parents on the incident. He asked Sgt. Gilbert for his insight on how the Town could deal with the issue from a community wellness perspective. Sgt. Gilbert advised that the firearm was stolen from a vehicle at Grand Detour and was left where it was found during AWG. He advised that one youth was charged for pointing that firearm at another youth. He doesn't know why the gun was left near the school but is finding that these youth are breaking in to places and stealing things and will leave it somewhere and police will find it later. He was concerned knowing that the



gun was in the youth's possession and relieved when it was found. He noted that there was also concerns that the firearm was found near the school and have taken proactive measures to have his staffed trained in a school emergency. He advised that he is also working with both schools and has access to learn the layout of the schools in case of emergency. D/M Smith appreciates the effort of the RCMP and is comforted with the proactive measures taken to prevent those tragic events. He recognized that as a community those discussions and emergency measures have not been discussed and asked Sgt. Gilbert for his perspective on what the Town can do to help in that way. Sgt. Gilbert advised that the United States has a program called 'if you see it, report it' and would like to build that kind of relationship with students. He noted that building that relationship could prevent tragedies and he is working to build that relationship with the schools and the students. He suggested that could be an opportunity for the community to address in that perspective. He is also working with the school on some bullying issues and hopes to prevent any further escalation of the situation by the students.

Cr. Kikoak asked Sgt. Gilbert what his disappointments with the limitations of the Youth Criminal Act are. Sgt. Gilbert advised that the issues with the Youth Criminal Act limits youth to be dealt with and is aimed for rehabilitation. He advised that without the youth wanting to rehabilitate they are in a cycle that is causing them to accrue many charges and will be released back into the community to commit the same crime again. He doesn't see the benefit to the youth or the victims. He thinks that the rehabilitative issue should be identified in the act. He advised that other departments are also frustrated but with no secure facility in the north it makes it difficult to rehabilitate the youth. Cr. Kikoak asked Sgt. Gilbert if he thinks a lobbying force will be a good resource to go after reviewing or changing the act. Sgt. Gilbert highlighted that the Youth Criminal Act is a federal act and that the federal government moves slow and thinks the best way to deal with it is territorial. He thinks that on the land programs are more effective programs and that Trail Cross Group Home is also a good facility but needs to be more secure.

Mayor Napier-Buckley asked Sgt. Gilbert if the courts have tracking capabilities in the NWT. Sgt. Gilbert advised that the technology exists but was unaware of a mechanism in NWT legislation to order it through the courts. Mayor Napier-Buckley asked if the technology exists in the NWT. Sgt. Gilbert advised that the devices would require cell service and that it is possible for it to be used in the North. Mayor Napier-Buckley asked if the tracking devices would be beneficial to policing. Sgt. Gilbert advised that the device could potentially be beneficial, but he couldn't say if the judge would order it. He noted that in Fort Smith there is only one group of six youth that are problematic and with that the community can focus on dealing with the group rather than deal with the youth in a broad sense. He thinks that a facility unique to the north would be beneficial. Mayor Napier-Buckley asked if there is a facility in Yellowknife. Sgt. Gilbert advised that there is a home in Yellowknife that is similar to Trail Cross and there is also a Youth Corrections facility. Cr. Holtorf asked if there are specific judges to the Youth Criminal Court. Sgt. Gilbert advised that in the NWT all territorial judges are youth court judges and are bound by the Youth Criminal Act. Cr. Holtorf asked if recommendations have been identified from the Truth and Reconciliation Commission on the youth criminal justice issue. Sgt. Gilbert advised that the Truth and Reconciliation Commission provides programs and services to communities if there is a link to residential schools. They have also made those programs and services available to youth. Cr. Kikoak indicated that one of the youth at the Trail Cross Centre broke into some residence recently. Sgt. Gilbert agreed that the Trail Cross Centre is having trouble with some youth that are currently in the home. He advised that they are aware of the situation and are working on resolving the issues.



D. **APPROVAL OF MINUTES**

18-108 Moved by: Cr. Kikoak
Seconded by: Cr. Bell

That the minutes of Regular Meeting 04-18 of April 17, 2018 be adopted as presented.

CARRIED UNANIMOUSLY

18-109 Moved by: Cr. Bell
Seconded by: Cr. Kikoak

That the minutes of Special Meeting SP-03-18 of April 24, 2018 be adopted as presented.

IN FAVOUR – D/M SMITH, CR. KIKOAK, CR. TUCKEY, CR. BELL, CR. HOLTORF
ABSTAINED – CR. DUMONT
CARRIED

E. **BUSINESS ARISING FROM THE MINUTES**

D/M Smith advised that Aurora College hasn't formally decided to do anything in particular with the position paper. He wanted to highlight that the Legislative Assembly will be sitting starting on May 24, 2018. The Aurora College program review was supposed to have gone to the Standing Committee on Social Development. He thinks this will be an appropriate time to action the Aurora College position paper given the news release of the University in Yellowknife. He suggested releasing a press release to get out in front of the story. He suggested that since the Legislative Assembly starts sitting on Thursday May 24, 2018, a press release could be sent out on the Tuesday prior to the sitting. He thinks that may be a really positive initiative for Council. Mayor Napier-Buckley thanked D/M Smith and confirmed that the Yellowknife City Council is looking to have a University in Yellowknife and that should be addressed immediately.

Cr. Holtorf highlighted that the news article indicated that a decision will be announced by the City of Yellowknife in two weeks. He noted that the City of Yellowknife is working to form a committee which will include the Mayor, one city councillor, government representative's, independent educational representatives from the University of Alberta and Aurora College, and indigenous leaders. He advised that the Yellowknife City Council has commenced with their plans by working to form a committee. He noted that they intend to have the committee hire a consultant to complete a study on the plausibility of having a University in Yellowknife. He thinks that they have made a strong effort to start this initiative and does not doubt that they will be announcing the building of a University in Yellowknife. He noted that this initiative is possible if it was done by the City of Yellowknife.

Cr. Kikoak asked if Council has any idea of who is the volunteer representative from Aurora College that will be attending the meeting with the City of Yellowknife. Mayor Napier-Buckley advised that she does not know. Cr. Kikoak asked Council can find out who is the representative from the Aurora College that will be attending the meeting. She thinks we should appeal to them that maybe they shouldn't go because of the state that Aurora College is in right now. She suggested that may be make it apparent that between Aurora College and the GNWT they have created quite a mess and they shouldn't sit down with the City of Yellowknife like they are a bunch of experts. She thinks that they don't have value to talk about education and starting a new university.

Cr. Tuckey noted that potentially, depending on the representative, that the Aurora College could be against the University and realizes that the University will affect them unless they are carrying out the delivery and thinks that finding out who the



representative is will help.

Cr. Holtorf highlighted that at the final paragraph of the article indicates that the City of Yellowknife is exploring at building a University or a post-secondary institution and that they also explore the idea of a private one.

D/M Smith noted that Council can't control what another municipality is doing, and we can't control what other government departments are doing, but we can control what we are doing and if we have the message and have we invested some of our own money into crafting a message then, we need to actually communicate that message. He thinks now is the time to communicate that message because there is a happening debate about the post-secondary education in the NWT and if it doesn't involve Aurora College then the City of Yellowknife will explore whatever options that might involve. He thinks that Fort Smith has a strong Aurora College and that there is no University that exists anywhere else in the NWT. He thinks we need to communicate that the Aurora College remains a vibrant part of the community and our economy, before the Legislative Assembly starts sitting so that when they get into session they are answering questions about what's going on with the Aurora College rather than them controlling the message, putting them on the defensive. He suggested that a position paper be released in a press release next week to garner some publicity around it.

Cr. Kikoak doesn't think the position paper outlines the problems and what's been going on with the Aurora College well enough and their relationship with the GNWT. She feels that we have to have a strong say that resources should remain in a small community and not in the capital city.

Mayor Napier-Buckley advised that she will definitely be acting on the issue this week and will look to Council for direction.

F. **DECLARATION OF FINANCIAL INTEREST**

Cr. McArthur entered the meeting.

D/M Smith, Cr. Dumont, and Cr. McArthur declared a financial interest with respect to Accounts Paid Part II.

G. **COUNCIL BUSINESS**

a. Introduction and Consideration of Committee Reports

Corporate Services Standing Committee – Cr. Bell provided an update on the Citizens on Patrol program and youth crime. She advised that she has emailed the press release to Mayor and Council on May 15, 2018 which has also been reviewed by the Fort Smith Metis Council. She asked Mayor Napier-Buckley to arrange for the document to be released to the press. Cr. Bell advised that the volunteer list has been submitted to Sgt. Gilbert and will be advertising on bulletin boards.



D/M Smith advised that he has reviewed the updated strategic plan and is pleased with the updates being completed in a timely manner. He found that the document is not easy to digest for someone who is not familiar with Council procedures. He thinks the Council priorities should be better identified and prioritized for the public. He encourages Council discussion on those issues. Cr. Holtorf indicated that more work needs to be completed on the strategic plan and thinks there is information that was not emphasized in the plan which was highlighted in the meeting. He recognized that a motion was passed to provide additional funds for the consultant's fee and thinks that all conferences with the consultant can be done through teleconference. He didn't see the need for the consultant to come to Fort Smith to gather the information required for the strategic plan. Cr. Kikoak agreed with Cr. Holtorf.

18-110 Moved By: D/M Smith
Seconded By: Cr. Tuckey

That the attached Corporate Services Standing Committee minutes from May 1, 2018, be adopted as presented.

CARRIED UNANIMOUSLY

Accounts Paid Part I

18-111 Moved By: Cr. Dumont
Seconded By: Cr. Tuckey

That the Accounts Paid List Part I for the period ending April 30, 2018 totaling \$908,120.10 be approved.

CARRIED UNANIMOUSLY

Accounts Paid Part II

18-112 Moved By: Cr. Holtorf
Seconded By: Cr. Tuckey

That the Accounts Paid List Part II for the period ending April 30, 2018 totaling \$1,546.82 be approved.

IN FAVOUR – CR. KIKOAK, CR. TUCKEY, CR. BELL, CR. HOLTORF
ABSTAINED – D/M SMITH, CR. DUMONT, CR. MCARTHUR
CARRIED

Community Services Standing Committee – Cr. Kikoak indicated that there is a discussion on updating the track field and asked if the soccer nets could be replaced. Mayor Napier-Buckley advised that the issue could be addressed to the Director of Community Services.

18-113 Moved By: Cr. Tuckey
Seconded By: Cr. Bell

That the attached Community Services Standing Committee minutes from May 8, 2018, be adopted as presented.

IN FAVOUR – CR. MCARTHUR, CR. KIKOAK, CR. TUCKEY, CR. DUMONT, CR. BELL, CR. HOLTORF
ABSTAINED – D/M SMITH
CARRIED

TTAB Appointment – Maxwell Gardner

18-114 Moved By: Cr. McArthur
Seconded By: Cr. Dumont

That Maxwell Gardner be appointed to the Tourism and Trade Advisory Board for a term ending December 31, 2019.

CARRIED UNANIMOUSLY



SRFN Donation Request – Cr. McArthur noted that he should have abstained in the vote for the recommendation as he works at Kasear’s and has family interest.

18-115 Moved By: Cr. Kikoak
Seconded By: Cr. Bell

That for the reason of public safety during the SRFN Treaty Land Entitlement Celebration, Council approves the road closure of McDougal Road between Breynat Street and the Northwestel building and from McDougal Road to the exit of Kaeser’s parking lot for Friday, June 22nd from 5:00 pm to 10:00 pm and Saturday, June 23rd from 5:00 pm to 10:00 pm.

IN FAVOUR – D/M SMITH, CR. KIKOAK, CR. TUCKEY, CR. DUMONT,
CR. BELL, CR. HOLTORF
ABSTAINED – CR. MCARTHUR
CARRIED

Municipal Services Standing Committee

18-116 Moved By: Cr. Dumont
Seconded By: Cr. McArthur

That the attached Municipal Services Standing Committee minutes from May 8, 2018, be adopted as presented.

CARRIED UNANIMOUSLY

b. Appointments

Appointment of Acting Mayor – Cr. Dumont advised that he will be out of town during the proposed dates. D/M Smith suggested that with the wildfire season, in case there is an emergency to have a special meeting, that councillors and Mayor Napier-Buckley be available for tele-conference to ensure there is quorum.

18-117 Moved By: Cr. McArthur
Seconded By: Cr. Kikoak

That Cr. Tuckey be appointed Acting Mayor for the period of May 29, 2018 at 12:00 pm to June 5, 2018 at 8:30 am.

IN FAVOUR – D/M SMITH, CR. KIKOAK, CR. MCARTHUR, CR. DUMONT,
CR. BELL, CR. HOLTORF
ABSTAINED – CR. TUCKEY
CARRIED

c. Mayor and Council

- i. Cr. Tuckey – Cr. Tuckey offered her condolences to the people of the community that have encountered tragic losses in the past month. She indicated that Council needs to think about their roles as councillors and representatives of the community. She thinks Council needs to remember that we don’t want to come in and we don’t want to side swipe our Administration. She thinks it will only be polite to ask or let them know if we have a topic we want to bring up because they can be prepared and have all the facts ready for Council. There may be times that our questions are answered but would still like to raise the issue and that way we are not ambushing Administration because they are prepared. She indicated that they may be prepared with the facts and doesn’t mean we should be undermining Administration in a public setting. She thinks it would always be best to remember we can discuss things with the Mayor and Administration and would only be fair to discuss with the Mayor before we might say something that would be less than true or slanderous. She thinks Council needs to remember to be respectful of how we say things and how we do things.



- ii. Cr. Holtorf – Cr. Holtorf commended Cr. Bell on her efforts with the Citizens on Patrol initiative. He added that he received positive feedback from residents and looks forward to the implementation of the program. He indicated that with the Yellowknife announcement he thinks that that we have to move with the strategic plan and that priorities may change and encourages completing periodic environmental scans that identify threats and opportunities and if they change to review the plan and garner to the changes. He thinks that with the concerns brought to him regarding the questions being asked by the emergency after hours operator, information be made available to the public so that residents are aware of the questions that they are expected to answer when making emergency police calls.
- iii. Cr. McArthur – Cr. McArthur advised that the Yellowknife Council has announced that they are working on opening a University in Yellowknife and that we have to really be careful and watch what's going on because we don't lose any more programs at Aurora College. He commended the public works, the town and highways crews for keeping the ditches clean. He added that the Director of Municipal Services and the Director of Corporate Services will be in Yellowknife during the award ceremony recognizing the AWG Host Society and suggested asking them to attend on behalf of the Town of Fort Smith.
- iv. Cr. Bell – Cr. Bell was happy with the outcome of the Citizens on Patrol Program at the Thebacha Trade Show. She was happy with the summer calendar and the initiatives for expanding summer programs by the Director of Community Services. She agreed with D/M Smith on the push for the Aurora College review. She would like to propose that Council have two meetings per month one regular and one special each one week apart and suggested that be a discussion item for the next meeting.
- v. D/M Smith – D/M Smith offered his condolences to the families involved in the recent tragedies. He indicated there are a number of individuals in the community that have contributed years to the building of the local economy through tourism. He highlighted that the doesn't do a good job on recognizing key people in the community and the tourism companies. He would like to see Town Council recognize their achievement in some way and how they have made this place a great place to live with their contribution to the community's economy. He asked for Council's input on what would be the best way to recognize their contributions. He indicated that Youth Parliament is underway in Yellowknife and that Fort Smith is represented by two youth. The AWG host society has been recognized for the outstanding volunteer group award for 2018 by the Department of Municipal and Community Affairs. The award ceremony will be the week of May 22, 2018 and there are two representatives from the host society attending. He added that there is currently no representative from Fort Smith that is able to attend. He thinks it is important that a representative from both Fort Smith and Hay River attend the ceremony as there is a partnership with the communities on the AWG. He highlighted that the Mayor and Council salaries have been previously brought up and noted that the Fort Smith Mayor is the least paid Mayor in the NWT. He thinks that the per meeting honorarium is not working. He thinks that the extra volunteering and low pay is narrowing the scope of candidates for Mayor and Council. He thinks that with the Mayor being the least paid in the NWT it's more of a financial burden rather than a positive contribution to the community and thinks it needs to be tackled in a proactive way. He added that the Livery License Bylaw has been a source of contention and thinks it should be reviewed.



Perhaps the Town shouldn't have a Livery License Bylaw given the struggles with enforcing the bylaw. He suggested having a public debate regarding the Livery License Bylaw and if it still serves a purpose.

- vi. Cr. Dumont – Cr. Dumont highlighted that Yellowknife is trying to get a University. He thinks Council will need to work to have input on the University as it will hurt the Fort Smith Aurora College if that is built. He thinks Council needs to build support for the Aurora College in Fort Smith and emphasize on the fact it is not time for a University in Yellowknife. He indicated that there were previous discussions on purchasing a building for the Ambulance Department and that the anticipated building may have been sold. He requested if the Mayor or any councillors had any information regarding the building. He added that the Ambulance Department is still in need of a building. He commended and supports Cr. Bell for her efforts with the Citizens on Patrol program initiative.
- vii. Cr. Kikoak – Cr. Kikoak noted that in the last 20 years she has observed efforts focused on recreation and wellness for the youth in the community. She was troubled with the youth problems that have been occurring when there are so many programs and services available from the municipality. She thinks as Council we should support parents that want to take up leadership roles. She would like the council eligibility to be amended to include those that owe maintenance payments are not eligible to run for Council. She suggested that the issues with the Youth Criminal Act be brought forward to the FCM AGM to get support for the revision of the act as it is a federal act. She would like to enforce the Towns mandate that welcomes children into the Recreation Centre by offering free wifi at the Recreation Centre and may be install some computers in the game room. She offered her condolences to the families for the untimely deaths that have brought so much grief.
- viii. Mayor Napier-Buckley – Mayor Napier-Buckley offered her condolences to the families affected by the recent tragic events. She indicated that she will be acting on the news of Yellowknife Council pursuing a University. She indicated that further discussion with different interested parties has been underway regarding the road to Garden River. She commended Cr. Bell, the RCMP and the Fort Smith Metis Council for their involvement with the Citizens on Patrol program. She added that there will be a further roll out of the emergency notification system and requested assistance from any Councillors that are able to assist. She indicated that Council will have to set dates for the final meeting with the strategic planner.

d. Administration

Briefing Note Hay River Pine Point Bridge – Cr. Dumont was not happy with the reason for the bridge construction. He wondered if there would be efforts to reroute traffic and suggested that the Department of Transportation consider constructing an ice crossing to avoid limiting the access to Fort Smith. Mayor Napier-Buckley indicated that the Hay River Pine Point bridge is the bridge that is outside of Hay River near the turn off to the Hay River Reserve. She indicated that there is the option for vehicles to cross at the ice crossing to the Hay River Reserve that would bypass the Pine Point Bridge, but she was unaware of the restrictions of the ice crossing. Cr Dumont suggested finding out the restrictions of the ice crossing. Cr. Tuckey was not sure about that ice crossing as the banks are quite steep. She noted that the NWTAC AGM the bus that transported delegates to the Hay River Reserve could not cross the ice road legally and had to drive around by the Pine Point Bridge. She indicated that there may be other reasons why larger vehicles are not able to use the ice crossing. She thinks that the public, town



partners and the business community should be informed on the construction of the bridge that would limit the access to Fort Smith. She indicated that the Department of Transportation needs to provide an alternative given that Fort Smith has already been limited for the last three years restricting the growth and business of the community. Cr. Dumont suggested getting a professional to do an assessment of the bridge provide expertise on ice bridge capacity. Cr. Holtorf suggested writing a letter to the Minister of Infrastructure requesting an assessment of the bridge and its limitations during construction and providing an alternative. Cr. Tuckey supports writing a letter and suggested providing a solution in the letter that is suitable for the community. Cr. Kikoak asked if there has there been an official notice to Fort Smith. Mayor Napier-Buckley advised that she receive verbal confirmation from the minister and added that there was no written notice. Cr. Holtorf thinks that the information is on the Department of Transportation website. Mayor Napier-Buckley indicated that information will be gathered on what alternative means are available and will be provided at the next meeting.

