



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH  
BY-LAW 970

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH, IN THE NORTHWEST TERRITORIES, TO ESTABLISH BY BYLAW FEES OR OTHER CHARGES FOR PRODUCTS, PROGRAMS, SERVICES, PUBLIC UTILITIES, INFRASTRUCTURE AND FACILITIES PROVIDED BY THE MUNICIPALITY FOR USE OF PROPERTY UNDER THE OWNERSHIP, DIRECTION, MANAGEMENT OR CONTROL OF THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH, PASSED PURSUANT TO SECTIONS 70, 71, 72, 73, 74 AND 75 OF THE CITIES, TOWNS AND VILLAGE ACT S.N.W.T, 2003, c.22.

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it to be expedient and wishes to both consolidate and update the various fees and charges collected by the Town of Fort Smith;


NOW THEREFORE, the Council of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

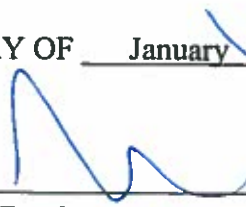
1. That this Bylaw may be cited for all purposes as “Consolidated Rates and Fees Bylaw”.
2. The Council of the Town of Fort Smith does now set the rates and fees for services described in the schedules attached to this by-law as Schedules A to K.
3. That Schedules “A” to “K” attached hereto form part of this bylaw.
4. Repeal:  
That Bylaw 964 with Schedules “A” to “L” is hereby repealed.

READ A FIRST TIME THIS 24<sup>th</sup> DAY OF January, 2017 A.D.

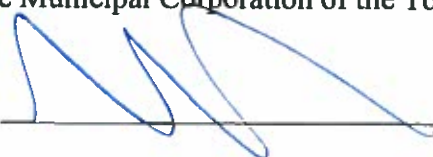
READ A SECOND TIME THIS 24<sup>th</sup> DAY OF January, 2017 A.D.

READ A THIRD TIME THIS 27<sup>th</sup> DAY OF January, 2017 A.D.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this bylaw has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the bylaws of the Municipal Corporation of the Town of Fort Smith.

  
\_\_\_\_\_  
Senior Administrative Officer



INDEX

CONSOLIDATED RATES AND FEES BY-LAW

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SCHEDULE "A"

CONSOLIDATED RATES AND FEES BY-LAW

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A. ADMINISTRATION FEES		<u>Fee</u>
1. Research Fees - Policy 3.2		\$57.50 per hour
2. Photocopying Fees - Policy 3.2		\$1.75 per page
3. Land Sales Title Registration Fees		Recover actual cost of registration with Land Titles Office
4. Preparation of Residency Letters Fee		\$7.50
5. Tax Certificate Policy 4.18		\$37.50
6. Marriage License Fees - GNWT Legislated		\$60.00 (Town receives \$30.00 and \$30.00 paid to the GNWT)
7. Commissioner for Oaths		N/C
8. Maps	8 X 11 inch	\$7.50
	8 X 17 inch	\$15.00
	Plotter size	\$30.00



SCHEDULE "B"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 1

B. AMBULANCE FEES	<u>Fee (Non-Taxable)</u>	
<b>a) <u>Bylaw #782 - Ambulance</u></b>		
<u>Ambulance Service</u>	<u>Resident</u>	<u>Non-Resident</u>
In Town Service	\$290.00	\$440.00
Highway Service	\$440.00 Plus \$2.50/km	\$1,265.00 Plus \$2.50/km
Medevac Service	\$1,975.00	\$1,975.00
Medical Transfers Accompanied by Caregivers	\$190.00	\$190.00



SCHEDULE "C"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 1

C. CEMETERY FEES Fee

**a) Bylaw #950 - Cemetery**

1. Burial Plot

Reserved Plot (Prepaid)	\$250.00
Next Available Plot (Town Chooses)	\$125.00

2. Burial Fees

Infant (Winter)	\$195.00
Infant (Summer)	\$125.00
Child (Winter)	\$285.00
Child (Summer)	\$220.00
Adult (Winter)	\$380.00
Adult (Summer)	\$255.00
Senior (Winter)	No Charge
Senior (Summer)	No Charge
Cremated (Winter)	\$125.00
Cremated (Summer)	\$65.00

3. Disinterment and Reburial Fee

Winter	\$500.00
Summer	\$380.00

(same price for: Infant, Child, Adult, Senior)



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH  
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SCHEDULE "D"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 1

