



# Town of Fort Smith Community Services Committee

Tuesday, November 14, 2017 at 7 pm

## AGENDA

1. Call to Order
2. Declaration of Financial Interest
3. Delegations
  
4. Review
  - a. Agenda
  - b. Minutes
  - c. Visions, Values and Goals
  - d. Community Services Master Plan
5. Recreation
  - a. Recreation Services
    - i. Recreation Stats – October 2017
    - ii. Pool Stats – October 2017
    - iii. Arena Stats – October 2017
  - b. Recreation Advisory Board
    - i. RAB Minutes October 16, 2017
6. Library
  - a. Mary Kaeser Library
    - i. Library Stats – October 2017
  - b. Advisory Board on Culture
7. Visitor Services
8. Community Events/Liaison with Community Organizations
9. Bylaw/Policy Review and Development
10. Administration
11. Other Business
  - a. Economic Development Plan
  - b. Briefing Note Santa Claus Float
12. Excusing of Councilors
13. Date of Next Meeting
14. Adjournment

Attached Documents
<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">             Community Services Minutes October 10         </div> <div style="text-align: center;">             Vision, Values and Goals.doc         </div> <div style="text-align: center;">             Community Services Master Plan         </div> </div>
<div style="text-align: center;">             RAB Minutes October 16, 2017.dc         </div>



Town of Fort Smith  
Community Services Committee  
Tuesday, October 10, 2017, at 7:00 pm

Chairperson: Cr. Tuckey  
Members Present: Cr. Dumont, Cr. Bell, Cr. Patel, Cr. Kikoak, D/M Smith, Cr. Holtorf, Cr. McArthur  
Regrets : Mayor Napier-Buckley  
Staff Present: Keith Morrison, Senior Administrative Officer; Chris Bird, Director of Community Services; Paul Kaeser, Director of Municipal Services; Katie Reid, Executive Secretary

1. Call to Order

Cr. Tuckey called the meeting to order at 7:02 pm.

2. Review

a. Agenda – The agenda was reviewed.

**RECOMMENDATION**

**Moved by: Cr. Bell**

**Seconded by: Cr. Patel**

**That the agenda be adopted as presented.**

**CARRIED UNANIMOUSLY**

b. Minutes – The minutes of September 12, 2017, were reviewed and have been adopted at the Council meeting of September 26, 2017. Cr. Kikoak advised that she was briefed by Don Jaque, Vice President of the Snowboard Society, who advised that the Society would like to hold a winter festival. She asked if the Town would be hosting the Wood Buffalo Frolics this year. She noted that the Snowboard Society is planning a Snow Festival six-weeks before the AWGs. They are planning to have host Dene Games by the Snowboard Park along with other events. Cr. Tuckey advised that there is a Wood Buffalo Frolics Society in place and suggested that Mr. Jaque contact the Society. Administration advised that Mr. Jaque is planning multiple events including Territorials. He was advised to contact Patti Haaima with the Wood Buffalo Frolics Society. Administration advised that Town is only a funding partner for the Wood Buffalo Frolics. He also noted that the stage is available for use when AWGs events are happening. He is currently inquiring to see if the stage can be used in February due to the hydraulics. Cr. McArthur asked if there are any plans for drainage. Administration advised that the design work is with Maskwa Engineering but is not sure if it will be completed before winter. The Town is currently working to make the ditches in place work properly. D/M Smith requested an update on the YWCA and the daycare. Administration advised that the YWCA has approved the establishment of a daycare in Fort Smith and will work with the current society to dissolve their establishment as a society.

c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.

d. Community Services Master Plan – The Master Plan was reviewed. Administration advised that proofs of the four language stop signs were circulated and noted that funding from the Metis Nation has been received. The Metis Nation will also be funding 50% of the electronic multilingual sign being placed at the Recreation Centre.