H. **ABSENCE OF COUNCIL MEMBERS**

18-118 Moved By: Cr. Bell
Seconded By: Cr. Tuckey

That Cr. Patel and Cr. Dumont be excused from the Corporate Services Standing Committee Meeting on May 1, 2018.

IN FAVOUR – D/M SMITH, CR. KIKOAK, CR. TUCKEY, CR. MCARTHUR,
CR. BELL, CR. HOLTORF
ABSTAINED – CR. DUMONT
CARRIED

18-119 Moved By: Cr. Holtorf
Seconded By: Cr. McArthur

That D/M Smith and Cr. Patel be excused from the Community Services and Municipal Services Standing Committee Meetings on May 8, 2018.

IN FAVOUR – CR. MCARTHUR, CR. KIKOAK, CR. TUCKEY, CR.
DUMONT, CR. BELL, CR. HOLTORF
ABSTAINED – D/M SMITH
CARRIED

18-120 Moved By: Cr. Tuckey
Seconded By: Cr. Bell

That Cr. Patel be excused from the Regular Meeting of Council on May 15, 2018.

CARRIED UNANIMOUSLY



I. **DATE OF NEXT COUNCIL MEETING**

Corporate Services Standing Committee Meeting – June 5, 2018
Community and Municipal Services Standing Committee Meetings – June 12, 2018
Council Meeting 06-18– June 19, 2018

J. **ADJOURNMENT**

18-121 Moved By: Cr. Dumont
Seconded By: Cr. Bell

That the meeting be adjourned at 8:54 p.m.

CARRIED UNANIMOUSLY

Minutes adopted this 19th day of June, 2018.

Mayor Lynn Napier-Buckley

Certified Correct by the
Senior Administrative Officer Keith Morrison

K. **QUESTION PERIOD**

A question period was offered in accordance with policy.



Town of Fort Smith
Committee of the Whole
Tuesday, June 12, 2018, at 7:00 pm

Chairperson: Mayor Napier-Buckley,
Members: D/M Smith, Cr. Kikoak, Cr. Bell, Cr. Holtorf, Cr. Dumont, Cr. Patel, Cr. Tuckey
Regrets: Cr. McArthur
Staff Present: Keith Morrison, Senior Administrative Officer; Jim Hood, Director of Corporate Services; Cynthia White, Director of Community Services; Paul Kaeser, Director of Municipal Services; Lisa-marie Pierrot, Executive Secretary
Guests: Jessica Cox

1. Call to Order

Mayor Napier-Buckley called the meeting to order at 7:01 pm.

2. Delegation

- a. AWG Delegation – The draft financial report was reviewed. Jessica Cox presented the AWG financial statements for the period ending April 30, 2018. She advised the financial statements project an inaccurate surplus of three hundred and forty thousand dollars. She indicated that the last page of the package includes an anticipated financial breakdown. She advised that as of the current date the AWG finances are at a deficit of over twelve thousand dollars which does not include any revenues that are currently being generated such as the chase the ace fundraising efforts in Hay River and Fort Smith. She indicated that the AWG host society is expecting the financials to change over the next couple of months.

D/M Smith provided an update on the AWG host society activities. He advised that there was a in-person board meeting located at Sandy Lake on May 25-26, 2018. He indicated that the purpose of the meeting was to wrap up the games to the best of their ability with the absence of the AWG staff. He advised that the majority of the AWG staff terms were completed shortly after the games and the remaining were done as of May 31, 2018. He added that most of the remaining staff were on leave prior to their term ending. Nancy from Ashton Accountants has been diligent on updating financial issues with the incomplete information that was provided. With the absence of staff, the work to obtain the incomplete information has been the responsibility of volunteer members of the AWG host society. He advised that there are no major issues and financials are ok with no unexpected large expenditures to complete.

Administration advised that since the games ended there has been minimal contact between the Town of Fort Smith and the Town of Hay River's Senior Administrative Officers and the AWG host society. He indicated that the executives of the host society have been meeting to deal with finances but have not been meeting on a regular basis. The disengagement of the AWG staff has been evident which raised the concern of how to complete all tasks that are required to close out the games. He added that concerns of tasks included unsold merchandise, volunteer apparel, sponsorship agreements, and employee contracts. He advised that once the games were completed the majority of the AWG staff have taken leave.. He added with that shortfall the burden of employee responsibilities has been placed on the host society volunteer members who may not have been positioned properly to deal with the issues. He advised that the in a discussion with the SAO from the Town of Hay River it was noted that the Towns may have been in a better position to dissolve the host society. At the time the Hay River SAO was hesitant in assuming the additional work load so that didn't happen.

Administration indicated that there are a number of issues that have to be resolved. The issues include the unknown expenditures of the contingency fund, the financial controls that were previously implemented, sponsor and employee contracts. He added that there is also the issue of merchandise disposals which has been transferred to the Town's and are exploring mechanisms to sell the surplus of merchandise. There is also concerns with cash flows and the uncertainty of the release of federal funding that is being held depending on the satisfaction of the final report. He added that there are invoicing disputes that are currently being resolved. There are questionable invoices that were received from Aurora College for their staff efforts and invoices for the staff times for the Town of Hay River lifeguards. He added that there are purchases of items that were not received such as a number of cots and blankets. He added that he will be traveling to Hay River to meet with the SAO to obtain further information into these issues. He indicated that he will also be meeting with the Deputy Minister for MACA the following week. He advised that the Town of Hay River Council is requesting to meet with the Town of Fort Smith Council which will be arranged in a form of a teleconference at the next regular meeting of Council. He advised that the current presented deficit of twelve thousand is a relatively imaginary number and will work to figure out more accurate projections. He added that the chances of realizing a surplus are nil but anticipates the deficit to be managed to a reasonable number. He indicated that there were improvements to the Arena completed by the AWG. He noted that perhaps the improvement costs can somehow be moved to the Town as a capital improvement which would relieve some of the expenses on the AWG budget. He added that the Town has the capacity to absorb some level of debt but is uncertain with the level of unknowns that he has yet to examine.

D/M Smith advised that all the issues that are of concern do not have large values associated with it. He wanted to provide a level of comfort with the information that all the large contractual services have been paid and were on budget. There are occurrences that were not adequately budgeted for and contributed to considerable expenditures such as janitorial which was not budgeted and accounted for properly. He added that Jessica is working on obtaining the actual cost of janitorial services but there were health and safety issues associated with that which have to be fulfilled. He advised that most of the sponsorship issues are blended. The disputes are around the fulfillment of sponsorship and the validity of their invoices which is hard to determine without proper documentation and the absence of staff. He advised that there are also staffing issues and inadequate human resource management during the games which are currently being resolved. There are also unexpected invoices that were received that are being resolved and are reflected on the balance sheet. The invoices that are in dispute will not be paid until the issues are resolved. The AWG staff was directed to explore online sales options of merchandise which didn't happen due to the failure of supervision. He added that all the mattresses have been sold to the 2020 AWG.

Cr. Holtorf asked what is MACA's involvement with the conclusion of the games. D/M Smith advised that there is one staff member from MACA associated with the host society. She is responsible for finalizing the report for the federal funding. MACA's involvement is that they are administrating the final report in terms of staff.

Cr. Holtorf asked if MACA is involved in resolving the issues that have emerged. D/M Smith advised that there is no formal organizational structure where MACA would be responsible for the issues. He added that the AWG host society is independent. Jessica advised that MACA has been providing support as there are unanticipated tasks and duties that were overlooked. She highlighted the host society would be in a different position in terms of their ability to deal with these details if the general manager had completed their term which would have ended August 31, 2018. She added that MACA has been very helpful in that respect.

Cr. Dumont asked for information on the federal funding hold backs and how that would affect the final outcome of the finances. Jessica advised that the host society is expecting the balance of the holdbacks to be paid but that depends on the final reports being submitted. D/M Smith advised that the federal funding hold backs total seventy-eight thousand dollars. Cr. Dumont asked for clarification on the holdbacks and where it is identified in the financial report. Jessica advised that the total holdbacks are included in the financial statements as anticipated revenue.

Mayor Napier-Buckley asked what invoices are affected with the issues of cash flow and the federal funding being held back. D/M Smith advised there are payroll items and a list of payables that are outstanding and will obtain that information. He advised that the security company has yet to be paid but that there were a number of cheques that were recently produced but was unsure of which payables are included in that production.

Mayor Napier-Buckley asked if there are any arrangements to solve the cash flows issue. D/M Smith advised that the host society addressed the issue with the Town of Hay River but has yet to receive anything in writing. Administration advised that there has been no meeting between the SAO's and that the host society has been taking direction from the Town of Hay River Council without consultation with Fort Smith. He has advised the Town of Hay River SAO that the cash flows issues are operational expenses for the host society to resolve. He was hesitant to take on the responsibility of resolving the cash flow issues given the over spending of the contingency fund unless they can provide a better understanding of what occurred.

Cr. Dumont advised that he received concerns regarding unpaid gas invoices from the Salt River First Nation. He noted that the financials do not reflect specific expenditures and asked if those invoices were paid as it could increase the projected deficit. Jessica advised that she can't speak to that specific invoice but noted that there were a number of cheques that were recently processed. Cr. Dumont advised that the concern was brought to him about a month ago. The reason he was contacted was because he was the one that brought the vehicles to be filled with gas. He thought that a portion if not all of the gas was being donated. He added that he hasn't received any recent concerns therefore the invoices most likely have been resolved. Jessica advised that she has also received calls for payments around that same time and that those invoices have since been paid. D/M Smith highlighted that the finances for the games are expended in one year and most of the expenditures occur the month of the games. Ashton Accountants have been contracted to complete these tasks and have been work diligently to have it completed. There was one month after the games where nothing happened while they were sorting out all the finances and verifying expenditures.

Cr. Kikoak expressed her gratitude to the delegation for all of their efforts with the AWG. She asked if the Town of Hay River has any capital asset improvements that they can contribute to ease the projected deficit. Jessica wasn't sure but speculated that the Arena could be a legacy item. Administration clarified his suggestion on resolving the deficit and that the Town would only transfer the value of the capital asset improvement if there is a deficit of an equivalent value to take the pressure off of paying for O&M. He advised that there is a list of legacy items that was donated to various organizations from the AWG which he will forward to Council.

D/M Smith advised that the projected deficit is not a significant deficit. He added that there are three reports being produced. The first report is the final report for the games which is required for the federal funding and being completed by the employee who is on a transfer assignment from MACA. The final report will be presented to the board for approval. The second report is a socio-economic impact of the games. He expects the report to offer a different conclusion than what was expected. The last report is an evaluation of the games in small communities which is being completed by a contractor with the Department of MACA. He added that the contractor has contacted board members and those affected by the games to evaluate the effectiveness of having the games in a small community. He looks forward to the outcome of those reports.

Cr. Holtorf asked which office would be responsible for producing a cheque and who's approval would be required. D/M Smith advised that Ashton Accountant's is contracted to provide financial management services. The signing authority requirements to produce a cheque is a signature from two of the four authorized members from the host society board. The members with signing authority are Greg Rowe, Kevin Smith, Jessica Cox and Jason Coakwell. There is also thorough back up explaining the reason for the cheque.

Administration asked if Jason Coakwell is a member of the host society as he was a designate from the Town of Hay River Council where he resigned from after the games, and he is still signing cheques for the AWG. D/M Smith was unsure.

Cr. Holtorf asked if Ashton Accountants determines or provides guidance on expenses and the legitimacy of the expense. Jessica advised that the invoices received in the week of the games were paid in the order that they were received which was a long process due to the mass of invoices that were received. She added that priority was given to private businesses and sponsors. The vast majority of the large invoices have been paid. She added that she is no longer receiving concerns of unpaid invoices from businesses and individuals. D/M Smith advised that the invoices that are not yet paid include those that are in dispute and don't match what is in the contract. He commended Administration for his efforts of implementing financial controls which are now beneficial in finalizing the finances. He thinks the delay with processing the last invoices are verifying the spending control process. He added that with the implemented financial controls they are dealing with smaller dollar amounts and that the host society would be in a more difficult position otherwise.

Cr. Kikoak asked Administration if the invoices that contribute to the deficit would be lined up by where they are located between Hay River and Fort Smith. Administration advised that the contract is 50/50 and that any deficit or surplus would be split 50/50 between the Town of Hay River and the Town of Fort Smith. He added that everything was completed

cooperatively and that the membership on the host society was split evenly between the Towns. He added that the games, staffing, and expenditures were equitable between the Towns.

Cr. Holtorf appreciated Administration's efforts and that with each meeting leading up to the games he got a greater appreciation for the contributions of the community. He appreciated the efforts by Administration arranging a meeting with the Town of Hay River's SAO. He added that Administration should receive recognition for his efforts in resolving the deficit which is not being shared equitably with the Town of Hay River. Administration indicated that in the defense of the games we were going up to a community that is twice as large and on the road to Fort Smith. He noted that media coverage went to Hay River and only spent a one-day courtesy visit to Fort Smith. He thinks we couldn't have expected more and that became apparent early in the games. All the large contracts were awarded to Hay River due to the size of the community. It became apparent early in the games that we would move past equity and focus on breaking even so we didn't have to worry about splitting a deficit when we didn't necessarily get equal benefit. D/M Smith highlighted that after everything is all said and done is when you look back and think we should have done this. There is a lot of learning that will be coming out of the games and he hopes that the are recommendations that come from the final report. He added that things would probably be done differently in many ways if there was an opportunity to do so.

Mayor Napier-Buckley thanked D/M Smith, Cr. Patel, Jessica Cox and all the members of the Fort Smith host society for their contributions to the AWG. She acknowledged that included hundreds of volunteer hours and hard work that is continued to be accomplished. She appreciated the delegation in the absence of the host society's president who has not met with Town Council in over a year. She indicated that Administration had made suggestions on taking over the administration of the AWG's and asked if that would make it easier for the Town Councils and the host society moving forward. D/M Smith thinks that the Towns maybe unable assist without the finances being resolved. He thinks that eventually that is inevitable and that the purpose of the host society has basically run its course with the exception of dealing with the financials and ensuring that the reporting is completed.

Mayor Napier-Buckley asked Administration for any recommendations. Administration advised that he supports the comments from the AWG delegation. He indicated that there are ongoing reconciliations and was happy that all major expenses were paid but also noted that a number of small expenses can add up. There are reconciliations that have to be completed and that he has to explore the position of the AWG. When the time is right we will gradually transfer the administration. He highlighted that when entering into the contract it was known that the contingency fund would be spent and was not expecting a surplus from the games.

Therefore, no surplus was expected and noted that all of the completed AWG's has never ended with a significant surplus which is the reason for the contingency fund and the unforeseen expenses that could occur. He added that with the unique nature of the games and that it was split between two community's there were expected unknown expenses furthermore the games are reinvented every two years. He added with the significant size of the games and the large amounts of spending that occurs in a small amount of time makes it difficult to keep track of finances. He will continue to keep track of the dissolution of the AWG. He advised that the financial presentation has been presented to the Hay River Town Council. They have requested to meet with the Fort Smith Town Council and therefore Administration wanted to prepare Council by providing the same information. He suggested meeting the Hay River Town Council through teleconference at the next regular meeting of Council.

Mayor Napier-Buckley was concerned that there is no member of Council from the Town of Hay River being represented on the host society board and that there are expenditures occurring without the Town of Hay River being involved in that decision-making process. She advised that she will forward that concern to the Hay River Town Council as it was included in the contract that Councilors' from both Town's be represented on the host society board.

Mayor Napier-Buckley indicated that transferring capital asset improvements would put the AWG at a surplus and asked if that would be something we want to consider knowing that the Town of Hay River has invoiced the AWG for staff costs. She added that included in the contract any surplus would be split between the Town's. Administration clarified the statement of resolving the deficit and that the idea is not that we are giving any money away but just to save pressure on our O&M budget. If there is a deficit that is associated with the AWG that deficit could potentially be applied to the capital budget instead of the O&M budget.

Cr. Holtorf indicated that there is mishandling of human resources which has been resolved buy the Town's Administration and he thinks that the cost for those services should be recovered. He was concerned that the services should be split evenly as well and was surprised with the unexpected invoices received from the Town of Hay River and the Aurora College. Mayor Napier-Buckley asked for clarification on the twelve-thousand-dollar deficit. Jessica advised that the deficit does not include any of the invoices received from Aurora College and the Town of Hay River. Administration advised that the goal is to ensure that no in-kind charges are added from the Town of Hay River. He added that if we charge then we go more into deficit, so he would like to ensure that no Town's invoice. He advised there was a shortfall in financial management in the high-level management and had requested assistance from MACA as the largest funder. MACA provided an employee with experience administering the AWG's and he contributed greatly to the success of the

games. He added that the employee has disengaged since the conclusion of the games along with many of the staff. He added that he was in contact with him to reengage him to be involved in the final disengagement of the games.

D/M Smith advised that the Town of Hay River has appointed Keith Dohey to represent them on the host society board. He added that the appointment has not yet been communicated to the host society explaining the reason for not changing signing authorities. He anticipated that one of the outcomes of the final report could be to review the governance structure and accountability.

Mayor Napier-Buckley thanked the delegation for their contributions that they continue to complete along with the Town of Fort Smith staff particularly Administration. Jessica thanked the Town of Fort Smith for all the efforts and contributions to the games. She advised that she was very proud as a community member to see staff work so hard. D/M Smith recognize the work of the board Dana Fergusson, Cr. Patel, and Jessica Cox for the countless hours put into the games adding that they were a great team to work beside. Jessica also acknowledged fellow board members from Hay River and has developed good working relationships.

3. Declarations of Financial Interest

Mayor Napier-Buckley, Cr. Kikoak, Cr. Patel declared a financial interest with respect to Account Paid Part II.

4. Review

- a. Agenda –The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Dumont

Seconded by: Cr. Tuckey

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

- b. Minutes – The minutes of Corporate Services Standing Committee on May 1, 2018 and the Community and Municipal Services Standing Committee on May 8, 2018, were reviewed and have been adopted at the Council meeting of May 15, 2018.

5. Governance

- a. Strategic Plan – The Strategic Plan was reviewed. Mayor Napier-Buckley advised that she will be working with D/M Smith and updating the in-progress strategic plan. Cr. Holtorf asked for clarification on updating the strategic plan. Mayor Napier-Buckley advised that from the last meeting with the consultant there have been changes that were highlighted and since then there have been other pressing issues and have yet to update the

strategic plan. She anticipated to have the updates ready for the regular meeting of Council. D/M Smith asked if Council was able to review the amended strategic plan forwarded by the consultants. He did have a concern that there is not a lot of context to the priority setting within the strategic plan. The strategic plan does not include any demographic changes. The strategic plan gives a list of the Council priorities set by the public but is missing the background information. He requested the input from Council and to forward comments to Mayor Napier-Buckley.

b. Council Priorities

- i. Aurora College Program Review – Mayor Napier-Buckley indicated there are changes that would have to be made to the strategic plan with the release of the Aurora College Foundational Review. At this point, we need to look at our position moving forward along with cabinet and other community leaders and how can we influence any decisions with the flawed foundational report. She advised that she received contact information from interested community members that would like to be involved and also requested input from Council on how to manage decisions coming out the foundational review. D/M Smith indicated that he was at the FCM AGM along with the Mayor when the foundational review was released. They received a lot of feedback from residents that pushed for a media release. He was happy with the outcome as that also resulted in a couple of public meetings and one being with the Minister of Education. He added that the Minister of Education kept talking about three campuses and making this an Aurora College issue. He indicated that this issue is beyond the mandate of the Minister of Education as it is about the future of the community and that the issue should be discussed with the Premier.

