













Town of Fort Smith Community Services Committee

Tuesday, April 11, 2017 at 7 pm

AGENDA

1. Call to Order
2. Declaration of Financial Interest
3. Delegations
4. Review
 - a. Agenda
 - b. Minutes
 - c. Visions, Values and Goals
 - d. Community Services Master Plan
5. Recreation
 - a. Recreation Services
 - i. Recreation Stats – March, 2017
 - ii. Pool Stats – March, 2017
 - iii. Arena Stats – March, 2017
 - b. Recreation Advisory Board
 - i. RAB Minutes March 13, 2017
6. Library
 - a. Mary Kaeser Library
 - i. Library Stats – March, 2017
 - b. Advisory Board on Culture
 - i. ABC Minutes April 5, 2017
7. Visitor Services
8. Community Events/Liaison with Community Organizations
9. Bylaw/Policy Review and Development
10. Administration
11. Other Business
 - a. Briefing Note Music Society Donation Request
12. Excusing of Councilors
13. Date of Next Meeting
14. Adjournment

Attached Documents		
 Community Services Minutes March 14, 2	 Vision, Values and Goals.doc	 Community Services Master Plan
 Recreation Statistics March, 201	 Pool Statistics March, 2017	 Arena Statistics March, 2017
 RAB Minutes March 13, 2017		
 Library Statistics March, 2017	 ABC Minutes April 5, 2017	
 Briefing Note Music Society Donation Request		



Town of Fort Smith
Community Services Committee
Tuesday, March 14, 2017, at 7:00 pm

Chairperson: Cr. Tuckey
Members Present: Mayor Napier-Buckley, Cr. Dumont, Cr. Bell, Cr. Patel, Cr. Kikoak, D/M Smith, Cr. McArthur, Cr. Holtorf (Conference Call)
Staff Present: Keith Morrison, Senior Administrative Officer; Chris Bird, Director of Community Services; Katie Reid, Executive Secretary
Guests: Eleanor Buckley, Madilyn Buckley

1. Call to Order

Cr. Tuckey called the meeting to order at 7:00 pm.

2. Review

a. Agenda – The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Bell

Seconded by: Cr. Patel

That the agenda be adopted as amended to include discussion on RCMP Policing Priorities, the Federation of Canadian Municipalities Conference, the Town of Fort Smith Citizenship Award, the AWG International Committee visit and messaging for TEP.

CARRIED UNANIMOUSLY

b. Minutes – The minutes of February 14, 2017, were reviewed and have been adopted at the Council meeting of February 21, 2017. D/M Smith requested an update on the Daycare Society. Administration advised that the society is pursuing available college housing and that the space provided by the Town is only temporary and sufficient for the society to receive funding. He noted that the society operations are delayed by one month. Administration is also waiting for further dialogue between the Daycare Society and the Curling Club. Mayor Napier-Buckley advised that the society is appreciative of the space the Town has provided.

c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.

d. Community Services Master Plan – The Master Plan was reviewed. Administration advised that the plan identifies the need for communications and that the Town is looking to purchase a more modern LCD screen for at the Recreation Centre. He is in the process of pricing and including the project in the 2017 Capital Plan.

3. Recreation

a. Recreation Services – Administration advised that there have been lots of absences in the Recreation Department and that he will endeavor to have the reports for Council on March 21st. Administration provided a brief update on the departments. He noted that the Territorial Snowboarding Association is attempting to back out of their commitment to hold Snowboarding Territorials in Fort Smith due to low enrollment. He noted the importance of holding territorials to provide coaching training for volunteers. Additionally, he advised that the Trade Show is on April 29th and that the Town has a double booth booked.

The Director of Community Services provided a review of upcoming events. He advised that the Figure Skating Carnival and South Slave Traditional Games are on March 25-26. Circus Camp is scheduled for April 1-7 for beginner and advance levels. Table Tennis Territorials is on April 22-23.

Administration requested an update on the Wood Buffalo Frolics. The Director advised that a society has formed and taken over the event. Staff aided the society by helping set up events. He noted that dog sledding was well attended. Kids that attended the carnival noted the need to refresh the games.