D. DEVELOPMENT FEES

Fee

a) Bylaw #936 - Zoning

1. Development Application Fee - based on Project/Contract Costs as follows:

\$0 to \$5,000.00	\$75.00
\$5,001 to \$10,000.00	\$150.00
\$10,001.00 to \$20,000.00	\$225.00
\$20,001.00 to \$50,000.00	\$375.00
\$50,001.00 to \$100,000.00	\$525.00
Over \$100,000.00	\$525.00 plus \$5.00 per each \$1,000 over \$100,000.00

2. Amend the Zoning Bylaw

Application Fee \$150.00 plus cost for each application

3. Home Occupation Development Permits \$150.00

b) Policy 4.1 - Security Deposits - Relocation Permits

1. Relocation Permit Fee \$ 7.50 each permit

2. Security Deposit Fee Calculation \$1.50 per square foot of building  
To be relocated to maximum of \$10,000.00



**SCHEDULE "E"  
CONSOLIDATED RATES AND FEES BY-LAW**

Page 1 of 3

**E. LICENSING FEES** Fee

**a) Bylaw 678 - Dog Control**

1. Dog (tag) License Fees:

- |  |         |
|--|---------|
| 1) Un-neutered male or female dog  | \$35.00 |
| 2) Spayed female dog   | \$15.00 |
| 3) Neutered male dog   | \$15.00 |
| 4) Any animal attaining the age of 3 months after June 30, or for a new resident application after June 30 pay 1/2 the appropriate annual fee. |         |

2. Kennel License Fees:

- |                      |         |
|----------------------|---------|
| 1) Annual Kennel Fee | \$95.00 |
| 2) Tag for Each Dog  | \$7.50  |

3. Dog Teams:

- |                      |         |
|----------------------|---------|
| 1) Annual Kennel Fee | \$95.00 |
| 2) Tag for Each Dog  | \$7.50  |

**b) Bylaw #504 - Business Licensing**

Resident Business

- |   |  |
|---|--|
| 1. Resident Commercial Business License fee   | \$75.00                                      |
| 2. Home Occupation Business License fee   |  |
| -includes desk operation/telephone  | \$125.00                                     |
| 3. Commercial allowed in residential zone   | \$75.00                                      |
| 4. Charitable Purposes  | N/C  |
| 5. License Change   | \$35.00                                      |
| 6. Resident Hawker/Peddler  | \$125.00                                     |
| 7. Junior Business  | \$1.00                                       |
| 8. Resident applications after September 1 <sup>st</sup> will cost one-half of regular price. |  |
| 9. Renewal Penalty  | \$35.00 (renewal received after February 15) |



SCHEDULE "E" *continued*

CONSOLIDATED RATES AND FEES BY-LAW

Page 2 of 3

E. LICENSING FEES (*continued*)

Fee

b) Bylaw #504 - Business Licencing cont'd

Non-Resident Business

- |                                |          |
|--------------------------------|----------|
| 1. Non-resident Contractors    | \$225.00 |
| 2. Non-resident Hawker/Peddler | \$285.00 |
| 3. Charitable Purposes         | N/C      |

c) Bylaw #644 - Lottery Licensing

1. Bingo Lottery Licenses

- |  |   |
|--|---|
| Half-the-house bingo (less than 6 games) | \$35.00 (run during the lottery)                                  |
| Half-the-house bingo (more than 6 games) | \$20.00 (run during the lottery)                                  |
| Share-the wealth bingo or bonanza bingo  | \$20.00 (other than half-the-house bingo)                         |
| For all other bingo games                | \$75.00 (if value of prizes is \$1,250.00 or less)                |
| For all other bingo games                | 6% of total value of prizes (if value is greater than \$1,250.00) |

2. Nevada Ticket Lottery Licenses

License fee, (whether single event or one of a series, that is held during a bingo or casino lottery) \$140.00

License fee for a booth (Section 4.2.2) for a series Nevada where both or club license is for a period of 6 months or less \$550.00 per month or portion thereof

3. Casino Lottery License

License fee for each table or wheel game run during the casino \$40.00 per day





SCHEDULE "E" *continued*

CONSOLIDATED RATES AND FEES BY-LAW

Page 3 of 3

E. LICENSING FEES (*continued*) Fee

c) **Bylaw #644 Lottery Licensing cont'd**

4. **Raffle Lottery Licenses**

License fee whether single event or Multiple draw, where total value of prizes is:

- |                            |                                     |
|----------------------------|-------------------------------------|
| 1. \$1,250.00 or less is   | \$50.00                             |
| 2. Greater than \$1,250.00 | 4% of the total value of the prizes |

