











Town of Fort Smith Community Services Committee

Tuesday, March 6, 2018 at 7 pm

AGENDA

1. Call to Order
2. Declaration of Financial Interest
3. Delegations
4. Review
 - a. Agenda
 - b. Minutes
 - c. Visions, Values and Goals
 - d. Community Services Master Plan
5. Recreation
 - a. Recreation Services
 - i. Recreation Stats – February, 2018
 - ii. Pool Stats – February, 2018
 - iii. Arena Stats – February, 2018
 - b. Recreation Advisory Board
6. Library
 - a. Mary Kaeser Library
 - i. Library Stats –February, 2018
 - b. Advisory Board on Culture
7. Visitor Services
8. Community Events/Liaison with Community Organizations
9. Bylaw/Policy Review and Development
10. Administration
11. Other Business
 - a. Briefing Note – Adult Hockey Tournament Donation Request
12. Excusing of Councillors
13. Date of Next Meeting
14. Adjournment

Attached Documents		
		
Community Services Minutes February 1:	Vision, Values and Goals.doc	Community Services Master Plan
		
Recreation Stats February 2018	Pool Stats February 2018	Arena Stats February 2018
		
Library Stats February 2018		
		
Briefing Note Donation Request		



Town of Fort Smith
Community Services Committee
Tuesday, February 13, 2018, at 7:00 pm

Chairperson: Cr. Tuckey
Members Present: Mayor Napier-Buckley, Cr. Dumont, Cr. Patel, Cr. Kikoak, D/M Smith, Cr. Holtorf, Cr. McArthur
Regrets : Cr. Bell
Staff Present: Keith Morrison, Senior Administrative Officer; Lisa-marie Pierrot, Executive Secretary; Cynthia White, Director of Community Services
Guests: Patti Haaima

1. Call to Order
Cr. Tuckey called the meeting to order at 7:00 pm.
2. Review
 - a. Agenda – The agenda was reviewed.
RECOMMENDATION
Moved by: Cr. Patel
Seconded by: Cr. Holtorf
That the agenda be adopted as amended.
CARRIED UNANIMOUSLY
 - b. Minutes – The minutes of January 16, 2018, were reviewed and have been adopted at the Council meeting of January 23, 2018.
 - c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.
 - d. Community Services Master Plan – The Master Plan was reviewed.
3. Recreation
 - a. Recreation Services
 - i. Recreation Statistics – The January, 2018 recreation statistics report was reviewed. Director of Community Services advised that the increase in youth drop in times could be related to AWG trials and the amount of participants that were in town. She noted that there was a good turnout for the dene trials for AWG. She indicated that the squash court usage is normal with the fluctuation. She advised that the afterschool care program has increased as it was closed over the holidays. She also noted that PWK high school is now using the pool more with their physical education program.

Cr. Dumont left the meeting.
 - ii. Pool Statistics – The January, 2018 pool statistics report was reviewed. Director of Community Services advised that there is a growth in public swim usage over the weekends and is continuing to be busy. She advised that there were no pool rentals in January 2018. She advised that the Making Waves event was successful and had 16 participants. She noted that there were almost 40 people registered most from Fort Liard unfortunately they had to cancel as they were unable to secure a chaperone for the students. She noted that the afterschool usage is not as busy in the pool, so she is working with pool staff to create a pool program to fill that time space. She advised that the pool has started a new program on Friday afterschool called the Inner Tube Water Polo which will continue.

