



Town of Fort Smith Corporate Services Committee

Tuesday, August 6, 2019, at 7:00 pm.

AGENDA

1. Call to Order
2. Delegation
3. Declaration of Financial Interest
 - a. Statement of Disclosure of Interest
4. Review
 - a. Agenda
 - b. Minutes
 - c. Vision and Values
 - d. Strategic Plan
5. Governance
 - a. Council Priorities Review
 - b. Road South MOU
 - c. Fort Smith Airport Runway Modifications
 - d. Aurora College Transition to Polytechnic Institute
6. Directors Report
 - a. Accounts Paid List July 2019
 - b. Correspondence July 2019
 - c. License Report July 2019
 - d. Briefing Note 2019 Second Quarter Variance Report
7. Bylaw/Policy Review and Development
8. Administration
 - a. Appoint Standing Acting Senior Administrative Officer Cynthia White
 - b. Appoint Development Officer Obrian Kydd
9. Other Business
 - a. Briefing Note Breathing Apparatus Purchase
10. Excusing of Councillors
11. Date of Next Meeting
12. Adjournment

Attached Documents	
	 Statement of Disclosure of Interest
 Corporate Services Minutes July 2, 2019	 Vision and Values
	 Strategic Plan
	 Council Priorities
 Accounts Paid List July 2019	 Correspondence July 2019
	 License Report July 2019
	 Briefing Note 2019 Second Quarter Variance Report
	 2019 Second Quarter Variance Report
	 Briefing Note Breathing Apparatus Purchase



Town of Fort Smith
Code of Conduct for Council Members

ATTACHMENT A

STATEMENT OF DISCLOSURE OF INTEREST

Name of Council Member: _____

Date of Disclosure: _____

Council Meeting or _____

Committee Name: _____

Meeting Date: _____

Agenda Item: _____

Agenda Item Description: _____

Description of type and nature of Interest (i.e., Interest or Conflict of Interest)

Interest: Personal

 Pecuniary

Conflict of Interest:

Signature: _____ Date: _____

Councillor: _____

Office Use Only:

Recorded by _____ at: _____

Initials: _____

Date: _____



Town of Fort Smith
Corporate Services Committee
Tuesday, July 2nd, 2019, at 7:00 pm

Chairperson: D/M Smith
Members: Mayor Napier-Buckley, Cr. Westwell, Cr. Pischinger, Cr. Beaulieu, Cr. Cox, Cr. McArthur, Cr. Couvrette, Cr. Campbell
Staff Present: Keith Morrison, Senior Administrative Officer; Jim Hood, Director of Corporate Services; Obrian Kydd, Director of Corporate Services; Katie Reid, Executive Secretary
Guests: Clayton Burke, Patti Haaima, Mike Bourke

1. Call to Order

D/M Smith called the meeting to order at 7:00 pm.

2. Delegation

- a. Clayton Burke Property Tax Assessment – Clayton Burke came before Council to discuss his property tax assessment for his property 60 Portage Avenue. He felt that it was important to discuss this situation his family is in as a result of a BDIC loan foreclosure due to the closure of their business Taiga Tours. He noted that he would leave a package for photocopying for all members of Council. Mr. Burke advised that he has lived in the Fort Smith since 1973 in which he married and had children.

He advised that nine-years ago he was diagnosed with cancer and when the former MLA heard about his situation, the GNWT called his loan. He indicated that he was making regular loan payments and received a letter from BDIC signed by the Premier. Mr. Burke advised that he had requested the former Mayor at the time to intervene and speak to the Premier in sympathy for a small business. He indicated that as a result the loan was called rather than negotiating or discussing how to maintain his business and BDIC took the situation to court. He suggested that the Town wouldn't like to see small business shutdown or leave the community. He noted that the situation caught him by surprise and that he didn't have enough funds due to cancer clinic visits during court. Mr. Burke advised that the Town's lawyer McLellan Ross had sent his wife a letter regarding property taxes and suggested that it may be a tactic as his name was not included and the business was owned 50/50. He noted that the former Mayor wouldn't get involved in the situation. As a result, Mr. Burke advised that the Premier and BDIC insisted they move from their home he built from the local sawmill.

Mr. Burke directed a question to the Director of Corporate Services and asked if he had received a document from the Supreme Court. D/M Smith advised that the delegation does not ask questions of Administration and that questions be submitted in writing to be answered in a meaningful way. Mr. Burke advised that the Supreme Court has a mandate to let Council or other entities know details laid out in the document. He indicated that he had never received a copy and had difficulty acquiring the document from BDIC. He noted that a summary of the document includes actions that were filed against properties.

Mr. Burke advised that he received \$90,000 from the NWT Housing Authority to upgrade his home on Portage Avenue and that he contributed \$10,000 to the upgrades for a total upgrade of \$100,000. He added that he turned sixty-five in 2007 and understood that taxes do not apply to someone sixty-five or older although the Town was sending bills. He noted that the funds he received from the NWT Housing Authority were received through a legal mortgage to his property and that they had advised that all requirements were cleared by the GNWT and through consultations with the municipality.

Mr. Burke advised that there were tax funds owing to the Town from the Supreme Court of the NWT as a result of foreclosure of a loan to 892622 NWT Ltd and if the GNWT was to proceed with seizure they should look to pay the Town the outstanding taxes. He advised that the first payout of the property is where the money should have come from.

Mr. Burke advised that on July 28th, 2010, the Court reported that they had paid the Town the outstanding property taxes of \$42,969.46. He noted that on August 13th, 2010 they reported to have paid the Town \$13,755.54 and on December 5th, 2011 they paid \$4,071.79 for a total amount of taxes paid by the Supreme Court of the NWT was \$61,496.79. Mr. Burke added that the mortgage with the NWT Housing Authority was completed at their Hay River office and that they were cognizant of the details with the Town. Mr. Burke indicated that he later found out that a letter was sent to the NWT Housing Corporation in property tax arrears plus collection costs of \$28,551.17 and noted that as per the mortgage arrangement property taxes are to be paid by the mortgage holder. As a result, he had received a letter from the NWT Housing Authority that the Town could offer the property for sale by public auction. Mr. Burke advised that he was caught by surprise, was told that everything was taken care of properly and is still undergoing cancer treatment.

Mr. Burke requested that the Town write a letter to the NWT Housing Authority and that he receives a copy. He added that if there are any questions or concerns to contact him and that he would appreciate any help that could be offered.

D/M Smith thanked Mr. Burke for his delegations and indicated that Councillors have received much feedback about the letters sent from McLellan Ross. He noted that everyone in the community with tax arrears received a letter. Mr. Burke requested confidentiality of his documents and advised that he would be open to meeting again.

3. Declarations of Financial Interest

- a. Statement of Disclosure of Financial Interest – There were no disclosures of financial interest.

4. Review

- a. Agenda –The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Campbell

That the agenda be adopted as amended to include discussion on the Land Act Review and the proposed rescheduling of the Regular Meeting of Council for July.

CARRIED UNANIMOUSLY

- b. Minutes – The minutes of June 4th, 2019, were reviewed and adopted at the Council meeting of June 18th, 2019. Cr. Cox asked what steps need to be taken to ensure that Town representatives are chosen through an election process for 2021. D/M Smith advised that it was previous discussed that it needed to be determined what substantial changes would be required to the Education Act regulations and is unsure if there is an update. Administration will perform further research but is confident that the Education Act doesn't define how the Town selects its delegates. He added that switching to this process is included that the Strategic Plan.
- c. Vision and Values– The Vision and Values were reviewed.
- d. Strategic Plan – The Strategic Plan was reviewed. Cr. Cox asked if a date has been determined to further prioritize one to two-year goals in the Strategic Plan. D/M Smith noted that one goal in the plan was to host a Joint Advisory Board meeting which has been accomplished.

Cr. Westwell noted that one of the goals include lobbying the GNWT to replace Breynat Hall and replace/upgrade student housing, and noted that Premier McLeod has been recorded in the media to state that there would be upgrades made to college housing in Yellowknife and Fort Smith although noted that the current government's mandate would be complete in August and due for election.

Administration suggested Council priorities be added as a new business agenda item or alternatively, a workshop or a series of lunch meetings to advance Council's governance role. D/M Smith noted the difficulty in scheduling during the summer and suggested it be planned as an agenda item for a future meeting. Cr. Cox agreed and requested it be added to the next Corporate Services meeting. She suggested if further discussion is required, a lunch meeting be scheduled to finish.

D/M Smith advised of the potential meeting with the Mikisew Cree First Nation regarding the Garden River Road south. Mayor Napier-Buckley advised that the Town is requesting the meeting to be held on July 18th and that she is working with the Executive Secretary and EDO to confirm the date. Administration advised that the Regional Municipality of Wood Buffalo was in the community to meet with the Department of Transportation and Cr. Pischinger suggested they come to the Town to meet. He noted that they had a great conversation and talked about the road south. They advised that they would be back in the community on July 17th for Treaty Land Entitlement Days and for meetings on the 18th. He noted that the intent was to invite the Mikisew Cree First Nation on July 17th to participate in Treaty Land Entitlement Days and to have a joint meeting the on the 18th with Regional Municipality of Wood Buffalo. He advised that they are looking at a number of initiatives including free pool passes, a business appreciation dinner, and potentially a NWAL flight overseeing the Garden River route.

