















Town of Fort Smith Community Services Committee

Tuesday, June 13, 2017 at 7 pm

AGENDA

1. Call to Order
2. Declaration of Financial Interest
3. Delegations
 - a. AWG Host Society
 - i. Financial Statements ending April 30, 2017
 - ii. Revenue Generation Update
4. Review
 - a. Agenda
 - b. Minutes
 - c. Visions, Values and Goals
 - d. Community Services Master Plan
5. Recreation
 - a. Recreation Services
 - i. Recreation Stats – May, 2017
 - ii. Pool Stats – May, 2017
 - iii. Arena Stats
 - b. Recreation Advisory Board
 - i. RAB Minutes May 19, 2017
6. Library
 - a. Mary Kaeser Library
 - i. Library Stats – May, 2017
 - b. Advisory Board on Culture
 - i. ABC Minutes May 10, 2017
 - ii. ABC Minutes June 1, 2017
7. Visitor Services
8. Community Events/Liaison with Community Organizations
 - a. Briefing Note Canada Day Parade Road Closure
9. Bylaw/Policy Review and Development
10. Administration
11. Other Business
12. Excusing of Councilors
13. Date of Next Meeting
14. Adjournment

Attached Documents		
 Financial Statements	 Revenue Generation Update	
 Community Services Minutes May 9, 2017	 Vision, Values and Goals.doc	 Community Services Master Plan
 RCC Stats May, 2017	 Pool Stats May, 2017	
 RAB Minutes May 19, 2017.doc		
 Library Stats May, 2017	 ABC Minutes May 10, 2017	 ABC Minutes June 1, 2017.doc
 BN Canada Day Parade Route		

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Financial Statements

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Index to Financial Statements

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

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2018 SOUTH SLAVE ARCTIC WINTER GAMES

Index to Financial Statements *(continued)*

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

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NOTICE TO READER

On the basis of information provided by management, we have compiled the statement of financial position of 2018 South Slave Arctic Winter Games as at April 30, 2017 and the statement of revenues and expenditures and changes in net assets for the period then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Hay River, Northwest Territories

May 9, 2017

Ashton Chartered Accountants

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Statement of Revenues and Expenditures and Changes in Net Assets

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Revenues		
Contributions		
GNWT MACA Contribution	\$ 3,500,000	\$ 1,000,000
GNWT ITI Contribution	75,000	25,673
Sports Canada	505,000	-
Canada 150 Fund	569,475	-
Municipal Contributions	300,000	110,000
	<u>4,949,475</u>	<u>1,135,673</u>
Sales Revenues		
Sales	30,000	-
Ticket Sales	47,000	-
	<u>77,000</u>	<u>-</u>
Sponsorships and Fundraising		
Sponsorships	2,100,000	73,575
Fundraising	175,000	-
Fundraising and Sponsorship Costs (Schedule 1)	-	(4,399)
	<u>2,275,000</u>	<u>69,176</u>
Other Revenue		
Management fee income	-	4,500
Miscellaneous revenues	-	781
	<u>7,301,475</u>	<u>1,210,130</u>
Expenses		
Administration		
Administration (Schedule 2)	2,109,424	717,162
	<u>2,109,424</u>	<u>717,162</u>
Care and Comfort		
Accommodations (Schedule 3)	725,050	47,911
Medical (Schedule 4)	76,420	-
Food and Beverage (Schedule 5)	855,116	234
Security (Schedule 6)	45,000	-
Transportation (Schedule 7)	514,280	6,307
Participant Entertainment (Schedule 8)	5,000	-
	<u>2,220,866</u>	<u>54,452</u>

(continues)

2018 SOUTH SLAVE ARCTIC WINTER GAMES**Statement of Revenues and Expenditures and Changes in Net Assets** *(continued)***Period Ended April 30, 2017***(Unaudited - See Notice To Reader)*

	Budget	April 30 2017
Culture and Ceremonies		
Opening and Closing Ceremonies <i>(Schedule 9)</i>	344,500	2,608
Medal Ceremonies <i>(Schedule 10)</i>	37,500	-
Welcome and Send Off <i>(Schedule 11)</i>	90,000	-
Gala Exhibits and Workshops <i>(Schedule 12)</i>	52,500	-
	<u>524,500</u>	<u>2,608</u>
Volunteers		
Volunteer Recruitment and Recognition <i>(Schedule 14)</i>	571,250	5,530
Volunteer Training <i>(Schedule 15)</i>	44,400	-
	<u>615,650</u>	<u>5,530</u>
Marketing and Public Relations		
Signage and Decorations <i>(Schedule 16)</i>	162,009	7,513
Media and Public Relations <i>(Schedule 17)</i>	362,500	48,920
	<u>524,509</u>	<u>56,433</u>
Communications and IT		
IT and Communications <i>(Schedule 18)</i>	500,620	1,457
	<u>500,620</u>	<u>1,457</u>
Sports		
Mission Services <i>(Schedule 19)</i>	42,910	-
Officials <i>(Schedule 20)</i>	106,000	-
19 Sports <i>(Schedule 21)</i>	437,952	-
	<u>586,862</u>	<u>-</u>
	<u>7,082,431</u>	<u>837,642</u>
Net excess of revenues over expenses	219,044	372,488
Net assets - beginning of the period	-	-
Net assets - end of the period	<u>\$ 219,044</u>	<u>\$ 372,488</u>

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Statement of Financial Position

April 30, 2017

(Unaudited - See Notice To Reader)

	2017
ASSETS	
Current	
Cash	\$ 363,398
Accounts receivable	134
Goods and services tax recoverable	10,802
Prepaid expenses	35,000
	<hr/>
	\$ 409,334
LIABILITIES	
Current	
Accounts payable	\$ 13,977
Wages payable	22,869
	<hr/>
	36,846
NET ASSETS	<hr/>
	372,488
	<hr/>
	\$ 409,334

ON BEHALF OF THE BOARD

_____ *Director*

_____ *Director*

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Fundraising and Sponsorship Costs

(Schedule 1)

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
EXPENSES		
Advertising and promotion	\$ -	\$ 2,000
Business taxes, licenses and memberships	-	1,500
Office	-	800
Training	-	40
Freight	-	59
	\$ -	\$ 4,399