Cr. Kikoak suggested the Town write a letter to territorial associations about holding events in Fort Smith and communities outside of Yellowknife. Cr. Tuckey advised that Figure Skate Canada was addressed in the past and Yellowknife was reprimanded. D/M Smith advised that the Town had sent a letter to Sport North in 2015 about holding territorial championships in Fort Smith and that the Council prior wrote a similar letter as well. He suggested Fort Smith have better representation on Sport North and other executive sporting boards.

b. Recreation Advisory Board

- i. RAB Minutes February 13, 2017 – The RAB minutes were reviewed. Cr. McArthur provided an update on the meeting of March 13th. He noted that only one participant attended the honey bucket race and raced twice. The board noted that Jeff Schwartzenberger is providing snowboarding lessons to youth. He noted that Territorial Skiing and Snowboarding Championships are to be held this weekend. Cr. McArthur noted that there were no comments made on the Draft Economic Development Plan. It was discussed that there were minor damages to the arena made by a player during a tournament and that the Town is working to recover repair fees. Cr. McArthur noted that there was also discussion about a 4x4 truck driving on the Snowboard Park. Cr. Dumont asked what actions are being taken. Administration advised that the Town is unsure who the culprit is. Administration advised that the Snowboard Park Contractor installed the fencing and gates for the park and will check if the facility needs to be groomed prior to the territorial championship event. D/M Smith was pleased with CBC's article on sporting facilities in the community.

4. Library

a. Library Services

- i. Library Statistics – There were no library statistics.

b. Advisory Board on Culture

- i. ABC Minutes March 1, 2017 – The ABC minutes were reviewed. Cr. Bell advised that the meeting was short and that a museum report was provided. She noted that museum will be receiving an Echoes in the Ice Exhibit and creating a travelling AWG exhibit in conjunction with the Canadian Sports Hall of Fame. She noted that the board would like further direction on how to create a Canada 150 event around TRC Calls for Action. She noted that the AWGs Cultural Manager would be delegating at the next meeting. Cr. Kikoak commended ABC for their efforts. Cr. Bell noted that the board is looking to enhance membership. Mayor Napier-Buckley will attend the next ABC meeting to speak to the Canada 150 event in conjunction with TRC calls for action. Administration advised that the Calls for Action are very specific and that only a couple would apply to the Town and that the event should be from the community and not municipality.

5. Other Business

- a. RCMP Priorities – Cr. Kikoak would like higher order of investigations added to the priorities. Cr. Patel would like the RCMP to be more visible in the community via different types of patrols. She would also like the RCMP to be more involved in traffic enforcement and speeding. She suggested that they provide radar services also. Mayor Napier-Buckley advised that other priorities include domestic violence and drug prevention and awareness. Cr. Kikoak felt that investigation would cover those areas. Administration suggested that the RCMP form better partnerships with the community to receive more information to act on. Cr. Holtorf asked if there is a community wellness group. Mayor Napier-Buckley advised that there was an Interagency Group and that it is not active at this time.
- b. FCM Conference – Cr. Tuckey asked for more information. Mayor Napier-Buckley advised that the conference is in June in Ottawa. She suggested that less delegates be sent to the NWTAC and in turn send a few delegates to the FCM Conference. Cr. Patel asked what value the conference has to the Town. Cr. Holtorf noted that the NWTAC AGM has more value to smaller non-taxed based communities. Administration requested a new motion to send delegates to the FCM Conference and advised that the motion to send delegates to the NWTAC AGM does not need to be amended. Cr. Patel would like resolutions prepared and the AGM agenda familiarized by delegates. Mayor Napier-Buckley advised that resolutions are due by April 1st.

RECOMMENDATION

Moved by: Mayor Napier-Buckley

Seconded by: D/M Smith

That the Town of Fort Smith send up to three Councillors to the FCM Conference in Ottawa, Ontario in June, 2017.

IN FAVOUR – CR. HOLTORF, CR. BELL, MAYOR NAPIER-BUCKLEY, D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK

OPPOSED – CR. MCARTHUR

CARRIED

- c. Town of Fort Smith Citizenship Award – Administration has received correspondence from the Aurora College asking Council to choose the recipient of the Town of Fort Smith Citizenship Award for convocation on April 21st. He will distribute the email to Council. Cr. McArthur advised that Cr. Holtorf and he had selected the recipient in 2016. D/M Smith asked if the award name was being changed to the Duncan MacPherson Award and if the family was contacted.
- d. AWG International Committee Visit – Cr. Patel advised that the IC would be visiting the South Slave Region via bus to Hay River and Fort Smith. She noted that they arrive in Fort Smith on Sunday and that the Host Society is trying to plan a community event to coincide with the visit. She noted that the Host Society will be sponsoring a swim and that the Town of Hay River is sponsoring a swim. She suggested that the Town donate the swim time as both communities contribute equally. Administration advised that he received written request from the Host Society requesting to sponsor the swim and that there were no indications of a request for the Town of Fort Smith to sponsor the swim. Cr. Patel asked when the swim is scheduled. The Director advised that the swim is scheduled for March 18th from 5:30 to 6:30 pm. Mayor Napier-Buckley noted that the Town hosted a dinner during the last visit and asked if the Host Society is requesting the Town to hold another event. Cr. Patel would like to coincide events with the visit. Cr. McArthur was disappointed to hear that the IC would not be arriving in Fort Smith until Sunday, when the Snowboarding and Skiing Territorial Championships are over. He asked when the contract would be signed between the Towns of Hay River and Fort Smith. Cr. Dumont would like Fort Smith to be