Cr. Couvrette requested a briefing note from Administration on the past history of the Garden River Road, including what roadblocks occurred from previous attempts in implementing the road. D/M Smith replied that the road passed environmental assessment, was approved by the Federal Government and then the Town ran into an issue with duty to consult which led to a precedent setting Federal court-case which is now used in every national park in the country. He agreed that it would be nice to have more detailed information on the current and past status and obstacles that occurred. Cr. Couvrette also requested the budget amounts for the road from fifteen to twenty years ago. He noted that it was approximately \$20 million to develop a winter road.

5. Governance

- a. Council Priorities – The Council Priorities were reviewed.

6. Director's Report

The Director provided a report on the operations of the Corporate Services Department. Administration advised that the current Director of Corporate Services, Jim Hood, would be retiring and that his replacement has been hired for training. Administration introduced Obrian Kydd, the new Director of Corporate Services. Mr. Kydd thanked Mayor and Council and advised that he was happy to be in Fort Smith. He advised that he is well-versed in municipal content and procedures and would be an excellent asset.

Administration advised the Town has met with SRFN to further their tax arrears file and is in the process of reconciling the numbers. He noted that they contest who should pay arrears and suggested the Federal Government be lobbied. Administration will continue to monitor the file.

The Director of Corporate Services welcomed Mr. Kydd and advised that he looks forward to working with him until his departure. He is confident he will do well in the position.

The Director advised that the department continues to work diligently on property tax and utility bill collections. In effort to collect outstanding utility bills, disconnection notices were issued. He noted that a strong response was received and only a few residents were disconnected.

The Director advised that property tax collections continues to be handled by legal counsel and the letters sent out gave property owners give until July 10th to either pay their property tax arrears or enter into a payment arrangement. He added that the minimum sale price will have to be set on properties which must be at least 50% assessed value or where any property taxes exceed 50%, the tax arrears amount must be the minimum sale price.

The Director thanked Mayor and Council for the opportunities that have been afforded him over the past sixteen years and that he looks forward to retirement. D/M Smith thanked Mr. Hood for his contribution to the Town.

Cr. McArthur advised that it was noted at the last meeting that when tax notices were distributed through legal counsel, approximately forty-five accounts were paid. He asked how many more accounts have been paid since and if a resident can pay before the auction. The Director replied that he is unsure of the exact amount of accounts that have been paid but indicated that least three more payment agreements made since the June Corporate Services meeting. The Director advised that that property owners have thirty-days after the auction to pay the property taxes and reclaim their property. He added that in order to proceed with the auction the Town must have auction price which information the Town wouldn't have until the August meeting, followed by being published in the Territorial Gazette, and then a forty-five-day waiting period. He anticipates the auction to be held in October.

Cr. Westwell requested an update of the property tax arrears list prior to July 10th and he requested it be circulated to Council.

- a. Accounts Paid List – The Accounts Paid List from June 2019 was reviewed.
- b. Correspondence – The Correspondence from June 2019 was reviewed.
- c. License Report – The License Report from June 2019 was reviewed.

7. Administration

- a. Lands Act Review – Administration advised that the information came late for getting information into the package. He advised that there are several lots the Town would like to acquire from the GNWT and that a briefing note would be brought forward to the Municipal Services meeting with information regarding the issue.

Administration advised that Cr. Cox had sent an email regarding two acts governing Commissioner's land that the GNWT is consolidating into one Public Lands Act which includes multiple regulations including how they are administered. He noted that the deadline for submissions is July 5th.

Administration advised that the Town has been having issues dealing with the Department of Lands, including the administration of lands, accessing lands, and the ability to address landslides, municipal boundary expansion issues and the ability to govern and manage within the community. Administration has connected with Senior Administrative Officers from other tax-based communities, including Inuvik, Yellowknife and Hay River, and was advised that they are having the same issues. He added that Yellowknife's intent was to bring forth a resolution to the next NWTAC meeting however this would be after the deadline to provide feedback to the Committee on Economic Development and Environment whom is handling the Public Lands Act. He added that all communities he connected with are having issues with how public lands are being administered within municipal boundaries. Administration advised that all tax-based communities agree that Commissioner's land within municipal boundaries should be transferred to the municipality to promote economic development, to plan and develop with certainty and to excerpt the governance within municipal boundaries that is given with the Community Planning and Development Act.

Administration advised that the intent was that each community would write separate letters with the common theme to transfer Commissioner's land within municipal boundaries to the municipalities or to address a list of issues that requiring fixing in the acts. He is requesting Council's agreement for the Mayor to send a letter requesting the GNWT transfer of all Commissioner's land to the municipality unless they are in contest for claims or under lease.

He noted another issue municipalities have been dealing with, specifically Hay River in expanding, is the GNWT's arbitrary Lease Only Policy in which resistance and zero movement has happened. He noted that the GNWT seems to not be regulating the Community Planning Act. He added that there has also been issues with property taxes on Crown leases and determining the ownership of roads for transferring of land. Other issues are that the Town does not have ownership over the Landfill or Sewage Lagoon land and has seen great resistance to transfer those properties. He noted that the resistance to transfer these lands impacts the Town's ability to plan, govern and to plan for economic development initiatives.

Cr. Westwell asked how this would affect the Metis Land Claims. D/M Smith added that the Metis Land Claims have been ongoing for years. Administration replied that the letter would be written to reflect that the Towns acknowledges the Metis Land Claims and are not looking to interfere with the process or other leases and indicated that the Town of Hay River also acknowledges this. He indicated that the Town is requesting that all other Commissioner's land be transferred to the Town's ownership. Administration advised that there is another block of land that was identified by the Town for future expansion that the Metis has also expressed interest in and that the extension timeline has expired. He noted that the timeline has been extended twice before and that they are assuming the Town is willing to extend the timeline again. He suggested that the GNWT should request the extension rather than assuming the Town is willing to extend again. Cr. Westwell suggested requesting a delegation regarding the timeline extension and noted that the Town has been waiting approximately a decade.

Cr. Couvrette asked if the request to transfer Commissioner's land would include park land as there is a large park within municipal boundaries. D/M Smith thinks this would be addressed under the Territorial Parks Act. Administration advised that the campground would have a claim on the land, and it would not be transferred.

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Westwell

That Mayor Napier-Buckley write a letter to the GNWT Standing Committee on Economic Development and Environment for the review of the Public Lands Act on issues regarding the transfer of Commissioner's land within Municipal Boundaries.

CARRIED UNANIMOUSLY

Administration advised that in acquiring the Commissioner's land, the Town would assume the costs for the landslide area and fire abatement, and suggested there be financial compensation for receiving the lands. Cr. Couvrette suggested that the cost associated in acquisition and that funding for maintenance be provided be included in the letter. D/M Smith replied that the GNWT has always said that there is no funding for fire abatement.

- b. Rescheduling of July 16th Regular Meeting of Council – Administration advised that Collective Bargaining would be happening July 16th to 18th and requested that the Regular Meeting of Council be postponed to July 23rd.

RECOMMENDATION

Moved by: Cr. Cox

Seconded by: Cr. McArthur

That the Regular Meeting of Council be rescheduled from July 16th to July 23rd.

CARRIED UNANIMOUSLY

Cr. Couvrette brought to Council's attention an article on Cabin Radio of a comment made by the Associate Deputy Minister of ECE, Dr. Tom Weegar, that one of their current priorities is to push forward the mine reclamation program. He added that in his article he made reference to hundred of jobs that would be made available as a result of this. Cr. Couvrette suggested developing a strategy to have the program brought to Fort Smith and advised that he would bring forward a motion to the next meeting of Council regarding retaining college programs in Fort Smith and attracting additional programs prior to being assigned to Yellowknife. Cr. Westwell replied that mine programs were previously brought to Fort Smith but relocated to Yellowknife. He added that the Thebacha Campus has a remedial clean-up program.

Cr. Cox commended community volunteers that made Canada Day a success and specifically commended the parade marshal Murray Scott and fish fry chefs Junior Pischinger and Richard and Barb Mercredi. She noted that their involvement was much appreciated. Cr. Cox had concerns about the toys sold at the Arena during the Canada Day celebration and the amount of littering as a result. She noted that there was an alarming amount of litter in the lobby, front door and on people's vehicles. She noted that staff did their best at cleaning the mess and that she doesn't endorse the sale of items that cause more work for staff. She would like something done about this for future events.

Mayor Napier-Buckley indicated that a recommendation to appoint an Acting Mayor while she is away on leave for July 19th to 31st.

8. Date of Next Meeting

The next Corporate Services Standing Committee meeting will be held on August 6th, 2019.

D/M Smith requested that Council Priorities be added to the next Corporate Services Standing Committee meeting agenda under new business.

D/M Smith and Cr. Cox advised that they would be away for the July 23rd Council meeting for vacation.

Cr. McArthur advised that he would be away for the Community and Municipal Services Standing Committee meetings on July 9th for medical.

Cr. Beaulieu advised that she would be away for the Community and Municipal Services meeting on July 9th for work requirements.

9. Adjournment

RECOMMENDATION

Moved by: Cr. McArthur

Seconded by: Cr. Couvrette

That the meeting be adjourned at 8:25 pm.

CARRIED UNANIMOUSLY

Vision

The vision statement outlines what our community wants to be. Our vision statement provides a basis for future decision-making and activities.