2018 SOUTH SLAVE ARCTIC WINTER GAMES**Administration****(Schedule 2)****Period Ended April 30, 2017***(Unaudited - See Notice To Reader)*

	Budget	April 30 2017
Expenses		
Advertising and promotion	\$ -	\$ 8,359
Meals and entertainment	-	25,766
Insurance	50,000	6,254
Bank charges	-	2,019
Business taxes, licenses and memberships	4,200	1,446
Office	10,000	7,513
Professional fees	26,000	30,737
Rental	63,400	952
Equipment rentals	10,000	-
Salaries and wages	1,643,249	468,388
Sub-contracts	120,000	5,450
Supplies	-	3,607
Minor Equipment	15,000	9,219
Travel	141,375	127,262
Telephone	13,200	9,525
Janitorial	-	85
Catering	-	3,615
Freight	-	806
Vehicle	13,000	3,159
Project management fees	-	3,000
	\$ 2,109,424	\$ 717,162

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Accommodations

(Schedule 3)

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Expenses		
Rental	\$ 74,350	\$ -
Equipment rentals	440,000	2,404
Supplies	54,000	115
Minor Equipment	30,000	25,000
Janitorial	20,000	-
Freight	106,700	20,392
	\$ 725,050	\$ 47,911

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Medical

(Schedule 4)

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Expenses		
Supplies	\$ 23,900	\$ -
Training	7,500	-
Medical Services	39,000	-
Vehicle	6,020	-
	\$ 76,420	\$ -

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Food and Beverage

(Schedule 5)

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Expenses		
Meals and entertainment	\$ -	\$ 234
Equipment rentals	112,800	-
Supplies	20,000	-
Catering	722,316	-
	\$ 855,116	\$ 234

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Security

(Schedule 6)

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Expenses		
Sub-contracts	\$ 45,000	\$ -

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Transportation

(Schedule 7)

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Expenses		
Equipment rentals	\$ -	\$ 156
Sub-contracts	135,000	-
Supplies	4,000	-
Travel	98,000	-
Vehicle	277,280	6,151
	\$ 514,280	\$ 6,307

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Participant Entertainment

(Schedule 8)

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Expenses		
Sub-contracts	\$ 3,000	\$ -
Supplies	1,000	-
Minor Equipment	1,000	-
	\$ 5,000	\$ -

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Opening and Closing Ceremonies

(Schedule 9)

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Expenses		
Equipment rentals	\$ 160,000	\$ -
Sub-contracts	123,000	-
Supplies	54,000	-
Minor Equipment	7,500	-
Freight	-	2,608
	\$ 344,500	\$ 2,608

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Medal Ceremonies

(Schedule 10)

Period Ended March 31, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Expenses		
Supplies	\$ 26,500	\$ -
Minor Equipment	11,000	-
	\$ 37,500	\$ -

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Welcome and Send Off

(Schedule 11)

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Expenses		
Supplies	\$ 90,000	\$ -

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Gala Exhibits and Workshops

(Schedule 12)

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Expenses		
Sub-contracts	\$ 32,500	\$ -
Supplies	20,000	-
	\$ 52,500	\$ -

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Special Guests

(Schedule 13)

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	<i>April 30 2017</i>
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2018 SOUTH SLAVE ARCTIC WINTER GAMES**Volunteer Recruitment and Recognition****(Schedule 14)****Period Ended April 30, 2017***(Unaudited - See Notice To Reader)*

	Budget	April 30 2017
Expenses		
Advertising and promotion	\$ 58,750	\$ 2,135
Business taxes, licenses and memberships	-	50
Rental	10,000	-
Sub-contracts	35,000	-
Supplies	400,000	2,992
Janitorial	2,000	-
Catering	65,500	203
Freight	-	150
	<hr/>	<hr/>
	\$ 571,250	\$ 5,530

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Volunteer Training

(Schedule 15)

Period Ended March 31, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Expenses		
Rental	\$ 4,000	\$ -
Sub-contracts	20,000	-
Supplies	10,000	-
Travel	10,400	-
	<hr/>	
	\$ 44,400	\$ -

2018 SOUTH SLAVE ARCTIC WINTER GAMES**Signage and Decorations****(Schedule 16)****Period Ended April 30, 2017***(Unaudited - See Notice To Reader)*

	Budget	April 30 2017
Expenses		
Advertising and promotion	\$ -	\$ 4,686
Office	-	2,827
Sub-contracts	64,000	-
Supplies	95,009	-
Freight	3,000	-
	\$ 162,009	\$ 7,513

2018 SOUTH SLAVE ARCTIC WINTER GAMES**Media and Public Relations****(Schedule 17)****Period Ended April 30, 2017***(Unaudited - See Notice To Reader)*

	Budget	April 30 2017
Expenses		
Advertising and promotion	\$ 205,200	\$ 5,809
Business taxes, licenses and memberships	-	438
Office	32,000	-
Sub-contracts	48,300	32,343
Supplies	77,000	5,416
Freight	-	414
Project management fees	-	4,500
	\$ 362,500	\$ 48,920

2018 SOUTH SLAVE ARCTIC WINTER GAMES**IT and Communications****(Schedule 18)****Period Ended April 30, 2017***(Unaudited - See Notice To Reader)*

	Budget	April 30 2017
Expenses		
Sub-contracts	\$ 97,500	\$ -
Supplies	16,500	365
Minor Equipment	271,300	416
Travel	-	676
Telephone	115,320	-
	\$ 500,620	\$ 1,457

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Mission Services

(Schedule 19)

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Expenses		
Supplies	\$ 7,000	\$ -
Minor Equipment	9,310	-
Travel	23,600	-
Janitorial	3,000	-
	\$ 42,910	\$ -

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Officials

(Schedule 20)

Period Ended April 30, 2017

(Unaudited - See Notice To Reader)

	Budget	April 30 2017
Expenses		
Supplies	\$ 31,000	\$ -
Travel	75,000	-
	\$ 106,000	\$ -

2018 SOUTH SLAVE ARCTIC WINTER GAMES**19 Sports****(Schedule 21)****Period Ended March 31, 2017***(Unaudited - See Notice To Reader)*