Mayor Napier-Buckley advised for those that may not be aware but that there was an historical meeting with the Chiefs from Salt River First Nation, Smith's Landing along with Presidents and Vice Presidents NWT Metis Nation and the three Metis Council from Hay River, Fort Resolution and Fort Smith. We will continue to work as a group, as government, and working on a government to government basis. These other groups have also requested to meet with cabinet so that the concerns are not only coming from the Town of Fort Smith but also the indigenous government's. We do have support of the Chief's who will be bringing the issue to the Dene Nation. We need to keep the message out in the media. Its been noted we don't have a newspaper anymore and we need to keep the message out, so that it's not forgotten.

Cr. Kikoak sensed that this is a bit of grassroots movement. She was thinking of how to direct a grassroots movement which is beyond her experience. She asked Council what they think about hiring a professional to keep the momentum of the issue and if that is possible. Cr. Holtorf thought that the leadership meeting was the best example of the unity of this community and that it should be reflected in the strategic plan. He added that with the plans of having ongoing meetings with the indigenous organizations he suggested forming a committee and given a mandate of pursuing the Aurora College Foundational review. He thinks it would be essential for the committee to monitor the occurrences regarding the review. He thinks that a councillor be appointed as a liaison with the Aurora College Thebacha Campus to explore mechanisms on how to make the community more of an education host community. Mayor Napier-Buckley indicated that Minister Cochrane was very clear to state that Fort Smith would continue to be a campus community and what we need to emphasize is that Fort Smith should continue to be the headquarters as well as a campus community. Mayor Napier-Buckley advised that we can put together a subcommittee of Council specifically in regard to the Aurora College Foundational review and the recommendations of the GNWT. She requested interested Councillors that would like to be members of that subcommittee. Cr. Kikoak was interested to be a member of the subcommittee. Cr. Tuckey advised that she does have prior commitments but is interested in becoming a member of the subcommittee. Cr. Holtorf asked if community members could be included in the committee or if it has to be only Councillors. Mayor Napier-Buckley advised that she does have a list of interested community members but that would be a goal with the subcommittee to further pursue outside members. Cr. Holtorf was interested in becoming a member of the subcommittee. Administration advised that the formation of a committee is detailed in the Council Procedures Bylaw, which needs to include membership, a purpose, the terms, a budget and the lifetime. The creation of the committee would require a motion. Cr. Tuckey indicated that in order to have the wording of the motion specific to achieve the mandate that the motion be tabled to the regular meeting of Council. Cr. Dumont was definitely in favour of the committee and would like to reemphasize that the Department of Education, Culture and Employment is saying there will always be a campus in Fort Smith but at the same time they are saying they want the president's office located in Yellowknife. We also have to work to have the college in Fort Smith and not have as just a trade school. All of the big programs that would keep staff in Fort Smith will be pulled out, so we really have to push and get the support to keep the headquarters from moving to Yellowknife which would kill this community. D/M Smith advised that he will move the

recommendation and that it can be amended at the regular meeting of Council to have the correct wording.

RECOMMENDATION

Moved by: D/M Smith

Seconded by: Cr. Dumont

That the Town Council create a committee to address the recommendations from the Aurora College Foundational review and will be comprised of Cr. Kikoak, Cr. Tuckey and Cr. Holtorf.

CARRIED UNANIMOUSLY

- ii. Youth Crime – Cr. Bell advised that she has no update on the COP program but that the Sergeant did send out applications. She will work on creating posters and releasing the press release.
- iii. Daycare – Administration advised that the Daycare Society is applying for a lease on the old daycare property. He added that there is progress with developing a daycare. Cr. Kikoak asked if the Daycare Society has been informed about the Buffalo Bridge construction. Administration indicated that they were aware.

6. Advisory Boards

- a. Recreation Advisory Board – The RAB Minutes May 7, 2018 were reviewed. Cr. Bell asked for an update on the electronic sign. Administration advised that there were no recommendations put forth from RAB but suggestions on where to have the electronic sign in a recent board meeting where the minutes would be included in the next standing committee meeting package. He added that there is also a recommendation that would come from that board meeting regarding the youth user fees. Mayor Napier-Buckley asked if there was a scoreboard that was purchased for the Arena and if there is a logo that would be placed on the sign to show that women's hockey had contributed. Administration advised that the sponsorship policy has to be reviewed with women's hockey and that Administration is looking at having a larger sign placed under the electronic sign advertising the sponsorship. He advised that there will be an update provided before the Arena is reopened in the fall. Mayor Napier-Buckley indicated that the RAB minutes includes a item detailing upcoming events and that by the time the minutes make it to Council meetings most of the events have been concluded. She asked if it would be possible to have the upcoming events provided shortly after the RAB meeting. Administration advised that he can't commit to the review of minutes and to have minutes available without speaking to the chair of RAB. He added that the events are from other organizations. Mayor Napier-Buckley indicated that she would like the upcoming events section provided and not the completed minutes.

Cr. Kikoak asked if there are any final plans for AWG. Mayor Napier-Buckley indicated that there was discussion on staff recognition and that Administration is waiting on merchandise. Administration advised that there are no plans to recognize volunteers. D/M Smith advised that two days after the games there was an event for volunteers. He advised that he will follow up on the Town staff recognition merchandise. Cr. Holtorf thinks that Council should consider developing other recognition awards and offer more than a paper award. Cr. Kikoak asked if the host society would have a list of the volunteers and she suggested obtaining that list to have pictures posted at the Recreation Center recognizing all those who volunteered. D/M Smith advised that the host society does have that information. Cr. Kikoak noted that even a paper with the list of volunteers would be good. D/M Smith suggested providing an accreditation badge and agreed with Cr. Kikoak. Cr. Tuckey indicated that was a great idea and noted that there are volunteers that would not want to be recognized for their efforts. Administration advised that when we went into the games we recognized the volunteers as a legacy item therefore the volunteer list was requested from the host society. He added that if Council would like to have some form of recognition for the volunteers he would require some form of direction from Council along with an identification of a budget. D/M Smith advised that when volunteers signed up for the games they were provided with a form requesting their permission on privacy issues.

- b. Tourism and Trade Advisory Board – The TTAB Minutes May 17, 2018 were reviewed. Administration advised that TTAB is looking at creating a process that would identify the easier use of the logo and have the same theme. He added that TTAB will also be reviewing the logo policy particularly the section on the usage of the Town logo and crest. Cr. Holtorf liked the idea of members soliciting youth to fill the last open membership through the youth election workshop and that should be reflected in the strategic plan. Mayor Napier-Buckley clarified that the Youth Election is a workshop and that she was advised that the high school students will be all leaving the community to pursue a post-secondary education that would make them unavailable to participate in the workshop. She is now looking at providing the workshop to the general public.

7. Corporate Services

a. Directors Report – The Director of Corporate Services report was presented.

i. Accounts Paid List Part I– The Accounts Paid List Part I was reviewed. Cr. Kikoak asked for information on cheque 33889 titled promotional marketing videos. Mayor Napier-Buckley advised that the Economic Development Officer was working on creating a promotional video for the Town.

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. Patel

That the Accounts Paid Part I for the period ending May 31, 2018, totaling \$1,035,065.00 be approved.

CARRIED UNANIMOUSLY

Mayor Napier-Buckley passed the chair to D/M Smith.

ii. Accounts Paid List Part II – The Accounts Paid List Part II was reviewed.

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. Holtorf

That that Accounts Paid Part II for the period ending May 31, 2018, totaling \$1,400.15 be approved.

**IN FAVOUR – CR. BELL, CR. HOLTORF, CR. DUMONT,
CR. PATEL**

**ABSTAINED – MAYOR NAPIER-BUCKLEY,
CR. TUCKEY, CR. KIKOAK**

CARRIED

D/M Smith passed the chair to Mayor Napier-Buckley.

iii. Correspondence – The May 2018 correspondence was reviewed.

iv. Licensing Report – The May 2018 licensing report was reviewed.

Administration suggested that the briefing notes be tabled to the next regular meeting of Council given the limitation of time.

b. Briefing Note First Quarter Variance Report – The briefing note and report was tabled to the next regular meeting of Council 06-18.

- c. Briefing Note DPA-014-18 Jeffery Dixon Home Occupation Permit – The briefing note was reviewed.

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. Patel

That DPA-014-18, submitted by Jeffery Dixon, to operate a home occupation lawn mowing, tree pruning/planting and small carpentry work business from Lot 117, Plan 14, 75 Pine Crescent in Fort Smith be approved.

CARRIED UNANIMOUSLY

Cr. Patel declared a conflict of interest and left the meeting.

- d. Briefing Note DPA-015-18 Rashmi Patel Home Occupation Permit – The briefing note was reviewed.

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. Dumont

That DPA-015-18, submitted by Rashmi Patel, to operate a home occupation technology consulting, database and website development business from Lot 1417, Plan 1835, 1 St. Alphonse Drive in Fort Smith be approved.

CARRIED UNANIMOUSLY

Cr. Patel entered the meeting.

- e. Briefing Note Application to Rezone – The briefing note was tabled to the regular meeting of Council 06-18.

8. Community Services

- a. Directors Report – The Director of Community Services report was presented. The Director of Community Services provided an update on upcoming events. There was a bronze cross course that was recently provided and that the aquatic lead is now certified along with a group of youth. There was also a first aid course that was provided and attended by many of the recreation staff. We are working towards summer programming for youth and providing summer camps. The circus camp will be happening at the Arena on July 2, 2018 and they are exploring options of fundraising events to offset some of the costs for that program. She is working with the research institute and finalizing dates to provide a science and technology arts and math program. She is also working with the friendship society on providing a friendship music festival for August long weekend. She added that there is an opportunity to provide a four-day recreation leaders training course to staff. She advised that the staff would receive a national recreation leaders certification and hopes to provide that training in the community.

The Director of Community Services provided an update on the Canada Day events. There was a request to move the start of the parade to noon which will result in the ceremonies starting at 1:00 pm. She requested that Councillors that are available to volunteer be present for preparation at 10:00 am. She indicated that an MC is also required. She advised that Karen and Murray Scott will be running the parade. Cr. Tuckey advised that since last year she has developed a to do list to prepare for the Canada Day events that she can provide. She advised that she is unavailable to volunteer for the Canada Day events. Cr. Holtorf indicated that one of the reasons why the recommendation to move the college headquarters in the foundational review was that there's nothing to do in Fort Smith. He thinks that the subcommittee needs to send information out to educate the public on the participation of students and to put together something that includes partnerships. Mayor Napier-Buckley suggested to have a float theme. Cr. Patel advised that she is available to volunteer. Cr. Bell advised that she is available and would also like to be in the parade and suggested soliciting volunteers.

Cr. Kikoak indicated that she had suggested to offer free Wi-Fi at the Recreation Centre. She requested that a briefing note be provided on those suggestions. Administration advised that he is researching those options and will be providing a briefing note once all the information is gathered. Cr. Kikoak indicated that if there is more seating space offered users may stay longer. She suggested setting up a computer area on the second floor as well. Administration advised that he will gather information and provide a briefing note at the next standing committee meeting. Cr. Kikoak suggested that the free Wi-Fi be provided after school hours.

D/M Smith was concerned with the sound system provided at the Recreation Centre in recent meetings. He suggested on providing alternative venues such as the Arena where better sound equipment could be provided. Mayor Napier-Buckley indicated that there is a new community centre currently being constructed. Cr. Kikoak advised that she does know of a contractor that could provide adequate sound equipment but that she can't recommend the contractor as she would have to declare a conflict of interest.

- i. Recreation Statistics – The May 2018 recreation statistics report was reviewed. The Director of Community Services indicated there are no significant changes in the statistics. She added that they are experiencing difficulty with the consistency in adult programs due to the limited qualified people to teach those programs. She suggested to work with the NWT RPA on providing funding to offer courses. She is in the process of administering a fitness instructors course from the RPA. She added that due to scheduling of the instructors there are a high number of cancellations of programs. She advised that the squash court was closed for a couple of days due to an electrical issue. The attendance is

experiencing a decrease as its too hot to play in the summer. The parents and tots program have also been declining as the weather gets warmer and people are taking their children to the park. Youth programs continue to be well attended. The Arena was used for the spring fever concert and is not included in the statistics. There was a low attendance. The Aurora College and PWK High School graduation was held in the Recreation gym. There were some fire drills at the PWK High School and that the Recreation Gym is a muster point for the high school.

- ii. Pool Statistics – The May 2018 pool statistics report was reviewed. The Director of Community Services advised that are no significant changes. The Jr lifeguard club has wrapped up for the season and is working on providing that program for next year. She indicated she is also working with the kayak polo program but is experiencing cancellations as people are heading to the river.
- iii. Mary Kaeser Library Statistics – The May 2018 Library statistics was reviewed. The Director of Community Services advised the story time program is decreasing as parents are taking their children to the parks and that there was a statutory holiday. She added that the program was never provided throughout the summer months but will be provided this summer. She added that there was an author visit which had seven attendances.

9. Municipal Services

- a. Directors Report – The Director of Municipal Services report was presented.
 - i. Fire Department Statistics – The May 2018 statistics report was reviewed. Administration advised that all crews are working at capacity. The asset management position did go out to competition but was not successful. The Director of Corporate Services has been appointed to a National Asset Management Committee. The waste reduction recycling funds have been approved to commence the education work. The two large capital design projects are completed and will see tenders out to start the work which may not happen until next season as there is not enough time to start. There is a low number of volunteers for the fire department and is cross training with the Ambulance Department to get EMR training. There have been no structural fires and the fire chief is looking at moving to defensive firefighting as the volunteers need training. We have hired Tony Jones as a replacement for Karl Cox who will start on September 4th, 2018. Jamie short is acting fire chief. Ronnie Schaefer is taking a six-month deferred leave commencing at the end of June. We have hired term bylaw officer Ashleigh Stokes who will be starting on June 13, 2018.

- ii. Ambulance Department Statistics – The May 2018 statistics report was reviewed. Administration advised that the ambulance Department is always busy and receiving a high number of calls. He noted that the Protective Services Supervisor will be asset to the ambulance department as he has a strong background in EMR.
- iii. Bylaw Department Statistics – The May 2018 statistics report was reviewed. Administration advised that there was a bike auction and rodeo that was held on May 26, 2018 with a high number of attendees.

10. Administration

- a. Appointment of Acting Senior Administrative Officer

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. Bell

That Cynthia White, Director of Community Services, be appointed Acting Senior Administrative Officer from the period of Wednesday, June 20th, 2018 at 5:00 pm to Monday, July 16th, 2018 at 8:30 am.

CARRIED UNANIMOUSLY

- b. Cannabis plebiscite – Administration advised that he has received conflicting correspondence. He advised that Council does have the ability to have a plebiscite to restrict the sale of cannabis in the community. He added that there was no deadline associated with that, but that the correspondence does indicated that once a vendor has been identified the Town can no longer have a plebiscite. He requested direction from Council on how to proceed with this issue. Cr. Patel asked if the plebiscite has the option to allow the sale of cannabis outside the liquor store. Administration advised that the purpose of the plebiscite would be to restrict or disallow sales in the community. Cr. Patel asked for clarification on the vendors. Administration advised that currently there is no option to allow sales outside of the liquor stores. Cr. Tuckey advised that in recent meetings that she has attended the GNWT is not entertaining any other conversation otherwise. Cr. Holtorf was under the impression that the Minister of Justice has comprised with cabinet that there would be no sales of cannabis for six months to a year while gathering more information. Mayor Napier-Buckley advised that she did have a member of the public reach out to her on what Council is going to do with the option of holding a plebiscite. She has not received any other concerns from any residents on restricting or holding a plebiscite and requested feedback from Council. Cr. Kikoak and Cr. Dumont not received any concerns. Cr. Patel advised that the only comments that she received was regarding the allowed vendors. D/M Smith did not provide a comment. Cr. Bell advised that she received the same concerns as Cr. Patel. Cr. Holtorf did not receive any concerns. Cr. Tuckey did not receive any concerns and advised that the NWTAC is developing bylaws templates for those that wish to limit sales.

Mayor Napier-Buckley encouraged Council to chat with public regarding the issue and that there is a deadline of July 16, 2018.

- c. Briefing Note Canada Day Road Closure – The briefing note was reviewed.

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. Bell

That Council approves the following road closures for the Canada Day Celebration 2018.

That Marine Drive adjacent to Riverside Park be closed to traffic on July 1st, 2018 from 11:30 am to 6:00 pm for the Canada Day Celebration;

Furthermore, that the following road closures occur for the Canada Day Parade; from Portage Avenue in front of the RCMP compound to the corner of McDougal Road, along McDougal Road from Portage Avenue to Mills Street, and Mills Street from 11:45 am to 1:00 pm.

CARRIED UNANIMOUSLY

11. Excusing of Councillors

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. Holtorf

That Cr. McArthur be excused from the Committee of the Whole meeting of June 12, 2018.

CARRIED UNANIMOUSLY

12. Date of Next Meeting

The next meeting of the Corporate Services Standing Committee will be held on July 3, 2018.

The next meeting of Community and Municipal Services Standing Committee will be held on July 10, 2018.

13. Adjournment

RECOMMENDATION

Moved by: Cr. Dumont

Seconded by: Cr. Tuckey

That the meeting be adjourned at 9:59 pm.