3. Recreation

a. Recreation Services

- i. Recreation Statistics – The September 2017 recreation statistics report was reviewed. The Director of Community Services advised that usage has increased from the previous month and year. College use has increased by 180 from last year. He noted that Youth Night programming is strong. Other programming includes the Afterschool Program, Bootcamp, and Yoga.
- ii. Pool Statistics – The September 2017 pool statistics report was reviewed. The Director advised that pool use is steady but has reduced from the previous year. He noted that the reduction is most likely attributable to the three-week closure for annual maintenance. The Director advised that swim lessons started on September 30<sup>th</sup> for a duration of ten weeks and JBT lessons started with four sets of lessons on Tuesdays.

The Director provided an update on the Community Services department. The Director advised that today was the first regular schedule day at the Arena for user groups. He noted that there was Public and Family Skating over the past weekend for an arena soft opening that was well attended. The Director advised that Story Time at the Library is ongoing and that a local artist has been teaching ukulele. The Director advised that the Lawrie Hobart Memorial Volleyball Tournament is coming up this weekend and that Elders in Motion starts October 18<sup>th</sup>. He noted that pool swim lessons have started for a duration of ten weeks and that Junior Swim Club for youth ages nine and up is once a week. Pool staff are finishing training for Aqua Fit and are hoping to have the program running soon. Cr. Kikoak asked if Junior Kindergarten students attend the Afterschool Program. The Director advised that they are only licensed for children five years and older. D/M Smith suggested that the Town look at traffic flow in the Recreation Centre parking lot. He asked if the Aurora College use includes usage of the pool. The Director confirmed this.

- iii. Arena Statistics – There were no Arena statistics.

b. Recreation Advisory Board

- i. RAB Minutes September 18, 2017 – The RAB minutes were reviewed. Cr. Bell asked if the Town is still considering placing signage at the NWT Border and at Enterprise to promote the AWGs. Administration advised that the SAO of Hay River, Manager of the Host Society, and himself will be meeting to discuss joint marketing. Additionally, he noted that Hay River has recently hired an Economic Development Marketer. Cr. Kikoak requested that the signs have the northern lights above Fort Smith and that a sign be placed on the winter road from Fort Chip. D/M Smith advised that the Host Society has been in discussion with WBNP about extending the ice road season. Cr. McArthur asked when Council can expect receive the next set of financial statements. Administration advised that the Host Society is still in the red \$500,000 due to the money the GNWT told them to expect from the Federal Government. Administration advised that the Mayor had met with the Premier to discuss this but noted that it did not go positively as the Premier requested financials which could not be provided. He noted that the Premier did commit to following up with the issues in Ottawa and that the Mayors of Fort Smith and Hay River were invited to attend to lobby.

4. Library

a. Library Services

i. Library Statistics – The September 2017, library statistics report was reviewed. The Director advised that usage has increased from the previous month but is down from the previous year. Additionally, computer use has decreased drastically. Library programming includes Story Time and Steam Camp. Steam Camp has been well received by kids. Cr. Patel noted that the computers at the Library were very slow last time she used them and suggested that Town work to improve this. She suggested statistics be taken to see how many books are borrowed each month. The Director advised that the computers were donated by the Aurora College last year. Administration suggested discussing the issue further during budget discussion and including new computers with evergreen. He noted that the GNWT Librarian is set to return to work by the end of October and that he is hoping that additional programming will be put into place. Administration noted that the GNWT has been paying the Town to staff the Library with a Recreation Assistant for approximately a year and is pleased with the return of the GNWT Librarian for higher level staffing.

b. Advisory Board on Culture – Administration advised that there wasn't quorum for the last meeting. He noted that part of the agenda was to tour the Cemetery for expansion planning and that the tour occurred anyways. He advised that the chain link fence would be replaced with a wooden fence. Administration is confident that there are enough plots left to get through the winter.

5. Administration

Administration advised that the outcome of the last Council meeting was the request for multiple delegations. He advised that the FSDEA representatives were asked to delegate on short notice but were responsive. Additionally, the RCMP are unable to delegate until November and that the Aurora College President and the Director of Thebacha Campus would be delegating at the Regular Meeting of Council on October 17<sup>th</sup>. Administration received a call from the Mr. Daitch, the Consultant developing the TEP Brief, and advised that the Mayor had discussed scheduling a meeting with Council to gather information on the Town's position on the Teacher Education Program. Councillors advised that there were not aware of the meeting. He noted that he wasn't aware of the meeting either and would work to reschedule.