	Budget	April 30 2017
Expenses		
Arctic Sports	\$ 14,500	\$ -
Badminton	23,900	-
Basketball	5,135	-
Biathlon - Ski	94,413	-
Cross Country	30,000	-
Curling	15,380	-
Dene Games	3,375	-
Dog Mushing	29,000	-
Figure Skating	4,600	-
Futsal/Soccer	109,000	-
Gymnastics	8,000	-
Hockey	9,015	-
Snowboarding	12,500	-
Snowshoeing	6,000	-
Speed Skating	29,634	-
Table Tennis	15,000	-
Volleyball	14,000	-
Wrestling	14,500	-
	\$ 437,952	\$ -

2018 SOUTH SLAVE ARCTIC WINTER GAMES**Expenses by Object****(Schedule 22)****Period Ended March 31, 2017***(Unaudited - See Notice To Reader)*

	Budget	April 30 2017
Expenses		
Salaries and wages	\$ 1,643,249	\$ 468,388
Travel	348,375	127,938
Sub-contracts	723,300	37,793
Minor Equipment	345,110	34,635
Professional fees	26,000	30,737
Meals and entertainment	-	26,000
Freight	109,700	24,429
Advertising and promotion	263,950	22,989
Office	42,000	11,140
Vehicle	296,300	9,309
Telephone	128,520	9,525
Project management fees	-	7,500
Supplies	1,367,861	12,495
Insurance	50,000	6,254
Equipment rentals	722,800	2,559
Bank charges	-	2,019
Business taxes, licenses and memberships	4,200	3,434
Catering	787,816	3,818
Rental	151,750	952
Janitorial	25,000	85
Training	7,500	40
Medical Services	39,000	-
	\$ 7,082,431	\$ 842,039

2018 SOUTH SLAVE ARCTIC WINTER GAMES

Revenue Generation by Source

At May 31, 2017

	Confirmed			Potential based on Outreach	Projected		
	Actual	Budget	Variance	Actual	Actual	Budget	Variance
Contribution Agreements	\$ 4,340,000.00	\$ 4,875,000.00	-\$535,000	\$ 145,000.00	\$ 4,485,000.00	\$ 4,875,000.00	-\$390,000.00
GNWT	\$ 3,500,000.00	\$ 3,500,000.00	\$0	\$ 45,000.00	\$ 3,545,000.00	\$ 3,500,000.00	\$45,000.00
Government of Canada	\$ 515,000.00	\$ 1,000,000.00	-\$485,000	\$ -	\$ 515,000.00	\$ 1,000,000.00	-\$485,000.00
ITI	\$ 25,000.00	\$ 75,000.00	-\$50,000	\$ 100,000.00	\$ 125,000.00	\$ 75,000.00	\$50,000.00
Towns	\$ 300,000.00	\$ 300,000.00	\$0	\$ -	\$ 300,000.00	\$ 300,000.00	\$0.00
Fundraising Events/Activities	\$ 2,100.00	\$ 175,000.00	-\$172,900	\$ 176,000.00	\$ 178,100.00	\$ 175,000.00	\$3,100.00
Corporate Cash Sponsorships	\$ 121,100.00	\$ 1,050,000.00	-\$928,900	\$ 185,000.00	\$ 306,100.00	\$ 1,050,000.00	-\$743,900.00
Corporate In Kind Sponsorships	\$ 196,500.00	\$ 1,050,000.00	-\$853,500	\$ 1,501,500.00	\$ 1,698,000.00	\$ 1,050,000.00	\$648,000.00
TOTALS	\$ 4,659,700.00	\$ 7,150,000.00	-\$2,490,300	\$ 2,007,500.00	\$ 6,667,200.00	\$ 7,150,000.00	-\$482,800.00

Notes:

Contribution Agreements

Application to ITI for additional \$25,000 SEED funding under development

Application to ITI is being created with respect to infrastructure legacy funding totaling \$75,000

Requested a meeting with MP Micheal McLeod to discuss funding options and possibilities

Fundraising

Raffle has begun with draw date set for September 2017. Anticipate \$90,000 to be raised.

Cheer Wall - launch for October 2017. Anticipate \$34,500 to be raised.

Round-up at the till campaign - launch date TBA. Anticipate \$16,500 to be raised.

Community Events - TBA. Targeted \$35,000 to be raised.

Corporate Sponsorships

Figures are updated as of May 31, 2017

Board will be reviewing progress and next steps re: Sponsorship at June 10th Board meeting



Town of Fort Smith
Community Services Committee
Tuesday, May 9, 2017, at 7:00 pm

Chairperson: D/M Smith
Members Present: Mayor Napier-Buckley (Conference Call), Cr. Dumont, Cr. Bell, Cr. Patel, Cr. Kikoak, Cr. Tuckey (Conference Call), Cr. Holtorf (Conference Call), Cr. McArthur
Regrets : Cr. McArthur
Staff Present: Chris Bird, A/Senior Administrative Officer; Katie Reid, Executive Secretary

1. Call to Order

D/M Smith called the meeting to order at 7:01 pm.

2. Review

a. Agenda – The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. Kikoak

That the agenda be adopted as amended to include discussion on the Daycare Society and Intergenerational Day.

CARRIED UNANIMOUSLY

b. Minutes – The minutes of April 11, 2017, were reviewed and have been adopted at the Council meeting of April 18, 2017.

c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.

d. Community Services Master Plan – The Master Plan was reviewed. Cr. Holtorf requested an update on the Strategic Plan. Administration doesn't have an update at this time. Mayor Napier-Buckley advised that next steps include community stakeholder engagement. She will be contacting Councillors with respect to the engagement process. Cr. Patel asked how many surveys have been completed so far and if the survey is online. Mayor Napier-Buckley is unsure of the amount of surveys completed and advised that a link for the online survey will be advertised. Cr. Kikoak would like to review a copy of the contract to clarify the roles of the consultant. Cr. Holtorf would also like to review the contract. Administration will forward the request to Mr. Morrison. Cr. Bell would like Councillors to individually distribute paper copies of the survey. Cr. Holtorf asked if the Economic Development Strategy could be shared with the consultant to integrate into the plan.