considered for the visit when hosting territorial events. Cr. Dumont and Cr. McArthur suggested considering withdrawing from the games in the consideration of lack of a contract. Cr. Tuckey agrees that a stand should be made with the Town of Hay River. Councillors Dumont, McArthur and Tuckey have heard concerns from the public about lack of a contract and lack equality between the communities. Administration noted that the previous Council approved having a document in place and a 50/50 split in profits and deficits for the games. He has been unsuccessful getting a contract in place after many attempts of corresponding with the Town of Hay River about contractual requirements. Administration advised that he received correspondence on March 10th from the new SAO of the Town of Hay River wanting to rush the documents prior to IC visit. Administration felt that it would be irresponsible to rush the production and approval of a document in five days and prior to the review and approval of Lawyers, Councils and the Host Society. In addition to this, the Town of Hay River would like their lawyers to write the agreement for the Town of Fort Smith. He noted that there may be lost opportunities to cancel the games although there would be no financial risk without a contract in place. He noted that of the \$120,000 financial commitment, only \$50,000 has been given until a contract is in place. Additionally, Administration advised that the IC has not contacted the Town about doing facility tours. Cr. Tuckey advised that she had passed on Administrations information for scheduling. D/M Smith noted the frustration, as Council Representative on the Host Society, trying to address comments and concerns from the community with respect to the contract. He questioned the Town of Hay River of having an ulterior motive and the Town did respond. D/M Smith suspects that the IC will be questioning the Town of Hay River about the lack of agreement. D/M Smith noted that the IC is staying for two days in Hay River and two days in Fort Smith and that the focus will be on the athlete's experience. He noted that there is a social event scheduled for March 20th at 5:30 pm in the Blue Room and that Council is invited. Cr. Kikoak would like parameters in the case of a deficit outlined in the contract. Administration advised that the contract will entail financial controls to offset deficit. D/M Smith felt that Fort Smith is in a better position to host sports than Hay River and suggested that long term capital enhancements done by Hay River not be the financial burden of Fort Smith.

- e. Aurora College TEP Messaging – Cr. Kikoak noted that the community came together quickly when then announcement was made to discontinue TEP. Cr. Dumont noted that News North reported on the cut of the programs and that new intakes would not be accepted into the programs. He doesn't feel that much has been accomplished since the cuts. Cr. Tuckey suggested that interested Councillors meet March 17th at 4:00 pm to discuss further messaging.

6. Date of Next Meeting

The next meeting of the Community Services Standing Committee will be held on April 11, 2017.

7. Adjournment

RECOMMENDATION

Moved by: Mayor Napier-Buckley

Seconded by: Cr. Patel

That the meeting be adjourned at 8:40 p.m.

CARRIED UNANIMOUSLY



Town of Fort Smith

Vision, Values and Goals

Approved: August 16, 2011

Vision The Town of Fort Smith will work with its partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

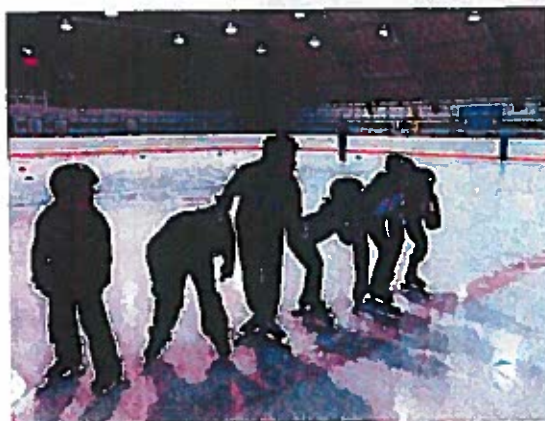
- We value an open, transparent, effective government.
- We value our natural environment.
- We value a safe and hospitable community for our residents and visitors.
- We value education.
- We value the use of sustainable energy sources.
- We value active living, health and wellness.
- We value effective communication.
- We value community unity through partnerships.
- We value the passion and commitment of our volunteers.