Administration advised that he attended an LGANT Conference over the past week and that there was good training and discussion on the business aspect of the legalization of marijuana. He doesn't foresee the sale of marijuana in residential neighbourhoods as per the current Zoning Bylaw. He noted that distribution will most likely be managed through controlled locations like the liquor store. He noted that there was positive discussion with other government administrators at the conference. He noted discussion on the initiative for communities to form a tax based alliance. He was pleased with this as tax based communities are historically underfunded. Administration advised that ALGAP training funding is available for SAO Trainees to work under the SAO which would help with backfill and bylaw writing.

Administration was pleased with Town operations during his time at the conference. He advised that Town facilities were equipped with security systems and advised that additional alarms are in place for employees working with cash and outside of normal business hours.

Administration advised that the installation of the new locking doors at the Arena will be complete soon. He is also looking to get additional storage space installed and to upgrade the change rooms in time for AWGs. He also noted that there is work ongoing at the animal shelter and that construction on the quarantine pen is being finalized and additional metal roof snow guards are being installed.

Administration advised that a lot of work was done by a previous mayor on the road south to Fort Vermillion. The work was put on halt by the Mikisew Cree First Nation. He advised that Fort Chip is now in favour of the road south and WBNP also sees the benefit in the road. He suggested having a dinner with the involved stakeholders to get the initiative rolling. He noted that after the Fort McMurray fire there is a lot of support from Alberta for secondary escape routes and for forest fire mitigation.

Administration advised that one of the outcomes of the meeting with the Premier is the reinvestment of Municipal and Community Affairs. He noted that the Town will be meeting with them next week to solicit support. He noted that the support will not be for the \$500,000 deficit but hopefully in-kind administrative support. He advised that he would continue to pursue revenue and financial information to further quantify what will be required for the duration of the AWGs.

Administration reviewed the TTAB recommendations brought forward at the Corporate Services meeting of October 3<sup>rd</sup>. He advised that there is sufficient travel funding for the EDO to attend the NWTT AGM in Inuvik. Administration advised that the Council Travel budget was originally \$10,000 and has been expended by an additional \$4,000 due to Council attending both the NWTAC and AGM, and as the Mayor travelled to Yellowknife to meet with the Premier with respect to the AWGs. He noted that there was an issue from the last Council with respect to the Mayor travelling unapproved and advised that there wasn't opportunity to manage the budget without a motion coming forward. He noted that for the Mayor and Deputy Mayor to attend the NWTT AGM in Inuvik would be approximately \$3-3,500 each and that an additional \$3,000 would be required for the Mayor to travel to Ottawa, ON. to lobby with the Premier for funding for the AWGs. In total, an additional \$10,000 would be required for Council travel. Administration advised that there is \$4,000 left in the Advertising budget and \$5,000 in the Administration Training budget. Cr. Bell asked if the South Slave Friendship Festival funding was spent. Administration advised that the money has gone unspent and could possibly be used. Cr. Tuckey advised that she would be travelling in November to attend NWTAC meetings and could possibly align the AWG lobby with her travel since she will already be there. D/M Smith advised that the Town is a full voting member for NWTT and asked if the EDO is able to vote on behalf of the Town or if would need to be Mayor and Council. He also noted that hotel levies do not seem to support local hotels and that the South Slave Region is usually an afterthought for NWTT. Administration advised that he would require a motion to allocate funds for Council Travel and that he should be able to allocate up to \$7,500. He will check to see if the EDO is able to vote on behalf of the Town but does believe Mayor and Council should attend these events. Administration will bring a motion to Council on October 17<sup>th</sup>. D/M Smith advised that ITI has funding to attend conferences and asked if the Town has attempted to leverage funding.

Cr. Holtorf would like the Chair at the Council Meeting to recognize the importance of the Campus and highlight initiatives like the daycare during the delegation. D/M Smith suggested that Mayor and Council meet with Mr. Daitch on the TEP Brief on October 24<sup>th</sup>.

6. Other Business

- a. Briefing Note JBT Snack Program – The briefing note was reviewed. The Director advised that the donation request is received annually and that Council has donated in the past. Cr. Patel would like the donation included as a line item in the budget.