- iii. Arena Statistics – The January, 2018 arena statistics report was reviewed. Director of Community Services advised that the Arena statistics require some modifications and seem to be off. She advised that the Arena continues to be very busy. She advised that the Woman's Hockey Tournament was a success and there were many people that showed up for that event which also includes the usage of the licensed area. Cr. Kikoak asked why the statistics need to be modified and why are the numbers off. Director of Community Services advised that she is unsure of what numbers are included in the statistics report. She advised that she will have to do some research and provide more information for the next Community Services meeting. Administration provided an update on AWG. He advised that the AWG budget is more promising. He indicated that fundraising is one hundred thousand over the target amount. He indicated that expenses are ten thousand overspent which leaves a total of ninety thousand. He advised that the host society is still waiting on confirmation of four hundred and twenty-five thousand in funding from the Federal Government. He noted that there is two hundred and forty-five thousand in contingency fund that is available. He advised that if the Federal funding is received that will leave a three hundred and thirty-five thousand dollar surplus that can be divided with the Town of Hay River. He indicated that the food, transportation and wash car proposal projects are all in place. He advised that the Town is focusing on facility and town preparations for the AWG. He indicated that staffing levels are being reviewed and the Director of Community Services is working with the host society to ensure that staffing level requirements are met for the AWG. He advised that there will be no programming in facilities for the week of AWG and notices will be sent out to residents. He indicated that the pool will be open to participants. He indicated that there will be extended hours of operations for the library and the afterschool program will be operating out of the library for that week.

Cr. Dumont entered the meeting

Cr. Kikoak asked for an update on banners that are to be installed on the power poles. Administration advised that banners are with the trucking company and is expecting them to arrive any day. He indicated that the power corporation will be installing them once they arrive and will take down the Christmas decorations. He advised that the EDO was able to secure twenty thousand in funding for merchandise and signage for AWG. He indicated that the EDO is also working on engaging the business sector with AWG and TTAB including accommodations, transportation, and RV inquiries. He indicated that the EDO is working on a list of events leading up to AWG to create a month of excitement before AWG. Cr. Dumont asked if there are maps available for venues during AWG. Administration advised that the Town is not promoting AWG activity venue's but the Town does have town maps that are available. DM Smith advised that the host society has an obligation to provide maps for participant guides. He advised that the host society was able to secure additional Can Nor funding for Dene games and building new bleachers. He indicated that they are still waiting on confirmation from Sport Canada funding. He indicated that items were purchased with the contingency fund as there were unforeseen expenditures that can't be allocated anywhere else. Cr. Dumont advised that he oversees transportation for AWG and commended D/M Smith and administration for their information. He will request information from the AWG office regarding activity venue maps for participants.

b. Recreation Advisory Board

4. Library

a. Library Services

- i. Library Statistics – The January, 2018, library statistics report was reviewed. Director of Community Services advised that the Library continues to be very active. She noted that the statistics are higher because of the closure during the Christmas holidays. She indicated that the story program continues to be a success, but numbers are less than in the Fall.

b. Advisory Board on Culture

- i. ABC Appointment – Jeannie Marie-Jewell

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. McArthur

That Jeannie Marie-Jewell be appointed to the Advisory Board on Culture for a term ending December 31, 2019.

CARRIED UNANIMOUSLY

5. Other Business

- a. Briefing Note Fourth Quarter Variance Report – The Fourth Quarter Variance Report was reviewed. Administration advised that this is the first time a fourth quarter variance report has been presented to Council. He advised that he would like Council to review prior to having the audit completed as the auditor will make changes to the financials. He advised that the revenue is good; development permitting is higher as there were more buildings projects completed in the summer of 2017. He indicated that after discussion with SDAB, concerns have been brought forward that Fort Smith currently does not have a building inspector; therefore, he is looking into options of hiring a building inspector that would be funded with development permit revenue. He advised that business licenses are higher which is a good indicator of the growth of the business environment in Fort Smith. He noted that lottery fees, bylaw fines, and lottery licensing have increased. He indicated that out of the lottery fees anything that is over twenty-four thousand is to be allocated to a Sport, Culture, and Recreation fund which is managed by the Town, Metis, and Salt River First Nation. He advised that this year there is thirty-one thousand that can be allocated to that fund and has had a surplus for the past few years unfortunately the board has not met in order to administer that fund, so he is looking into options of getting that fund administered. He indicated that day camp and afterschool camps are down which has been consistent with previous variance reports. He thinks there is a need to review those programs since the community daycare is not getting the traction it was expected to. He suggested to reassess the role of the Town on the provision of those programs. He indicated that the Recreation revenue is on track and the Arena revenue is higher than expected. He noted that with higher revenues at the Arena requires more staff thus increasing the staff expenses for the Arena. He indicated that ambulance recoveries are down. He suggested that maybe GNWT are doing procedural changes and sending less medivacs with the increase in fees. He indicated that there are some Recreation grants that haven't been received and that some haven't been received in years and have been removed from the 2018 budget. He indicated that accounts receivable interest revenue continues to increase due to people not paying their bills. He noted that tipping fees are down, he presumes that is tied to expanded Spring and Fall clean up initiatives. He indicated that reduction in tipping fees is offset by presumably a reduction in expenses associated with moving items out of the community. He indicated that utility costs are on budget as Fort Smith had a warmer winter last year reducing the consumption of fuel. He advised that vehicle and