5. **Lottery License Amendment or Cancellation Fees**

The fee for amending or cancelling a lottery license is:	\$40.00
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6. **Late Application**

The fee for processing an application submitted less than thirty (30) days prior to the event is:	\$65.00
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d) **Bylaw # 630 - ATV**

- |                                       |         |
|---------------------------------------|---------|
| ATV License Registration Fee          | \$40.00 |
| ATV Transfer of Ownership             | \$40.00 |
| ATV All other requirements not listed | \$40.00 |

e) **Bylaw #872 - Traffic Regulation**

Permits required under Section 42(b) and 44 \$150.00 per permit per vehicle



SCHEDULE "F"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 1

F. TAXI RATES & FEES

Fee

a) Bylaw #603 - Livery

FEES SCHEDULE 2

Taxi Cab or Livery Operator's License per vehicle per year	\$150.00
Taxi Cab or Livery Driver Operator's Licence Permit	\$ 75.00
Transfer of Taxi Cab or Livery Operator's License	\$ 15.00
Replacement of any License/Permit Issued under this bylaw	\$ 7.50



SCHEDULE "G"  
CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 1

G. RENATAL FEES

Fee

**a) Policy 4.19 - Rates for Chamber Rental**

For each full day or part thereof  
8:30 am to 5 pm \$150.00

For each evening or part thereof  
7 pm to 11 pm \$90.00

Day use requiring an extension into  
Evening session, additional \$50.00

**b) Policy 6.4 - Supply of Municipal Equipment and Personnel**

Personnel Callout fees:

Minimum Fee - After Hours Callout	Callout - Up to 4 hours
Four hours or more fee	At the appropriate overtime rate

Equipment Rental fee	Per hour basis
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Equipment & Personnel Rental fees	
During normal working hours	Minimum 1 hour charge
After working hours	Minimum 4 hour callout charge

Equipment Rental Rates	Current Local Market Rate Plus 20%
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Equipment Rental Rates for Equipment not available locally	Alberta Rental Rates Plus 30%
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Labour Rate	Fully Burdened Rate Plus 20%
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Administration Fee	15% Added to all Charges
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**THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH  
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**SCHEDULE "H"  
CONSOLIDATED RATES AND FEES BY-LAW**

**H. RECREATION FEES**

<b>RCC/Pool "All in One" pass fees</b>	<b>Child</b>	<b>Adult</b>	<b>Student/Senior</b>	<b>Family</b>
Daily	\$ 2.50	\$ 8.00	\$ 3.50	\$ 12.00
Punch Pass	\$ 22.50	\$ 70.00	\$ 31.50	\$ 108.00
Monthly	\$ 22.50	\$ 70.00	\$ 31.50	\$ 108.00
3-Months	\$ 60.00	\$ 175.00	\$ 84.00	\$ 288.00
6-Months	\$ 105.00	\$ 305.00	\$ 147.00	\$ 504.00
Yearly	\$ 180.00	\$ 525.00	\$ 252.00	\$ 864.00

<b>RCC Rentals</b>	<b>Rates</b>
Theatre (2 hour movie rental)	\$30.00
Theatre per hour	\$18.50
Pool per hour	\$85.00
Pool Birthday-- (1 hour Pool + 1 hour gym or party room)	\$97.00
Gym Birthday -- (2 hours gym & foyer)	\$32.00
Gymnasium (for sports) per hour	\$25.00 adult / \$ 12.50 youth
Gymnasium floor covering install/removal fee	\$250.00
Room per hour	\$20.00

<b>Arena Rentals</b>	<b>Rates</b>
Youth Groups	\$ 40.00 per hour
Adult Groups	\$125.00 per hour
Youth Tournament	\$ 37.50 per hour to maximum of \$375.00
Adult Tournament	\$120.00 per hour to maximum of \$1,200.00

<b>Mezzanine (Arena)</b>	<b>Rates</b>
Youth Groups	35.00 per hour
Adult Groups	55.00 per hour
Birthday party rental Youth Mezzanine only 2 hours	65.00
Birthday party rental Youth Mezzanine & Ice surface 1 hr each	65.00
Youth Tournament – Mezzanine additional per day	Included in Arena Youth Tournament Fee.
Adult Tournament – Mezzanine additional per day	Included in Arena Adult Tournament Fee
Adult Group Party / Licensed event evening	500.00
Conference – Including Mezzanine & Ice surface	1,000.00
Canteen – off season per day	150.00