**RECOMMENDATION**

**Moved by: D/M Smith**

**Seconded by: Cr. Bell**

**That the Town of Fort Smith donate \$500 to the 2017-2018 JBT Snack Program.**

**CARRIED UNANIMOUSLY**

7. Excusing of Councillors

**RECOMMENDATION**

**Moved by: D/M Smith**

**Seconded by: Cr. Patel**

**That Mayor Napier-Buckley be excused from Community Services Meeting on October 10, 2017.**

**CARRIED UNANIMOUSLY**

8. Date of Next Meeting

The next meeting of the Community Services Standing Committee will be held on November 14, 2017.

9. Adjournment

**RECOMMENDATION**

**Moved by: Cr. Dumont**

**Seconded by: Cr. Bell**

**That the meeting be adjourned at 8:08 p.m.**

**CARRIED UNANIMOUSLY**



# Town of Fort Smith

## Vision, Values and Goals

Approved: August 16, 2011

**Vision** The Town of Fort Smith will work with its partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

### Values

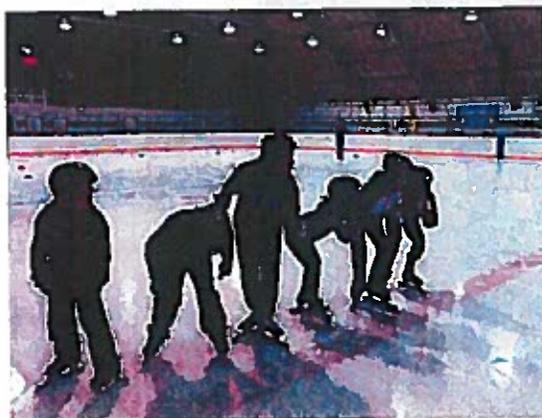
- We value an open, transparent, effective government.
- We value our natural environment.
- We value a safe and hospitable community for our residents and visitors.
- We value education.
- We value the use of sustainable energy sources.
- We value active living, health and wellness.
- We value effective communication.
- We value community unity through partnerships.
- We value the passion and commitment of our volunteers.

### Goals

- Operate an open, transparent and effective government
- Operate the Town of Fort Smith in a fiscally responsible manner.
- Provide excellent municipal programs and services to the citizens.
- **Continue as a responsible employer**
- Preserve, advocate and enhance the natural environment in the Town.
- **Maintain a safe community.**
- Support all educational opportunities within the community.
- Be a leader in sustainable environmental practices in our community.
- **Foster a strong cohesive community spirit.**
- Maintain a healthy, active community
- **Grow our residential and business community**
- Promote Fort Smith as a desirable destination.

## Recommended Strategies: Infrastructure

INFRASTRUCTURE	Short Term (2013–2014)	Mid Term (2015–2017)	Long Term (2018 +)
<b>Indoor Facilities</b>			
<b>Centennial Arena</b> <ul style="list-style-type: none"> <li>• Develop energy and asset management program to prolong the life of structure and create efficiencies</li> <li>• Conduct assessment and feasibility study</li> <li>• Design new arena</li> <li>• Construct new arena</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>
<b>Recreation and Community Centre</b> <ul style="list-style-type: none"> <li>• Develop energy and asset management program to prolong the life of structure and create efficiencies</li> <li>• Develop Indoor Child Play area</li> <li>• Repurpose program areas to include programs such as indoor walking, dance / martial arts, child minding, arts and crafts</li> <li>• Prepare for midlife retrofit</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	
<b>Fort Smith Swimming Pool</b> <ul style="list-style-type: none"> <li>• Develop energy and asset management program to prolong the life of structure and create efficiencies</li> <li>• Prepare for midlife retrofit</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	
<b>Mary Kaeser Library</b> <ul style="list-style-type: none"> <li>• Develop energy and asset management program to prolong the life of structure and create efficiencies</li> <li>• Include Library in same study and design process as arena to construct new library</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>
<b>Community facilities repurposing</b> <ul style="list-style-type: none"> <li>• Develop option plan for repurposing of an facility that is replaced</li> <li>• Repurpose facilities</li> </ul>		<ul style="list-style-type: none"> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>