equipment maintenance is over cost due to the operation, maintenance and repair of vehicles. He advised that much of the fleet is being replaced in 2018 and hoping that those costs are reduced. He indicated that facility repairs and maintenance is underspent due to reduced staff. He advised that legal costs are up due to contract with AWG and other legal requirements. He noted that the Union is scheduled for bargaining in June 2018. He advised that photocopier costs are down and phone costs are up. He indicated that IT solutions will be reviewed to address. He advised that street sanding costs are up as its more expensive to make the good sand that sticks and holds. He indicated that the ice plant operation are up again due to failures in the older ice equipment. He indicated that electricity is up but fuel costs are down that is currently being reviewed. He advised that salaries are higher in Facility Maintenance and that additional funds have been added to the budget for 2018. He indicated that ambulance wages are over budget, bylaw training is over spent, and the Library is over spent due to the transition from casual to part time employment. He indicated that the Recreation salaries are over spent and that the Director of Community Services is currently reviewing. He advised that the budget is in control, the fourth quarter variance is good and that there are line items where there is over spending and under spending that is out of the staff control. He advised that the auditors will be in Fort Smith over Easter weekend to complete the audit. D/M Smith commended administration. D/M Smith indicated that Recreation usage revenues are down from but usage is up indicated in the statistics in 2017. He requested more information on the statistics as revenues maybe hidden in contribution agreements. Administration identified the same discrepancy and noted that it could also be misallocation of revenues and expenses and is currently being reviewed.

Cr. Dumont requested to be excused for the remainder of meeting due to illness.

RECOMMENDATION

Moved by: Cr. Holtorf

Seconded by: Cr. Patel

That the Fourth Quarter Variance Report be adopted as presented.

CARRIED UNANIMOUSLY

Cr. Kikoak declared a conflict of interest and left the meeting.

- b. Briefing Note RCC Concession – The briefing note was reviewed. Administration advised that he gave AWG the opportunity to staff the concession stand at Recreation Centre and they declined. He indicated that a proposal from Anna's Home Cooking was received. He indicated that the proposal is for a three or four month trial occupying the Recreation Centre. He advised that the concession stand has been vacant for about 18 months. He noted that there was a previous advertisement for a RFP put out and received no responses. He advised that the facility was also offered to a local organization to occupy it as a training facility and received no response. He indicated that the fourth quarter variance shows a ten thousand dollar shortfall in revenue for that unoccupied space. He also noted that there is no healthy food choices in that area. He indicated that an unsolicited proposal was received on February 13, 2018 from Anna's Home Cooking. He advised that the last vacancy was granted to an unsolicited proposal received from Ann Lepine for Gigi's bakery. He advised that the menu is included and highlighted the healthy choices that supports healthy food initiatives. He indicated that Anna's Home Cooking has a good record is also operating two other restaurants in good standing. He advised that Chris Westwell previously completed an analysis on that facility and concluded that it cost \$930 a month in operating expenses. He noted that historically tenants were charged \$800 a month in rent to occupy that space. He advised that in the past the deep fryer was the biggest cost that can be removed. He indicated that with the removal of the Deep fryer