3. Recreation

a. Recreation Services

i. Recreation Statistics – The April, 2017 recreation statistics report was reviewed. Administration advised that numbers are significantly lower from April 2016 and the previous month. He felt that this is due to the two-week spring break and nice weather. He advised that Circus Camp was well received with fifty-one participants and 144 spectators. Additionally, College Graduation and an Autism Awareness Ping Pong Fundraiser were held at the Recreation Centre in April. Cr. Kikoak noted that the paint on the curling rink is in rough condition and requested this be repaired for High School Grad. Administration will speak to maintenance to see if the issue can be rectified although he has heard that it is difficult to remove the paint on the curling rink surface. D/M Smith encouraged groups to use the arena as an alternative facility.

- ii. Pool Statistics – The April, 2017 pool statistics report was reviewed. Administration advised that pools usage has also decreased in April. He noted that usage fluctuates as per what is happening in the community.
 - b. Recreation Advisory Board
 - i. RAB Minutes April 24, 2017 – The RAB minutes were reviewed. Administration advised that the board was updated on the Snowboarding Territorials and the Circus Camp. Additionally, the EDO reviewed the Economic Development Plan and RAB was pleased with the marketing plan for sports. The board also discussed upcoming events. Cr. Kikoak suggested changing the date of the Frolics so that volunteers aren't burnt-out for the AWGs. She suggested having a dinner with the coordinators of different festivals. She suggested this be done annually. D/M Smith thought this was an excellent idea on a regional level and noted that the Frolics weekend is a big economic opportunity for the community.
4. Library
- a. Library Services
 - i. Library Statistics – The April, 2017, library statistics report was reviewed. Administration advised that the statistics for April are steady although programming was decreased due to Spring Break. He noted that the Story Time Programmer was at the RCC assisting with Day Camp. He noted that five people attended a family literacy event and that numbers are consistent with previous years.
 - b. Advisory Board on Culture – Cr. Bell advised that the meeting on May 3rd was rescheduled to May 10th. She will provide an update at the next Community Services meeting.
5. Visitor Services
- D/M Smith has seen job postings for the Visitor Information Centre. Administration is in the process of hiring two staff members for the VIC for May 23rd.
6. Community Events/Liaison with Community Organizations
- a. Canada Day Celebration – Cr. Patel would like Council to coordinate better for the fish fry. Also, she would like the Canada 150 theme expanded on to acknowledge history. She suggested a subcommittee be formed to prepare. Mayor Napier-Buckley and Cr. Tuckey are in favour of working together in preparation. Cr. Tuckey suggested a staging manual be created for Canada Day. Mayor Napier-Buckley will request a meeting next week. Cr. Holtorf doesn't see any cultural overlap in the Downtown Development landscaping. D/M Smith requested an update on the Staff Appreciation BBQ.

- b. Community Daycare Society – D/M Smith noted that there was an announcement from the society that they are stalled due to accommodations. D/M Smith felt this should be brought back to Council due to the amount of work done by volunteers in finding funding and hiring staff. He doesn't want to see the society lose momentum. His opinion is that Council missed the point by focusing on short term lease agreements, rather than the need for a daycare in the community. He suggested Council lobby that the GNWT make necessary repairs to college buildings. D/M Smith acknowledged that students do not attend school in Fort Smith, or dropout, due to lack of childcare. Mayor Napier-Buckley agreed that college infrastructure needs to be kept up to date. D/M Smith asked if the Mayor has seen the report, prepared by the Department of Public Works, on the state of Mount Aven. Mayor Napier-Buckley has not seen the report. D/M Smith would like to obtain a copy of the report and discuss further when the Mayor is back. Mayor Napier-Buckley will request a copy from the college.

7. Other Business

- a. Briefing Note Relay for Life – The briefing note was reviewed. Administration advised that Relay for Life is a fundraising event for Cancer held in the community every two years. Relay for Life organizers are requesting Council to supply and cook a hamburger/hot dog meal, as in the past. Secondly, they are requesting the use of the credit card machine for their silent auction fundraising event and that the credit card interest rates are 3-4%. The organizers are also looking for a number of in-kind donations. He noted that as a community partner, a motion would not be required to provide the in-kind contributions, although they have been advised that there are contractors that supply portable toilets. Administration advised that the organizers are also looking for a donation of a RCC Punch Pass worth \$72. Cr. Dumont asked if the organizers are requesting to use the stage. Administration confirmed that they are requesting the use of the portable stage rather than the large stage. Cr. Holtorf asked if the interest charges from the credit card machine would come from the donations budget. Administration confirmed this. Cr. Holtorf felt the supper should be included as a donation. Cr. Dumont will be available to cook for the participants. Cr. Patel will be away that weekend.

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. Dumont

That Council supports Relay for Life by providing a meal and cooking for the participants; and

That the Town of Fort Smith support Relay for Life by accommodating the multiple in-kind contributions; and

Furthermore, that the Town donate the use of the Credit Card Machine for their Silent Auction Fundraising Event on May 13th, 2017 and that the credit card machine fees be waived.

CARRIED UNANIMOUSLY

- b. Briefing Note Intergenerational Day – The briefing note was reviewed. Administration advised that a request was received from the NWT Seniors' Society that Council proclaim June 1st Intergenerational Day Canada. Cr. Patel is in favour of the proclamation and would like events planning in conjunction. Mayor Napier-Buckley was contacted by the local Seniors' Society and they had requested Council hold a BBQ for the Seniors. Cr. Holtorf asked how the Town advertises events without a newspaper. Administration advised that the proclamation can be advertised via facebook and the website.

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. Bell

That Mayor and Council declare June 1st Intergenerational Day Canada.