Goals

- Operate an open, transparent and effective government
- Operate the Town of Fort Smith in a fiscally responsible manner.
- Provide excellent municipal programs and services to the citizens.
- **Continue as a responsible employer**
- Preserve, advocate and enhance the natural environment in the Town.
- **Maintain a safe community.**
- Support all educational opportunities within the community.
- Be a leader in sustainable environmental practices in our community.
- **Foster a strong cohesive community spirit.**
- Maintain a healthy, active community
- **Grow our residential and business community**
- Promote Fort Smith as a desirable destination.

Recommended Strategies: Infrastructure

INFRASTRUCTURE	Short Term (2013–2014)	Mid Term (2015–2017)	Long Term (2018 +)
Indoor Facilities			
Centennial Arena <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Conduct assessment and feasibility study • Design new arena • Construct new arena 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Recreation and Community Centre <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Develop Indoor Child Play area • Repurpose program areas to include programs such as indoor walking, dance / martial arts, child minding, arts and crafts • Prepare for midlife retrofit 	<ul style="list-style-type: none"> ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	
Fort Smith Swimming Pool <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Prepare for midlife retrofit 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	
Mary Kaeser Library <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Include Library in same study and design process as arena to construct new library 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Community facilities repurposing <ul style="list-style-type: none"> • Develop option plan for repurposing of an facility that is replaced • Repurpose facilities 		<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓



INFRASTRUCTURE	Short Term (2013–2014)	Mid Term (2015–2017)	Long Term (2018 +)
Outdoor Facilities			
Track and Field Facility <ul style="list-style-type: none"> • Develop asset management program to prolong the life of the facility • Complete soccer facility • Complete field event sites • Complete facility i.e. bleachers, concession, washrooms, storage, sound system, lighting • Upgrade tennis courts • Develop plan for future development 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Multiways / Pathways <ul style="list-style-type: none"> • Develop asset management program to prolong the life of all of the trails • Work with the Tourism and Trade Advisory Board to develop plan to expand trail system • Construct new trails 	<ul style="list-style-type: none"> ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Sport fields <ul style="list-style-type: none"> • Develop asset management program to prolong the life of all of the sport fields • See below for future development 	<ul style="list-style-type: none"> ✓ 		<ul style="list-style-type: none"> ✓
Festival / event site <ul style="list-style-type: none"> • Develop plan for festival / event site (not Conibear Park) for large community functions • Construct new festival / event site • Develop asset management program to prolong the life of the facility 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	
Parks and Playgrounds <ul style="list-style-type: none"> • Develop asset management program to prolong the life of all of the parks and playgrounds • Develop overall parks and sport fields development plan • Construct two off-leash dog parks • Repurpose Conibear Park • Construct a mountain bike park • Construct a spray deck • Construct an outdoor ice rink 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓
ATV / Snowmobile transportation corridor <ul style="list-style-type: none"> • Develop a plan for safe ATV / snowmobile travel through the community including at least one cross community corridor • Develop asset management program to prolong the life of the corridor 	<ul style="list-style-type: none"> ✓ ✓ 		

PROGRAMS	Short Term (2013–2014)	Mid Term (2015–2017)	Long Term (2018 +)
Enhance Community Programming <ul style="list-style-type: none"> • In conjunction with the Town’s communication plan, improve communication of programs including printed material, online, and social network opportunities • Evaluate programming and facilities to enhance current program and add new programs to promote active healthy living 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Develop Volunteer Strategy <ul style="list-style-type: none"> • Create a strategy to assist volunteers and volunteer groups to recruit, train, retain and recognize volunteers • Develop a list of resources and / or functions the Town can make available to support volunteer groups • Identify required support between Town and volunteer groups • Develop volunteer roster • Organize a volunteer symposium 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	
Develop Initiatives to Create Greater Community Engagement <ul style="list-style-type: none"> • Conduct a Recreation Advisory Board strategic plan and annual business plan • Develop process to involve more youth in leadership roles • Develop process to involve parents and other adults in leadership roles • Develop evaluation process to allow for greater feedback from community 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 		
Develop Recreation and Sport Tourism Strategy <ul style="list-style-type: none"> • Work with the Tourism and Trade Advisory Board to develop the strategy outlined in the already developed Town Marketing Strategy • Implement strategy 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	
Develop Initiatives to Generate Greater Revenue in the Recreation Sector <ul style="list-style-type: none"> • Develop a Town user fee policy • Develop a sponsorship prospectus 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	



Financial Implications: Capital Costs

A summary of the capital budget implications for the recommendations herein are presented in the following table. The figures represent estimated one time capital costs for each initiative and, where applicable, an initial planning cost is also presented.