that will also eliminate the competition with other neighboring restaurants. He advised that the proposal includes two options for rental; first one is for four months at \$600 a month and the other is three months at \$800 a month which will commence on March 1, 2018. He indicated that it would be good to have that space occupied until the end of the current school year. Cr. McArthur advised that he supports the proposal with the removing of the deep fryer. Cr. Patel advised that she supports the proposal indicating the need to occupy that space for AWG. She indicated that she has two concerns; one is that it is fair for other business if this space was not publicly offered and second is that the rental rate is cheaper than the operating costs for that space. Mayor Napier-Buckley advised that the previous tenants were charged the same rental rate showing that Council is not favouring a fellow Councillor. She advised that previous tenants indicated that they will not be using the deep fryer at all but they did and the current proposal includes special event usage of deep fryer. She suggested clarifying the deep fryer usage in the approval. She also indicated that there is no time to advertise for a RFP for others to be using that space. She noted that in previous wellness meetings the students and youth have identified the need for healthy options out of that facility. She supports the proposal because it supports youth request. She suggested providing for the rental rate of \$800 a month as that's the rate previously charged. Administration advised that previous RFP's have been offered and no other business have applied on those opportunities. He noted that this is also an opportunity for the Town to have a full time operator occupying that space providing healthy foods. D/M Smith recommends having the deep fryer usage in a separate motion with negotiations of a food contract. He indicated that he is excited on making revenue on that space.

RECOMMENDATION

Moved by: D/M Smith

Seconded by: Mayor Napier-Buckley

That the town enter into negotiations with Anna's Home Cooking for a trail period of a three or four month term for no less than \$800 a month in rent.

CARRIED UNANIMOUSLY

Cr. Kikoak entered the meeting.

6. Excusing of Councillors

RECOMMENDATION

Moved by: Cr. McArthur

Seconded by: Mayor Napier-Buckley

That Cr. Bell be excused from Community Services Meeting on February 13, 2018.

7. Date of Next Meeting

The next meeting of the Community Services Standing Committee will be held on March 6, 2018.

8. Adjournment

RECOMMENDATION

Moved by: Mayor Napier-Buckley

Seconded by: Cr. Patel

That the meeting be adjourned at 8:00 p.m.



Town of Fort Smith
Vision, Values and Goals
Approved: August 16, 2011

Vision The Town of Fort Smith will work with its partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

- We value an open, transparent, effective government.
- We value our natural environment.
- We value a safe and hospitable community for our residents and visitors.
- We value education.
- We value the use of sustainable energy sources.
- We value active living, health and wellness.
- We value effective communication.
- We value community unity through partnerships.
- We value the passion and commitment of our volunteers.

Goals

- Operate an open, transparent and effective government
- Operate the Town of Fort Smith in a fiscally responsible manner.
- Provide excellent municipal programs and services to the citizens.
- Continue as a responsible employer
- Preserve, advocate and enhance the natural environment in the Town.
- Maintain a safe community.
- Support all educational opportunities within the community.
- Be a leader in sustainable environmental practices in our community.
- Foster a strong cohesive community spirit.
- Maintain a healthy, active community
- Grow our residential and business community
- Promote Fort Smith as a desirable destination.