The Town of Fort Smith will work with our partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

The mission defines how the Town will operate; it represents what is fundamentally important to us in how we work with each other and represent the citizens of Fort Smith.

- **Welcoming** – we are a friendly community which embraces our visitors, students and residents alike.
- **Innovative** – we take on new challenges in the pursuit of excellence.
- **Sustainable** – we are committed to sustainability in our Town’s operations and development.
- **Unified** – we work with Indigenous governments and our partners to implement our plans and achieve our goals.
- **Committed** – we operate professionally and to the highest ethical standards.



Fort Smith
Northwest Territories
UNEXPECTED. UNFORGETTABLE.

TOWN OF FORT SMITH

STRATEGIC PLAN - 2018



WELCOMING | INNOVATIVE | SUSTAINABLE | UNIFIED | COMMITTED

Message from the Mayor



On behalf of the Town Council for the Town of Fort Smith, I am pleased to present the new Strategic Plan. This plan provides direction for how the Town will move forward in priorities, decisions, and opportunities for the next several years.

We have been able to meet with residents, businesses, and other Governments throughout the town to talk about what is vital to our community growth, wellness, sustainability, roles, economy, values, and identity. It is through the engagement process that we identified and consolidated the goals that you see as essential for the municipality. Many are under the mandate of the Town, while many others highlight the role that we need to take as a facilitator on social and wellness issues and as an advocate for our community.

Our decision-making process connects to the vision that our community has put forward. As we resolve issues that come before Council and how we will proceed, the Strategic Plan will be an integral part of those discussions. The Strategic Plan will be brought forward to the community for continued engagement through implementation.

We look forward to bringing to life the vision that we have created together.

Mayor Lynn Napier-Buckley

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Introduction

Building on the successful implementation of the 2010 Strategic Plan, Town Council initiated a Strategic Plan update. A community engagement process was undertaken to better understand the priorities that residents feel their local government should focus on.

This Strategic Plan is an important document for our town. It defines where we want to go as a community and provides us with the map to get there. It helps us to respond effectively and efficiently to issues facing our community and to take advantage of new opportunities that arise. It's about setting the direction that will help to maintain the kind of town we want.

We spoke with over 200 Fort Smith residents about your priorities for our town through an intensive engagement process. Whether you responded to the survey, attended a community event or participated through an advisory board, we thank you for being part of the process.

Strategic Planning is an on-going process. We will need additional input from our residents as we implement this plan. We hope that you will continue to partner with us, so we can continue to meet your needs now and in the future.

On behalf of the Town of Fort Smith Council and Staff, the Mayor and Council are pleased to present our 2018 Strategic Plan. This Plan establishes our goals and sets our direction over the next several years.

Background

The Town of Fort Smith is nestled on the banks of the Slave River¹. Once the capital of the Northwest Territories, Fort Smith has always been a hub of activity. For centuries, the Dene and Métis hunted and fished the land and tributaries flowing into the Slave River. The waterway was key to their movements, following the ancient rhythms of animals and seasons. Explorers and fur traders later used the Slave as a gateway from the Prairies when travelling north from Lake Athabasca.

Fort Smith was the site of a Hudson Bay settlement. For 200 years, all freight from the south travelled the Slave River. Due to the formidable rapids at Fort Smith, this freight would need to be portaged. This was the route to the Arctic until a highway to Hay River was built in 1949 and freight was transported to Great Slave Lake. Fort Smith was the capital of the Northwest Territories until 1967.

Today, its residents describe Fort Smith as a friendly, welcoming community. It has much to offer to residents and visitors alike. The Town has modern facilities, including a library, arena, snowboard park, track and field facility, pool, curling rink, and large gymnasium; excellent health and social services; and regular community programming for all age levels. Health and safety are ensured by the local RCMP detachment, volunteer fire and ambulance departments, the volunteer animal society, and the Fort Smith Health and Social Services Centre.

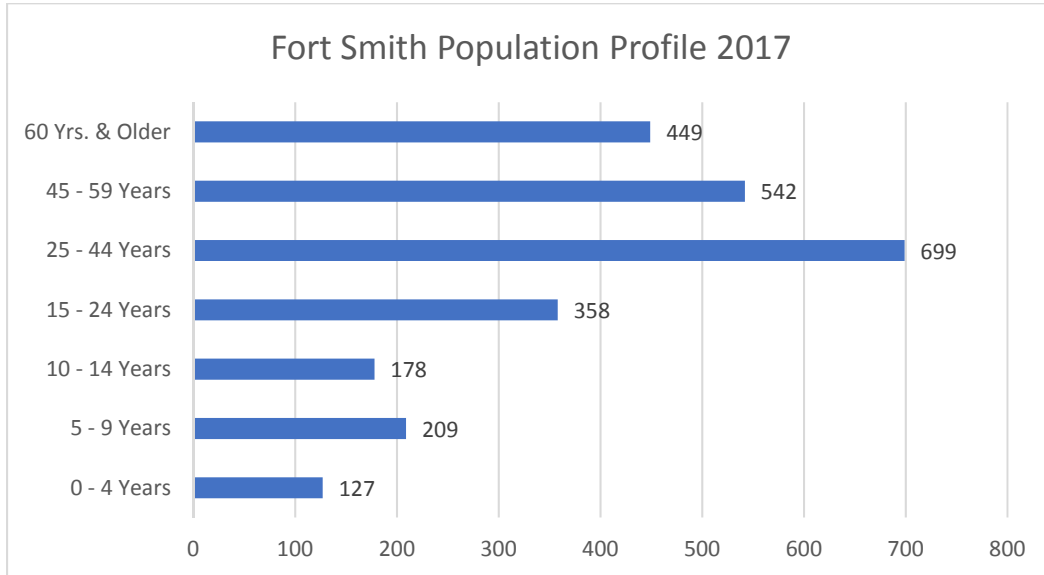
Fort Smith is the NWT education capital. All grades are available, from Nursery School, Head Start, Junior Kindergarten, Kindergarten to Grade 12, as well as French immersion and alternative education programs. The town is also home to Aurora College's headquarters and largest of three campuses.

World-class rapids, the world's largest Dark Sky Preserve, a UNESCO World Heritage Site and territorial and national parks are all nearby. The Northern Life Museum and Cultural Centre features impressive cultural and natural collections from the Thebacha region.