CARRIED UNANIMOUSLY

8. Excusing of Councillors
RECOMMENDATION
Moved by: Cr. Bell
Seconded by: Cr. Patel
That Cr. McArthur be excused from Community Services Meeting
May 9, 2017.
CARRIED UNANIMOUSLY

9. Date of Next Meeting
The next meeting of the Community Services Standing Committee will be held on June 13, 2017.

10. Adjournment
RECOMMENDATION
Moved by: Cr. Kikoak
Seconded by: Cr. Bell
That the meeting be adjourned at 7:58 p.m.
CARRIED UNANIMOUSLY



Town of Fort Smith

Vision, Values and Goals

Approved: August 16, 2011

Vision The Town of Fort Smith will work with its partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

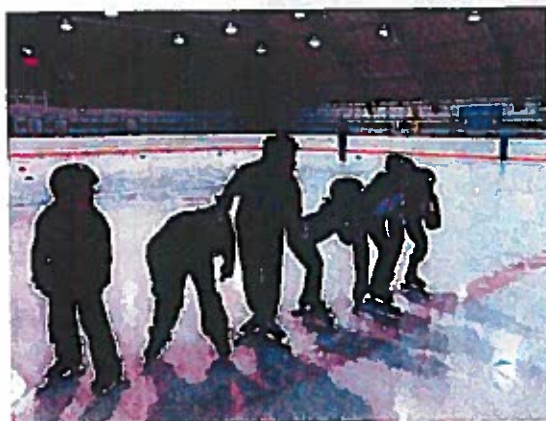
- We value an open, transparent, effective government.
- We value our natural environment.
- We value a safe and hospitable community for our residents and visitors.
- We value education.
- We value the use of sustainable energy sources.
- We value active living, health and wellness.
- We value effective communication.
- We value community unity through partnerships.
- We value the passion and commitment of our volunteers.

Goals

- Operate an open, transparent and effective government
- Operate the Town of Fort Smith in a fiscally responsible manner.
- Provide excellent municipal programs and services to the citizens.
- **Continue as a responsible employer**
- Preserve, advocate and enhance the natural environment in the Town.
- **Maintain a safe community.**
- Support all educational opportunities within the community.
- Be a leader in sustainable environmental practices in our community.
- **Foster a strong cohesive community spirit.**
- Maintain a healthy, active community
- **Grow our residential and business community**
- Promote Fort Smith as a desirable destination.

Recommended Strategies: Infrastructure

INFRASTRUCTURE	Short Term (2013–2014)	Mid Term (2015–2017)	Long Term (2018 +)
Indoor Facilities			
Centennial Arena <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Conduct assessment and feasibility study • Design new arena • Construct new arena 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Recreation and Community Centre <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Develop Indoor Child Play area • Repurpose program areas to include programs such as indoor walking, dance / martial arts, child minding, arts and crafts • Prepare for midlife retrofit 	<ul style="list-style-type: none"> ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	
Fort Smith Swimming Pool <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Prepare for midlife retrofit 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	
Mary Kaeser Library <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Include Library in same study and design process as arena to construct new library 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Community facilities repurposing <ul style="list-style-type: none"> • Develop option plan for repurposing of an facility that is replaced • Repurpose facilities 		<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓



INFRASTRUCTURE	Short Term (2013–2014)	Mid Term (2015–2017)	Long Term (2018 +)
Outdoor Facilities			
Track and Field Facility <ul style="list-style-type: none"> • Develop asset management program to prolong the life of the facility • Complete soccer facility • Complete field event sites • Complete facility i.e. bleachers, concession, washrooms, storage, sound system, lighting • Upgrade tennis courts • Develop plan for future development 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Multiways / Pathways <ul style="list-style-type: none"> • Develop asset management program to prolong the life of all of the trails • Work with the Tourism and Trade Advisory Board to develop plan to expand trail system • Construct new trails 	<ul style="list-style-type: none"> ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Sport fields <ul style="list-style-type: none"> • Develop asset management program to prolong the life of all of the sport fields • See below for future development 	<ul style="list-style-type: none"> ✓ 		<ul style="list-style-type: none"> ✓
Festival / event site <ul style="list-style-type: none"> • Develop plan for festival / event site (not Conibear Park) for large community functions • Construct new festival / event site • Develop asset management program to prolong the life of the facility 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	
Parks and Playgrounds <ul style="list-style-type: none"> • Develop asset management program to prolong the life of all of the parks and playgrounds • Develop overall parks and sport fields development plan • Construct two off-leash dog parks • Repurpose Conibear Park • Construct a mountain bike park • Construct a spray deck • Construct an outdoor ice rink 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓
ATV / Snowmobile transportation corridor <ul style="list-style-type: none"> • Develop a plan for safe ATV / snowmobile travel through the community including at least one cross community corridor • Develop asset management program to prolong the life of the corridor 	<ul style="list-style-type: none"> ✓ ✓ 		

PROGRAMS	Short Term (2013–2014)	Mid Term (2015–2017)	Long Term (2018 +)
Enhance Community Programming <ul style="list-style-type: none"> In conjunction with the Town’s communication plan, improve communication of programs including printed material, online, and social network opportunities Evaluate programming and facilities to enhance current program and add new programs to promote active healthy living 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Develop Volunteer Strategy <ul style="list-style-type: none"> Create a strategy to assist volunteers and volunteer groups to recruit, train, retain and recognize volunteers Develop a list of resources and / or functions the Town can make available to support volunteer groups Identify required support between Town and volunteer groups Develop volunteer roster Organize a volunteer symposium 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	
Develop Initiatives to Create Greater Community Engagement <ul style="list-style-type: none"> Conduct a Recreation Advisory Board strategic plan and annual business plan Develop process to involve more youth in leadership roles Develop process to involve parents and other adults in leadership roles Develop evaluation process to allow for greater feedback from community 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 		
Develop Recreation and Sport Tourism Strategy <ul style="list-style-type: none"> Work with the Tourism and Trade Advisory Board to develop the strategy outlined in the already developed Town Marketing Strategy Implement strategy 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	
Develop Initiatives to Generate Greater Revenue in the Recreation Sector <ul style="list-style-type: none"> Develop a Town user fee policy Develop a sponsorship prospectus 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	



Financial Implications: Capital Costs

A summary of the capital budget implications for the recommendations herein are presented in the following table. The figures represent estimated one time capital costs for each initiative and, where applicable, an initial planning cost is also presented.

Although some funding may be available through government grants, however, it can be assumed that the majority of the capital costs identified will need to be funded from the Town and from fundraising (including sponsorships) efforts.