Recommended Strategies: Infrastructure

INFRASTRUCTURE	Short Term (2013-2014)	Mid Term (2015-2017)	Long Term (2018 +)
Indoor Facilities			
Centennial Arena <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Conduct assessment and feasibility study • Design new arena • Construct new arena 	✓ ✓	✓	✓
Recreation and Community Centre <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Develop Indoor Child Play area • Repurpose program areas to include programs such as indoor walking, dance / martial arts, child minding, arts and crafts • Prepare for midlife retrofit 	✓ ✓ ✓	✓	
Fort Smith Swimming Pool <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Prepare for midlife retrofit 	✓	✓	
Mary Kaeser Library <ul style="list-style-type: none"> • Develop energy and asset management program to prolong the life of structure and create efficiencies • Include Library in same study and design process as arena to construct new library 	✓	✓	✓
Community facilities repurposing <ul style="list-style-type: none"> • Develop option plan for repurposing of an facility that is replaced • Repurpose facilities 		✓	✓



INFRASTRUCTURE	Short Term (2013-2014)	Mid Term (2015-2017)	Long Term (2018 +)
Outdoor Facilities			
Track and Field Facility <ul style="list-style-type: none"> • Develop asset management program to prolong the life of the facility • Complete soccer facility • Complete field event sites • Complete facility i.e. bleachers, concession, washrooms, storage, sound system, lighting • Upgrade tennis courts • Develop plan for future development 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Multiways / Pathways <ul style="list-style-type: none"> • Develop asset management program to prolong the life of all of the trails • Work with the Tourism and Trade Advisory Board to develop plan to expand trail system • Construct new trails 	<ul style="list-style-type: none"> ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Sport fields <ul style="list-style-type: none"> • Develop asset management program to prolong the life of all of the sport fields • See below for future development 	<ul style="list-style-type: none"> ✓ 		<ul style="list-style-type: none"> ✓
Festival / event site <ul style="list-style-type: none"> • Develop plan for festival / event site (not Conibear Park) for large community functions • Construct new festival / event site • Develop asset management program to prolong the life of the facility 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	
Parks and Playgrounds <ul style="list-style-type: none"> • Develop asset management program to prolong the life of all of the parks and playgrounds • Develop overall parks and sport fields development plan • Construct two off-leash dog parks • Repurpose Conibear Park • Construct a mountain bike park • Construct a spray deck • Construct an outdoor ice rink 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓
ATV / Snowmobile transportation corridor <ul style="list-style-type: none"> • Develop a plan for safe ATV / snowmobile travel through the community including at least one cross community corridor • Develop asset management program to prolong the life of the corridor 	<ul style="list-style-type: none"> ✓ ✓ 		

PROGRAMS	Short Term (2013–2014)	Mid Term (2015–2017)	Long Term (2018 +)
Enhance Community Programming <ul style="list-style-type: none"> • In conjunction with the Town's communication plan, improve communication of programs including printed material, online, and social network opportunities • Evaluate programming and facilities to enhance current program and add new programs to promote active healthy living 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓
Develop Volunteer Strategy <ul style="list-style-type: none"> • Create a strategy to assist volunteers and volunteer groups to recruit, train, retain and recognize volunteers • Develop a list of resources and / or functions the Town can make available to support volunteer groups • Identify required support between Town and volunteer groups • Develop volunteer roster • Organize a volunteer symposium 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	
Develop Initiatives to Create Greater Community Engagement <ul style="list-style-type: none"> • Conduct a Recreation Advisory Board strategic plan and annual business plan • Develop process to involve more youth in leadership roles • Develop process to involve parents and other adults in leadership roles • Develop evaluation process to allow for greater feedback from community 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 		
Develop Recreation and Sport Tourism Strategy <ul style="list-style-type: none"> • Work with the Tourism and Trade Advisory Board to develop the strategy outlined in the already developed Town Marketing Strategy • Implement strategy 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	
Develop Initiatives to Generate Greater Revenue in the Recreation Sector <ul style="list-style-type: none"> • Develop a Town user fee policy • Develop a sponsorship prospectus 	<ul style="list-style-type: none"> ✓ 	<ul style="list-style-type: none"> ✓ 	




Financial Implications: Capital Costs

A summary of the capital budget implications for the recommendations herein are presented in the following table. The figures represent estimated one time capital costs for each initiative and, where applicable, an initial planning cost is also presented.