Although some funding may be available through government grants, however, it can be assumed that the majority of the capital costs identified will need to be funded from the Town and from fundraising (including sponsorships) efforts.

Infrastructure Initiatives Planning and Construction Capital Costs	Short Term (2012–2014)	Mid Term (2015–2017)	Long Term (2018+)
Initiatives for Indoor Facilities...			
• Recreation and Community Centre (including midlife retrofit)	\$100,000	\$1,500,000	
• Fort Smith Swimming Pool (including midlife retrofit)	\$20,000	\$50,000	\$2,000,000
• Indoor child play area at RCC	\$100,000		
• Centennial Arena-Feasibility study and design exploring expansion of the RCC to include new indoor ice facility		\$100,000	\$13,000,000
• Mary Kaeser Library-feasibility study and design exploring expansion of the RCC to include new library	\$10,000	\$100,000	\$2,000,000
• Community facilities repurposing (Centennial Arena, Mary Kaeser Library)			\$3,000,000
Initiatives for Outdoor Facilities...			
• Multiways / pathways enhancement	\$100,000	\$500,000	\$500,000
• Track & field site (amenities, soccer pitch, tennis courts)	\$500,000		\$100,000
• Festival / event site (upgrade Conibear Park initially, then plan and develop new civic park)	\$12,000	\$750,000	
• General parks and playgrounds upgrades	\$50,000	\$50,000	\$100,000
• Mountain bike park		\$20,000	
• Spray deck		\$200,000	
• Sports fields repairs and upgrades	\$15,000	\$15,000	
• Outdoor ice rink	\$15,000		
• Dog off-leash parks	\$20,000		
• ATV / Snowmobile transportation corridor	\$10,000		
Totals:	\$952,000	\$3,285,000	\$20,700,000

**Recreation and Community Centre
Activity Report - March 2017**



Main Venues	Total	Last Month	Mar, 2016	YTD	Feb Hours	Hours	COMMENTS
Gymnasium	465	819	493	2029	402	448.5	8 rentals, Steve Nash Basketball x 1, table tennis, archery, preschool physical literacy
Pete's Gym	1494	1513	1170	4707	402	448.5	includes PWK usage, approximately 20 students each day
Fitness Room	144	120	115	331	402	448.5	yoga, bootcamp, burlesque, elders in motion
Squash Court	137	166	157	512	402	448.5	38 at youth squash program, 101 bookings - we are not effectively collecting stats for this facility
ASCP/Daycamp	391	314	230	1021			program days: Feb 20 Mar 22 (5 full days) (433 registrations)
Theatre	150	313	89	707			2 rentals, 8 regular movies
Parent's n' Tots	521	350	248	1186	70	90	
Phoenix Room	168	197	87	508	402	448.5	
PWK Use		40		62			regular weekly use of Pete's and Phoenix room, included in facility stats
Youth Drop In		123		362			
Events:							Event totals are not included in gymnasium use
Frolics	923						kids games, pancake breakfast x 2, feast, bingo, talent show
CWG Female Soccer Camp	71						
MISC							
Total	4464	3955	2589	11425	2080	2332.5	College stats are now being tracked from Sept 01/16.
College Uses	334	375		1143			



**Recreation and Community Centre Pool
Activity Report March 2017**



Main Events	Total	Last Month	Mar, 2016	YTD	Feb Hrs	HOURS	COMMENTS
AM Lane Swim	37	48	27	158	24	28.5	
Parents and Tots	62	51	82	199	16	19	
ASCP	129	128		343	8	9	
Noon Lane Swim	41	21	12	98	16	19	
Weekend Noon Lane Swim	24	31	23	98	8	8	
Seniors Swim	48	56	22	161	16	19	
Swim Team	16	33	10	135	2	2	1 session this month, wrap up party
Public	214	206	157	531	31	26.5	
Weekend Public	157	116	118	420	24	24	
AquaFit							2 classes/week with approx 6/class, attendances reflected in public swim
Jr. Lifeguard Club							not currently running program
Adult/Family	153	111	215	414	31	43	
Weekend Adult/Family	82	155	58	342	16	16	
PWK/JBT Usage	233	255	135	773	15	16	
Sr's AquaFit	0	0	6	0		0	not currently running program
Swim Lessons	186	207	29	393		0	36 registered participants; additional attendances are those in viewing area
Rentals	53	42	30	135			3 rentals for the month
Other Events	62	120	0	258			JBT Sponsored Swims: JBT 24/Public 8 Co-op nursery school physical literacy - 16 Gabe's Sponsored Swim - Get Active - 14 Uncle
Total	1497	1580	924	4458	207	230	