<b>Ball/Diamonds</b>	<b>Rates</b>
Youth Groups	\$145.00
Adult Groups	\$160.00 per 90 minute time slot per season
Youth Tournament	\$ 75.00
Adult Tournament	\$300.00

<b>Institutional Swim Rates (JBT)</b>	
Institutional	\$60.00 per hour

<b>Instructor Lead Classes (not included in membership)</b>			
	<b>Member</b>	<b>Non-member</b>	<b>Non-member student/senior</b>
Drop in	\$ 4.00	\$ 8.00	\$ 3.50
Punch Pass	\$35.00	\$70.00	\$31.50



**THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH  
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<b>Afterschool /Day Camp Programs</b>	
ASCP Daily rate	\$ 11.00 / child
ASCP Weekly rate	\$ 55.00 / child
Day Camp Daily rate	\$ 44.00 / child
Day Camp Weekly rate	\$ 220.00 / child
<b>Swimming Instruction Rates</b>	
Pre-school age programs	\$ 35.00
School age programs	\$ 45.00
Swim Team (Cyclones)	\$ 165.00
Swim Team (Other)	\$ 120.00
Swim Patrol / Jr. Lifeguard Club	\$ 70.00
Bronze Star	\$ 180.00
Bronze Medallion Instruction	\$ 210.00
Bronze Cross Instruction	\$ 225.00
Standard First Aid	\$ 300.00
NLS / AEC	\$ 390.00
<b>Trainer Rates</b>	
Trainer – Individual session (1 hour)	\$ 60.00
Trainer – Group session (1 hour)	\$ 40.00
<b>Equipment rentals</b>	
Table – per table rent	\$1.00
Chair – per chair rent	\$0.50
Portable Sound System - during other rental at RCC	\$10.00
Picnic Table	10.00
Bleachers (wood)	50.00
BBQ – portable small	35.00
BBQ – Trailer	75.00
Portable Stage – own install	75.00
Portable Stage – RCC install per event	175.00
Trailer Stage – Each event (Town completes install and removal)	750.00

<b>“All in One” Pass – Corporate Rates</b>				
<b>Number of Passes</b>	<b>5 (5%)</b>	<b>10 (10%)</b>	<b>20 (15%)</b>	<b>30+ (25%)</b>
6 Month	\$ 1,450.00	\$ 2,775.00	\$ 5,300.00	\$ 7,325.00
12 Month	\$ 2,500.00	\$ 4,775.00	\$ 9,125.00	\$ 12,600.00



SCHEDULE "I"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 1

I. SERVICE CHARGES

Fees

**Policy 4.17 Service Charges - Returned Cheques**

Charge for NSF Cheques \$30.00



SCHEDULE "J"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 2

J. SOLID WASTE MANAGEMENT CHARGES

a) To Amend Fee Schedule of Bylaw #659 - Garbage

<u>Vehicle</u>	<u>Rate Secured Load</u>	<u>Rate Unsecured Load</u>
End Dump	\$125.00	\$250.00
Tandem Dump	\$100.00	\$200.00
Single Axle Dump	\$85.00	\$170.00
Pick up Box	\$20.00	\$40.00
12 feet and under flat deck	\$55.00	\$110.00
Trailer Unit (over 8 feet to 12 feet)	\$55.00	\$110.00
Trailer Unit (over 12 feet)	\$85.00	\$170.00
Trailer Unit (8feet and under)	\$20.00	\$40.00

There will be no charge for any residential secured load.

<u>Other Waste</u>	<u>Rate</u>
Appliances	\$20.00
CFC Appliances	\$40.00
Items requiring additional handling: batteries, microwaves, barbeques, bicycles, propane, fire extinguishers etc.	\$3.00
ATV's	\$25.00
Empty Used 45 gal drums	\$15.00
Empty Heating fuel tanks	\$40.00
Mobile Home Frames	\$150.00
Regular Tires (without rims)	\$7.00
Regular Tires (with rims)	\$15.00
Oversize Tires (without rims)	\$15.00
Oversize Tires (with rims)	\$30.00
Disposal of Vehicle	\$150.00
Contaminated Soil	\$200.00 per cubic meter







SCHEDULE "K"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 3

**K. WATER & SEWER CHARGES** Fees

**a) Policy 4.8 - Meter Deposits (Refundable)**

Meter - 5/8 T-10 E-CODER w/R900i M3	Market Cost
Meter - 1 T-10 E-CODER w/R900i M3	Market Cost
Meter - 1 ½ T-10 E-CODER w/R900i M3	Market Cost
Meter - 2 T-10 E-CODER w/R900i M3	Market Cost
Meter - Any speciality size requirements are at	Market Cost