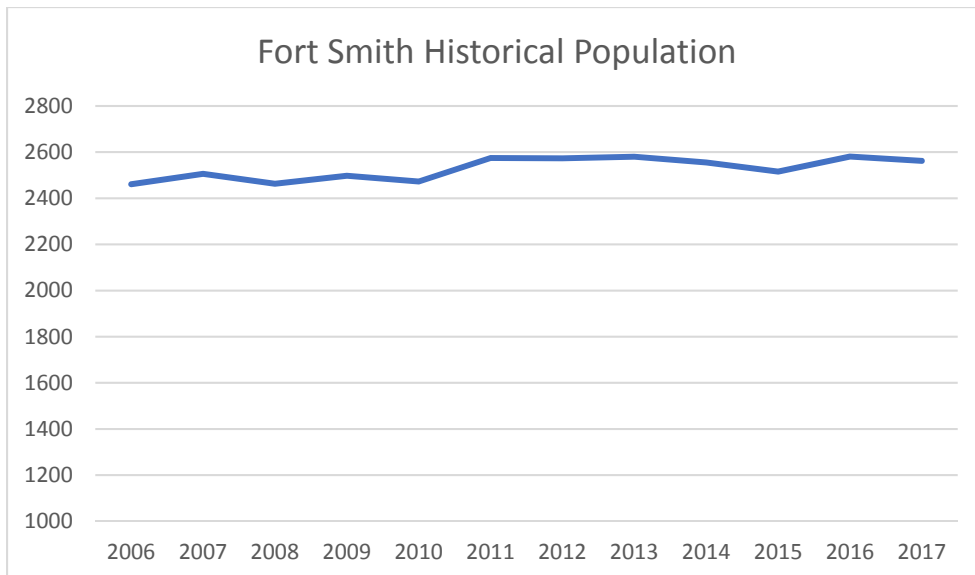
¹ From Town of Fort Smith Website

Demographics

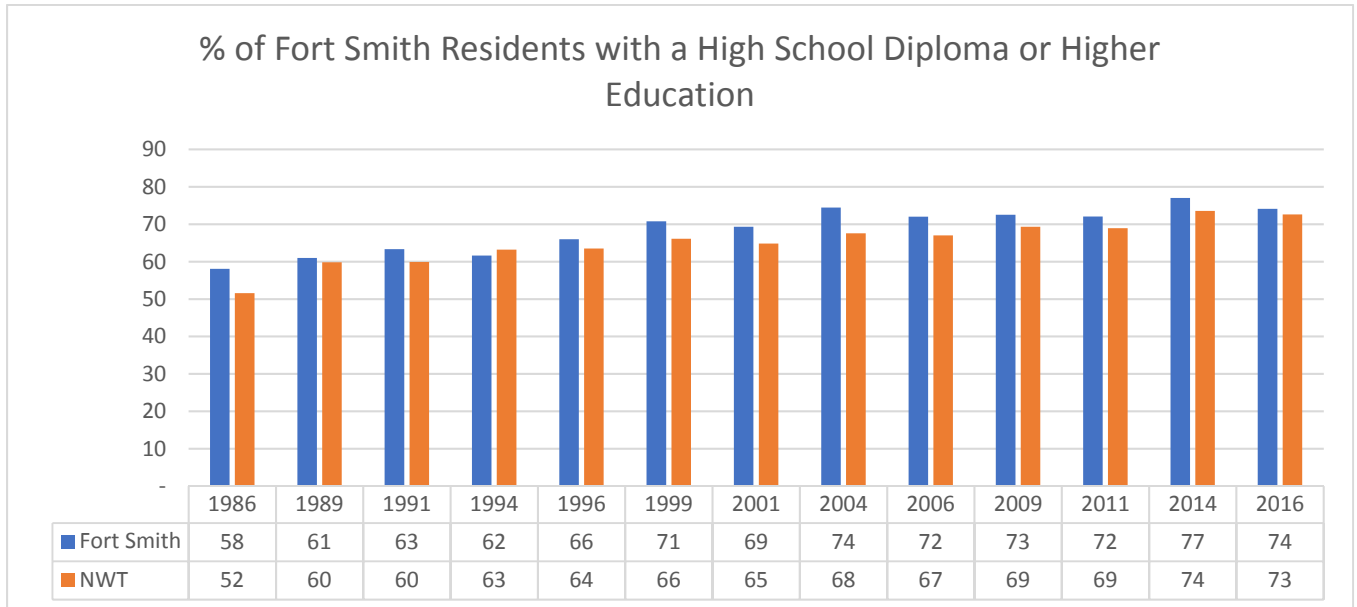
The 2017 population profile below shows that the largest age group in Fort Smith is from ages 25-44. While this is significant, it is also worth noting that 34% of the population is under the age of 24 and 39% of the population is over the age of 45.



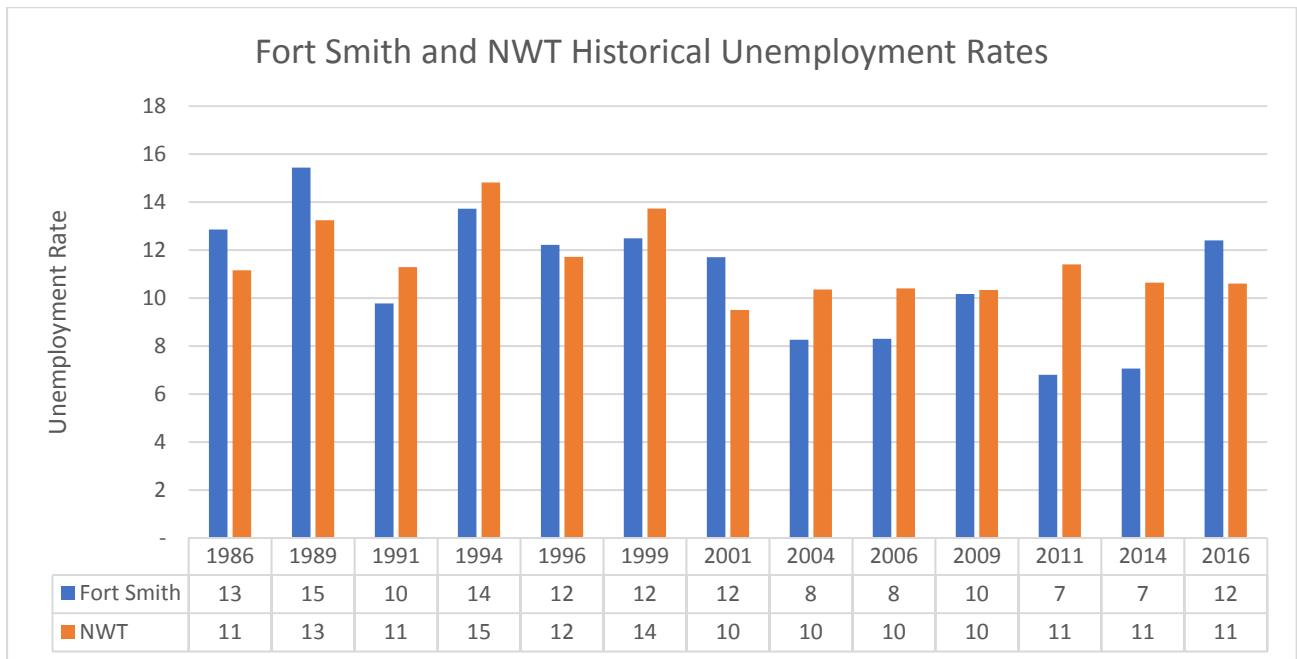
From 2007 to 2017 there was a slight increase in the population of Fort Smith. It grew by 0.2% in that time frame. However, the population of the age group 60 + rose by 4.2% over those 10 years.



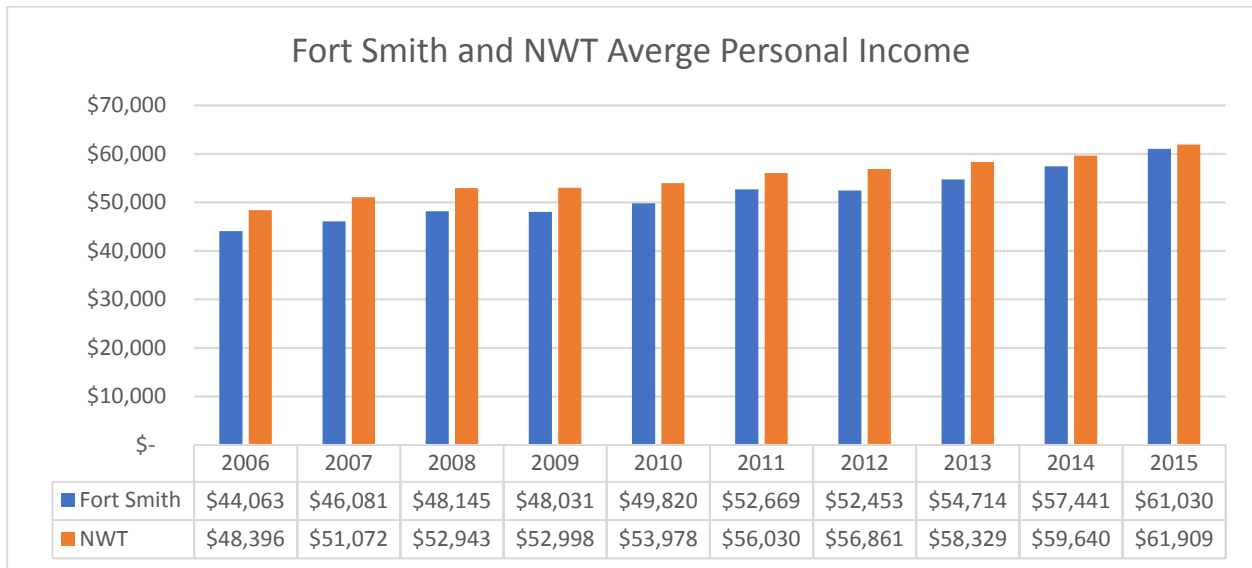
Fort Smith is a well-educated community. Those who hold a high school graduation diploma or have achieved higher education has increased in Fort Smith and throughout the NWT from 1986 to 2016. In general, the percentage of residents with a high school diploma or higher education is higher among those living in Fort Smith than the whole of the NWT.



The unemployment rate in Fort Smith is generally lower than the NWT.



Average incomes in Fort Smith continue to rise. From 2006 to 2015, the average personal income has been slightly lower in Fort Smith than in the Northwest Territories. However, the increase in income during this period has been higher in Fort Smith.



Process

The community engagement process took place over a 12-month period in 2017 and 2018. More than 200 residents participated and identified opportunities for Fort Smith's future. The perspectives gathered provide direction for the updated Strategic Plan. The process included the following opportunities for engagement:

- Community Survey
- Stakeholder workshops (7) – Northern Life Museum, Fort Smith Housing Authority, Chamber of Commerce, Fort Smith Métis Council, Fort Smith Seniors Society, Salt River First Nation, Smith's Landing First Nation, and Fort Smith Health and Social Services Society.
- Mayor and Council Workshops (3)
- Town of Fort Smith Advisory Board Workshops – Culture, Recreation, Tourism and Trade, and Sustainable Development.
- Information Booth at Aurora College
- Youth Visioning Workshop
- World Café

Vision

The vision statement outlines what our community wants to be. Our vision statement provides a basis for future decision-making and activities.

The Town of Fort Smith will work with our partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

The mission defines how the Town will operate; it represents what is fundamentally important to us in how we work with each other and represent the citizens of Fort Smith.

- **Welcoming** – we are a friendly community which embraces our visitors, students and residents alike.
- **Innovative** – we take on new challenges in the pursuit of excellence.
- **Sustainable** – we are committed to sustainability in our Town’s operations and development.
- **Unified** – we work with Indigenous governments and our partners to implement our plans and achieve our goals.
- **Committed** – we operate professionally and to the highest ethical standards.

Priorities

Key themes and priorities emerged through the community engagement process. The residents of Fort Smith have a clear perspective on our Town's priorities. They are presented in two sections. The first includes priorities within the Town's mandate to address; the second include priorities that the Town can work with other governments and agencies to achieve.