Although some funding may be available through government grants, however, it can be assumed that the majority of the capital costs identified will need to be funded from the Town and from fundraising (including sponsorships) efforts.

Infrastructure Initiatives Planning and Construction Capital Costs	Short Term (2012–2014)	Mid Term (2015–2017)	Long Term (2018+)
Initiatives for Indoor Facilities...			
• Recreation and Community Centre (including midlife retrofit)	\$100,000	\$1,500,000	
• Fort Smith Swimming Pool (including midlife retrofit)	\$20,000	\$50,000	\$2,000,000
• Indoor child play area at RCC	\$100,000		
• Centennial Arena-Feasibility study and design exploring expansion of the RCC to include new indoor ice facility		\$100,000	\$13,000,000
• Mary Kaeser Library-feasibility study and design exploring expansion of the RCC to include new library	\$10,000	\$100,000	\$2,000,000
• Community facilities repurposing (Centennial Arena, Mary Kaeser Library)			\$3,000,000
Initiatives for Outdoor Facilities...			
• Multiways / pathways enhancement	\$100,000	\$500,000	\$500,000
• Track & field site (amenities, soccer pitch, tennis courts)	\$500,000		\$100,000
• Festival / event site (upgrade Conibear Park initially, then plan and develop new civic park)	\$12,000	\$750,000	
• General parks and playgrounds upgrades	\$50,000	\$50,000	\$100,000
• Mountain bike park		\$20,000	
• Spray deck		\$200,000	
• Sports fields repairs and upgrades	\$15,000	\$15,000	
• Outdoor ice rink	\$15,000		
• Dog off-leash parks	\$20,000		
• ATV / Snowmobile transportation corridor	\$10,000		
Totals:	\$952,000	\$3,285,000	\$20,700,000

Recreation and Community Centre Activity Report - February 2018 					
Main Venues	Total	Last Month	Feb-17	YTD	COMMENTS
Gymnasium	349	460	819	809	
Pete's Gym	1129	1283	1513	2412	
Fitness Room	94	104	120	198	
Squash Court	61	96	166	157	Add 20 for youth squash (no stats)
ASCP	402	270	314	672	Feb 19-23 full days, am and pm counted as 2 separate spots
Theatre	66	135	313	201	
Parent's n' Tots	464	432	350	896	
Phoenix Room	123	142	197	265	
PWK Use	0	22	40	22	
Youth Drop In	299	259	123	558	Friday is busier (Staffed and Guided) Sat is just drop in gym and ends at 10pm instead of 12am
Events					
Arena Summer Events					
RCC Events:					Event totals are not included in gymnasium use
Dene Games AWG Trials		243		243	

MISC									
Total	2987	3446	3955	6433	College stats cummulated from September 2017				
College Uses	570	556	375	2305					



Recreation and Community Centre Pool
Activity Report February 2018

COMMENTS

Main Events	Total	Last Month	Feb, 2017	YTD	COMMENTS
AM Lane Swim	45	73	48	118	
Parents and Tots	57	76	51	133	
ASCP/Day Camp	82	84	128	166	
Noon Lane Swim	34	32	21	66	
Weekend Noon					
Lane Swim	29	44	31	73	
Seniors Swim	57	67	56	124	
Junior Swim Club	16	0		16	Started Feb 7
Public	95	138	206	233	
Weekend Public	122	109	116	231	
AquaFit	32	27	6	59	
Adult/Family	175	168	111	343	
Weekend					
Adult/Family	75	97	155	172	Feb 25 closed early for floor waxing 1 less family swim.
PWK/JBT Usage	138	258	255	396	JBT cancelled 2 Tuesdays of lessons not currently running program
Sr's AquaFit	N/A	N/A	0		
Swim Lessons	0	10	207	10	No lessons until after AWGs
Rentals	91	0	0	91	4 rentals
Other Events	50	16	0	16	Special bookings Minor Hockey
Total	1098	1199	1391	2247	