INFRASTRUCTURE	Short Term (2013–2014)	Mid Term (2015–2017)	Long Term (2018 +)
<b>Outdoor Facilities</b>			
<b>Track and Field Facility</b> <ul style="list-style-type: none"> <li>• Develop asset management program to prolong the life of the facility</li> <li>• Complete soccer facility</li> <li>• Complete field event sites</li> <li>• Complete facility i.e. bleachers, concession, washrooms, storage, sound system, lighting</li> <li>• Upgrade tennis courts</li> <li>• Develop plan for future development</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>
<b>Multiways / Pathways</b> <ul style="list-style-type: none"> <li>• Develop asset management program to prolong the life of all of the trails</li> <li>• Work with the Tourism and Trade Advisory Board to develop plan to expand trail system</li> <li>• Construct new trails</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>
<b>Sport fields</b> <ul style="list-style-type: none"> <li>• Develop asset management program to prolong the life of all of the sport fields</li> <li>• See below for future development</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>		<ul style="list-style-type: none"> <li>✓</li> </ul>
<b>Festival / event site</b> <ul style="list-style-type: none"> <li>• Develop plan for festival / event site (not Conibear Park) for large community functions</li> <li>• Construct new festival / event site</li> <li>• Develop asset management program to prolong the life of the facility</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	
<b>Parks and Playgrounds</b> <ul style="list-style-type: none"> <li>• Develop asset management program to prolong the life of all of the parks and playgrounds</li> <li>• Develop overall parks and sport fields development plan</li> <li>• Construct two off-leash dog parks</li> <li>• Repurpose Conibear Park</li> <li>• Construct a mountain bike park</li> <li>• Construct a spray deck</li> <li>• Construct an outdoor ice rink</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>
<b>ATV / Snowmobile transportation corridor</b> <ul style="list-style-type: none"> <li>• Develop a plan for safe ATV / snowmobile travel through the community including at least one cross community corridor</li> <li>• Develop asset management program to prolong the life of the corridor</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> </ul>		

PROGRAMS	Short Term (2013–2014)	Mid Term (2015–2017)	Long Term (2018 +)
<b>Enhance Community Programming</b> <ul style="list-style-type: none"> <li>In conjunction with the Town’s communication plan, improve communication of programs including printed material, online, and social network opportunities</li> <li>Evaluate programming and facilities to enhance current program and add new programs to promote active healthy living</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>
<b>Develop Volunteer Strategy</b> <ul style="list-style-type: none"> <li>Create a strategy to assist volunteers and volunteer groups to recruit, train, retain and recognize volunteers</li> <li>Develop a list of resources and / or functions the Town can make available to support volunteer groups</li> <li>Identify required support between Town and volunteer groups</li> <li>Develop volunteer roster</li> <li>Organize a volunteer symposium</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	
<b>Develop Initiatives to Create Greater Community Engagement</b> <ul style="list-style-type: none"> <li>Conduct a Recreation Advisory Board strategic plan and annual business plan</li> <li>Develop process to involve more youth in leadership roles</li> <li>Develop process to involve parents and other adults in leadership roles</li> <li>Develop evaluation process to allow for greater feedback from community</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>		
<b>Develop Recreation and Sport Tourism Strategy</b> <ul style="list-style-type: none"> <li>Work with the Tourism and Trade Advisory Board to develop the strategy outlined in the already developed Town Marketing Strategy</li> <li>Implement strategy</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	
<b>Develop Initiatives to Generate Greater Revenue in the Recreation Sector</b> <ul style="list-style-type: none"> <li>Develop a Town user fee policy</li> <li>Develop a sponsorship prospectus</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	



## Financial Implications: Capital Costs

A summary of the capital budget implications for the recommendations herein are presented in the following table. The figures represent estimated one time capital costs for each initiative and, where applicable, an initial planning cost is also presented.

Although some funding may be available through government grants, however, it can be assumed that the majority of the capital costs identified will need to be funded from the Town and from fundraising (including sponsorships) efforts.