TOWN OF FORT SMITH
ACCOUNTS PAID LIST PART 1
FOR THE PERIOD ENDING May 31, 2018

CHQ #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
33797	Investors Group	April contributions [R]	\$ 300.00	
33798	Northwestel Inc	Internet/phone bill	\$ 5,326.01	Multiple
33799	Town of Fort Smith	April payroll deductions [R]	\$ 919.50	
33800	Xerox Canada LTD	Copier usage	\$ 93.71	AD
33801	Receiver General	Interest Charge	\$ 694.96	AD
33802	Receiver General	Payroll tax deductions (TAX, CPP, UIC) [R]	\$ 46,360.58	
33803	Public Service Alliance of Canada	April union dues [R]	\$ 4,178.20	
33804	Northern News Service	Subscription renewal	\$ 50.00	AD
33805	GNWT-Taxation Division	April payroll tax [R]	\$ 6,107.27	
33806	NEBS Pension Fund	May premiums [R]	\$ 31,396.34	
33807	Northern Communities Insurance Program	Insurance	\$ 185,156.00	AD
33808	Taxation Division Department of Finance	April school tax, discount, adjustment	\$ 8,621.90	AD
33809	NEBS Group Insurance Fund	May premiums [R]	\$ 8,353.22	
33810	Customer	Refund-cancelled application for home occupation	\$ 282.50	AD
33811	Infosat-Communication	Satellite phone	\$ 169.22	Fire Dept.
33812	Town of Fort Smith Employees Association	Staff contributions for April 2018 [R]	\$ 296.00	
33813	Arctic Alarm Diamondtel	Alarm Monitoring	\$ 59.80	RCC
33814	Avery Cooper & CO	Audit fees	\$ 51,654.62	AD
33815	SEE ACCT'S PAID LIST II			
33816	IBI Group Professional Services Canada INC	Landscape Architecture	\$ 2,178.60	Capital/Downtown
33817	C&C Construction Services LTD	Minor Renovations/repairs rec centre	\$ 4,278.75	RCC
33818	Paul Kaesers Stores LTD	Materials/supplies	\$ 1,148.36	Multiple
33819	Link Hardware	Materials/supplies	\$ 5,181.23	Multiple
33820	TDC Contracting LTD	Gas, heating fuel, materials/supplies	\$ 47,632.96	Multiple
33821	Cimco Refrigeration	Drain brine piping, shut down ice plant	\$ 2,323.64	RCC Curling Rink
33822	Grimshaw Trucking	Freight	\$ 186.59	PW
33823	Paul Kaesers Stores LTD	Materials/supplies	\$ 534.64	Multiple
33824	Link Hardware	Materials/supplies	\$ 2,429.99	Multiple
33825	Territorial Beverages	Concession/vending supplies	\$ 608.58	RCC
33826	Wally's Drugs	Materials/supplies	\$ 50.37	RCC
33827	Freund Building Supplies	Materials/supplies	\$ 1,339.43	Multiple
33828	Lifesaving Society	Lifesaving manual, swim instructor, exams	\$ 728.51	POOL
33829	Northern News Service	Service charge, RFP advertising	\$ 589.89	AD
33830	PWK Travel Club	Advertising fee	\$ 175.00	AD
33831	PWK High School	Advertising	\$ 150.00	AD
33832	Finning Canada	Engine repair	\$ 3,591.39	PW
33833	Local Government Administrators of the NWT	Membership fees	\$ 750.00	AD
33834	CAB Construction LTD	Install 2 TV's and provide electrical services	\$ 5,019.00	Capital/Arena Add.
33835	Fort Smith Construction NT LTD	Drain problem ditches during spring melt	\$ 3,543.75	PW
33836	Employee	Reimbursement-boot allowance	\$ 187.95	BYL
33837	St. Johns Anglican Ladies Guild	Church auction April 21, 2018	\$ 7,406.90	AD
33838	Yellowknife Book Cellar	Books	\$ 428.02	LIBRARY
33839	BZT General Contracting	Light repair	\$ 4,730.67	RCC
33840	TDC Contracting LTD	Gas	\$ 507.16	PW
33841	NWT Recreation & Parks Membership	NWTRPA 2 year membership	\$ 189.00	CS
33842	Wesclean Northern Sales LTD	AWG prep, replacing garbage receptacles	\$ 3,053.56	RCC
33843	Chase's pit stop	GAS	\$ 581.10	BYL
33844	Bobcat Of The Peace	7 pin attachment	\$ 406.53	PW
33845	Nu Mechanical	Repair piping at secondary wash car	\$ 673.64	PW
33846	Rapid Petroleum Products	Gas	\$ 2,351.48	Multiple
33847	AECOM Canada LTD	Fort Smith water and sewer project	\$ 42,042.17	Capital/Water sewe
33848	RDV Mechanical	Vacuum truck service	\$ 777.53	WTp
33849	Whooping Crane Guest House	Accommodation and breakfast	\$ 294.00	LIBRARY
33850	McLennan Ross	Legal fees	\$ 157.50	AD
33851	Office Solutions	Materials/supplies	\$ 1,948.49	Multiple
33852	Hay River Heavy Truck Sales LTD	Ambulance material	\$ 201.60	AMBULANCE
33853	Aurora Ford	Snow bucket cutting edges, grader blades	\$ 4,189.62	PW
33854	Bank of Montreal	Keith Morrison statement	\$ 6,313.53	
		\$5764.10 EZ facility annual renewal fee		RCC
		\$1398.00 renew vehicle registration		Multiple

	\$60.85 RAB lunch meeting April 9, 2018		AD
	\$25.28 Mail broken radios to danmax		Fire Dept.
	\$95.45 SDAB lunch meeting		AD
	\$-1128.00 survey lunch meeting		AD
	\$60.85 TTAB lunch meeting April, 19 2018		AD
	\$40.00 Annual fee		AD
33855 Bank of Montreal	Paul Kaeser statement	\$ 206.76	
	\$206.76 mail parcel to Hach		WTP
33856 Bank of Montreal	Cynthia White statement	\$ 876.05	
	\$86.05 Berro's Pizzeria		CS
	\$395.00 U of Calgary continuing education		CS
	\$395.00 U of Calgary continuing education		CS
33857 Bank of Montreal	Jim Hood statement	\$ 1,421.48	
	\$109.20 Replace lifter for headset		AD
	\$1282.28 Bell phone bill		Multiple
	\$30.00 Annual fee		AD
33858	SEE ACCT'S PAID LIST II		
33859 Vadim Computer Management Group	Kit assistance 2018	\$ 1,102.50	AD
33860 NWT Tourism	Advertising on spectacular NWT website	\$ 500.00	AD
33861 GNWT	Refund-double payment to water acct, PWK heat, class 2 wtp	\$ 156,970.32	Multiple
33862 Investors Group	May contributions [R]	\$ 200.00	
33863 Paul Kaesers Stores LTD	Materials/supplies	\$ 314.63	AD
33864 Link Hardware	Materials/supplies	\$ 346.71	Multiple
33865 Town of Fort Smith	May payroll deductions [R]	\$ 861.30	
33866 Freund Building Supplies	Supplies for April 2018	\$ 1,683.30	Multiple
33867 Receiver General	Payroll tax deductions (TAX, CPP, UIC) [R]	\$ 42,659.70	
33868 Receiver General	Payroll tax deductions (TAX, CPP, UIC) [R]	\$ 41,593.36	
33869 Public Service Alliance of Canada	May union dues [R]	\$ 4,025.65	
33870 Customer	Refund-spring clean up fee	\$ 40.00	AD
33871 GNWT-Taxation Division	May payroll tax [R]	\$ 5,883.16	
33872 Northwestern Air Lease	Shipping for monthly tests	\$ 66.33	WTP
33873 Up here	2 Ads for March	\$ 1,837.50	AD
33874 NEBS Pension Fund	June Premiums [R]	\$ 29,740.86	
33875	SEE ACCT'S PAID LIST II		
33876 Fort Smith Animal Society	Reimbursement euthanasia fees, donation x2 community clea	\$ 2,070.00	Multiple
33877 TDC Contracting LTD	Gas, vehicle repair, vehicle service x2	\$ 2,799.86	Multiple
33878 Customer	Refund property taxes	\$ 1,562.02	AD
33879 Wesclean Northern Sales LTD	Materials/supplies, freight, shipping charges	\$ 707.58	Multiple
33880 NEBS Group Insurance Fund	June Premiums [R]	\$ 10,717.17	
33881 Town of Fort Smith Employees Association	Staff contributions for May 2018 [R]	\$ 312.00	
33882 Customer	Refund property taxes	\$ 2,928.22	AD
33883 Office Solutions	Paper order, white board	\$ 938.71	AD
33884 Hach Sales & Service Canada LP	Materials/supplies	\$ 177.35	WTP
33885 Hay River Heavy Truck Sales LTD	Sewer hose for pumper truck	\$ 1,926.07	WTP
33886 Aurora Ford	Water tickets	\$ 719.84	WTP
33887 United Library Services INC	Books	\$ 16.89	LIBRARY
33888 Tundra Transfer	Caps for water cooler jugs	\$ 64.07	AD
33889 Enlightened North	Promotional marketing videos	\$ 4,515.00	AD
33890 Customer	Refund-water account	\$ 50.00	AD
33891 Customer	Uniform	\$ 75.00	AD
33892 Customer	Refund property taxes	\$ 1,547.20	AD
33893 Customer	Spring community clean up	\$ 375.00	AD
	Payroll	\$ 97,131.59	
	Payroll	\$ 107,200.86	
		<u>\$ 1,035,065.00</u>	

Dev.

22



TOWN OF FORT SMITH
ACCOUNTS PAID LIST PART 2
FOR THE PERIOD ENDING May 31, 2018

CHQ #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
33815	Rashmi Patel	Expense Claim-NWTAC Hay River 2018	\$ 309.40	COUNCIL
33858	LynnNapier-Buckley	Travel Advance Expense Claim-	\$ 790.75	Mayor
33875	Anna Kikoak	Honorarium for attending NWTAC AGM Feb14-16, 20:	\$ 300.00	COUNCIL
		TOTAL	<u>\$ 1,400.15</u>	



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
BY-LAW 990

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH, IN THE NORTHWEST TERRITORIES, TO APPOINT A BYLAW ENFORCEMENT OFFICER, PASSED PURSUANT TO SECTIONS 70 AND 137 OF THE CITIES, TOWNS AND VILLAGES ACT S.N.W.T. 2003, c.22

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it necessary to appoint Bylaw Enforcement Officers to enforce the bylaws of the Municipality;

NOW THEREFORE, the Council of the Municipal Corporation of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. That Ashleigh Stokes be appointed Bylaw Enforcement Officer for the Town of Fort Smith.
2. That this appointment shall come into effect upon this bylaw receiving third reading.
3. That Bylaw #975 is hereby repealed.

READ A FIRST TIME THIS _____ DAY OF _____, 2018 A.D.

READ A SECOND TIME THIS _____ DAY OF _____, 2018 A.D.

READ A THIRD TIME THIS _____ DAY OF _____, 2018 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this bylaw has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the bylaws of the Municipal Corporation of the Town of Fort Smith.

SENIOR ADMINISTRATIVE OFFICER



BRIEFING NOTE

To: Mayor and Council
From: Administration
Date: June 12, 2018
Subject: 2018 First Quarter Variance

Purpose:

To discuss the 2018 First Quarter Variance.

Background:

The preliminary 2018 First Quarter Variance is complete and presented to Council for review. This document outlines the Town spending for the first three months of 2018.

Initial review shows that all budgets (General, Utility, Land Development and Environmental) are within budget, however the Town is still early in the fiscal year and substantial invoicing is still underway. Specifically, recreation revenues are currently below that of previous years; these are being reviewed to determine where the shortfall is.

Salaries all show as overspent, however this is due to the past pay period of 2017 crossing over into 2018. Utility costs, specifically heating, are overspent; due to a long, cold winter and an increase in heating fuel costs. The Public Relations budget is also seeing spending pressure and will be monitored.

Recommendation:

For Council review and approval.

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 1

Date : Jun 07, 2018

Time : 2:57 pm

For Period Ending 31-Mar-2018



	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
TAXATION								
1-1-0110-201 RESIDENTIAL PROPERTY	0	0	0	0	(1,483,366)	(1,483,366)	(1,416,532)	(1,416,532)
1-1-0110-202 NON-RESIDENTIAL PROPERTY	0	0	0	0	(588,831)	(588,831)	(566,214)	(566,214)
Total TAXATION	0	0	0	0	(2,072,197)	(2,072,197)	(1,982,746)	(1,982,746)
GRANTS IN LIEU OF TAXES								
1-1-0120-205 FEDERAL GIL	0	0	0	0	(227,639)	(227,639)	0	(142,092)
1-1-0120-206 CROWN CORP GIL	0	0	0	0	(21,523)	(21,523)	0	(13,109)
1-1-0120-207 GOVT. NWT GIL	0	0	0	0	(868,429)	(868,429)	0	(919,723)
1-1-0120-208 SRFN PILT	0	0	0	0	(111,590)	(111,590)	0	(107,284)
Total GRANTS IN LIEU OF TAXES	0	0	0	0	(1,229,181)	(1,229,181)	0	(1,182,208)
SALE OF SERVICES								
1-1-0140-210 AMBULANCE RECOVERIES	(68,530)	0	(68,530)	(58,299)	(253,400)	(184,870)	(51,280)	(222,890)
1-1-0140-212 CEMETERY RECOVERIES	0	0	0	(253)	(2,200)	(2,200)	(630)	(5,470)
1-1-0140-213 FIRE DEPARTMENT SL	(750)	0	(750)	(825)	(3,300)	(2,550)	(630)	(2,730)
1-1-0140-215 SPRING CLEANUP & RECOVERIES	0	0	0	0	0	0	0	(3,200)
Total SALE OF SERVICES	(69,280)	0	(69,280)	(59,377)	(258,900)	(189,620)	(52,540)	(234,290)
INTEREST INCOME								
1-1-0150-223 A/R INTEREST INCOME	(14,996)	0	(14,996)	(4,500)	(20,000)	(5,004)	(11,809)	(53,124)
1-1-0150-224 BANK INTEREST INCOME	(9,855)	0	(9,855)	(1,703)	(10,000)	(145)	(4,248)	(40,769)
1-1-0150-225 TAX INTEREST INCOME	(119,646)	0	(119,646)	(29,548)	(140,000)	(20,354)	(90,577)	(428,133)
Total INTEREST INCOME	(144,497)	0	(144,497)	(35,751)	(170,000)	(25,503)	(106,634)	(522,026)
GNWT GRANTS								
1-1-0175-095 GAHR INITIATIVE - GNWT GRANT	0	0	0	0	(21,000)	(21,000)	(23,440)	(21,094)
Total GNWT GRANTS	0	0	0	0	(21,000)	(21,000)	(23,440)	(21,094)
DEVELOPMENT PERMITS								
1-1-0180-222 DEVELOPMENT PERMITS	(1,816)	0	(1,816)	(1,184)	(16,500)	(14,685)	(975)	(97,231)
Total DEVELOPMENT PERMITS	(1,816)	0	(1,816)	(1,184)	(16,500)	(14,685)	(975)	(97,231)
FINES								
1-1-0190-220 FINES	(633)	0	(633)	0	0	633	(650)	(2,710)
Total FINES	(633)	0	(633)	0	0	633	(650)	(2,710)
TAX CERTIFICATES								
1-1-0200-218 TAX CERTIFICATES	(525)	0	(525)	0	0	525	(713)	(2,400)
Total TAX CERTIFICATES	(525)	0	(525)	0	0	525	(713)	(2,400)
LICENCES								
1-1-0210-217 ATV LICENCES	(680)	0	(680)	0	0	680	(760)	(880)
1-1-0210-219 BUSINESS LICENCES	(17,090)	0	(17,090)	(15,761)	(22,000)	(4,910)	(19,225)	(25,263)

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 2

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
Total LICENCES	(17,770)	0	(17,770)	(15,761)	(22,000)	(4,230)	(19,985)	(26,143)
MISC. REVENUE								
1-1-0215-216 BIKE SALES - MISC. REVENUE	0	0	0	0	0	0	0	(10)
1-1-0215-232 SCHOOL TAX COLLECTION FEE	(60)	0	(60)	0	(5,500)	(5,440)	(150)	(2,495)
1-1-0215-233 REVENUE - MISC.	(2,844)	0	(2,844)	(1,500)	(6,000)	(3,156)	(11,271)	(28,657)
Total MISC. REVENUE	(2,904)	0	(2,904)	(1,500)	(11,500)	(8,596)	(11,420)	(31,162)
ANIMAL CONTROL								
1-1-0730-221 DOG TAGS/POUND FEES	(295)	0	(295)	0	0	295	(425)	(857)
Total ANIMAL CONTROL	(295)	0	(295)	0	0	295	(425)	(857)
TOURISM REVENUE								
1-1-2610-257 TOURISM FUNDING - SEED	(19,202)	0	(19,202)	0	(25,000)	(5,798)	0	0
1-1-2610-267 Community Tourism Infrastructure Program	0	0	0	0	0	0	0	(7,000)
1-1-2610-268 Tourism Product Diversification Funding	0	0	0	0	0	0	0	(23,400)
Total TOURISM REVENUE	(19,202)	0	(19,202)	0	(25,000)	(5,798)	0	(30,400)
RECREATION ADMINISTRATION								
1-1-3010-258 CHILDREN/YOUTH RESILIENCY PROGRAM	0	6,372	6,372	0	(15,000)	(21,372)	0	(13,636)
1-1-3010-262 SPORT AND RECREATION FUNDING	0	0	0	0	(24,000)	(24,000)	(2,000)	(35,000)
Total RECREATION ADMINISTRATION	0	6,372	6,372	0	(39,000)	(45,372)	(2,000)	(48,636)
DAY CAMP								
1-1-3020-229 RECREATION - DAY CAMP REVENUE	0	0	0	0	(22,000)	(22,000)	0	(19,172)
1-1-3020-258 DAY CAMP GRANTS	0	0	0	0	0	0	0	1,591
Total DAY CAMP	0	0	0	0	(22,000)	(22,000)	0	(17,581)
AFTER SCHOOL PROGRAM								
1-1-3025-227 AFTER FOUR PROGRAM FEES	(16,354)	0	(16,354)	(10,000)	(40,000)	(23,646)	(13,657)	(29,410)
1-1-3025-258 AFTER FOUR PROGRAM GRANTS	(3,696)	0	(3,696)	0	(3,300)	396	(4,470)	(13,735)
Total AFTER SCHOOL PROGRAM	(20,050)	0	(20,050)	(10,000)	(43,300)	(23,250)	(18,127)	(43,145)
POOL								
1-1-3030-258 GRANT REVENUE - POOL	(1,940)	0	(1,940)	0	0	1,940	(1,000)	(1,000)
Total POOL	(1,940)	0	(1,940)	0	0	1,940	(1,000)	(1,000)
LOTTERY LICENSING								
1-1-3040-233 LOTTERY LICENSING	(5,756)	0	(5,756)	(12,000)	(24,000)	(18,244)	(7,017)	(36,413)
Total LOTTERY LICENSING	(5,756)	0	(5,756)	(12,000)	(24,000)	(18,244)	(7,017)	(36,413)
ARENA								
1-1-3060-226 REVENUE - ARENA	(27,458)	0	(27,458)	(24,750)	(49,500)	(22,042)	(32,990)	(67,635)
1-1-3060-521 DONATION ARENA FIRE RECOVERY	0	0	0	0	0	0	0	(5,000)
Total ARENA	(27,458)	0	(27,458)	(24,750)	(49,500)	(22,042)	(32,990)	(72,635)