Infrastructure Initiatives Planning and Construction Capital Costs	Short Term (2012–2014)	Mid Term (2015–2017)	Long Term (2018+)
Initiatives for Indoor Facilities...			
• Recreation and Community Centre (including midlife retrofit)	\$100,000	\$1,500,000	
• Fort Smith Swimming Pool (including midlife retrofit)	\$20,000	\$50,000	\$2,000,000
• Indoor child play area at RCC	\$100,000		
• Centennial Arena-Feasibility study and design exploring expansion of the RCC to include new indoor ice facility		\$100,000	\$13,000,000
• Mary Kaeser Library-feasibility study and design exploring expansion of the RCC to include new library	\$10,000	\$100,000	\$2,000,000
• Community facilities repurposing (Centennial Arena, Mary Kaeser Library)			\$3,000,000
Initiatives for Outdoor Facilities...			
• Multiways / pathways enhancement	\$100,000	\$500,000	\$500,000
• Track & field site (amenities, soccer pitch, tennis courts)	\$500,000		\$100,000
• Festival / event site (upgrade Conibear Park initially, then plan and develop new civic park)	\$12,000	\$750,000	
• General parks and playgrounds upgrades	\$50,000	\$50,000	\$100,000
• Mountain bike park		\$20,000	
• Spray deck		\$200,000	
• Sports fields repairs and upgrades	\$15,000	\$15,000	
• Outdoor ice rink	\$15,000		
• Dog off-leash parks	\$20,000		
• ATV / Snowmobile transportation corridor	\$10,000		
Totals:	\$952,000	\$3,285,000	\$20,700,000

**Recreation and Community Centre
Activity Report - May 2017**



Main Venues	Total	Last Month	May, 2016	YTD	April Hours	Hours	COMMENTS
Gymnasium	508	312	211	2940	394	433	6 rentals, archery, preschool physical literacy
Pete's Gym	1628	1294	1536	7629	394	433	includes PWK usage but this has decreased significantly this month due to spring break and alternative activities
Fitness Room	80	57	51	468	394	433	yoga x 8 sessions, burlesque x 5 sessions
Squash Court	132	101	138	745	394	433	
ASCP/Daycamp	294	294	238	1693			program days: 22 after school sessions
Theatre	136	106	111	949			3 rentals, 11 regular movies, 2 ASCP days
Parent's n' Tots	290	240	328	1716	56	80	
Phoenix Room	150	114	91	772	394	433	includes 18 PWK attendances
PWK Use				62			regular weekly use of Pete's and Phoenix room, included in facility stats
Youth Drop In	113	105		720			
Events:							Event totals are not included in gymnasium use
SSDEC Training	90						2 days
MISC							
Total	3421	2623	2704	17694	2026	2245	College usage will now start to go down monthly as most programs have ended for the summer break and we are nearing the end of the contract.
College Uses	287	334		1430			

**Recreation and Community Centre Pool
Activity Report May 2017**



Main Events	Total	Last Month	May, 2016	YTD	April Hrs	HOURS	COMMENTS
AM Lane Swim	41	27	30	226	24	24	
Parents and Tots	96	79	135	374	16	18	
ASCP	90	66		499	4	6	
Noon Lane Swim	43	40	25	138	16	18	
Weekend Noon Lane Swim	50	53	37	201	10	7	
Seniors Swim	79	61	43	301	16	18	
Swim Team	0	16	12	135	2	0	Completed for the season
Public	108	92	113	731	30	31.25	
Weekend Public	132	161	99	713	30	21	
Aquafit							2 classes/week with approx 6/class, attendances reflected in public swim/family swim
Jr. Lifeguard Club							not currently running program
Adult/Family	237	169	197	820	30	40	
Weekend Adult/Family	75	121	188	538	20	14	
PWK/JBT Usage	282	107	319	1162	6	15	PWK fitness classes started using the pool - 18 attendances
Sr's Aquafit				0		0	not currently running program
Swim Lessons	274	49	120	716		0	Saturday lessons - 28 registered, Wednesday lessons - 33 registered; 8 days of lessons
Rentals	155	124	17	414	5	6	6 rentals
Other Events	137	156	0	551			JBT Sponsored Swims: 67 Co-op nursery school physical literacy - 14 Kayaking - 7 sessions - 56
Total	1799	1321	1335	7519	209	218.25	

GENERAL COMMENTS

Pool was closed on Sunday May 14th for maintenance. Required treatment for alga growth. This issue first occurred in the spring of 2016 and reoccured this year. The Aquatic Lead and Facility Maintainer developed a management plan which we hope will help to avoid the issue occurring in the future.



Town of Fort Smith Recreation Advisory Board Minutes May 19, 2017

Regular Meeting
12:00 pm in the RCC

Attendees:

- Kalina Thorne, Chair
 - Craig Walsh
 - Mike Vassal
 - Gail Hartop
 - Jessica Cox
 - Jeri Miltenberger
- Cr. McArthur
Keith Morrison
Katie Reid
Chris Bird
Cynthia White

A. Call to Order

Kalina Thorne called the meeting to order at 12:09 pm.

B. Approval of the Agenda

MOTION

Moved by: Craig Walsh

Seconded by: Jessica Cox

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

C. Approval of the Minutes

MOTION

Moved by: Craig Walsh

Seconded by: Jessica Cox

That the minutes of April 24, 2017, be adopted as presented.

CARRIED UNANIMOUSLY

D. New Business

IBI Open Space Enhancement Concept – Keith advised that the project is a holistic approach to address multiple needs for downtown development. He noted that the Snowboard Park was developed as a legacy project for the AWGs; that the boardwalk was in need of a rebuild; that the arena green space needs to be landscaped along with the new building; and that the building at Conibear Park had burnt down. Keith noted that the Community Services Plan identifies Riverside Park as the new Festival Site with community consultation. Additional work includes fire abatement work along the landslide zone. Keith would like a holistic vision as a solution to multiple problems with the opportunity to be eligible for funding opportunities.

Keith reviewed the conceptual design overall plan. He noted that the Architect had met with Council, then Stakeholders, and presented at the Trade Show. He noted that the conceptual design brings forward needs from the Parks Plan and Community Services Master Plan. He noted that the possibility of turning Mission Park into an Arts Centre is also included in the document.

Keith noted that he has seen some resistance in developing Riverside Park due to the historical connection with Conibear Park, although he would like to develop the park as a smaller, more intimate, artistic venue.

Keith would like to create a template with design standards and common theme to use throughout the community; for example, garbage cans, picnic tables, and lights. He would like to implement the design standard and keep the template for future community expansion.