**b) Policy 7.5 - Water and Sewer Connections**

**Installation of Water and Sewer Services:**

Water & Sewer Installation Fee - Domestic sized property services with maximum 1 inch water line and or 4 inch sewer lines	\$1,725.00 Deposit
Water & Sewer Work Damage to Sidewalk Repair	\$ 575.00 Deposit
Road Repair	\$1,150.00 Deposit

**c) Bylaw #705 - Water & Sewer**

Schedule "A" Tariffs

Section A - Public Piped Service Users

- |  |  |
|--|--|
| 1) Residential piped service fees  | \$43.00 per month for first 18,000/litres then<br>\$2.40 per 1,000 litres to a maximum of<br>\$165.00 per month. |
| 2) Government, Institution (Federal and<br>Territorial governments, Salt River First<br>Nation and it's Development Corporations,<br>Fort Smith Metis Council and it's<br>Development Corporations, all P3 projects,<br>Housing Corporation)& Housing Corp.) | \$117.00 per month for first 18,000 liters<br>then \$6.50 per 1,000 litres thereafter                            |
| 3) Commercial Rate (all businesses and<br>other establishments not covered by the<br>above rates)  | \$43.00 per month for first 18,000/litres then<br>\$2.40 per 1,000 litres thereafter                             |

Section B - Unmetered Users

- |  |                    |
|--|--------------------|
| 1) Single family residential service from and<br>connected to the Town's public piped<br>service not otherwise provided for in this<br>bylaw | \$65.00 per month  |
| 2) Unmetered users   | \$117.00 per month |



SCHEDULE "K" *continued*

CONSOLIDATED RATES AND FEES BY-LAW

Page 2 of 3

**K. WATER & SEWER CHARGES (*continued*)      Fees**

**Bylaw # 705 - water and Sewer cont'd**

Schedule "A" Tariffs *cont'd*

**Section C - Truck Water Delivery and Sewage Pump Out**

- |   |   |
|---|---|
| 1) Residential trucked water customers within town boundaries | Flat monthly rate based on prior year's average monthly consumption. Customer's consumption will be reviewed annually to determine flat rate to be charged for the subsequent 12 months. The amount of the monthly charge for users will be as follows: |
|---|---|

Prior Year's Average Consumption (Per month)	Monthly Fee
Less than 1,000 Litres	\$13.50
1,001 to 7,000 Litres	\$51.50
7,001 to 12,000 Litres	\$77.30
12,001 to 17,000 Litres	\$103.00
Greater than 17,001 Litres	\$128.80

- |   |  |
|---|--|
| 2) All customers outside Town boundaries  | \$0.0062 per litre up to 18,184 litres and \$0.0198 per litre thereafter |
| 3) Delivery requests outside of normal delivery day during normal business hours within Town boundaries | \$120.00 charge  |
| 4) Delivery after normal business hours within Town boundaries  | \$170.00 charge  |
| 5) Water tower  | \$0.0025 per litre   |

**Section D – Flat Rate Billing**

**Rate**

- |                                 |   |
|---------------------------------|---|
| Unable to obtain meter readings | a) average actual readings from the previous six (6) months; or<br>b) inadequate readings: consumption calculated on average litres. If no basis exists: calculated on 22,750 litres. |
|---------------------------------|---|

**Section E – Summer Rates Residential Piped Only**

- |  |  |
|--|--|
| Consumption between periods June 1 and July 31, Annually | \$43.00 month based on maximum 36,000 litres/month |
|--|--|



SCHEDULE "K" *continued*

CONSOLIDATED RATES AND FEES BY-LAW

Page 3 of 3

K. WATER & SEWER CHARGES (*continued*)      Fees

**Bylaw # 705 - water and Sewer cont'd**

Schedule "A" Tariffs *cont'd*

Section F – Connect or Disconnect Permit Fee

Connection/Disconnection Fee	\$50.00
Disconnection resulting from non-payment of account additional	\$50.00

Rates Currently Used for Sewage Pump Out - in and out of Town Boundaries

Sewage Pump Out	
scheduled	\$75.00 per pump out
callout during normal business hours	\$120.00 additional fee
callout after normal business hours	\$170.00 additional fee

**d) Bylaw #697 - Service Interruption Insurance**

Charge per Equivalent Residential Unit	\$3.50
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