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 3

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
BALL PARK								
1-1-3080-231 REVENUE - BALL PARK	0	0	0	0	(1,100)	(1,100)	0	(1,400)
Total BALL PARK	0	0	0	0	(1,100)	(1,100)	0	(1,400)
RECREATION SPECIAL EVENTS								
1-1-3100-060 GET ACTIVE - RECREATION SPECIAL EVENTS	0	0	0	0	(800)	(800)	0	(1,200)
1-1-3100-135 WOOD BUFFALO FROLICS - RECREATION SP	0	0	0	(4,500)	(4,500)	(4,500)	0	0
1-1-3100-254 CANADA DAY REVENUE - RECREATION SPEC	0	0	0	0	(3,300)	(3,300)	0	(3,300)
1-1-3100-258 SPECIAL PROGRAM GRANTS	0	0	0	0	0	0	(1,000)	(5,189)
1-1-3100-263 YOUTH CENTRE INITIATIVE	0	0	0	0	(14,000)	(14,000)	0	(13,157)
1-1-3100-264 REGIONAL YOUTH SPORTS EVENTS	(7,000)	0	(7,000)	0	0	7,000	(3,136)	(3,136)
Total RECREATION SPECIAL EVENTS	(7,000)	0	(7,000)	(4,500)	(22,600)	(15,600)	(4,136)	(25,982)
RCC								
1-1-3140-227 REVENUE - RCC PROGRAM	(32,348)	0	(32,348)	(47,625)	(190,500)	(158,152)	(43,447)	(180,267)
1-1-3140-228 REVENUE - RCC LEASE	(2,720)	0	(2,720)	(4,818)	(19,272)	(16,552)	(2,300)	(8,786)
1-1-3140-260 RCC CONCESSION/VENDING REVENUE	(3,376)	0	(3,376)	(3,525)	(14,100)	(10,724)	(2,754)	(6,273)
Total RCC	(38,444)	0	(38,444)	(55,968)	(223,872)	(185,428)	(48,502)	(195,325)
LIBRARY								
1-1-3150-010 CONTRIBUTION AGREEMENT - LIBRARY	(1,548)	0	(1,548)	0	0	1,548	0	0
1-1-3150-071 MATERIALS & SUPPLIES RECOVERY - LIBRAF	(199)	0	(199)	(550)	(550)	(351)	(257)	(9,557)
1-1-3150-114 COLLECTION DEVELOPMENT RECOVER - LIB	(125)	0	(125)	(550)	(550)	(425)	(162)	(587)
Total LIBRARY	(1,872)	0	(1,872)	(1,100)	(1,100)	772	(419)	(10,143)
GNWT CONTRIBUTION - LIBRARY								
1-1-3155-005 GNWT CONTRIBUTION - LIBRARY	0	0	0	0	0	0	0	(15,100)
Total GNWT CONTRIBUTION - LIBRARY	0	0	0	0	0	0	0	(15,100)
UNCONDITIONAL GRANTS								
1-1-3220-235 O & M FUNDING - MACA	0	0	0	0	(1,920,000)	(1,920,000)	0	(1,979,000)
1-1-3220-236 INSURANCE CONTRIBUTION	0	0	0	0	(14,000)	(14,000)	0	0
Total UNCONDITIONAL GRANTS	0	0	0	0	(1,934,000)	(1,934,000)	0	(1,979,000)
CONDITIONAL GRANTS								
1-1-3225-250 TRANSFERRED FROM CAPITAL ASSETS	0	0	0	(910,000)	(910,000)	(910,000)	0	1,740,471
1-1-3225-257 OTHER GRANTS	0	0	0	0	0	0	0	(115,357)
1-1-3225-258 GAS TAX REVENUE	0	0	0	0	(913,000)	(913,000)	0	(863,000)
1-1-3225-265 CPIF REVENUE	0	0	0	0	(1,114,000)	(1,114,000)	0	(1,114,000)
Total CONDITIONAL GRANTS	0	0	0	(910,000)	(2,937,000)	(2,937,000)	0	(351,887)
SCHOOL TAX								
1-1-3350-238 SCHOOL TAX - TAXABLE PROPERTY	0	0	0	0	(290,000)	(290,000)	(324,595)	(324,595)
1-1-3350-239 SCHOOL TAX - FEDERAL GIL	0	0	0	0	0	0	0	(19,383)
1-1-3350-240 SCHOOL TAX - CROWN CORP. GIL	0	0	0	0	(30,000)	(30,000)	0	(1,319)

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 4

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
Total SCHOOL TAX	0	0	0	0	(320,000)	(320,000)	(324,595)	(345,297)
TRANSFER FROM INVESTMENT IN CAP. ASSET								
1-1-3370-400 TRANSFER FROM INVESTMENT IN CAPITAL	0	0	0	0	0	0	(910,000)	294,088
Total TRANSFER FROM INVESTMENT IN CAP.	0	0	0	0	0	0	(910,000)	294,088
TRANSFER FROM RESERVES - OPERATIONS								
1-1-3380-241 TRANSFER FROM RESERVE	0	0	0	0	0	0	0	125,000
Total TRANSFER FROM RESERVES - OPERATIONS	0	0	0	0	0	0	0	125,000
LEGISLATIVE								
1-2-0510-001 WAGES - MAYOR & COUNCIL	28,038	0	28,038	30,000	120,000	91,962	29,338	115,600
1-2-0510-006 BENEFITS - MAYOR & COUNCIL	1,262	0	1,262	1,500	6,000	4,738	551	5,344
1-2-0510-009 SRFN PLANNING CHAIR FEES - LEGISLATIVE	0	0	0	3,000	3,000	3,000	0	0
1-2-0510-015 TRAVEL - COUNCIL	4,120	0	4,120	4,125	16,500	12,380	786	17,133
1-2-0510-018 MISCELLANEOUS- COUNCIL	0	0	0	1,000	1,000	1,000	0	954
1-2-0510-023 DONATIONS	1,250	0	1,250	1,125	4,500	3,250	2,500	4,669
1-2-0510-024 LONG SERVICE AWARDS	0	0	0	1,500	1,500	1,500	0	2,307
1-2-0510-026 NWTAM MEMBERSHIP FEES	8,114	0	8,114	8,000	8,000	(114)	8,258	10,179
1-2-0510-070 AWG CONTRIBUTION	0	0	0	20,000	20,000	20,000	0	70,000
1-2-0510-071 PUBLIC RELATIONS	4,266	15,250	19,515	7,500	30,000	10,485	4,209	24,494
Total LEGISLATIVE	47,051	15,250	62,300	77,750	210,500	148,200	45,643	250,680
DOWN TOWN DEVELOPMENT								
1-2-0520-001 WAGES - DOWNTOWN DEVELOPMENT	0	0	0	0	23,957	23,957	0	21,663
1-2-0520-002 NORTHERN ALLOWANCE - DTD	0	0	0	0	3,241	3,241	0	2,677
1-2-0520-006 BENEFITS - DOWNTOWN DEVELOPMENT	0	0	0	0	3,594	3,594	0	2,143
1-2-0520-071 MATERIALS/SUPPLIES - DOWNTOWN DEV	0	0	0	0	10,000	10,000	0	5,786
Total DOWN TOWN DEVELOPMENT	0	0	0	0	40,792	40,792	0	32,269
ADMINISTRATION PERSONNEL								
1-2-0530-001 WAGES - ADMINISTRATION	169,253	0	169,253	147,856	591,424	422,171	134,207	538,687
1-2-0530-002 NORTHERN ALLOWANCE - ADMIN	13,540	0	13,540	11,574	46,295	32,755	9,512	40,079
1-2-0530-006 BENEFITS - ADMINISTRATION	26,779	0	26,779	26,614	106,456	79,677	20,876	143,496
1-2-0530-013 TRAINING - ADMINISTRATION	471	0	471	2,500	10,000	9,529	1,016	11,516
1-2-0530-090 ADMINISTRATION LABOUR ALLOCATION	0	0	0	(94,600)	(378,400)	(378,400)	(92,000)	(317,164)
Total ADMINISTRATION PERSONNEL	210,043	0	210,043	93,944	375,775	165,732	73,611	416,614
ADMINISTRATION OFFICE COSTS								
1-2-0540-015 TRAVEL - ADMINISTRATION	0	0	0	750	3,000	3,000	0	3,984
1-2-0540-017 TELEPHONE/FAX	5,339	0	5,339	5,000	20,000	14,661	3,427	18,458
1-2-0540-018 MISCELLANEOUS	0	0	0	2,000	2,000	2,000	0	4,089
1-2-0540-021 ADVERTISING	1,875	0	1,875	2,500	10,000	8,125	5,347	18,498
1-2-0540-026 PUB/SUBSCRIPT/MEMBERSHIPS	67	975	1,042	500	2,000	958	932	2,520
1-2-0540-031 PHOTOCOPIER LEASE	640	0	640	5,500	22,000	21,360	2,281	14,313
1-2-0540-034 POSTAGE	0	0	0	1,500	6,000	6,000	1,000	6,461

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 5

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-0540-042 WEBSITE HOSTING/SUPPORT	0	0	0	1,000	4,000	4,000	0	0
1-2-0540-045 LEGAL COSTS	2,401	0	2,401	3,750	15,000	12,599	946	33,451
1-2-0540-050 ICS PLAN	0	0	0	0	0	0	0	4,210
1-2-0540-071 OFFICE SUPPLIES	1,672	11	1,682	4,000	16,000	14,318	2,125	12,072
1-2-0540-074 CONTRACTED COSTS	0	0	0	0	0	0	840	840
1-2-0540-086 POSTAL EQUIPMENT LEASE	0	0	0	1,250	5,000	5,000	1,677	6,931
1-2-0540-400 AMORTIZATION - GENERAL GOVERNMENT	0	0	0	53,000	53,000	53,000	53,000	35,808
Total ADMINISTRATION OFFICE COSTS	11,993	986	12,979	80,750	158,000	145,021	71,574	161,634
TOWN HALL OPERATIONS								
1-2-0550-061 WATER	153	0	153	375	1,500	1,347	276	1,962
1-2-0550-062 POWER	1,010	0	1,010	3,000	12,000	10,990	1,721	9,977
1-2-0550-063 HEATING FUEL - TOWN HALL	4,634	0	4,634	3,000	8,000	3,366	3,737	7,220
1-2-0550-065 R/M EQUIPMENT	0	0	0	1,250	5,000	5,000	2,335	3,435
1-2-0550-066 R/M BUILDING	85	0	85	2,000	8,000	7,915	0	7,597
1-2-0550-068 JANITORIAL COSTS	0	0	0	1,125	4,500	4,500	0	148
1-2-0550-083 VEHICLE GAS/OIL	0	0	0	750	3,000	3,000	444	598
1-2-0550-084 VEHICLE R/M	0	0	0	500	2,000	2,000	25	131
Total TOWN HALL OPERATIONS	5,882	0	5,882	12,000	44,000	38,118	8,537	31,067
PLANNING /LANDS								
1-2-0560-071 MATERIALS	0	0	0	1,000	1,000	1,000	0	0
1-2-0560-074 CONTRACTED COSTS	0	0	0	8,000	8,000	8,000	0	0
1-2-0560-141 LAND LEASE FOR TOWN USE	0	0	0	5,500	5,500	5,500	0	0
Total PLANNING /LANDS	0	0	0	14,500	14,500	14,500	0	0
FINANCIAL MANAGEMENT								
1-2-0570-042 COMPUTER ASSISTANCE	1,327	0	1,327	11,887	47,550	46,223	13,224	53,247
1-2-0570-088 AUDIT FEES	0	0	0	0	46,000	46,000	0	52,370
Total FINANCIAL MANAGEMENT	1,327	0	1,327	11,887	93,550	92,223	13,224	105,617
TAXATION COSTS								
1-2-0580-260 BOARD OF REVISION	0	0	0	1,000	1,000	1,000	500	500
Total TAXATION COSTS	0	0	0	1,000	1,000	1,000	500	500
INSURANCE								
1-2-0600-052 GENERAL INSURANCE	0	0	0	0	110,000	110,000	0	8,964
Total INSURANCE	0	0	0	0	110,000	110,000	0	8,964
GRANTS-COMMUNITY								
1-2-0610-130 SCHOOL GRANTS	0	0	0	0	500	500	0	250
1-2-0610-132 MUSEUM GRANTS	0	0	0	0	25,000	25,000	0	25,000
Total GRANTS-COMMUNITY	0	0	0	0	25,500	25,500	0	25,250
BYLAW ENFORCEMENT								
1-2-0705-001 WAGES - BYLAW ENFORCEMENT	23,324	0	23,324	21,655	86,622	63,298	25,422	77,922

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 6

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-0705-002 NORTHERN ALLOWANCE - BYLAW	2,077	0	2,077	1,929	7,716	5,639	2,077	7,716
1-2-0705-006 BENEFITS - BYLAW ENFORCEMENT	1,817	0	1,817	4,331	17,324	15,507	3,800	19,872
1-2-0705-013 TRAINING - BYLAW ENFORCEMENT	0	0	0	250	1,000	1,000	2,379	3,289
1-2-0705-017 TELEPHONE	120	0	120	425	1,700	1,580	655	1,438
1-2-0705-070 BYLAW PROMOTION	0	0	0	0	0	0	1,209	0
1-2-0705-071 MATERIAL/SUPPLIES	0	0	0	1,750	7,000	7,000	1,929	4,782
1-2-0705-083 UNIT 5 GAS/OIL	729	0	729	1,250	5,000	4,271	653	2,644
1-2-0705-084 UNIT 5 REPAIRS AND MAINTENANCE	381	0	381	500	2,000	1,620	929	1,342
Total BYLAW ENFORCEMENT	28,448	0	28,448	32,090	128,362	99,914	39,054	119,007
EMERGENCY SERVICES								
1-2-0710-001 WAGES - PREVENTION SERVICES	0	0	0	19,810	79,240	79,240	0	65,087
1-2-0710-002 NORTHERN ALLOWANCE - PSS	0	0	0	1,929	7,716	7,716	0	5,342
1-2-0710-006 BENEFITS-PREVENTION SERVICES	0	0	0	3,962	15,848	15,848	0	10,561
1-2-0710-017 TELEPHONE	1,379	0	1,379	1,000	4,000	2,621	707	5,623
1-2-0710-052 PROTECTIVE SERVICES INSURANCE	0	0	0	0	0	0	0	12,028
1-2-0710-071 MATERIALS/SUPPLIES	0	0	0	300	1,200	1,200	0	513
Total EMERGENCY SERVICES	1,379	0	1,379	27,001	108,004	106,625	707	99,153
AMBULANCE SERVICES								
1-2-0715-001 WAGES - AMBULANCE	16,692	0	16,692	11,045	44,182	27,490	14,769	60,397
1-2-0715-006 BENEFITS	523	0	523	1,104	4,418	3,895	380	2,243
1-2-0715-007 CAR ALLOWANCES - AMBULANCE	0	0	0	1,000	4,000	4,000	1,350	1,350
1-2-0715-013 TRAINING - AMBULANCE	643	0	643	1,250	5,000	4,357	798	1,766
1-2-0715-019 RADIO COMMUNICATION	120	0	120	1,250	5,000	4,880	324	1,631
1-2-0715-065 EQUIPMENT R/M	284	0	284	750	3,000	2,716	0	0
1-2-0715-071 MATERIALS/SUPPLIES	1,488	0	1,488	3,750	15,000	13,512	500	10,023
1-2-0715-083 AMBULANCE GAS/OIL	362	0	362	500	2,000	1,638	254	1,341
1-2-0715-084 AMBULANCE R/M	0	0	0	1,250	5,000	5,000	606	2,212
1-2-0715-086 AMBULANCE BAY LEASE	11,262	0	11,262	8,376	33,500	22,238	10,211	35,631
1-2-0715-105 GAHR INITIATIVE - AMBULANCE	0	0	0	0	0	0	0	21,094
1-2-0715-618 TRANSFER TO RESERVE - AMBULANCE	0	0	0	0	25,000	25,000	0	0
Total AMBULANCE SERVICES	31,375	0	31,375	30,275	146,100	114,725	29,193	137,687
ANIMAL CONTROL								
1-2-0730-061 WATER	110	0	110	250	1,000	890	200	1,200
1-2-0730-062 POWER	435	0	435	1,000	4,000	3,565	629	3,378
1-2-0730-063 HEATING FUEL	1,326	0	1,326	1,000	4,000	2,674	1,494	2,841
1-2-0730-065 EQUIPMENT R/M	0	0	0	250	1,000	1,000	0	21
1-2-0730-066 BUILDING R/M	0	0	0	500	2,000	2,000	100	736
1-2-0730-071 MATERIALS/SUPPLIES	0	0	0	750	3,000	3,000	143	955
1-2-0730-074 CONTRACTED COSTS	0	0	0	750	3,000	3,000	300	1,920
Total ANIMAL CONTROL	1,871	0	1,871	4,500	18,000	16,129	2,866	11,050
FIRE DEPT ADMINISTRATION								
1-2-1110-001 WAGES - FIRE DEPARTMENT	13,349	0	13,349	9,000	36,000	22,651	6,923	26,262

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 7

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-1110-006 BENEFITS - FIRE DEPARTMENT	764	0	764	900	3,600	2,836	379	1,219
1-2-1110-007 CAR ALLOWANCES	0	0	0	2,000	8,000	8,000	0	5,050
1-2-1110-013 TRAINING - FIRE DEPARTMENT ADMIN	0	0	0	1,000	4,000	4,000	0	243
1-2-1110-026 MEMBERSHIPS	0	0	0	250	1,000	1,000	175	1,004
1-2-1110-070 PROMOTION	0	0	0	500	2,000	2,000	0	1,310
1-2-1110-071 MATERIAL/SUPPLIES	2,855	0	2,855	1,250	5,000	2,145	0	3,302
1-2-1110-105 GAHR INITIATIVE - FIRE	0	0	0	0	21,000	21,000	0	0
1-2-1110-400 AMORTIZATION - PROTECTIVE SERVICES	0	0	0	86,000	86,000	86,000	86,000	73,702
Total FIRE DEPT ADMINISTRATION	16,967	0	16,967	100,900	166,600	149,633	93,477	112,093
FIRE ABATEMENT								
1-2-1115-028 FIRE ABATEMENT	0	0	0	0	0	0	0	5,000
Total FIRE ABATEMENT	0	0	0	0	0	0	0	5,000
FIRE ALARM SYSTEM								
1-2-1120-017 TELEPHONE	1,239	0	1,239	1,125	4,500	3,261	1,071	5,902
1-2-1120-065 R/M FIRE ALARM SYSTEM	0	0	0	125	500	500	0	0
Total FIRE ALARM SYSTEM	1,239	0	1,239	1,250	5,000	3,761	1,071	5,902
HYDRANT MAINTENANCE								
1-2-1130-071 MATERIALS/SUPPLIES	0	0	0	625	2,500	2,500	0	2
Total HYDRANT MAINTENANCE	0	0	0	625	2,500	2,500	0	2
FIRE HALL OPERATIONS								
1-2-1140-017 TELEPHONE	712	0	712	900	3,600	2,888	487	2,744
1-2-1140-061 WATER	110	0	110	275	1,100	990	200	1,243
1-2-1140-062 POWER	627	0	627	1,625	6,500	5,873	1,072	5,949
1-2-1140-063 HEATING FUEL	3,798	0	3,798	2,250	9,000	5,202	3,974	8,557
1-2-1140-065 EQUIPMENT R/M	45	0	45	1,250	5,000	4,955	737	752
1-2-1140-066 BUILDING R/M	0	0	0	1,250	5,000	5,000	0	2,320
1-2-1140-068 JANITORIAL COSTS	0	0	0	325	1,300	1,300	0	1,026
Total FIRE HALL OPERATIONS	5,291	0	5,291	7,875	31,500	26,209	6,470	22,590
FIRE FIGHTING EQUIPMENT								
1-2-1150-007 CLOTHING - FIRE	0	0	0	500	500	500	0	0
1-2-1150-071 FIRE FIGHT. EQUIP. R/M	0	2,254	2,254	2,500	10,000	7,746	180	9,746
1-2-1150-083 PUMPER 1 & 2 GAS/OIL	123	0	123	375	1,500	1,377	162	783
1-2-1150-084 PUMPER 1 & 2 R/M	158	0	158	2,500	10,000	9,842	1,431	6,273
Total FIRE FIGHTING EQUIPMENT	281	2,254	2,535	5,875	22,000	19,465	1,773	16,802
PUBLIC WORKS ADMINISTRATION								
1-2-1505-001 WAGES - PUBLIC WORKS	132,700	0	132,700	121,047	484,190	351,490	140,539	423,368
1-2-1505-002 NORTHERN ALLOWANCE - PW	14,700	0	14,700	11,574	46,295	31,595	11,050	43,436
1-2-1505-006 BENEFITS - PUBLIC WORKS	19,688	0	19,688	27,449	109,797	90,109	19,339	93,666
1-2-1505-007 PPE/CLOTHING/UNIFORM ALLOWANCE	17	0	17	750	3,000	2,983	0	214
1-2-1505-013 TRAINING - PW ADMIN	0	0	0	1,000	4,000	4,000	0	3,675