Infrastructure Initiatives Planning and Construction Capital Costs	Short Term (2012–2014)	Mid Term (2015–2017)	Long Term (2018+)
<b>Initiatives for Indoor Facilities...</b>			
• Recreation and Community Centre (including midlife retrofit)	\$100,000	\$1,500,000	
• Fort Smith Swimming Pool (including midlife retrofit)	\$20,000	\$50,000	\$2,000,000
• Indoor child play area at RCC	\$100,000		
• Centennial Arena-Feasibility study and design exploring expansion of the RCC to include new indoor ice facility		\$100,000	\$13,000,000
• Mary Kaeser Library-feasibility study and design exploring expansion of the RCC to include new library	\$10,000	\$100,000	\$2,000,000
• Community facilities repurposing (Centennial Arena, Mary Kaeser Library)			\$3,000,000
<b>Initiatives for Outdoor Facilities...</b>			
• Multiways / pathways enhancement	\$100,000	\$500,000	\$500,000
• Track & field site (amenities, soccer pitch, tennis courts)	\$500,000		\$100,000
• Festival / event site (upgrade Conibear Park initially, then plan and develop new civic park)	\$12,000	\$750,000	
• General parks and playgrounds upgrades	\$50,000	\$50,000	\$100,000
• Mountain bike park		\$20,000	
• Spray deck		\$200,000	
• Sports fields repairs and upgrades	\$15,000	\$15,000	
• Outdoor ice rink	\$15,000		
• Dog off-leash parks	\$20,000		
• ATV / Snowmobile transportation corridor	\$10,000		
<b>Totals:</b>	<b>\$952,000</b>	<b>\$3,285,000</b>	<b>\$20,700,000</b>



# Town of Fort Smith Recreation Advisory Board Minutes October 16, 2017

Annual General Meeting  
12:00 pm in the RCC

Attendees:

- Craig Walsh, Chair
  - Nicola Jones
  - Mike Vassal
  - Gail Hartop
  - Tim Van Dam
  - Jeri Miltenberger
  - Monique Day
- Keith Morrison  
Cynthia White

**A. Call to Order**

Craig Walsh called the meeting to order at 12:15 pm.

**B. Approval of the Agenda**

***MOTION***

**Moved by: Nicola Jones**

**Seconded by: Mike Vassal**

**That the agenda be adopted as presented.**

**CARRIED UNANIMOUSLY**

**C. Approval of the Minutes**

***MOTION***

**Moved by: Mike Vassal**

**Seconded by: Jeri Miltenberger**

**That the minutes of September 18, 2017, be adopted as presented.**

**CARRIED UNANIMOUSLY**

**D. Business Arising from the Minutes**

Last Farmers Market was October 7<sup>th</sup>, 2017

## **E. New Business**

### **a. RAB AGM –**

Chair – Nominated Tim Van Dam by Craig, seconded by Gail, accepted

Vice-Chair – Nominated Craig Walsh by Gail, seconded by Tim, accepted

Secretary – Nominated Jeri Miltenberger by Gail, seconded by Tim, accepted

AGM Annual Report – All proposals to Council were accepted

b. AWG – report by Keith Morrison – The Town of Fort Smith is now in a contractual partnership with AGM and engaging fully in the financial obligations of the partnership. The Town is now active in volunteer recruitment. The focus for the town is on facility needs such as infrastructure and maintenance of facilities. This includes the human resources needed before and during the games to provide for the care of the venues and the town in general. The town is not involved with sports. That is left to the sports organizations and the AWG organizers. The town is working with Hay River and The AWF committee to analyze the financials to define the scope of the games. They are looking at possible areas to draw back at some level to ensure the games go forward without creating deficit for the town.

c. RAB extends condolences to Mayor Lynn Buckley on the passing of her mother.

## **F. Upcoming Events**

Fall Feast at the Museum – Oct 21

Knitting workshop - Oct 28

MAX Christmas Sale at RCC - Nov 18

CWL Fall Tea – Oct 28

## **G. Date of Next Meeting**

The next RAB meeting will be on November 20, 2017 at 12:00 pm at the Recreation and Community Centre.

## **H. Adjournment**

*MOTION*

**The meeting was adjourned at 1:00 p.m.**

**CARRIED UNANIMOUSLY**