Town Mandate

- responsive government
- youth
- attraction and retention of residents
- partnerships with Indigenous governments and others
- safety and legislation
- infrastructure
- community services
- communication

Town as Facilitator

- health and wellness
- child care
- sustainability, energy and climate change
- education
- economy
- affordable housing

Goals, Strategies and Actions

Based on the priorities our goals are:

- **To retain existing and attract new residents**
- **To be the healthiest community in the Northwest Territories**
- **To be a leader in sustainability**
- **To grow our role as the education capital in the NWT**
- **To create a diversified local economy**
- **To operate a responsive and transparent government**

Each goal is supported by strategies and actions to address the priorities. We are committed to working toward achieving these goals.

To retain existing and attract new residents.

Accomplishments

- ☑ Downtown Development Plan
- ☑ Special awards program that contributes to communication with elders
- ☑ Community engagement
- ☑ Development of Westgrove III

Strategies

- Support the development of affordable housing within the town
- Support the development of high quality and affordable child care in the town
- Work with Indigenous governments to support their development plans
- Promote Fort Smith as the Best Place to Live North of 60
- Develop a road connecting Fort Smith with the south

Support the development of affordable housing within the town

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Identify tools the Town has to reduce housing costs	A		
Work with local developers to promote diversity of housing types	A		
Work with the Fort Smith Housing Authority		A	
Work with the College to explore feasibility of renovating and renting vacant student housing			G
Work with the GNWT to explore the feasibility of renovating and renting the RCMP homes being replaced			G
Lobby GNWT, Minister, and Federal Government for support to develop housing			G

Support the development of high quality and affordable child care in the town

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Work with partners to develop child care (including infant, toddler, pre-school and after school care) in the town	A		
Identify tools available to the Town to support the development of additional child care spaces	A		

Work with Indigenous governments to support their development plans

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Provide and expand municipal services to accommodate growth and development			A
Prepare for future and support settled land claims			A

Promote Fort Smith as the Best Place to Live North of 60 “Unexpected; Unforgettable”

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Develop and implement a promotional campaign stressing location, quality of life, outdoor recreation, facilities and services	A		
Partner with businesses and government agencies on a strategy to attract new residents		A	
Develop a Fort Smith fact sheet for orientation to Town services, amenities, recreation opportunities, etc.		A	

Develop a road connecting Fort Smith with the south

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Work with the GNWT, Government of Alberta, the Federal Government and Indigenous Governments in and around Wood Buffalo National Park to create the connection			G

To be the healthiest community in the Northwest Territories.

Accomplishments

- ☑ Rebuilding the arena
- ☑ Increased and stronger bylaw enforcement
- ☑ Fire smart program
- ☑ Partnership with RCMP
- ☑ Pedestrian and vehicle safety improvements
- ☑ Improvement in community services
- ☑ Track and field facility
- ☑ Thebacha Trail
- ☑ Snowboard park
- ☑ Hosting the Arctic Winter Games

Strategies

- Increase community wellness and overall health
- Maintain and improve existing community facilities
- Ensure the safety of our residents

Increase community wellness and overall health

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Work with partners to update the Community Wellness Plan	G		
Work with partners to identify funding for a Community Wellness Coordinator	G		
Offer healthy food and beverage options at all Town facilities	A		
Develop a youth-led strategy for meeting their health and recreation needs	A		
Continue to develop both indoor and outdoor active recreation opportunities	A		
Provide additional STEAM and literacy-based recreational opportunities	A		
Member of Council to attend the Seniors' lunch program to develop awareness of elder needs	G		

Maintain and improve existing community facilities

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Implement recreation facility upgrade (midlife retrofit)	A		
Implement park space assessment recommendations		A	
Replace Town Hall		A	
Replace Library		A	

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Develop new Protective Services Building (firehall and ambulance)		A	
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Ensure the safety of our residents

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Update and implement emergency preparedness plan	A		
Roll out and use the Mass Notification System	A		
Organise and attend monthly meetings with RCMP and quarterly meetings with Ambulance and Fire Department	G		
Increased and stronger bylaw enforcement presence (speeding, dog control, contamination and littering)		G	
Work with inter-agency to address youth crime	G		
Identify barriers among homeowners regarding implementing the FireSmart Education Program	A		
Update and implement the FireSmart program for Town lands, private lands and Commissioner lands	A		
Citizens on Patrol in Town (work with RCMP and Indigenous Governments)	G		

To be a leader in sustainability.

Accomplishments

- Contributions of the Advisory Boards
- Waste Management Strategy
- Arena has electrified boiler (back up oil boiler only used if no power)

Strategies

- Be the first carbon neutral community in the NWT
- Reduce waste

Be the first carbon neutral community in the NWT

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Update and continue to implement and monitor the Energy Plan	A		
Develop a climate change adaptation plan		A	
Explore the feasibility of replacing Town vehicles with electric vehicles			A
Develop a plan to replace fuel oil with hydro electricity for residents			A
Educate residents on energy efficiency measures			A
Work with builders to develop sustainable housing			A
Explore partnerships with the GNWT to retrofit existing buildings with energy efficient alternatives	A		
Partner with the GNWT to identify funding to support this strategy	A		

Reduce waste

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Implement recommendations of solid waste management and recycling study	A		
Explore feasibility of collection and composting of organics (food and garden waste)	A		
Identify funding opportunities to move plan implementation ahead more quickly	A		

To grow our role as the education leader in the NWT.

Accomplishments

- Enhanced partnerships with Joseph Burr Tyrell Elementary School and Paul William Kaeser High School
- Town support for school events and activities

Strategies

- Lobby the GNWT to maintain and grow Fort Smith's educational status in the NWT
- Building strong relationships with the Aurora College Student Community
- Foster relationship with our schools – Joseph Burr Tyrell Elementary School and Paul William Kaeser High School
- Maintain the headquarters for NWT post-secondary education in Fort Smith

Lobby the GNWT to maintain and grow Fort Smith's educational campus status in the Northwest Territories

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Work with Aurora College to initiate discussions with the GNWT about current and future plans for post-secondary education in the Northwest Territories	G		
Continue to emphasise Fort Smith's role as a campus town with lots to offer students	A		

Build strong relationships with the Aurora College Student Community

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Ensure college students feel welcome (i.e. add student tab to Town website)	A		
Host Town-sponsored events for students	A		
Connect high school students within and outside the community with College offerings	G		
Lobby the GNWT to replace Breynat Hall and replace/upgrade student housing	G		

Maintain the headquarters for NWT post-secondary education in Fort Smith

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Communicate regularly with the Campus Director	G		
Become closer to the governance of the College; communicate with the Office of the President	G		
Appoint a Council liaison person	G		
Identify opportunities to participate in Aurora College activities such as orientation, student appreciation week and graduation	A		

Lobby the GNWT to ensure that Aurora College headquarters remain in Fort Smith, to reestablish appropriate governance of Aurora College, and to reinstate programs recently abolished (teacher education, social work)	G		
Work with other territorial governments (municipal, Indigenous) GNWT Ministers and MLAs to emphasise the benefits of having Aurora College headquarters in Fort Smith, and the dangers of GNWT centralisation	G		

Foster relationship with our schools – Joseph Burr Tyrrell Elementary School and Paul William Kaeser High School

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Transition to elected members to the District Education Authority (DEA) with regular reporting back to Council	G		
Offer student awards	G		
Support lunch and crosswalk programs	G		
Review and update joint use agreement	A		
Provide tournament support	A		
Identify other opportunities to partner with our schools	A		
Hold annual youth visioning workshop	G		
Coordinate training in municipal government for youth in grades 10,11, and 12	A		
Create a youth voice on advisory boards	G		

To create a vibrant local economy.

Accomplishments

- Economic Development Strategy
- Hired Economic Development Officer

Overall Strategies

- Support implementation of Economic Development Strategy
- Continue training of Economic Development Officer
- Build capacity of the Economic Development department
- Ensure continuing roles for the Tourism and Trade Advisory Board

Goals + Strategies (from 2017 Economic Development Strategy)

Goal #1: Foster and Encourage Business and Job Creation and Retention Strategies

- Opportunities assessment
- Develop land & business inventory
- Gather input from business community
- Identify investment objectives & strategies
- Implement investment strategy
- Strengthen government positions in Fort Smith

Goal #2: Increase Communication with and within the Business Community Strategies

- Assess local business climate
- Provide educational & networking opportunities
- Regular communication with business community
- Support Chamber of Commerce with “Shop Local” campaign

Goal #3: Diversify the Local Economy Strategies

- Create a cooperative planning strategy with community and regional partners
- Identify areas of economic “leakage” and areas to recapture spending
- Encourage youth and emerging entrepreneurs

Goal #4: Attract and Retain Residents to live in Fort Smith Strategies

- Identify the current situation
- Define key target markets, messaging & strategy
- Develop a marketing strategy
- Increase housing options
- Create a resident ambassador program

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Goal #5: Enhance Livability

Strategies

- Identify areas needing improvement
- Strengthen public engagement
- Create a community improvement plan/program
- Create municipal funding program
- Identify transportation concerns
- Grow culture and arts sector

Goal #6: Attract Shoppers and Visitors from the Region into our Community

Strategies

- Direct marketing campaign
- Improve visitor experience

Goal #7: Champion and Assist with Tourism Product Development and Packaging

Strategies

- Champion new development
- Identify the barriers to tourism development
- Encourage cultural aspects of tourism products

Goal #8: Increase number of Festivals, Sporting Events and Conferences held in Fort Smith

Strategies

- Create/maintain active Volunteer Base
- Collaborate with local and territorial organisations to host and market events

Goal #9: Work with Regional Partners to Market Fort Smith (Hay River, Fort McMurray, Yellowknife, Edmonton)

Strategies

- Market Fort Smith regionally, nationally and internationally

To operate a responsive and transparent government.