GENERAL COMMENTS



Town of Fort Smith
Centennial Arena 2017 - 2018 Season
Activity Report
February, 2018

User Groups	Monthly Totals	Last Month	Feb-17	YTD Totals	Comments
Figure Skating: Senior/Int 6-6:50AM	?	?	0		
Figure Skating: Senior/Int 4-5:50PM	228	157	96	1160	
Figure Skating: Senior/Int 4-4:50PM	205	126	67	602	
Figure Skating: Senior/Int 3-4:50PM	59	20	0	271	now 3:00-5:00 Saturday
Figure Skating: Senior/Int 5-6:00PM	124	73	N/A	306	New time slot
Figure Skating: Primary 5-5:50PM	287	246	121	1285	
Figure Skating: Conskate 6-6:50PM	665	586	254	2737	
Figure Skating: Primary 6-6:50PM	109	134	19	430	
	1677	1342	557	6791	
Parent's 'n Tots (Weds) 11-11:50AM	7	24	0	41	
Public Skating: (Weds) 3-3:50PM	N/A	N/A	43		no longer exists
Public Skating: (Fri) 4-4:45PM	106	50	N/A	296	New public skating time
Public Skating: (Sat) 2-2:50PM	33	102	10	291	Cut into by multiple hockey tournaments.
	146	176	53	628	
Family Skating: (Sat) 1-1:50PM	43	64	8	427	Cut into by multiple hockey tournaments.
Family Skating: (Sun) 2:30-3:50PM	33	32	41	713	12:00 - 2 (Cut into by multiple hockey tournaments.)
	76	96	49	1140	
Minor Hockey: Initiation 6-6:50PM	299	365	133	1612	
Minor Hockey: Novice 9-9:50AM	94	164	0	362	Cut into by multiple hockey tournaments.
Minor Hockey: Novice 7-8:00PM	523	497	160	2260	
Minor Hockey: Atom 10-10:50AM	114	172	0	387	Cut into by multiple hockey tournaments.
Minor Hockey: Atom 7-8:00PM	363	403	79	1313	
Minor Hockey: PeeWee 11-11:50AM	48	142	12	477	Cut into by multiple hockey tournaments.
Minor Hockey: PeeWee 8-9:00PM	370	355	97	1692	
Minor Hockey: Bantam 8-8:50PM	265	329	86	1339	
Minor Hockey: Bantam 5-5:50PM	139	89	6	397	
	2215	2516	573	9839	
Rec Hockey: Weds 9-10:30PM	148	135	101	736	9-10:30
Rec Hockey: Fri 8:30-12AM	101	31	40	699	8:30-10:00 (only one game)
Rec Hockey: Sun 7-10:00PM	107	78	53	628	7-8:30 (only one game)
	356	244	194	2063	
Women's Hockey: Tues 9-10:30PM	154	80	63	670	
Women's Hockey: Fri 7-8:20PM	69	118	45	536	Cut into by multiple hockey tournaments.
Women's Hockey: Sun 1-2:30PM	82	114	10	532	now 4-5:00 (Cut into by multiple hockey tournaments.)
	305	312	118	1738	
Old Timer's Hockey: Mon 9-10:00PM	85	119	34	576	
Old Timer's Hockey: Thurs 9-10:00PM	155	105	71	718	
	240	224	105	1294	
Rental Slot 1: Noon - 1PM Sat	31	85	28	451	Cut into by multiple hockey tournaments.
Rental Slot 2: 4 - 5PM Sun	25	40	19	346	now 2:00-3:00 Cut into by multiple hockey tournaments.)
Youth Shinny Sat 5 - 6pm	49	16	16	146	
Adult Shinny Sat 6 - 7pm	0	0	11	67	
	105	141	74	1010	
Misc:			52	290	(JBT and college skate 2017)
PWK	22			278	
UNW sponsered public skates				41	
Extra public skate				149	
	22	0	52	758	
Events: Old Timers/Minor hockey/	4159		797	8710	1390 OTT, 1587 MIIT, 1182 MHT
Tree lighting				88	
Rec hockey				230	
Womens hockey		1636		1636	
Figure Skating		44	8		
	4159	1680	805	10664	
MONTHLY/YTD TOTALS	9301	6731	2580	35925	

These numbers represent everyone that is in the building during the time slot indicated. 3 major tournaments took place in February, an old timers and 2 minor hockey.