GENERAL COMMENTS





Town of Fort Smith
Centennial Arena 2016 - 2017 Season
Activity Report
March 2017

User Groups	Monthly Totals	Last Month	YTD Totals	Comments
Figure Skating: Senior/Int 6-6:50AM	11	0	20	this data is not collected by facility maintainers
Figure Skating: Senior/Int 4-5:50PM	76	96	486	
Figure Skating: Senior/Int 4-4:50PM	86	67	401	
Figure Skating: Senior/Int 3-4:50PM	36	0	76	
Figure Skating: Primary 5-5:50PM	104	121	702	
Figure Skating: Canskate 6-6:50PM	196	254	1417	
Figure Skating: Primary 6-6:50PM	8	19	164	
	517	557	3266	
Parent's 'n Tots (Weds)11-11:50AM	0	0	0	This time slot has been cancelled due to non-attendance
Public Skating: (Weds) 3-3:50PM	40	43	325	
Public Skating: (Sat) 2-2:50PM	4	10	263	
	44	53	588	
Family Skating: (Sat) 1-1:50PM	17	8	164	
Family Skating: (Sun) 2:30-3:50PM	7	41	351	
	24	49	515	
Minor Hockey:Initiation 6-6:50PM	116	133	1090	
Minor Hockey:Novice 9-9:50AM	0	0	0	this data is not collected by facility maintainers
Minor Hockey:Novice 7-8:00PM	146	160	1102	
Minor Hockey:Atom 10-10:50AM	0	0	10	this data is not collected by facility maintainers
Minor Hockey:Atom 7-8:00PM	101	79	836	several cancellations this month
Minor Hockey:PeeWee 11-11:50AM	0	12	124	several cancellations and other events this month
Minor Hockey:PeeWee 8-9:00PM	121	97	661	
Minor Hockey:Bantam 8-8:50PM	81	86	537	
Minor Hockey:Bantam 5-5:50PM	12	6	101	several cancellations due to tournaments
	577	573	4461	
Rec Hockey: Weds 9-10:30PM	110	101	522	
Rec Hockey: Fri 8:30-12AM	70	40	522	some ice times cancelled due to tournaments and by the league
Rec Hockey: Sun 7-10:00PM	38	53	508	some ice times cancelled due to tournaments and by the league
	218	194	1552	
Women's Hockey: Tues 9-10:30PM	63	63	495	
Women's Hockey: Fri 7-8:20AM	13	45	294	
Women's Hockey: Sun 1-2:30PM	25	10	205	several cancellations due to tournaments
	101	118	994	
Old Timer's Hockey: Mon 9-10:00PM	73	34	452	
Old Timer's Hockey: Thurs 9-10:00PM	48	71	406	
	121	105	858	
Rental Slot 1: Noon - 1PM Sat	7	28	164	only 2 rentals available this month
Rental Slot 2: 4 - 5PM Sun	32	19	151	3 rentals available, 1 slots rented
Youth Shinny Sat 5 - 6pm	20	16	73	only 2 sessions run this month
Adult Shinny Sat 6 - 7pm	16	11	70	only 2 sessions run this month
	75	74	458	
Misc:				
JBT		27	27	
Aurora College		25	322	
Events:		473	2782	
Minor Hockey Tournament	348			
Frolies Rec Hockey Tournament	311			
Figure Skating Carnival	684			
	1343	525	3131	
MONTHLY/TYD TOTALS	3020	2275	15850	

March 3 - 5 Minor Hockey Tournament, March 10 - 12 Frolies Rec Hockey Tournament, March 24 - 26 Figure Skating Carnival



Town of Fort Smith Recreation Advisory Board Minutes March 13, 2017

Regular Meeting
12 pm in the RCC

Attendees:

- Craig Walsh, Vice Chair Cr. McArthur
- Jeri Miltenberger Chris Bird
- Mike Vassal Katie Reid
- Gail Hartop Cynthia White
- Jessica Cox

A. Call to Order

Craig Walsh called the meeting to order at 12:05 pm.

B. Approval of the Agenda

MOTION

Moved by: Gail Schwartzenberger

Seconded by: Jeri Miltenberger

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

C. Approval of the Minutes

MOTION

Moved by: Jessica Cox

Seconded by: Jeri Miltenberger

That the minutes of February 13, 2017, be adopted as presented.