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 8

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-1505-017 TELEPHONE	50	0	50	0	0	(50)	0	0
1-2-1505-052 INSURANCE - PUBLIC WORKS	0	0	0	0	0	0	0	23,059
1-2-1505-071 PW SAFETY EQUIPMENT	0	0	0	0	0	0	0	54
1-2-1505-090 LABOUR ALLOCATED	(9,800)	0	(9,800)	(45,959)	(183,837)	(174,037)	(21,276)	(109,866)
Total PUBLIC WORKS ADMINISTRATION	157,354	0	157,354	115,861	463,445	306,091	149,652	477,607
PW MOBILE EQUIPMENT								
1-2-1510-083 PW VECH. GAS/OIL	16,556	0	16,556	12,000	48,000	31,444	16,608	39,240
1-2-1510-084 PW VECH. R/M	8,050	4,105	12,155	5,000	20,000	7,845	9,449	49,112
Total PW MOBILE EQUIPMENT	24,606	4,105	28,711	17,000	68,000	39,289	26,057	88,352
SMALL TOOLS								
1-2-1520-071 SMALL TOOLS	38	0	38	500	2,000	1,962	0	1,786
Total SMALL TOOLS	38	0	38	500	2,000	1,962	0	1,786
7 BAY GARAGE OPERATIONS								
1-2-1530-017 TELEPHONE	1,483	0	1,483	1,625	6,500	5,017	974	5,819
1-2-1530-060 OFFICE SUPPLIES	0	0	0	250	1,000	1,000	0	274
1-2-1530-061 WATER	142	0	142	625	2,500	2,358	255	1,720
1-2-1530-062 POWER	1,215	0	1,215	2,500	10,000	8,785	2,052	9,042
1-2-1530-063 HEATING FUEL	12,254	0	12,254	7,500	30,000	17,746	11,617	25,969
1-2-1530-065 EQUIPMENT R/M	4,179	0	4,179	1,500	6,000	1,821	312	804
1-2-1530-066 BUILDING R/M	0	0	0	2,500	10,000	10,000	0	6,452
1-2-1530-071 MATERIALS/SUPPLIES	364	871	1,236	2,500	10,000	8,764	16	4,329
1-2-1530-086 VEHICLE/EQUIPMENT LEASE	0	0	0	12,500	50,000	50,000	9,377	52,559
Total 7 BAY GARAGE OPERATIONS	19,637	871	20,508	31,500	126,000	105,492	24,602	106,967
ROADS & SIDEWALKS								
1-2-1540-071 RD/SIDEWALKS MATERIALS/SUPPLIES	0	0	0	7,500	30,000	30,000	0	53,222
1-2-1540-079 BOARDWALK MAINTENANCE	0	0	0	0	0	0	0	514
Total ROADS & SIDEWALKS	0	0	0	7,500	30,000	30,000	0	53,736
DRAINS & DITCHES								
1-2-1545-071 DRAINS/DITCHES MATERIALS/SUPPLIES	0	0	0	0	0	0	0	2,194
1-2-1545-074 WINTER ROAD CONTRIBUTION	0	0	0	5,000	5,000	5,000	5,000	10,000
1-2-1545-400 AMORTIZATION - TRANSP & PUBLIC WORKS	0	0	0	450,000	450,000	450,000	450,000	446,539
Total DRAINS & DITCHES	0	0	0	455,000	455,000	455,000	455,000	458,733
STREET SANDING								
1-2-1560-071 MATERIALS/SUPPLIES	0	0	0	12,500	50,000	50,000	0	51,343
Total STREET SANDING	0	0	0	12,500	50,000	50,000	0	51,343
STREET LIGHTING								
1-2-1580-062 POWER (STREET LIGHTS)	4,184	0	4,184	18,750	75,000	70,816	12,401	47,911
1-2-1580-074 STREET LIGHTING CONTRACTED COSTS	0	0	0	250	1,000	1,000	0	671

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410 Page : 9
 Date : Jun 07, 2018 Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
Total STREET LIGHTING	4,184	0	4,184	19,000	76,000	71,816	12,401	48,582
STREET SIGNS								
1-2-1590-071 STREET SIGN MATERIALS/SUPPLIES	0	0	0	1,000	4,000	4,000	0	17,068
Total STREET SIGNS	0	0	0	1,000	4,000	4,000	0	17,068
SMALL EQUIPMENT								
1-2-1600-083 SMALL EQUIPMENT GAS/OIL	0	0	0	500	2,000	2,000	0	22
1-2-1600-084 SMALL EQUIPMENT R/M	344	0	344	1,000	4,000	3,656	0	2,827
Total SMALL EQUIPMENT	344	0	344	1,500	6,000	5,656	0	2,849
UTILITY FUND ALLOCATION								
1-2-1700-090 UTILITY FUND ALLOCATION	0	0	0	0	(80,000)	(80,000)	(80,000)	(80,000)
Total UTILITY FUND ALLOCATION	0	0	0	0	(80,000)	(80,000)	(80,000)	(80,000)
ANNUAL CLEAN UP								
1-2-2520-071 MATERIALS SUPPLIES	0	0	0	375	1,500	1,500	0	0
1-2-2520-072 TOWN LABOUR - ANNUAL CLEAN UP	0	0	0	0	10,000	10,000	0	9,657
Total ANNUAL CLEAN UP	0	0	0	375	11,500	11,500	0	9,657
CEMETARIES								
1-2-2550-071 MATERIALS/SUPPLIES	0	0	0	250	1,000	1,000	0	627
1-2-2550-072 TOWN LABOUR - CEMETARIES	269	0	269	2,500	10,000	9,731	1,614	9,344
1-2-2550-074 CONTRACTED COSTS	0	0	0	500	2,000	2,000	0	3,800
Total CEMETARIES	269	0	269	3,250	13,000	12,731	1,614	13,770
SENIORS CITIZENS								
1-2-2560-020 TAX RELIEF PROGRAM	0	0	0	0	128,400	128,400	0	152,231
Total SENIORS CITIZENS	0	0	0	0	128,400	128,400	0	152,231
FACILITY MAINTENANCE								
1-2-2570-001 WAGES - FACILITIES	131,804	0	131,804	120,040	480,159	348,355	132,199	496,749
1-2-2570-002 NORTHERN ALLOWANCE - FACILITIES	14,149	0	14,149	13,310	53,239	39,090	14,541	60,078
1-2-2570-006 BENEFITS - FACILITIES	23,414	0	23,414	24,008	96,032	72,618	21,738	82,805
1-2-2570-007 PPE/CLOTHING - FACILITIES	0	0	0	750	3,000	3,000	0	815
1-2-2570-013 TRAINING	0	0	0	2,000	8,000	8,000	2,301	5,344
1-2-2570-017 TELEPHONE	530	0	530	750	3,000	2,470	432	2,553
1-2-2570-071 MATERIALS/SUPPLIES	0	0	0	1,500	6,000	6,000	460	5,331
1-2-2570-083 FAC. MAINT. VEHICLE GAS/OIL	0	0	0	2,500	10,000	10,000	1,639	11,330
1-2-2570-084 FAC MAINT VEHICLE R/M	486	0	486	1,500	6,000	5,515	360	7,543
1-2-2570-090 LABOUR ALLOCATED	(22,634)	0	(22,634)	(42,000)	(168,000)	(145,366)	(74,570)	(119,105)
Total FACILITY MAINTENANCE	147,749	0	147,749	124,358	497,430	349,681	99,100	553,442
VISITOR INFORMATION SERVICES								
1-2-2605-001 WAGES- VISITOR INFORMATION	19,567	0	19,567	26,203	104,812	85,245	18,545	98,848
1-2-2605-002 NORTHERN ALLOWANCE - VISITOR INFORMATION	2,077	0	2,077	2,971	11,882	9,805	2,077	11,559

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 10

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-2605-006 VISITOR INFORMATION BENEFITS	3,898	0	3,898	3,824	15,295	11,397	3,691	17,893
1-2-2605-007 VISITOR CENTRE CLOTHING/UNIFORM	0	0	0	250	1,000	1,000	0	585
1-2-2605-015 VISITOR INFORMATION TRAVEL	0	0	0	1,250	5,000	5,000	0	0
1-2-2605-017 VISITOR INFORMATION TELEPHONE	540	0	540	550	2,200	1,660	359	2,009
1-2-2605-021 TOURISM ADVERTISING	0	0	0	0	0	0	0	560
1-2-2605-022 TOURISM MARKETING	343	0	343	9,000	36,000	35,657	0	6,024
1-2-2605-071 VISITOR CENTRE MATERIALS/SUPPLIES	0	0	0	250	1,000	1,000	0	220
Total VISITOR INFORMATION SERVICES	26,425	0	26,425	44,298	177,189	150,764	24,672	137,697
TOURISM								
1-2-2610-022 MARKETING	167	0	167	0	0	(167)	0	0
1-2-2610-026 MEMBERSHIPS	0	0	0	300	300	300	150	250
Total TOURISM	167	0	167	300	300	133	150	250
RECREATION ADMINISTRATION								
1-2-3010-001 WAGES - RECREATION ADMINISTRATION	17,658	0	17,658	25,258	101,033	83,375	27,455	101,643
1-2-3010-002 NORTHERN ALLOWANCE - REC ADMIN	0	0	0	1,929	7,716	7,716	2,077	6,519
1-2-3010-006 BENEFITS - RECREATION ADMIN	3,105	0	3,105	5,052	20,207	17,102	5,033	71,593
1-2-3010-007 PPE/CLOTHING/UNIFORM - RECREATION ADM	0	0	0	500	2,000	2,000	0	2,214
1-2-3010-013 TRAINING - REC ADMIN	0	0	0	1,250	5,000	5,000	900	960
1-2-3010-015 TRAVEL - REC ADMIN/BOARD	0	0	0	250	1,000	1,000	0	0
1-2-3010-017 TELEPHONE - RECREATION ADMINISTRATION	0	0	0	0	0	0	0	105
1-2-3010-026 MEMBERSHIP FEES	0	0	0	600	600	600	0	0
1-2-3010-052 INSURANCE - RECREATION	0	0	0	0	0	0	0	75,323
1-2-3010-071 MATERIALS SUPPLIES	41	0	41	500	2,000	1,959	22	159
1-2-3010-080 SAFETY SUPPLIES	0	0	0	0	0	0	456	0
1-2-3010-083 REC. VECH. GAS/OIL	114	0	114	250	1,000	886	17	388
1-2-3010-084 REC. VECH. R/M	0	0	0	375	1,500	1,500	2,350	3,659
1-2-3010-258 CHILDREN/YOUTH RESILIENCY PROGRAM	0	0	0	3,750	15,000	15,000	2,933	16,153
1-2-3010-262 SPORT & RECREATION GRANT - RECREATION	5,435	8,282	13,717	6,000	24,000	10,283	0	21,723
Total RECREATION ADMINISTRATION	26,354	8,282	34,636	45,714	181,056	146,420	41,244	300,439
SUMMER CAMP PROGRAM								
1-2-3020-001 WAGES - SUMMER CAMP	0	0	0	0	16,686	16,686	0	5,662
1-2-3020-002 NORTHERN ALLOWANCE - SUMMER CAMP	0	0	0	0	2,315	2,315	0	558
1-2-3020-006 BENEFITS - SUMMER CAMP	0	0	0	0	3,337	3,337	0	813
1-2-3020-071 MATERIALS/SUPPLIES	0	0	0	0	5,000	5,000	0	3,493
Total SUMMER CAMP PROGRAM	0	0	0	0	27,338	27,338	0	10,526
AFTER FOUR PROGRAM								
1-2-3025-001 WAGES - AFTER 4 PROGRAM	14,596	0	14,596	11,679	38,933	24,337	14,316	40,758
1-2-3025-002 NORTHERN ALLOWANCE - AFTER 4 PROG	2,224	0	2,224	1,620	5,401	3,177	1,986	5,200
1-2-3025-006 BENEFITS - AFTER 4 PROGRAM	2,136	0	2,136	2,337	7,787	5,651	1,093	8,164
1-2-3025-071 MATERIALS - AFTER 4 PROGRAM	863	0	863	2,000	8,000	7,137	933	6,315
Total AFTER FOUR PROGRAM	19,819	0	19,819	17,636	60,121	40,302	18,327	60,437

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 11

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
SWIMMING POOL								
1-2-3030-001 WAGES - SWIMMING POOL	89,202	0	89,202	79,433	317,732	228,530	74,524	298,221
1-2-3030-002 NORTHERN ALLOWANCE - SWIMMING POOL	10,674	0	10,674	10,898	43,594	32,920	9,653	35,137
1-2-3030-006 BENEFITS - SWIMMING POOL	4,625	0	4,625	15,886	63,546	58,921	6,464	30,108
1-2-3030-007 CLOTHING/UNIFORM - SWIMMING POOL	0	0	0	500	2,000	2,000	0	1,915
1-2-3030-013 STAFF TRAINING	0	0	0	2,500	10,000	10,000	2,737	6,843
1-2-3030-017 TELEPHONE	255	0	255	500	2,000	1,745	174	932
1-2-3030-026 MEMBERSHIPS	225	0	225	500	500	275	225	225
1-2-3030-027 HEATING COSTS - SWIMMING POOL	0	0	0	17,500	70,000	70,000	(9,550)	58,993
1-2-3030-037 CHEMICALS	1,050	0	1,050	3,750	15,000	13,950	5,211	13,113
1-2-3030-065 EQUIPMENT R/M	103	0	103	3,750	15,000	14,897	841	11,917
1-2-3030-066 BUILDING R/M	0	0	0	1,750	7,000	7,000	0	8,083
1-2-3030-068 CLEANING SUPPLIES	91	0	91	750	3,000	2,909	338	2,332
1-2-3030-071 MATERIALS/SUPPLIES	3,928	0	3,928	2,388	9,550	5,622	693	8,615
1-2-3030-077 PROGRAM SUPPLIES	560	0	560	0	0	(560)	46	962
Total SWIMMING POOL	110,712	0	110,712	140,105	558,922	448,210	91,357	477,396
NL MUSEUM								
1-2-3050-063 HEATING FUEL	4,580	0	4,580	0	0	(4,580)	5,286	12,309
1-2-3050-067 HEATING FUEL OIL RECOVERY	0	0	0	0	0	0	(4,204)	(12,309)
Total NL MUSEUM	4,580	0	4,580	0	0	(4,580)	1,082	0
ARENA								
1-2-3060-001 WAGES - ARENA	20,597	0	20,597	21,018	42,038	21,441	16,086	17,088
1-2-3060-002 NORTHERN ALLOWANCE - ARENA	445	0	445	2,700	5,401	4,956	2,052	2,472
1-2-3060-006 BENEFITS - ARENA	1,554	0	1,554	4,203	8,408	6,854	1,258	1,507
1-2-3060-017 TELEPHONE	1,183	0	1,183	1,250	5,000	3,817	948	4,881
1-2-3060-061 WATER	66	0	66	750	3,000	2,934	124	894
1-2-3060-063 HEATING FUEL	7,562	0	7,562	7,500	30,000	22,438	4,671	7,327
1-2-3060-065 EQUIPMENT R/M	0	0	0	1,250	5,000	5,000	1,871	5,357
1-2-3060-066 BUILDING R/M	0	(561)	(561)	6,250	25,000	25,561	192	2,185
1-2-3060-071 MATERIALS/SUPPLIES	36	0	36	1,875	7,500	7,464	122	5,323
1-2-3060-072 TOWN LABOUR - ARENA	21,477	0	21,477	65,001	130,000	108,523	65,551	95,455
1-2-3060-074 CONTRACTED COSTS	1,159	0	1,159	0	2,000	841	466	824
1-2-3060-083 OLYMPIA ICE RESURFACER FUEL	910	0	910	1,500	3,000	2,090	1,235	2,990
1-2-3060-084 OLYMPIA ICE RESURFACER R/M	0	0	0	1,000	2,000	2,000	0	1,761
Total ARENA	54,989	(561)	54,428	114,297	268,347	213,919	94,576	148,064
ICE PLANT								
1-2-3070-061 WATER	0	0	0	250	1,000	1,000	0	0
1-2-3070-062 POWER	15,153	0	15,153	16,250	65,000	49,847	31,743	100,306
1-2-3070-065 EQUIPMENT R/M	0	0	0	1,000	4,000	4,000	63	16,610
1-2-3070-071 MATERIALS/SUPPLIES	0	0	0	1,625	6,500	6,500	359	763
1-2-3070-074 CONTRACTED COSTS	0	0	0	0	7,500	7,500	0	3,076
Total ICE PLANT	15,153	0	15,153	19,125	84,000	68,847	32,165	120,755

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 12

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
BALL PARKS								
1-2-3080-065 EQUIPMENT R/M	0	0	0	0	3,000	3,000	0	1,219
1-2-3080-066 BUILDING R/M	0	0	0	0	1,000	1,000	0	0
1-2-3080-071 MATERIALS/SUPPLIES	0	0	0	0	4,000	4,000	0	5,548
Total BALL PARKS	0	0	0	0	8,000	8,000	0	6,768
PARKS/PLAYGROUNDS								
1-2-3090-065 EQUIPMENT R/M	0	0	0	0	3,500	3,500	0	1,502
1-2-3090-071 MATERIALS / SUPPLIES	0	0	0	0	5,000	5,000	0	12,526
Total PARKS/PLAYGROUNDS	0	0	0	0	8,500	8,500	0	14,028
SPECIAL PROGRAMS								
1-2-3100-018 MISCELLANEOUS - SPECIAL PROGRAMS	1,711	0	1,711	0	0	(1,711)	0	1,161
1-2-3100-057 GET ACTIVE EXPENDITURES - SPECIAL PRO	0	0	0	0	800	800	296	596
1-2-3100-071 MATERIALS/ SUPPLIES	0	0	0	750	3,000	3,000	66	1,072
1-2-3100-081 FIRST NIGHT FIREWORKS	0	0	0	0	18,500	18,500	0	11,000
1-2-3100-133 SKI CLUB	7,500	0	7,500	7,500	7,500	0	5,000	5,000
1-2-3100-134 GOLF CLUB	0	0	0	5,000	5,000	5,000	0	5,000
1-2-3100-135 WOOD BUFFALO FROLICS	5,000	0	5,000	5,000	5,000	0	4,989	4,989
1-2-3100-136 MUSIC FESTIVAL	0	0	0	0	2,500	2,500	0	0
1-2-3100-138 EVENT GRANTS - SPECIAL PROGRAMS	0	0	0	0	0	0	1,386	1,386
1-2-3100-139 CANADA DAY	0	0	0	0	10,000	10,000	0	9,681
1-2-3100-143 PADDLEFEST - SPECIAL PROGRAMS	0	0	0	0	2,500	2,500	0	2,500
1-2-3100-258 SPECIAL PROGRAM GRANTS EXP	1,230	0	1,230	0	0	(1,230)	0	0
1-2-3100-263 YOUTH CENTRE INITIATIVE	2,946	0	2,946	3,500	14,000	11,054	2,678	11,505
1-2-3100-264 REGIONAL YOUTH SPORTS EVENTS	0	0	0	0	0	0	1,120	1,120
1-2-3100-265 NACC CONTRIBUTION	0	0	0	5,000	5,000	5,000	0	5,000
1-2-3100-266 JBT SNACK PROGRAM	0	0	0	500	500	500	0	0
1-2-3100-400 AMORTIZATION - RECREATION & CULTURE	0	0	0	321,000	321,000	321,000	321,000	511,549
Total SPECIAL PROGRAMS	18,387	0	18,387	348,250	395,300	376,913	336,535	571,558
RECREATION & COMMUNITY CENTRE								
1-2-3140-001 WAGES - REC & COM CENTRE	156,371	0	156,371	130,655	522,621	366,250	146,576	578,354
1-2-3140-002 NORTHERN ALLOWANCE - RCC	13,871	0	13,871	12,924	51,696	37,826	14,869	55,773
1-2-3140-006 BENEFITS - REC & COM CENTRE	22,944	0	22,944	26,131	104,524	81,580	20,878	92,531
1-2-3140-013 TRAINING	0	0	0	1,125	4,500	4,500	0	1,300
1-2-3140-017 TELEPHONE	2,218	0	2,218	3,000	12,000	9,782	1,928	9,332
1-2-3140-027 HEATING COSTS - RECREATION & COMMUN	0	0	0	17,500	70,000	70,000	(9,550)	58,993
1-2-3140-061 WATER	153	0	153	3,750	15,000	14,847	276	8,982
1-2-3140-062 POWER	16,081	0	16,081	40,750	163,000	146,919	29,041	158,218
1-2-3140-065 R/M EQUIPMENT	0	0	0	1,500	6,000	6,000	2,596	9,799
1-2-3140-066 R/M BUILDING	2,144	0	2,144	6,250	25,000	22,856	1,286	12,976
1-2-3140-068 JANITORIAL COSTS	1,392	0	1,392	3,500	14,000	12,608	2,254	10,976
1-2-3140-069 PROGRAMS	157	0	157	0	0	(157)	0	0
1-2-3140-071 MATERIALS AND SUPPLIES	1,944	0	1,944	5,925	23,700	21,756	7,977	22,044
1-2-3140-074 CONTRACTED COSTS	0	0	0	1,250	5,000	5,000	501	1,607