BRIEFING NOTE

To: Mayor and Council

Date: March 2, 2018

Subject: Request for Donation of Ice and Mezzanine Use during Frolics Adult Hockey Tournament

Purpose:

To seek direction from Council regarding a donation request from the Fort Smith Recreation Hockey League for donation of ice fees and mezzanine use during the Frolics Hockey Tournament

Background:

The Fort Smith Recreation Hockey League has been involved in organizing the Frolics Hockey Tournament for many years. This is an annual event which often draw teams from other communities and a multitude of spectators.

On March 2, 2018 a request was received from the Hockey League requesting that a donation of the ice fees and mezzanine be made. This fee is \$1250 for the 2.5 day tournament, with staff costs of \$1176.56 above our normal weekend staff compliment. There will also be a licensed beer garden in the mezzanine.

There have been no similar donations made to either adult or youth leagues.

The Hockey League is requesting this donation to support them in making up shortfalls in paying outstanding user fees back to the 2016/17 season.

This is a cash prize tournament (notice posted on social media attached).

To date council has approved \$1000 in donations of the \$4500 budget.

Recommendation:

Council direction requested.

Wood Buffalo Frolics Hockey Tournament

March 9-11, 2018

\$1000.00 Registration fee per team

Registration deadline Wednesday March 7, 2018 10pm

Prize pool 8 teams

1st \$5000

2nd \$3000

3rd \$2000

Prize pool 6 teams

1st \$4000

2nd \$2500

3rd \$1500

Prize pool 4 teams

1st \$3000

2nd \$2000

3rd \$1000

Skills competition

Fastest skater

Speed accuracy contest

Penalty shootout

Beer gardens

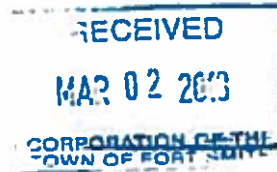
Beer pong tournament

**Contact Gordon Delorme
PM on Facebook
Delormeg11@hotmail.com**



Mar 1, 2018

Mayor, Lynn Napier - Buckley
Town of Fort Smith
174 McDougal Road, PO Box 147
Fort Smith, NT
X0E 0P0 – CANADA



Dear Mayor Buckley;

As you are aware the Fort Smith Recreation Hockey league had difficulties paying outstanding ice user fees from the 2016/17 season. Subsequently an arrangement was made between the Town and the league to work toward recovering these shortfalls.

The league has made significant strides this year fund raising during hockey related events including a beer garden. Recently we have applied and acquired a lottery licence to sell raffle tickets which will see a weekend getaway for two to attend an Edmonton Oilers game of their choice.

While we have dealt with our previous league administrative issues and have made significant movement toward recovery of these debts, there is still more fund raising to be done in order to achieve our goal of completely eliminating the amounts owing. The Fort Smith Recreation Hockey league will continue to coordinate the annual Frolics Rec Hockey Tournament as it has for many years offering players and fans a weekend of fun, competitive and exciting hockey.

To help reach our goal I'm writing to you on behalf of the Fort Smith Recreation Hockey league to consider donating this year's Frolics Rec tournament ice fees and mezzanine rental for this year only.

I thank you in advance for your support! Your donation would be greatly appreciated and will be used to support the Fort Smith Recreation Hockey League.

If you wish to discuss this request in more detail please contact me at your earliest convenience.

Sincerely

Gord Delorme
Fort Smith Recreation Hockey League
Box 1333
Phone number 867-621-0392

*Copied to
30 & Mayor*