CARRIED UNANIMOUSLY

D. Business Arising from the Minutes

Jessica advised that the International Committee would be in Fort Smith next weekend. They bus from Yellowknife to Hay River and tour Hay River Saturday, March 18th. She noted that they would bus to Fort Smith Sunday, March 19th. Jessica advised that volleyball and basketball have switched communities. She also noted that all sports chair positions have now been filled and that Jane Peterson is the speedskating chair and Chris Heidema is the basketball chair. Bob asked what time the International Committee would be in Fort Smith. Jessica noted that they would arrive after the snowboarding and skiing events. Bob requested an update on when the contract between the communities would be completed. Jessica is unsure when the contract will be completed. Cynthia requested an update on the contract between Hay River and the International Committee. Jessica advised that a contract was signed on March 9th.

Craig provided an update on the snowboard park. He advised that rails and gates were installed and that the course was reshaped and groomed by the consultant over the weekend. He noted that another grooming is scheduled prior to the Territorial Championships. Cynthia noted that there is a strong snowboarding contingent in Fort Liard.

E. New Business

- a. Draft Economic Development Plan – Chris advised that the document is an all-encompassing strategy for economic development in Fort Smith. He requested feedback be brought to the next meeting.
- b. Axe Handle Hill/Thebacha Trail – Mike asked if the Town would look into placing doggy bags and garbage cans on axe handle hill.
- c. Frolics Hockey Tournament – Cynthia noted damage done to the dressing room by an out of town player. She noted that the issue was minor but unnecessary. The Town is working to recover costs from the individual or Men's Hockey.
- d. Frolics Kids Carnival – Jessica noted that the kids had fun with the games but were disappointed with the lack of beaver tails and sugar shack. Cynthia is unsure of where the sugar shack equipment is. Jeri advised that the equipment was picked up from the museum on Friday, March 10th. Cynthia noted that the community feast and hall bingo were well received. Additionally, the dog races and dance were successful. She noted that Trail Cross was the only team that attended the honey bucket race and that they ran the course twice. She noted that very little resources were used by the Town.

F. Upcoming Events

Snowboarding and Skiing Territorial Championships – March 18th

Fishing Derby – March 24th & 25th

Circus Camp/Spring Break – April 3rd – 14th

It was noted that Jeff Schwartzenberger has been doing regular snowboarding lessons with kids and that they have been well attended.

Craig asked if the lookout could be plowed for the Snowboarding Championships. Chris confirmed this.

Cynthia advised that CIMCO would be decommissioning the ice on March 30th.

G. Date of Next Meeting

The next RAB meeting will be on April 10th, 2017 at 12:00 pm in the Seniors' Room at the Recreation and Community Centre.

H. Adjournment

MOTION

Moved by: Mike Vassal

The meeting was adjourned at 1:33 p.m.

CARRIED UNANIMOUSLY

Mary Kaeser Library
 Activitiy Report February 2017

	Mar-17	Last Month	Mar-16	YTD
Adults	967	892	905	2703
Children	652	533	670	1725
Total attendance	1619	1425	1575	4428
CAP Computer Users	1076	847	992	2651
<i>Programming:</i>				
Story Time:				
Children	27	13	9	57
Adults	13	10	6	35
Special Event - Author Visit	25	8		13
Other Chess Club	18	14		50
Family Literacy	0	6		6
Friday story time		5		5
Total program Attendance	83	56	15	166
Operational Hrs	140.5	130	136.5	412.5

** Story time includes Monday morning and Friday afternoon stats



Town of Fort Smith Advisory Board on Culture Minutes April 5, 2017

Regular Meeting
12 pm at the Mary Kaeser Library

Attendees:

- Rev. David Lehmann, Chair
- Paul Bannister
- Michael Holmberg
- Lucy Tulugarjuk
- Helena Katz
- Katie Reid
- Chris Bird
- Cr. Bell
- Mayor Napier-Buckley

A. Call to Order

Rev. David Lehmann called the meeting to order at 12:12 p.m.

B. Approval of Agenda

MOTION

Moved by: Lucy Tulugarjuk

Seconded by: Michael Holmberg

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

C. Approval of Minutes

MOTION

Moved by: Michael Holmberg

Seconded by: Helena Katz

That the minutes of March 1, 2017, be adopted as presented.

CARRIED UNANIMOUSLY

D. Business Arising from the Minutes

There was no business arising from the minutes.