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 13

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-3140-078 CONCESSION/VENDING SUPPLIES	2,087	0	2,087	2,187	8,750	6,663	1,023	5,713
Total RECREATION & COMMUNITY CENTRE	219,362	0	219,362	256,447	1,025,791	806,429	219,655	1,026,599
CURLING CENTRE ICE PLANT								
1-2-3145-065 ICE PLANT R/M EQUIPMENT	0	0	0	5,000	5,000	5,000	266	1,938
1-2-3145-071 ICE PLANT MATERIALS	0	0	0	1,000	1,000	1,000	0	0
1-2-3145-074 ICE PLANT CONTRACTED COSTS	0	0	0	5,000	5,000	5,000	0	3,030
Total CURLING CENTRE ICE PLANT	0	0	0	11,000	11,000	11,000	266	4,967
LIBRARY								
1-2-3150-001 WAGES - LIBRARY	20,859	0	20,859	17,838	71,352	50,493	16,869	66,585
1-2-3150-002 NORTHERN ALLOWANCE - LIBRARY	2,230	0	2,230	2,363	9,452	7,222	2,167	7,370
1-2-3150-006 BENEFITS- LIBRARY	3,093	0	3,093	2,676	10,703	7,610	1,024	20,605
1-2-3150-015 AUTHOR TRAVEL	0	0	0	250	1,000	1,000	310	930
1-2-3150-017 TELEPHONE	468	0	468	500	2,000	1,532	306	1,655
1-2-3150-061 WATER	88	0	88	500	2,000	1,912	162	972
1-2-3150-062 POWER	494	0	494	1,000	4,000	3,506	848	4,595
1-2-3150-063 HEATING FUEL	1,988	0	1,988	1,250	5,000	3,012	1,884	4,101
1-2-3150-065 EQUIPMENT R/M	0	0	0	300	1,200	1,200	78	289
1-2-3150-066 BUILDING R/M	760	0	760	1,000	4,000	3,240	90	1,556
1-2-3150-068 JANITORIAL COSTS	269	0	269	1,125	4,500	4,231	0	1,566
1-2-3150-071 MATERIALS/SUPPLIES	108	0	108	2,000	8,000	7,892	926	6,064
1-2-3150-114 COLLECTION DEVELOPMENT - LIBRARY	105	566	671	3,750	15,000	14,329	217	13,210
Total LIBRARY	30,462	566	31,027	34,552	138,207	107,180	24,879	129,499
GENERAL DEBENTURES								
1-2-3310-109 DEBENTURE INTEREST	30,767	0	30,767	29,363	117,451	86,684	53,131	130,869
1-2-3310-110 DEBENTURE PRINCIPAL	97,621	0	97,621	99,026	396,103	298,482	75,257	382,684
Total GENERAL DEBENTURES	128,388	0	128,388	128,389	513,554	385,166	128,388	513,553
OTHER DEBT CHARGES								
1-2-3320-102 BANKING SERVICE CHARGES	3,990	0	3,990	6,250	25,000	21,010	3,765	24,348
Total OTHER DEBT CHARGES	3,990	0	3,990	6,250	25,000	21,010	3,765	24,348
BAD DEBT ALLOWANCES								
1-2-3330-107 BAD DEBT GENERAL	0	0	0	0	15,000	15,000	0	124,624
Total BAD DEBT ALLOWANCES	0	0	0	0	15,000	15,000	0	124,624
SCHOOL TAX REQUISITION								
1-2-3350-112 SCHOOL TAX - GNWT ASSESSMENT	0	0	0	0	320,000	320,000	0	345,297
Total SCHOOL TAX REQUISITION	0	0	0	0	320,000	320,000	0	345,297
CASH OVER/SHORT								
1-2-3360-111 CASH OVER/SHORT	0	0	0	0	0	(0)	(2)	91
Total CASH OVER/SHORT	0	0	0	0	0	(0)	(2)	91

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 14

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
TRANSFER TO/FROM REVENUE								
1-2-3370-616 TRANSFER TO MUNICIPAL INFRASTR RESERVI	0	0	0	0	100,000	100,000	0	357,913
1-2-3370-617 TRANSFER TO GAS TAX DEFERRED REVENU	0	0	0	0	863,000	863,000	0	0
1-2-3370-621 TRANSFER TO CPI DEFERRED REVENUE	0	0	0	0	1,114,000	1,114,000	0	0
1-2-3370-623 Transfer to Environmental Reserve - TRAN	0	0	0	0	0	0	0	444
1-2-3370-624 TRANSFER TO EITCA	0	0	0	0	0	0	0	(438,123)
1-2-3370-625 TRANSFERS TO W & S	0	0	0	0	0	0	0	(16,973)
Total TRANSFER TO/FROM REVENUE	0	0	0	0	2,077,000	2,077,000	0	(96,738)
Total GENERAL OPERATING FUND	1,016,674	38,125	1,054,799	1,326,038	3,333	(1,051,466)	(1,455,127)	580,440

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 15

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
UTILITY OPERATING FUND								
PIPED WATER REVENUE								
3-1-0305-245 METERED WATER REVENUE	(213,616)	0	(213,616)	(230,625)	(922,500)	(708,884)	(213,481)	(878,556)
3-1-0305-246 WATER HOOK-UP CHARGES	(1,250)	0	(1,250)	(1,281)	(5,125)	(3,875)	(1,000)	(5,400)
Total PIPED WATER REVENUE	(214,866)	0	(214,866)	(231,906)	(927,625)	(712,759)	(214,481)	(883,956)
TRUCKED WATER REVENUE								
3-1-2060-247 WATER DELIVERY REVENUE	(14,687)	0	(14,687)	(13,838)	(55,350)	(40,663)	(29,472)	(59,909)
3-1-2060-248 WATER CALL-OUT CHARGES	0	0	0	(154)	(615)	(615)	(1,470)	(3,390)
3-1-2060-259 WATER DELIVERY SMITHS LANDING	(23,028)	0	(23,028)	(22,550)	(90,200)	(67,172)	(7,633)	(88,715)
Total TRUCKED WATER REVENUE	(37,715)	0	(37,715)	(36,542)	(146,165)	(108,450)	(38,574)	(152,014)
SEWAGE PUMPOUT REVENUE								
3-1-2100-249 SEWAGE PUMP OUTS	(13,104)	0	(13,104)	(16,656)	(66,625)	(53,521)	(16,705)	(63,150)
3-1-2100-259 SEWAGE PUMPOUT SMITHS LANDING	(2,900)	0	(2,900)	(3,075)	(12,300)	(9,400)	(630)	(9,200)
Total SEWAGE PUMPOUT REVENUE	(16,004)	0	(16,004)	(19,731)	(78,925)	(62,921)	(17,335)	(72,350)
WATER SEWER SUBSIDY								
3-1-2200-250 WATER SEWER SUBSIDY PROGRAM	0	0	0	(123,500)	(494,000)	(494,000)	0	(522,000)
3-1-2200-260 W&S INTERRUPTION RESERVE	0	0	0	0	0	0	0	(36,494)
Total WATER SEWER SUBSIDY	0	0	0	(123,500)	(494,000)	(494,000)	0	(558,494)
TRANSFER FROM DEFERRED REVENUE								
3-1-2210-250 TRANSFER FROM DEFERRED REVENUE	0	0	0	0	0	0	0	(34,120)
Total TRANSFER FROM DEFERRED REVENUE	0	0	0	0	0	0	0	(34,120)
TRANSFER FROM INVESTMENT IN CAP ASSETS								
3-1-3370-400 TRANSFER FROM INVESTMENT IN CAPITAL	0	0	0	0	(550,000)	(550,000)	(550,000)	(413,006)
Total TRANSFER FROM INVESTMENT IN CAP	0	0	0	0	(550,000)	(550,000)	(550,000)	(413,006)
WATER DEPT ADMINISTRATION								
3-2-2005-001 WAGES - WATER ADMIN/TREATMENT	118,826	0	118,826	86,350	345,397	226,571	75,818	321,254
3-2-2005-002 NORTHERN ALLOWANCE - WATER ADMIN	8,458	0	8,458	7,716	30,863	22,405	8,309	30,863
3-2-2005-006 BENEFITS	20,040	0	20,040	17,270	69,079	49,039	13,771	55,855
3-2-2005-013 TRAINING - WATER DEPT ADMIN	9,890	0	9,890	2,500	10,000	110	44	4,414
3-2-2005-021 ADVERTISING	0	0	0	500	2,000	2,000	0	0
3-2-2005-032 STATIONERY (UT BILL)	1,074	0	1,074	500	2,000	926	429	800
3-2-2005-034 POSTAGE	0	0	0	1,625	6,500	6,500	1,000	6,114
3-2-2005-052 INSURANCE	0	0	0	0	68,000	68,000	0	56,125
3-2-2005-055 LICENCES	0	0	0	500	500	500	0	2,845
3-2-2005-071 OFFICE/SAFETY SUPPLIES	4,270	0	4,270	1,000	4,000	(270)	630	1,969
3-2-2005-072 DAILY ADMINSTRATION ALLOCATION	0	0	0	80,410	321,640	321,640	78,200	253,731
3-2-2005-083 UTILITY VECH. GAS/OIL	0	0	0	1,750	7,000	7,000	644	3,844
3-2-2005-084 UTILITY VECH. R/M	700	0	700	1,500	6,000	5,300	707	1,306
3-2-2005-400 WATER/SEWER AMORTIZATION	0	0	0	0	550,000	550,000	550,000	491,459
Total WATER DEPT ADMINISTRATION	163,258	0	163,258	201,621	1,422,979	1,259,722	729,552	1,230,579

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 16

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
UTILITY OPERATING FUND								
WATER TREATMENT PLANT OPERATIONS								
3-2-2010-017 TELEPHONE	1,949	0	1,949	2,000	8,000	6,051	1,852	10,056
3-2-2010-035 WATER SAMPLES	205	78	283	1,500	6,000	5,717	497	8,305
3-2-2010-037 CHEMICALS	84	5,000	5,084	9,500	38,000	32,916	(260)	35,561
3-2-2010-062 POWER	4,345	0	4,345	11,250	45,000	40,655	8,681	46,398
3-2-2010-063 HEATING FUEL	37,130	0	37,130	33,750	135,000	97,870	57,899	128,606
3-2-2010-065 EQUIPMENT R/M	1,086	0	1,086	3,750	15,000	13,914	956	8,939
3-2-2010-066 R/M BUILDING	0	0	0	1,500	6,000	6,000	570	5,004
3-2-2010-071 MATERIAL/SUPPLIES	288	0	288	2,000	8,000	7,712	961	4,049
3-2-2010-072 TOWN LABOUR - WATER PLANT	0	0	0	5,000	20,000	20,000	0	23,844
3-2-2010-074 CONTRACTED COSTS	0	0	0	5,000	20,000	20,000	5,226	5,226
Total WATER TREATMENT PLANT OPERATIONS	45,087	5,078	50,166	75,250	301,000	250,834	76,384	275,988
WATER INTAKE								
3-2-2020-062 POWER	1,944	0	1,944	6,250	25,000	23,056	4,924	23,134
3-2-2020-065 R/M EQUIPMENT	0	0	0	2,500	10,000	10,000	0	7,885
3-2-2020-066 R/M BUILDING	0	0	0	250	1,000	1,000	0	780
Total WATER INTAKE	1,944	0	1,944	9,000	36,000	34,056	4,924	31,799
MAINT. WATER TRANSMISSION LINE								
3-2-2030-071 MATERIALS/SUPPLIES	0	0	0	375	1,500	1,500	0	(5,953)
3-2-2030-072 TOWN LABOUR - WATER TRANS LINE	74	0	74	5,500	22,000	21,926	0	290
Total MAINT. WATER TRANSMISSION LINE	74	0	74	5,875	23,500	23,426	0	(5,664)
RESERVOIR/TOWER/PUMPS								
3-2-2040-062 POWER	2,286	0	2,286	4,500	18,000	15,714	3,509	20,211
3-2-2040-063 HEATING FUEL	1,093	0	1,093	875	3,500	2,407	1,555	2,938
3-2-2040-065 EQUIPMENT R/M	461	0	461	500	2,000	1,539	746	1,425
3-2-2040-066 BUILDING R/M	0	2,210	2,210	500	2,000	(210)	0	822
Total RESERVOIR/TOWER/PUMPS	3,839	2,210	6,049	6,375	25,500	19,451	5,810	25,396
WATER METERS								
3-2-2050-071 METERS	614	584	1,198	2,000	8,000	6,802	5,734	5,384
Total WATER METERS	614	584	1,198	2,000	8,000	6,802	5,734	5,384
WATER DELIVERY								
3-2-2060-001 WAGES - WATER DELIVERY	18,327	0	18,327	14,955	59,822	41,495	17,828	62,981
3-2-2060-002 NORTHERN ALLOWANCE - WATER DELIVERY	2,077	0	2,077	1,543	6,173	4,096	2,077	7,716
3-2-2060-006 BENEFITS - WATER DELIVERY	2,755	0	2,755	2,991	11,964	9,209	2,677	19,035
3-2-2060-071 MATERIAL/SUPPLIES	0	36	36	250	1,000	964	0	1,146
3-2-2060-074 CONTRACTED COSTS	0	0	0	250	1,000	1,000	0	0
3-2-2060-083 WATER TRUCK GAS/OIL	0	0	0	2,500	10,000	10,000	1,819	10,127
3-2-2060-084 WATER TRUCK R/M	7,228	0	7,228	2,000	8,000	772	3,694	22,925
Total WATER DELIVERY	30,387	36	30,423	24,489	97,959	67,536	28,096	123,929
SEWER TRANSMISSION LINE								

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 17

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
UTILITY OPERATING FUND								
3-2-2070-071 MATERIALS/SUPPLIES	100	0	100	500	2,000	1,900	0	4,310
3-2-2070-072 TOWN LABOUR - SEWER TRANS LINE	1,102	0	1,102	5,000	20,000	18,898	0	14,147
3-2-2070-074 CONTRACTED COSTS	0	0	0	750	3,000	3,000	0	360
Total SEWER TRANSMISSION LINE	1,202	0	1,202	6,250	25,000	23,798	0	18,816
SEWAGE LIFT STATIONS								
3-2-2080-062 POWER	2,235	0	2,235	6,250	25,000	22,765	3,995	16,428
3-2-2080-065 EQUIPMENT R/M	0	0	0	1,375	5,500	5,500	0	1,549
3-2-2080-066 BUILDING R/M	0	0	0	250	1,000	1,000	0	690
3-2-2080-071 MATERIALS SUPPLIES	0	0	0	500	2,000	2,000	0	1,639
Total SEWAGE LIFT STATIONS	2,235	0	2,235	8,375	33,500	31,265	3,995	20,306
LAGOON MAINTENANCE								
3-2-2090-072 TOWN LABOUR - LAGOON	0	0	0	5,000	20,000	20,000	0	0
3-2-2090-074 CONTRACTED COSTS	0	0	0	500	2,000	2,000	0	0
Total LAGOON MAINTENANCE	0	0	0	5,500	22,000	22,000	0	0
SEWAGE PUMPOUTS								
3-2-2100-001 WAGES - SEWER PUMPOUTS	4,070	0	4,070	3,739	14,956	10,886	4,088	14,783
3-2-2100-002 NORTHERN ALLOWANCE SEWER PUMPOUT	0	0	0	386	1,543	1,543	0	0
3-2-2100-006 BENEFITS - SEWER PUMPOUT	574	0	574	748	2,991	2,417	571	9,654
3-2-2100-072 TOWN LABOUR	5,310	0	5,310	1,250	5,000	(310)	3,470	12,213
3-2-2100-083 SEWAGE PUMPER GAS/OIL	0	0	0	1,250	5,000	5,000	0	4,133
3-2-2100-084 SEWAGE PUMPER R/M	716	0	716	1,500	6,000	5,284	0	6,321
Total SEWAGE PUMPOUTS	10,669	0	10,669	8,873	35,490	24,821	8,128	47,104
ALLOCATION FROM PUBLIC WORKS								
3-2-2200-100 ALLOCATION FROM PUBLIC WORKS	0	0	0	15,750	63,000	63,000	63,000	63,876
Total ALLOCATION FROM PUBLIC WORKS	0	0	0	15,750	63,000	63,000	63,000	63,876
TRANSFER TO/FROM OTHER FUNDS								
3-2-3370-616 TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	0	0	0	16,973
3-2-3370-617 TRANSFER TO/FROM RESERVES	0	0	0	0	100,000	100,000	0	107,543
Total TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	100,000	100,000	0	124,516
Total UTILITY OPERATING FUND	(9,276)	7,908	(1,368)	(42,321)	(2,787)	(1,419)	105,232	(151,910)