Accomplishments

- ☑ Paving of roads
- ☑ More streetlights
- ☑ Improved clearing of roads and sidewalks
- ☑ Waste Management Plan
- ☑ Updating bylaws
- ☑ 20 Year Capital Plan
- ☑ Council representative on the Museum Board
- ☑ Continuing implementation of Infrastructure Plan
- ☑ Stability in management
- ☑ Invigoration of Advisory Boards
- ☑ Website
- ☑ Opportunities for citizens to be involved in governance without being on Council

Strategies

- Continue to provide high quality programs and services to our citizens
- Implement the calls to action for municipal governments from the Truth and Reconciliation Commission
- Be the employer of choice in the NWT
- Maintain and improve existing community infrastructure
- Review legislation to ensure it is up to date and relevant
- Ensure community members are well-informed
- Improve communication and dialogue with other levels of government including government agencies and boards
- Formalise orientation for new and returning Mayor and Council by Administration to ensure continuity after elections

Continue to provide high quality programs and services to our citizens

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Undertake annual community services satisfaction survey to identify improvements and solicit ideas for new programs and services	A		
Continue tax relief program for seniors and disabled persons		G	
Coordinate annual meeting of all Advisory Boards; facilitate sharing of information between Boards; quarterly Chair meetings	G		
Develop a Sponsorship Policy to increase revenue available for programs and services	A		

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Recognise and support the work of volunteers	G		
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Implement the calls to action for municipal government from the Truth and Reconciliation Commission

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Fully adopt and implement the <i>United Nations Declaration on the Rights of Indigenous Peoples</i> as the framework for reconciliation	G		
Reform policies and bylaws in support of decolonisation	G		
Provide education to staff on the history of Indigenous people, including the history and legacy of residential schools, the <i>United Nations Declaration on the Rights of Indigenous Peoples</i> , Treaties and Indigenous rights, and Indigenous-Crown relations	A		

Be the employer of choice in the NWT

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Organise regular staff and Council meetings and social activities	A		
Highlight staff achievements	G		
Maintain a safe and respectful workplace	GA		
Maintain stability in management	GA		

Maintain and improve existing community infrastructure

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Repair and upgrade roads as required	A		
Repair and upgrade sidewalks as required	A		
Lobby GNWT and Federal Government to stabilise the slide zone		G	
Increase streetlighting as required	A		
Ensure that costs for water and solid waste are fully covered by users through user fees	A		
Continue to implement the 20 Year Capital Plan	A		

Review legislation to ensure it is up to date and relevant

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Continue the review of all bylaws, policies and procedures to ensure effectiveness and relevance	A		
Create new bylaws as required (i.e. legalization of marijuana)	A		

Ensure residents, college students and visitors are well-informed

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Develop community communications guidelines and policies	G		
Host an annual Open House to provide an update on Town activities and provide opportunities for public input	G		
Continue monthly calendar and community news sheet advertising local businesses and community events	A		
Make more effective use of media platforms to communicate Town events	A		
Work with the College to share information on Town activities	A		
Replace and relocate electronic sign	A		

Improve communication and dialogue with other levels of government including Indigenous governments

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Work with Indigenous governments to implement Municipal Service Agreements	G		
Foster partnerships with other agencies and organisations	G		
Regular meetings with Smith's Landing First Nation, Salt River First Nation and the Fort Smith Métis Council to discuss areas of common concern and provide support where applicable	G		

Formalise orientation for new and returning Mayor and Council by administration to ensure continuity after elections

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Develop a policy mandating orientation		A	
Develop procedures for when and how orientation will take place		A	

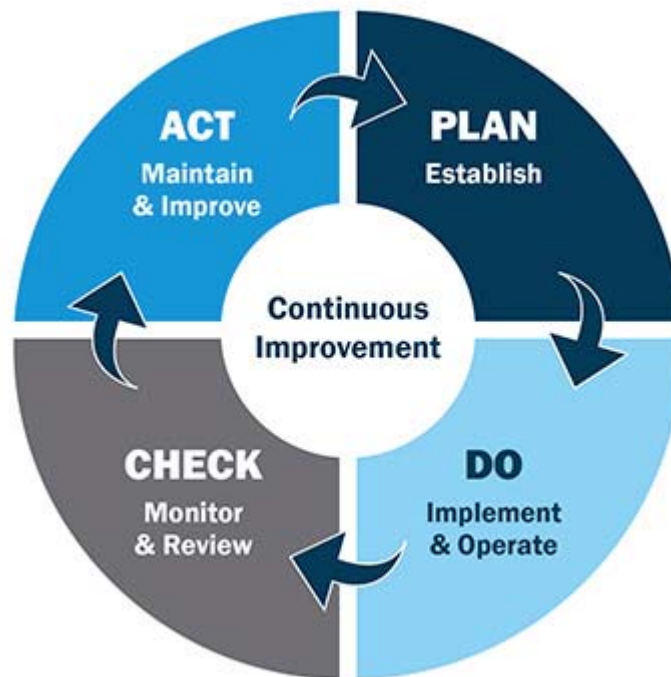
Next Steps

As a next step, we will work with staff to develop the financial plans to support the implementation of our Strategic Plan. Some of our strategies can be pursued, and action items can be accomplished, over the short-term while others might need to be pursued over the long-term.

Meeting our goals will require a coordinated effort from Mayor and Council, staff, Advisory Boards, other agencies and residents. Each Strategic Plan goal includes an implementation plan with suggested strategies and actions for addressing that goal. This is a critical starting point for the implementation of the Plan.

Evaluation and monitoring is the second key implementation tool. Evaluation and monitoring annually will enable us to:

- prioritize goals each year;
- set specific performance measures and performance targets;
- analyze progress towards meeting targets;
- reconsider goals and timing considering progress;
- involve residents in evaluating success; and
- communicate successes and challenges to residents as well as plans for the upcoming year.



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This approach provides a continual loop of planning, implementation and evaluation. It includes all stakeholders and involves residents in proactively planning community services as well as evaluating how community programs and services are meeting their needs.

Through this process we have identified our community values and priorities, and these will be our guide as we move forward. Our progress toward addressing these priorities and achieving our goals will be formally reported on through the Town's Annual Report.

Strategic Planning is an on-going process and your feedback is an important part of moving forward.

Appendix - Foundational Documents

Foundational documents

Below is a list of the documents reviewed as part of the process of developing the 2018 Town of Fort Smith Strategic Plan.

GNWT, **Cities, Towns and Villages Act** (2014)
GNWT, **Summary of Community Statistics** (2018)
Salt River First Nation, **Municipal Services Agreement** (2001)
Smith Landing First Nation, **Municipal Services Agreement** (nd)
Town of Fort Smith, **5 Year Capital Plan** (2010)
Town of Fort Smith, **20 Year Capital Plan** (2014)
Town of Fort Smith, **Capital Plan** (2016)
Town of Fort Smith, **Community Energy Plan** (2010)
Town of Fort Smith, **Community FireSmart Protection Plan** (2010)
Town of Fort Smith, **Community Services Master Plan** (2012)
Town of Fort Smith, **Drainage Assessment** (2010)
Town of Fort Smith, **Economic Development Strategy** (2017)
Town of Fort Smith, **Integrated Community Sustainability Plan** (2010)
Town of Fort Smith, **Parks and Open Space Plan** (2017)
Town of Fort Smith, **Tourism/Visitor Services Branding and Marketing Strategy** (2011)

To retain existing and attract new residents.

Support the development of affordable housing within the town

Actions	1-2 Yrs	3-5 Yrs	6 Yrs +
Work with the College to explore feasibility of renovating and renting vacant student housing			G
Work with the GNWT to explore the feasibility of renovating and renting the RCMP homes being replaced			G
Lobby GNWT, Minister, and Federal Government for support to develop housing			G

Develop a road connecting Fort Smith with the south

Actions	1-2 Yrs	3-5 Yrs	6 Yrs +
Work with the GNWT, Government of Alberta, the Federal Government and Indigenous Governments in and around Wood Buffalo National Park to create the connection			G

To be the healthiest community in the Northwest Territories.

Increase community wellness and overall health

Actions	1-2 Yrs	3-5 Yrs	6+ Yrs
Work with partners to update the Community Wellness Plan	G		
Work with partners to identify funding for a Community Wellness Coordinator	G		
Member of Council to attend the Seniors' lunch program to develop awareness of elder needs	G		

Ensure the safety of our residents

Actions	1-2 Yrs	3-5 Yrs	6+ Yrs
Organise and attend monthly meetings with RCMP and quarterly meetings with Ambulance and Fire Department	G		
Increased and stronger bylaw enforcement presence (speeding, dog control, contamination and littering)		G	
Work with inter-agency to address youth crime	G		
Citizens on Patrol in Town (work with RCMP and Indigenous Governments)	G		

To grow our role as the education leader in the NWT.