Proposed conceptual enhancement includes changing traffic around Marine Drive and redevelopment of the whole downtown core. In conjunction, funding is secured for future sewer work on McDougal Road from the Federal Government. Keith would like to install curbs and gutters and remove the sidewalk to install pedestrian walkway with design standard in the spirit of economic development and town beautification.

He noted that all ideas for downtown development were forwarded to the architect and options were brought forward through the attached open space concept. The concept will be distilled into one option with pricing and priority for the AWGs. He noted that the package is dense with ideas and further ideas have come forward through community consultation. Keith noted that he missed tying Conibear Park in with the Trans Canada trail across the street in the document.

Keith advised that the Farmer's Market will be basing out of the green space at the arena this year. Additionally, the arena washrooms will be open to the public during the market and the arena rink will be an open play area for children that is supervised by Town staff. Additionally, Keith advised that Colin Merz, GNWT Health Inspector, is in support of local harvesters cooking and selling wild meat at the Farmer's Market. Additional work includes landscaping and signage work at the green space by the arena. He noted that ENR money has been accessed for additional fire abatement work in the area. Additionally, they are looking to change the fencing at the cemetery from the chain link fence.

Keith advised that different options will be presented for trail development, arena landscaping, riverside park and marine drive. Additionally, options for the snowboard park include a manmade snow machine to start the season early and the incorporation of chair lifts would be entertained once the Snowboard Society becomes stronger. He noted that the society successfully taught over thirty youth to snowboard this season and successfully held Snowboarding Territorials.

Mike asked what will be in place for the AWGs. Keith advised that conceptual design, phasing, and budget needs to be determined first. Mike asked if the new hills will be stabilized. Keith advised that the plan is to hydro-seed the hills. He noted that there has already been erosion from the rain and that the contractor will be brought back in the summer to readjust the hills. He noted that the Town would also hydro-seed ditches that had received drainage work. Keith proposed closing Marine Drive in the winter and turning the road into a skating rink to prevent accidents when crossing the road from the Snowboard Park to the change car. Keith also noted that there is the opportunity to expand the park further down the bank and along the slope.

Keith noted that the Town can assist with the Mission Park initiative, but not own it. He noted that funding isn't provided for the project and that a unified group would need to lead with the initiative.

Keith advised that the town is losing its Christmas Tree but SRFN will be building a Community Centre where it stood. The Community Centre will be a large venue with a capacity for 300 people. He suggested that the Town plant or bring in a larger tree. He noted that SRFN is hoping to have their building ready for the AWGs.

Keith proposed developing a Splash Park at the arena green space as an alternative usage as identified in the Community Services Master Plan. He noted that there is the opportunity for rear parking and to change the fencing at the cemetery to create a more open feel. He noted that the rear parking could tie in to the trail system for the skating rink on marine drive.

Keith noted that there is a large area for side parking at Riverside Park. Ideas for Riverside Park include a shaded arbour space for elders and a place to roll in the portable trailer. He noted that there would be opportunity for concession stands to tie in to water and power as well.

Another initiative proposed is to create a BMX park at the end of Wapiti Street and Marine Drive. He noted that competitions could be held, and water and sewer could be tied to the site.

Other potential initiatives include potentially tying in downtown development with the boat launch and the trail to the rocks. Keith anticipates receiving more funding for the conceptual design work.

E. Upcoming Events

Kalina advised that would be moving away on June 19th and would be resigning from RAB. Craig will assume the role of Chair until the AGM.

Upcoming events include British Soccer Registration and Summer Soccer the first week in June. Dance Camp will be coming up as well.

F. Date of Next Meeting

The next RAB meeting will be on June 19th, 2017 at 12:00 pm at the Recreation and Community Centre.

G. Adjournment

MOTION

Moved by: Jessica Cox

The meeting was adjourned at 12:52 p.m.

CARRIED UNANIMOUSLY

Mary Kaeser Library

Activitiy Report May 2017

	May-17	Last Month	May-16	YTD
Adults	808	917	967	4428
Children	559	523	625	2807
Total attendance	1367	1440	1592	7235
CAP Computer Users	670	811	876	4132
<i>Programming:</i>				
Story Time:				
Children	8	4	20	69
Adults	5	3	26	43
Special Event - Other	22	0	106	13
Other Chess Club	0	18	0	50
Family Literacy	0	0	0	6
Friday Story Time	0	0	0	5
Total program Attendance	35	25	152	186
Operational Hrs	137	123	138.5	672.5



Town of Fort Smith Advisory Board on Culture Minutes May 10, 2017

Regular Meeting
12 pm at the Mary Kaeser Library

Attendees:

- Rev. David Lehmann, Chair
- Paul Bannister
- Helena Katz
- Lucy Tulugarjuk
- Katie Reid
- Chris Bird
- Cr. Bell

A. Call to Order

Rev. David Lehmann called the meeting to order at 12:09 p.m.

B. Approval of Agenda

MOTION

Moved by: Paul Bannister

Seconded by: Lucy Tulugarjuk

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

C. Approval of Minutes

MOTION

Moved by: Lucy Tulugarjuk

Seconded by: Helena Katz

That the minutes of March 1, 2017, be adopted as presented.

CARRIED UNANIMOUSLY

D. Business Arising from the Minutes

- i. Cultural Assets Review – The board compiled cultural assets information. David will circulate the lists for the boards review and input.

E. Reports

- i. Library Report – Chris advised that programming has increased and that stats would be included in with reports for future meetings. He noted that the library is looking to increase Story Time programming during the week. Additionally, Chess Club is well received and there have been multiple author visits.
- ii. Friends of the Library Report – Helena had nothing to report.
- iii. Northern Life Museum Report – David advised that the Echoes of the Ice exhibit is currently on display. He noted that a new programs and events coordinator has been hired and that the Manager has resigned. David noted that there would be Pierre Chaillon exhibit on display by the end of June, Summer Splash is currently being organized, and five workshops are planned for arts and crafts.

F. New Business

There was no new business.

G. Date for Next Meeting

The next meeting will be June 1, 2017 at 12 noon pm at the Mary Kaeser Library.

H. Adjournment

MOTION

Moved by: Paul Bannister

The meeting was adjourned at 12:40 pm.