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 19

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
ENVIRONMENTAL FUND								
Solid Waste Levy								
7-1-0110-101 RESIDENTIAL SOLID WASTE LEVY	(65,440)	0	(65,440)	(63,250)	(253,000)	(187,560)	(57,038)	(225,340)
7-1-0110-102 COMMERCIAL SOLID WASTE LEVY	(14,421)	0	(14,421)	(13,800)	(55,200)	(40,779)	(12,312)	(50,350)
7-1-0110-103 INDUSTRIAL SOLID WASTE LEVY	(1,573)	0	(1,573)	(1,581)	(6,325)	(4,752)	(1,368)	(5,472)
7-1-0110-104 INSTITUTIONAL SOLID WASTE LEVY	(24,035)	0	(24,035)	(24,725)	(98,900)	(74,865)	(21,261)	(85,139)
7-1-0110-105 SL SOLID WASTE LEVY	(1,200)	0	(1,200)	(1,150)	(4,600)	(3,400)	(1,008)	(4,368)
Total Solid Waste Levy	(106,669)	0	(106,669)	(104,506)	(418,025)	(311,356)	(92,987)	(370,669)
Other Revenue								
7-1-0120-105 TIPPING FEES	(6,627)	0	(6,627)	(18,687)	(74,750)	(68,123)	(2,626)	(38,813)
7-1-0120-233 GARBAGE BIN RENTALS	(12,342)	0	(12,342)	(27,500)	(110,000)	(97,658)	(12,363)	(95,787)
7-1-0120-234 GARBAGE BIN RENTALS SL	(360)	0	(360)	(350)	(1,400)	(1,040)	(240)	(1,320)
7-1-0120-258 GRANTS - LANDFILL	0	0	0	0	0	0	0	(2,000)
Total Other Revenue	(19,329)	0	(19,329)	(46,537)	(186,150)	(166,821)	(15,229)	(137,920)
TRANSFER FROM INVESTMENT IN CAPITAL								
7-1-3370-400 TRANSFER FROM INVESTMENT IN CAPITAL	0	0	0	0	(42,000)	(42,000)	(42,000)	0
Total TRANSFER FROM INVESTMENT IN CAPI	0	0	0	0	(42,000)	(42,000)	(42,000)	0
Landfill Operations								
7-2-2005-001 WAGES - LANDFILL ATTENDANT	19,023	0	19,023	17,663	70,654	51,631	20,611	67,387
7-2-2005-002 NORTHERN ALLOWANCE - LANDFILL	2,077	0	2,077	1,929	7,716	5,639	2,671	8,161
7-2-2005-006 BENEFITS - LANDFILL	3,005	0	3,005	3,533	14,131	11,126	3,714	20,442
7-2-2005-013 TRAINING	0	0	0	500	2,000	2,000	310	925
7-2-2005-017 TELEPHONE	279	0	279	300	1,200	921	184	1,026
7-2-2005-021 ADVERTISING	0	0	0	250	1,000	1,000	0	0
7-2-2005-032 STATIONERY	0	0	0	250	1,000	1,000	0	0
7-2-2005-052 INSURANCE	0	0	0	0	3,400	3,400	0	2,944
7-2-2005-055 LICENSES	0	0	0	0	0	0	0	2,845
7-2-2005-061 WATER	41	0	41	250	1,000	959	80	444
7-2-2005-062 POWER	391	0	391	500	2,000	1,609	620	2,246
7-2-2005-065 HEAVY EQUIPMENT REPAIRS/MAINTENANCE	0	0	0	1,750	7,000	7,000	0	1,199
7-2-2005-066 BUILDING REPAIRS/MAINTENANCE	0	0	0	250	1,000	1,000	0	214
7-2-2005-071 MATERIALS/SUPPLIES	0	0	0	1,250	5,000	5,000	0	1,344
7-2-2005-072 TOWN LABOUR - LANDFILL	1,157	0	1,157	19,500	78,000	76,843	979	23,632
7-2-2005-074 CONTRACTED COSTS	0	0	0	10,000	40,000	40,000	0	52,670
7-2-2005-089 GROUND WATER MONITORING	0	0	0	2,500	10,000	10,000	0	0
7-2-2005-094 DUE TO/FROM SOLID WASTE RESERVE	(395,216)	0	(395,216)	0	0	395,216	0	0
7-2-2005-400 AMORTIZATION - ENVIRONMENTAL FUND	0	0	0	0	42,000	42,000	42,000	41,708
Total Landfill Operations	(369,243)	0	(369,243)	60,425	287,101	656,344	71,168	227,186
Administration								
7-2-2010-032 STATIONERY	0	0	0	0	0	0	534	534
7-2-2010-072 ALLOCATION OF DAILY ADMINISTRATION	0	0	0	14,190	56,760	56,760	13,800	63,433
7-2-2010-073 ALLOCATION FROM PUBLIC WORKS	0	0	0	4,250	17,000	17,000	17,000	17,000

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 20

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
ENVIRONMENTAL FUND								
Total Administration	0	0	0	18,440	73,760	73,760	31,334	80,966
Garbage Collection/Disposal								
7-2-2015-001 WAGES - GARBAGE COLLECTIONS	21,532	0	21,532	12,663	50,652	29,120	13,295	74,643
7-2-2015-002 NORTHERN ALLOWANCE - GARBAGE COLLE	0	0	0	1,543	6,173	6,173	0	0
7-2-2015-006 BENEFITS	0	0	0	2,533	10,130	10,130	2,099	15,891
7-2-2015-072 TOWN LABOUR GARGABE COLLECTION	3,046	0	3,046	14,209	56,837	53,791	24,233	40,389
7-2-2015-083 GARBAGE TRUCK FUEL/OIL	0	0	0	2,000	8,000	8,000	0	9,282
7-2-2015-084 GARBAGE TRUCK R/M	1,832	0	1,832	1,250	5,000	3,168	1,294	7,172
Total Garbage Collection/Disposal	26,410	0	26,410	34,198	136,792	110,382	40,921	147,378
Capital Expenditures								
7-2-2020-075 SITE CLOSURE/RECYCLING PROGRAM	0	0	0	0	0	0	0	6,908
7-2-2020-080 LANDFILL CLOSURE EXPENSES	0	0	0	0	51,000	51,000	0	51,000
Total Capital Expenditures	0	0	0	0	51,000	51,000	0	57,908
TRANSFER TO/FROM OTHER FUNDS								
7-2-3370-616 TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	0	0	0	(358,357)
7-2-3370-617 TRANSFER TO/FROM RESERVES	0	0	0	0	100,000	100,000	0	0
Total TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	100,000	100,000	0	(358,357)
TRANSFERS TO/FROM EQUITY IN TCA								
7-2-3380-624 TRANSFER TO/FROM EQUITY IN TCA	0	0	0	0	0	0	0	(41,708)
Total TRANSFERS TO/FROM EQUITY IN TCA	0	0	0	0	0	0	0	(41,708)
Total ENVIRONMENTAL FUND	(468,831)	0	(468,831)	(37,980)	2,478	471,309	(6,793)	(395,216)

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 21

Date : Jun 07, 2018

Time : 2:57 pm

For Period Ending 31-Mar-2018



	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
Capital Projects								
LIBRARY RAMP AND DOORS								
8-1-0551-573 LIBRARY RAMP AND DOORS	0	0	0	0	0	0	(15,100)	0
Total LIBRARY RAMP AND DOORS	0	0	0	0	0	0	(15,100)	0
WASTE REDUCTION INITIATIVE								
8-1-2020-545 WASTE REDUCTION INITIATIVE	0	0	0	0	0	0	(2,000)	0
Total WASTE REDUCTION INITIATIVE	0	0	0	0	0	0	(2,000)	0
DOWNTOWN DEVELOPMENT								
8-2-0520-553 DOWNTOWN DEVELOPMENT	21,035	0	21,035	500,000	500,000	478,965	37,854	0
Total DOWNTOWN DEVELOPMENT	21,035	0	21,035	500,000	500,000	478,965	37,854	0
CORPORATE SERVICES								
8-2-0545-620 IT RECOMMENDATION	0	0	0	25,000	25,000	25,000	0	0
8-2-0545-976 IT EVERGREEN	3,104	0	3,104	20,000	20,000	16,896	0	0
8-2-0545-978 ASST MGMT. SYSTEM	0	0	0	25,000	25,000	25,000	0	0
8-2-0545-983 SIDEWALKS	0	0	0	100,000	100,000	100,000	0	0
8-2-0545-990 ICSP CONSULTANT	18,132	0	18,132	10,000	10,000	(8,132)	0	0
Total CORPORATE SERVICES	21,236	0	21,236	180,000	180,000	158,764	0	0
MUNICIPAL SERVICES								
8-2-0546-985 STREET LIGHTING	0	0	0	75,000	75,000	75,000	0	0
8-2-0546-992 SAND SPREADER	0	0	0	20,000	20,000	20,000	0	0
Total MUNICIPAL SERVICES	0	0	0	95,000	95,000	95,000	0	0
PROTECTION								
8-2-0547-548 FIRE TRUCK	0	0	0	350,000	350,000	350,000	0	0
8-2-0547-626 ANIMAL SHELTER UPGRADES	0	0	0	10,000	10,000	10,000	0	0
8-2-0547-628 FIRE ABATEMENT	0	0	0	10,000	10,000	10,000	0	0
8-2-0547-651 COMMUNICATIONS EQUIPMENT	0	0	0	50,000	50,000	50,000	0	0
Total PROTECTION	0	0	0	420,000	420,000	420,000	0	0
UTILITY INFRASTRUCTURE								
8-2-0550-552 WATER/SEWER UPGRADE	0	0	0	100,000	100,000	100,000	0	0
8-2-0550-576 TOWER TRUCK FILL STATION	0	0	0	75,000	75,000	75,000	0	0
8-2-0550-577 SEWER FLUSHER	0	0	0	50,000	50,000	50,000	0	0
8-2-0550-578 CLEAR/WASTE WATER INITIATIVE	0	0	0	5,000,000	5,000,000	5,000,000	0	0
8-2-0550-637 WTP ALTERNATE HEAT SOURCE	0	0	0	100,000	100,000	100,000	0	0
8-2-0550-638 LAGOON CATTAILS	0	0	0	25,000	25,000	25,000	0	0
8-2-0550-639 WATER TREATMENT PLANT UPGRADE	0	0	0	200,000	200,000	200,000	0	0
8-2-0550-640 ENVIRONMENTAL STUDIES	0	0	0	50,000	50,000	50,000	0	0
8-2-0550-642 REPLACEMENT VEHICLE FOR WATER PLANT	0	0	0	35,000	35,000	35,000	0	0
8-2-0550-652 LIFT STATION/WTP REPAIRS	0	0	0	0	0	0	20,614	0
Total UTILITY INFRASTRUCTURE	0	0	0	5,635,000	5,635,000	5,635,000	20,614	0

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 22

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
Capital Projects								
COMMUNITY SERVICES								
8-2-0551-570 PARKS & PLAYGROUND	0	0	0	30,000	30,000	30,000	0	0
8-2-0551-573 LIBRARY RENOVATIONS & SECURITY	0	0	0	10,000	10,000	10,000	0	0
8-2-0551-579 RCC ELECTRONIC SIGN	0	0	0	15,000	15,000	15,000	0	0
8-2-0551-648 PROGRAM EQUIPMENT	0	0	0	75,000	75,000	75,000	0	0
8-2-0551-654 RCC MASTER PLANNING	0	0	0	50,000	50,000	50,000	0	0
Total COMMUNITY SERVICES	0	0	0	180,000	180,000	180,000	0	0
Fire Hydrant								
8-2-1130-507 FIRE HYDRANTS - FIRE HYDRANT	0	0	0	10,000	10,000	10,000	0	0
Total Fire Hydrant	0	0	0	10,000	10,000	10,000	0	0
MUNICIPAL SERVICES								
8-2-1505-501 DRAINAGE - PUBLIC WORKS	0	0	0	50,000	50,000	50,000	0	0
8-2-1505-544 ENGINEERING SERVICES	0	0	0	50,000	50,000	50,000	0	0
Total MUNICIPAL SERVICES	0	0	0	100,000	100,000	100,000	0	0
LANDFILL								
8-2-2005-556 LANDFILL EXPANSION DESIGN	0	0	0	1,500,000	1,500,000	1,500,000	0	0
Total LANDFILL	0	0	0	1,500,000	1,500,000	1,500,000	0	0
WTP ALTERNATE HEAT SOURCE PLAN								
8-2-2008-537 WATER LICENSE APPLICATION COSTS	0	0	0	0	0	0	1,482	0
Total WTP ALTERNATE HEAT SOURCE PLAN	0	0	0	0	0	0	1,482	0
Water Plant								
8-2-2010-551 VACUUM TRUCK REPLACEMENT	0	0	0	180,000	180,000	180,000	0	0
Total Water Plant	0	0	0	180,000	180,000	180,000	0	0
WASTE REDUCTION INITIATIVE								
8-2-2020-545 WASTE REDUCTION INITIATIVE	0	0	0	50,000	50,000	50,000	0	0
8-2-2020-546 LANDFILL MINOR CAPITAL	0	0	0	25,000	25,000	25,000	0	0
8-2-2020-548 VEHICLE - FLEET	0	0	0	190,000	190,000	190,000	0	0
8-2-2020-549 MOWER	0	0	0	20,000	20,000	20,000	0	0
Total WASTE REDUCTION INITIATIVE	0	0	0	285,000	285,000	285,000	0	0
Arena								
8-2-3070-554 ARENA ADDITIONS	12,493	(67,441)	(54,948)	100,000	100,000	154,948	0	0
Total Arena	12,493	(67,441)	(54,948)	100,000	100,000	154,948	0	0
ARENA FIRE - RECONSTRUCTION								
8-2-3071-071 ARENA FIRE - RECONSTRUCTION	0	0	0	0	0	0	(6,270)	0
Total ARENA FIRE - RECONSTRUCTION	0	0	0	0	0	0	(6,270)	0

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Page : 23

Date : Jun 07, 2018

Time : 2:57 pm



For Period Ending 31-Mar-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
Capital Projects								
Total Capital Projects	54,764	(67,441)	(12,677)	9,185,000	9,185,000	9,197,677	36,580	0
Total Surplus (-)/Deficit	593,331	(21,408)	571,923	10,430,737	9,188,024	8,616,101	(1,320,108)	33,314



BRIEFING NOTE

To: Mayor and Council

Date: June 1, 2018

Subject: Application to Rezone Lot 1297, Plan 1788, 44 Caribou Crescent

Purpose:

To provide information to Mayor and Council regarding the application to rezone Lot 1297, Plan 1788, 44 Caribou Crescent.

Background:

The Fort Smith Metis Council has made application to rezone Lot 1297, Plan 1788, 44 Caribou Crescent from R2 – Multi Dwelling Residential to RMH – Manufactured Home Residential. The Fort Smith Metis Council are owners of this property.

Analysis:

The Fort Smith Metis Council has submitted an application to rezone the above lot. They intend to locate a manufactured home on this property should the rezoning be approved by Council.

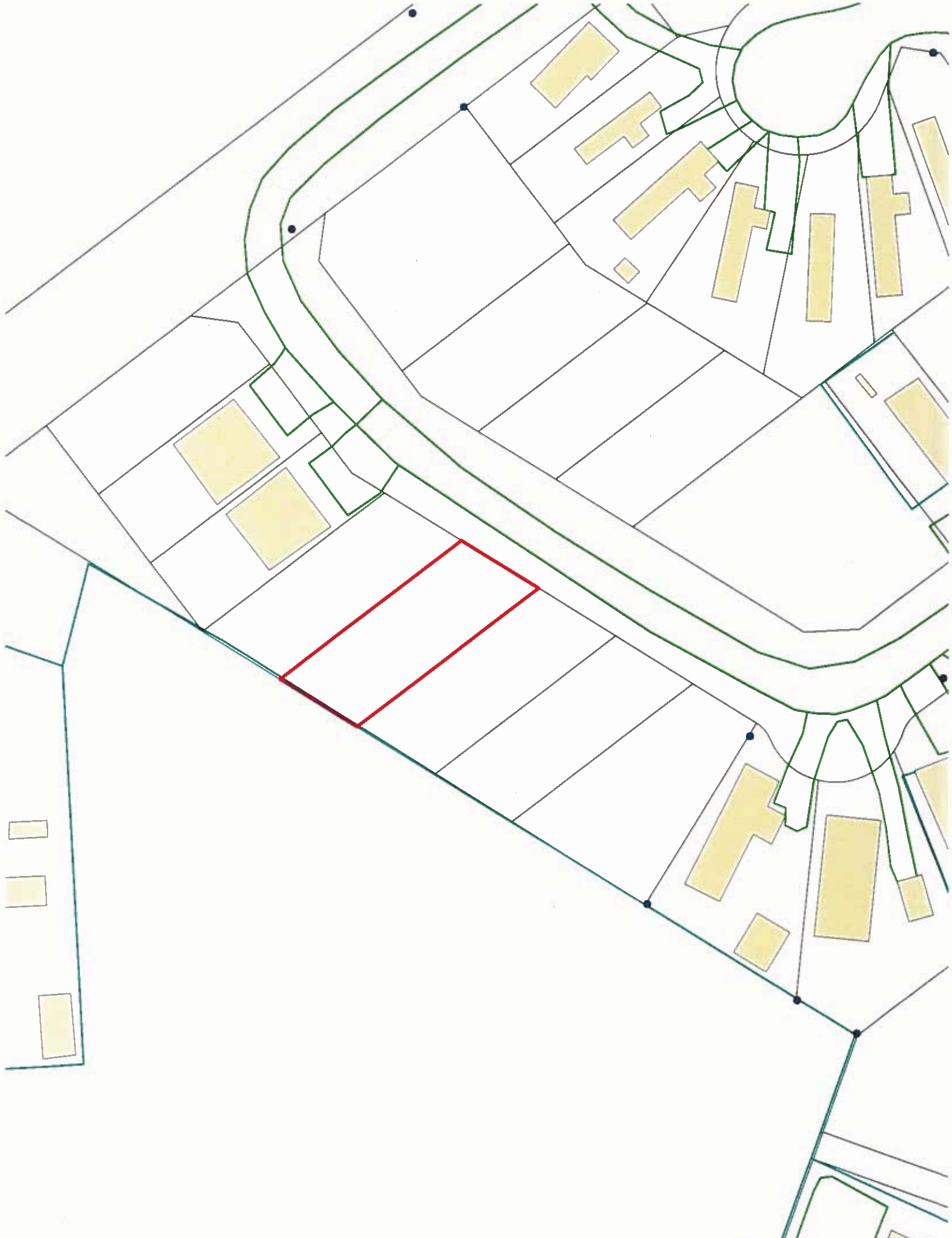
The Caribou Crescent area was developed as a manufactured home subdivision and this has been its primary use for several years. Lots were surveyed in such a way to accommodate this type of development. In 2004, Hay River Mobile Home Park, owners of property in this area, requested a rezoning of a number of properties in the north end of Caribou Crescent in order to construct two duplexes. This rezoning was approved and when the zoning bylaw was developed in 2008, this zoning was incorporated for all the vacant lots in this same area. Hay River Mobile Home Park subsequently sold a number of lots to the Fort Smith Metis Council who have resurveyed and developed two single family dwellings on these lots. They now wish to locate a manufactured home on one of the lots they own.

R2 – Multi Dwelling Residential zoning does not allow, as either permitted or conditional uses, the location of a manufactured home. RMH – Manufactured Home Residential does allow as a permitted use, single detached dwelling. This results in a mixed-use area which makes the most efficient use of available land. As this subdivision currently has manufactured homes, single detached dwellings and duplexes in the same area, rezoning this property would not be inconsistent with the area.

Recommendation

Council approve the Application to Rezone Lot 1297, Plan 1788, 44 Caribou Crescent.

Jim Hood
Development Officer





TOWN OF FORT SMITH

Post Office Box 147, Northwest Territories, X0E 0P0
Phone: (867) 872-2014 Fax: (867) 872-4345

FORM J:

APPLICATION FOR AMENDMENT TO THE ZONING BYLAW

I hereby make application to amend the Zoning Bylaw.

Applicant: Fort Smith Metis Council

Telephone: 872 2643

Address: 25 CUMSELL ST PO Box 1107

Owner of Land: _____

Telephone: _____

Address: _____

Land Description: Lot: 1297 Block: _____ Plan: 1788

Civic Address: 44 Caribou Crescent

Proposed Amendment:

From Zone: R2 To Zone: R1

Reasons in support of Application for Amendment:

The Fort Smith Metis Council would like to bring in a 20x60 Triple M Housing unit and install on the lot

I enclose ¹⁵⁰~~100~~.00, being the application fee.

[Signature]
Signature of Applicant

May 16 2018
Date