Lobby the GNWT to maintain and grow Fort Smith’s educational campus status in the Northwest Territories

Actions	1-2 Yrs	3-5 Yrs	6+ Yrs
Work with Aurora College to initiate discussions with the GNWT about current and future plans for post-secondary education in the Northwest Territories	G		

Build strong relationships with the Aurora College Student Community

Actions	1-2 Yrs	3-5 Yrs	6+ Yrs
Connect high school students within and outside the community with College offerings	G		
Lobby the GNWT to replace Breynat Hall and replace/upgrade student housing	G		

Maintain the headquarters for NWT post-secondary education in Fort Smith

Actions	1-2 Yrs	3-5 Yrs	6+ Yrs
Communicate regularly with the Campus Director	G		
Become closer to the governance of the College; communicate with the Office of the President	G		
Appoint a Council liaison person	G		
Lobby the GNWT to ensure that Aurora College headquarters remain in Fort Smith, to reestablish appropriate governance of Aurora College, and to reinstate programs recently abolished (teacher education, social work)	G		
Work with other territorial governments (municipal, Indigenous) GNWT Ministers and MLAs to emphasise the benefits of having Aurora College headquarters in Fort Smith, and the dangers of GNWT centralisation	G		

Foster relationship with our schools – Joseph Burr Tyrrell Elementary School and Paul William Kaeser High School

Actions	1-2 Yrs	3-5 Yrs	6+ Yrs
Transition to elected members to the District Education Authority (DEA) with regular reporting back to Council	G		
Offer student awards	G		
Support lunch and crosswalk programs	G		
Hold annual youth visioning workshop	G		
Create a youth voice on advisory boards	G		

To operate a responsive and transparent government.

Continue to provide high quality programs and services to our citizens

Actions	1-2 Yrs	3-5 Yrs	6+ Yrs
Continue tax relief program for seniors and disabled persons		G	
Coordinate annual meeting of all Advisory Boards; facilitate sharing of information between Boards; quarterly Chair meetings	G		
Recognise and support the work of volunteers	G		

Implement the calls to action for municipal government from the Truth and Reconciliation Commission

Actions	1-2 Yrs	3-5 Yrs	6+ Yrs
Fully adopt and implement the <i>United Nations Declaration on the Rights of Indigenous Peoples</i> as the framework for reconciliation	G		
Reform policies and bylaws in support of decolonisation	G		

Be the employer of choice in the NWT

Actions	1-2 Yrs	3-5 Yrs	6+ Yrs
Highlight staff achievements	G		
Maintain a safe and respectful workplace	GA		
Maintain stability in management	GA		

Maintain and improve existing community infrastructure

Actions	1-2 Yrs	3-5 Yrs	6+ Yrs
Lobby GNWT and Federal Government to stabilise the slide zone		G	

Ensure residents, college students and visitors are well-informed

Actions	1-2 Yrs	3-5 Yrs	6+ Yrs
Develop community communications guidelines and policies	G		
Host an annual Open House to provide an update on Town activities and provide opportunities for public input	G		

Improve communication and dialogue with other levels of government including Indigenous governments

Actions	1-2 Yrs	3-5 Yrs	6+ Yrs
Work with Indigenous governments to implement Municipal Service Agreements	G		
Foster partnerships with other agencies and organisations	G		
Regular meetings with Smith’s Landing First Nation, Salt River First Nation and the Fort Smith Métis Council to discuss areas of common concern and provide support where applicable	G		



TOWN OF FORT SMITH
ACCOUNTS PAID LIST
FOR THE PERIOD ENDING July 31, 2019

CHQ #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
35226	Globalstar	Sat phone bill	\$ 94.40	FD
35227	Globalstar	Sat phone bill	\$ 83.99	AMB
35228	Bank of Montreal	K. Morrison statement	\$ 332.13	
		\$69.20 - RAB lunch meeting		Council
		\$141.23 - Infrastructure special mtg.		AD
		\$60.85 - SDAB lunch meeting		Council
		\$60.85 - ABC lunch meeting		Council
35229	Bank of Montreal	P. Kaeser statement	\$ 680.40	
		\$680.40 - Euthanasia fee		Bylaw
35230	Paul Kaeser Stores Ltd.	Materials and supplies	\$ 486.82	Multiple
35231	Receiver General	Payroll deductions [R]	\$ 45,821.95	
35232	Bank of Montreal	J. Hood statement	\$ 2,413.44	
		\$1212.24 - Bell phone bill for May		Multiple
		\$1201.20 - Bell phone bill for June		Multiple
35233	Mercury Sign Art & Design	4 Way and advisory sign panels	\$ 1,126.44	PW
35234	TDC Contracting Ltd.	Water for Marine Drive and gas	\$ 2,413.78	Multiple
35235	Northern Arts & Cultural Centre	2019/2020 sponsorship	\$ 5,000.00	AD
35236	CIMCO Refrigeration	Freight	\$ 157.50	RCC
35237	NWT Power Corporation	June power bill	\$ 2,674.62	Arena
35238	Xerox	Copier usage	\$ 98.21	AD
35239	Northern News Service	Subscription renewal	\$ 50.00	AD
35240	NEBS Pension Fund	July premiums [R]	\$ 37,407.64	
35241	Employee	Refund - 2019 boot allowance	\$ 236.24	FM
35242	NEBS Group Insurance Fund	July premiums [R]	\$ 13,201.96	
35243	Employee	Reimbursement - travel claim	\$ 669.25	FD
35244	Liberty Security Systems Inc.	Annual monitoring fee for animal shelter	\$ 667.67	Bylaw
35245	Employee	Reimbursement - travel claim	\$ 562.20	PS
35246	Customer	Refund - cancelled opening of water account	\$ 50.00	AD
35247	Parks Canada	2nd place government institution float	\$ 125.00	Canada Day
35248	Aurora College	3rd place government institution float	\$ 100.00	Canada Day
35249	Fort Smith Senior Citizens Society	1st place commercial/organization float	\$ 150.00	Canada Day
35250	NTSSA - Fort Smith Region	1st place government institution float	\$ 150.00	Canada Day
35251	TDC Contracting Ltd.	3rd place commercial/organization float	\$ 100.00	Canada Day
35252	Team Kaeser's Jr. Men's Curling	2nd place commercial/organization float	\$ 125.00	Canada Day
35253	Winner	1st place individual float	\$ 150.00	Canada Day
35254	Winner	2nd place individual float	\$ 125.00	Canada Day
35255	Winner	3rd place individual float	\$ 100.00	Canada Day
35256	Grimshaw Trucking	Freight - fire department equipment	\$ 307.56	FD
35257	Lou's Small Engines	Propane	\$ 189.00	PW
35258	Pitney Bowes	Postage meter lease	\$ 863.48	AD
35259	Receiver General	Vendor garnishment	\$ 9,105.50	AD
35260	Rocky Mountain Phoenix	Fire department equipment	\$ 154,374.15	FD
35261	Northern Stores Inc.	Materials and supplies	\$ 400.74	Multiple
35262	TDC Contracting Ltd.	Purchase high visibility vest	\$ 47.71	PW
35263	Artech Computers Inc.	Offsite back up service	\$ 904.26	AD
35264	Hay River Heavy Truck Sales Ltd.	Oxygen Cylinder rentals	\$ 189.00	AMB
35265	Performer	Canada Day musical performance	\$ 150.00	Canada Day
35266	Debbie's Sewing	Bags for story time snacks	\$ 346.50	RCC
35267	Zone West Ltd.	Fire/EMS uniforms	\$ 7,318.50	FD/AMB
35268	Performer	Canada Day musical performance	\$ 150.00	Canada Day
35269	Performer	Canada Day musical performance	\$ 150.00	Canada Day
35270	GNWT - HSSA	June marriage license fees	\$ 30.00	AD
35271	Brandon Kikoak	Provide sound for Canada Day	\$ 1,500.00	Canada Day
35272	Aurora College	Staff training	\$ 1,000.00	RCC
35273	Wally's Drugs	Materials and supplies	\$ 226.11	Multiple
35274	Freund Building Supplies	Materials and supplies	\$ 2,438.33	Multiple