E. Reports

- i. Library Report – Chris advised that library staff will be doing more morning and afternoon programming.
- ii. Friends of the Library Report – Helena advised that the Friend of the Library had recently held a meeting and that they are looking to promote Canada 150 by promoting Canadian authors by birthday month. They will also be holding a book sale the beginning of June. Michael suggested an app be formed for Fort Smith with events and location services.
- iii. Northern Life Museum Report – David advised that a new Programs and Events Coordinator has been hired. Additionally, two summer students from the University of Toronto have been hired. The museum will begin working on the AWG exhibit with the summer students.

F. New Business

- i. TRC Calls for Action/Canada 150 – Mayor Napier-Buckley would like a recommendation from RAB on how the Town can incorporate recommendations from TRC in conjunction with Canada 150. She noted that there are only about three recommendations that speak to municipalities in the calls for actions. Mayor Napier-Buckley advised that she has been working with the Cree Language Programmer on multilingual signage. She also suggested that local art be incorporated in signs. She also suggested a call for local artists to paint murals in the community. Helena suggested bringing in an artist that works specifically on murals to work with community members on the initiative. Erika noted that various communities in Canada are working on Canada 150 mosaics. Helena noted that murals can be of stories of the history of the community and that podcasts or audio could be used to tell the story of the mural. Mayor Napier-Buckley advised that the Daniels family has put forward a request to build infrastructure at Conibear Park and the family of Duncan MacPherson is interested in having a seasonal Christmas Park. David suggested a mural be placed on Town Hall or the Library that speaks to the history of the Town, a mural of the AWGs be placed at the arena, and a mural of volunteerism be placed at the fire hall. He noted that the initiative could take years to accomplish. It was noted that the mural at the Pelican Inn was completed in the 1990s. Mayor Napier-Buckley would like local artists for the initiative. Erika asked if the Town would still like a third event held in the fall. Mayor Napier-Buckley felt that a third event would be too much. David agreed and was concerned about exhausting

volunteers. Helena felt it would be better to add onto an existing event. David suggested adding live music and food to the first day of the farmer's market at their new location. Mayor Napier-Buckley noted that the museum in Yellowknife has many Fort Smith photos archived and asked what Fort Smith could do to get photos back and identify the people in the photos. David noted that there is an extensive collection of archives at the museum in Fort Smith too and noted that efforts have been made to identify people in the photos. It was suggested that summer students also connect with elders in efforts to identify people in the photos. Helena suggested that the small gallery at the museum be used to display the photos and that they be switched when identified. David will prepare a recommendation with respect to the Calls for Action and forward to ABC for review.

G. Date for Next Meeting

The next meeting will be May 3, 2017 at 12 noon pm at the Mary Kaeser Library.

Michael will be away at school until the end of June.

H. Adjournment

MOTION

Moved by: Paul Bannister

The meeting was adjourned at 12:52 pm.

CARRIED UNANIMOUSLY



BRIEFING NOTE

To: Community Services Committee

Date: April 11, 2017

Subject: Fort Smith Music Society Donation Request

Purpose

To bring to Council a donation request by the Fort Smith Music Society.

Background

Fort Smith Music Society is requesting the donation of the trailer stage, picnic tables and portable restrooms (trailer) for their fundraising event on June 3rd 2017. The Music Society will be naming the event shortly.

In 2016, the Fort Smith Music Society held two events - Spring Stock and Private Stock. Administration identified the Fort Smith Music Society as a community services partner therefore provided the portable stage at no cost for the events.

The Fort Smith Music Society said that the fundraising will be used to acquire further equipment to hold events with the idea of promoting and encouraging the development of local musicians.

Analysis

The portable restroom they are requesting is the wash car Atco trailer. This trailer would require a sewer tank system to operate. The Music Society said they would be willing to look at what it would take to have this installed for their event. They feel this wash car would be more comfortable for patrons than portable toilets.

There is only one expense of \$2,500 to the donations budget for a Council approved contribution to the Fort Smith Ski Club.

The fundraising event the Music Society is running will be charging an entrance fee.

Recommendation

Council consideration is requested.

Respectfully submitted,

Chris Bird, Director of Community Services



Town of Fort Smith
Application for a Donation

Please note: Applications for donations must be received at Town Office at least 6 weeks in advance to allow for the Town's approval process

Name of Organization: Fort Smith Music Society

Names, titles, contact information of organization representatives

Debrae Veneman
Name

_____ Name

Treasurer
Title

_____ Title

872 -4900
Contact information

_____ Contact Information

Donation Request: (Please be specific with all information that pertains to the request including amount, dates, use of facility, etc.) _____

Portable stage For outdoor music event
Picnic tables and portable restrooms
for same event

- event will be held on June 3/17 at lot
adjacent to RDU mechanical