CARRIED UNANIMOUSLY

Places / Buildings / Facilities / Sites

Recreation Centre

Roaring Rapids Hall

Mary Kaeser Library

Mission Park

Queen Elizabeth Park

Sweetgrass Building

Uncle Gabe's Friendship Centre

St. John's Anglican Church & Hall

St. Joseph's Cathedral

Northern Life Museum and Cultural Centre

Centennial Arena

Conibear Park

Riverside Park

Dark Sky Observatory

Schools – JBT / PWK / ACTC

Hotels

Legion

Tapwe House

Golf Course

WBNP – Pine Lake, Salt River Day Use, HQ

Thimbles and Threads

4 Way corner

Baseball Diamonds

Trans-Canada Trail / Thebacha Trail

Slave River & the rapids

Fort Fitzgerald and the treaty monument

Events

Farmers Market	Quilting group
Christmas Fairs (4)	Wood Buffalo Frolics
National holidays (Canada 150)	Hand Games
Annual Heritage Festival	Pine Lake Picnic – Parks Day
Aboriginal Day	Private Stock
Music Events	Spring Stock
Summer Splash	Summer Savour
Paddle Fest	Iron Chef
Dark Sky Festival	Sewing Classes
Speaker Series at the NLMCC	Relay for Life
NACC concert series	Author tours
Fall Feast	Drumming Circle
Harvest Soup Festival	Santa Sleigh & Tree lighting
Annual Christmas Parties	Thebcha Loppet
Art Workshops at the NLMCC (4-5 per year)	LH Volleyball Tournament
Traditional Workshops at SLFN	Guided hikes – tourist info

People

First Nations – Smith’s Landing and Salt River

Metis – Council & Nation

Northern Life Museum and Cultural Centre

ITI & ECE

Chamber of Commerce

Artists

Musicians

Advisory Boards

High Tea

Potters Guild

Friends of the MK Library

Uncle Gabe’s Friendship Centre

Farmers Market Society

Wood Buffalo National Park

AWG Host Society

Mayor and Council

Schools – JBT / PWK / ACTC / SSDEC

Churches

Legion

Paddle Fest Society

NACC

Peter Daniels

JBT Jiggers / JBT Choir

Flat World Alpaca Farm

Writers

Union of Northern Workers

Local Elders

Peter Paulette

OBSERVATIONS

Several observations were drawn from reflecting on the above material.

1. Sports have a cultural component to them
2. There are many activities in the summer and winter
3. A stronger connection with NACC is important
4. The NLMCC is a central hub for activities
5. Town Walking Tours are a great presentation of local heritage to visitors
6. The agriculture heritage of Fort Smith is being renewed through the Community Garden and Farmers' Market
7. Local artists could be further engaged to present local culture and heritage
8. Small celebrations could be planned for citizens making significant achievements – Richard Van Camp, Patti Kay Hamilton, etc.



Town of Fort Smith Advisory Board on Culture Minutes June 1, 2017

Regular Meeting
12 pm at the Mary Kaeser Library

Attendees:

- Rev. David Lehmann, Chair
- Lucy Tulugarjuk
- Helena Katz
- Katie Reid
- Chris Bird
- Cr. Bell

A. Call to Order

Rev. David Lehmann called the meeting to order at 12:12 p.m.

B. Approval of Agenda

MOTION

Moved by: Lucy Tulugarjuk

Seconded by: Helena Katz

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

C. Approval of Minutes

MOTION

Moved by: Helena Katz

Seconded by: Lucy Tulugarjuk

That the minutes of May 10, 2017, be adopted as presented.

CARRIED UNANIMOUSLY

D. Business Arising from the Minutes

- i. Cultural Assets Review – Helena suggested using the cultural assets to plan small events to commend citizens. Lucy suggested adding Northern Light Special Care Home to the cultural assets. David suggested the board review the TRC at the next meeting and possible ways to acknowledge the Calls for Action.

E. Reports

- i. Library Report – Chris reviewed the April statistics. It was noted that usage is down due to spring break and that library was staffed differently in previous years.
- ii. Friends of the Library Report – Helena advised that there would be a book sale on June 3rd and that it may be held in the basement dependent on the weather.
- iii. Northern Life Museum Report – David advised that the Echoes of the Ice exhibit is on display for a few more weeks. He noted that the museum has hire two locals and two interns from the University of Toronto. The museum is currently looking for a new manager. Summer Splash is scheduled in August.

F. New Business

- i. IBI Open Space Enhancement Concept – Chris advised that the document is a holistic approach to address multiple downtown development needs. He noted that the document was presented to different stakeholders for input and feedback. The document consists of ideas for Conibear Park, Riverside Park, the Snowboard Park, Mission Park, the trail system, fire abatement, arena landscaping and more. He requested feedback on the projects. David would like to see conibear more open concept with less trees so that community barbeques can still be hosted at the park. Chris discussed having a design template for the community. David suggested this reflect the farmer's market after a successful season. David asked what the plan is for cemetery expansion. Chris is unsure. Additional proposed projects include closing Marine Drive and repurposing as a freeze-way for skating. Chris advised that the downtown development is a multiyear plan that will be prioritized.

G. Date for Next Meeting

The next meeting will be September 6, 2017 at 12 noon pm at the Mary Kaeser Library.

H. Adjournment

MOTION

Moved by: Helena Katz

The meeting was adjourned at 12:40 pm.

CARRIED UNANIMOUSLY



BRIEFING NOTE

To: Community Services Committee

Date: June 13, 2017

Subject: Canada Day

Purpose:

To request road closures for the Canada Day Parade route.

Background:

Riverside Park has been well received as the venue for big community events such as Canada Day.

The Canada Day parade route and road closures require Councils approval.

Recommendation:

That Council approve the following road closures for the Canada Day Celebrations 2017.

That Marine Drive adjacent to Riverside Park be closed to traffic on July 1, 2017 from 11:30 a.m. to 6:00 p.m. for Canada Day Celebrations,

Furthermore, that the following road closures occur for the Canada Day Parade; from Portage Ave. in front of RCMP compound to corner of McDougal Road, along McDougal Road from Portage Ave. to Mills Street, and Mills Street from 11:15 a.m. to 12:00 p.m.,

Respectfully submitted by,

Chris Bird,
Director of Community Services