35275 Xerox Canada Ltd.	Copier usage	\$	763.62	AD
35276 Wesclean Northern Sales Ltd.	Janitorial supplies	\$	479.69	RCC
35277 Infosat Communications	Sat phone bill	\$	169.22	FD
35278 RDV Mechanical	Install tires on gravel truck	\$	819.00	PW
35279 McLennan Ross	Legal fees	\$	4,593.44	AD
35280 Fields	Materials and supplies	\$	99.68	RCC/Canada Day
35281 Cutting Edge Contracting	Build and install cabinet	\$	651.00	RCC
35282 Hub Fire Engines & Equipment Ltd.	Replacement siren speaker	\$	507.93	FD
35283 Northwestel	Internet bills	\$	1,046.44	Multiple
35284 TDC Contracting Ltd.	Diesel, repairs and supplies	\$	4,319.32	Multiple
35285 RDV Mechanical	Repairs to water, tandem dump and garbage trucks	\$	4,677.26	Multiple
35286 Cam's Husqvarna Sales & Service	Repairs to chop saw and whippers	\$	1,622.17	PW
35287 Bank of Montreal	C. White Statement	\$	3,616.21	
	\$399.00 - Accommodation for dance instructor			RCC
	\$89.54 - June newsletter mail drop			RCC
	\$1155.00 - Skateboard equipment			RCC
	\$151.47 - Turtle supplies			Library
	\$892.00 - Daycamp supplies			RCC
	(\$22.02) - Returned turtle supplies			Library
	\$601.66 - Wireless headset and accessories			RCC
	\$288.71 - Walkie talkie			RCC
	\$ 60.85 - TTAB lunch meeting			RCC
35288 Paul Kaeser Stores Ltd.	Materials and supplies	\$	1,257.26	Multiple
35289 Link Hardware	Materials and supplies	\$	2,236.56	Multiple
35290 Northwestel	Phone bill	\$	4,304.14	Multiple
35291 Lifesaving Society	Exam fees	\$	138.72	Pool
35292 Northwestern Air Lease	Freight - water samples and frozen fish	\$	416.83	WTP/Canada Day
35293 TDC Contracting Ltd.	Gas and battery	\$	1,907.70	Multiple
35294 Maskwa Engineering Ltd.	Survey for landfill grading	\$	2,835.00	Landfill
35295 Arctic Alarm/Diamondtel	Alarm monitoring for July	\$	59.80	RCC
35296 Office Solutions	Copier paper and supplies	\$	419.29	AD/RCC
35297 Town of Fort Smith	July payroll deductions [R]	\$	1,091.84	
35298 Investors Group	July contributions [R]	\$	200.00	
35299 Wally's Drugs	Materials and supplies	\$	264.26	RCC
35300 Town of Fort Smith	June water bills	\$	1,998.98	Multiple
35301 Freund Building Supplies	Materials and supplies	\$	736.18	Multiple
35302 Receiver General	Payroll deductions [R]	\$	51,893.33	
35303 PSAC	July union dues [R]	\$	4,880.52	
35304 Receiver General	Employee garnishment	\$	53.75	
35305 GNWT - Taxation Division	July payroll tax [R]	\$	7,039.53	
35306 Northern Stores Inc.	Materials and supplies	\$	714.63	Multiple
35307 GNWT	Employee maintenance order payment [R]	\$	668.00	
35308 Yellowknife Book Cellar	Book order	\$	216.20	Library
35309 DB Perks& Assoc. O/A Commercial	Pool supplies	\$	437.43	Pool
35310 Westvac Industrial Ltd.	Sewer flusher	\$	149,625.00	PW
35311 TOFS Employees Association	July staff contributions [R]	\$	344.00	
35312 GNWT	Funds recovery and lab fees	\$	1,454.38	RCC/WTP
35313 NWT Power Corporation	July power bills	\$	30,945.87	Multiple
35314 Stokes International	Last of backordered uniform regila	\$	10.40	FD
35315 Aurora TPI Travel	Bus trips for sports camp	\$	236.25	RCC
35316 AECOM Canada Limited	Engineering services	\$	9,864.34	WTP
35317 Arctic Alarm/Diamondtel	Monthly alarm monitoring	\$	179.40	Arena/RCC
35318 Buckley, Barry	Fish for Canada Day	\$	2,500.00	Canada Day
35319 Advanced Medical Solutions	Ambulance supplies	\$	920.62	AMB
35320 Guillevin International Co.	Rescue webbing and rehab supplies	\$	653.63	FD
35321 Customer	Refund - unused pool rental	\$	65.00	RCC
35322 Cascade Publishing Ltd.	Reorder blank cheques	\$	771.75	AD
35323 Mercury Sign Art & Design	Street signs	\$	756.00	PW
35324 TDC Contracting Ltd.	Annual Cylinder rentals	\$	248.85	PW
35325 Paul Kaeser Stores Ltd.	Materials and supplies	\$	3,367.66	Multiple
35326 Dewolf Artworks	Town crest pins	\$	3,727.50	AD
35327 TDC Contracting Ltd.	Gas	\$	1,660.62	Multiple
35328 Pitneyworks	Postage meter refill	\$	1,575.00	AD/WTP

35329 McLennan Ross	Legal fees	\$ 1,194.38 AD
35330 Employee	Reimbursement - Paramedic Assoc. fee	\$ 110.00 AMB
35331 Globalstar	Sat phone bill	\$ 94.40 FD
35332 Globalstar	Sat phone bill	\$ 83.99 AMB
EFT Caterpillar Financial Services Ltd.	July lease payment	\$ 3,281.79 PW
Payroll	Pay period July 5, 2019	\$ 108,791.78
Payroll	Pay period July 19, 2019	\$ 128,617.32
	Total	<u>\$ 853,259.34</u>

Correspondence – July 2019

June 28, 2019	WBNP/Town	Invitation to attend Pine Lake Picnic July 14 th	1720	Mayor, SAO
June 28, 2019	Seniors Society/Director of Community Services	Lease Agreement for Seniors Room	3612	Director of Community Services, SAO
July 2, 2019	NWT Literacy/Town	Request to use Conibear Park for Bison Bus	3200	Director of Community Services/ CS Programmer
July 4, 2019	Ann Marie Villebrun/Town	Dog Complaint	2313	SAO/Director of MS/Mayor/Protective Services
July 5, 2019	Mayor/Standing Committee on Economic Development and Environment	Bill 46: Public Lands Act	1801	
July 8, 2019	Mikisew Cree First Nation/Mayor	Request for Meeting; Potential meeting dates	1900	Mayor/SAO
July 8, 2019	Aurora Research Institute/Town	Application for Single Year Research No. 4565	1840	Signed and faxed
July 10, 2019	Minister of Lands/Town	Sale of Lots in Fort Smith – Snowboard Park	1813	Mayor and Council SAO
July 10, 2019	NWT Senator/Town	Canada Day Items – flags and pins	3134	Director of Community Services
July 10, 2019	Aurora Research Institute/Town	Compendium of Research in the NWT 2017	1840	
July 15, 2019	Minister of Infrastructure/Mayor	Narrowing of the Main Runway at the Fort Smith Regional Airport	1862	Mayor and Council/SAO
July 18, 2019	Mayor/Immigrate NWT	Support Letter for Daycare Society to hire internationally	1124	
July 22, 2019	Aurora Research Institute/Town	NWT Scientific Research License Issued #16594	1840	
July 22, 2019	Slave River Paddlefest/Mayor and Council	Request for in-kind support: picnic tables, garbage bin, mowing	3130	Mayor and Council, SAO, Director of Comm Services
July 24, 2019	Aurora Research Institute/Town	NWT Scientific Research License Issued #16577	1840	
July 24, 2019	Aurora Research Institute/Town	Application for Research License #4509	1840	Signed and faxed
July 29, 2019	Aurora Research Institute/Town	NWT Scientific Research License Issued #16603	1840	
July 30, 2019	SAO/Bank of Montreal	Changing of signing authorities	1131	
July 30, 2019	Relay for Life/Mayor and Council	Thank you letter for donating	3619	Mayor and Council
July 30, 2019	Aurora Research Institute/Town	NWT Scientific Research License Issued #16606	1840	



**Town of Fort Smith
Licensing Report
July 2019**

Business License Holder	Number	Details
Mathieu Levesque	176	Drywall services
Amanda Spooner	177	Dayhome
Matt Bourke	178	Locksmith
Katherine Lepine	179	Real estate sales
Beckie Linaker	180	Janitorial, grounds maintenance & event planning
Development Permit Holder	Number	Details
SK	DPA-015-19	Build basement suite
Peter Martselos	DPA-016-19	Build motel
Lottery License Holder	Number	Details
Fort Smith Sluggers	19-017	50/50 Raffle
Catholic Women's League	19-018	Raffle
T-Rev's Youth Centre	19-019	50/50 Raffle
Uncle Gabe's Friendship Centre	19-020	TV Bingo
T-Rev's Youth Centre	19-021	TV Bingo
Dog Tag Holder	Number	Details
Jeff & Vina Turner	49	Hannah- White/Blonde female Husky/Lab mix
Robyn Hall	50	Jack- Male Brindle Belgian Malinois
Valerie Norwegian	51	Sunshine - Female Buff Mixed Breed
Ski-Doo Licenses	Number	Details
No licenses issued in July.		



BRIEFING NOTE

To: Mayor and Council
From: Administration
Date: August 01, 2019
Subject: 2019 Second Quarter Variance

Purpose:

To discuss the 2019 Second Quarter Variance.

Background:

The preliminary 2019 Second Quarter Variance is complete and presented to Council for review. This document outlines the Town spending for the first six months of 2019.

Initial review shows that all budgets (General, Utility, Land Development and Environmental) are within budget, however the Town is still only halfway through the fiscal year and substantial invoicing is still underway.

Revenues are down for Ambulance Recoveries; we are in the process of researching the cause. Revenues are also down for Development Permits; there are fewer large construction projects in 2019 compared to 2018. Arena and Recreation Centre revenues are up; Arena in part due to continued repayment of past debt by Rec Hockey. Water and Sewer revenues have recovered from the lows of the past few years and analysis continues into this issue. Tipping Fee revenues are still down.

Council Travel is overspent and will have to be managed for the remainder of 2019. Administration Travel is overspent but does not reflect reimbursement of travel costs by the GNWT (i.e., Cannabis Conference). Some GLs show as overspent (ie, General Insurance) however allocations to other GLs have yet to occur. Ambulance Wages are overspent and efforts are underway to manage how volunteers are scheduled to reduce this cost.

Heating (and Arena Electricity) budgets are overspent for most Town facilities. While fuel costs have been increasing annually, relatively warm winters have offset the impact on the budget; the cold 2019 Winter has resulted in an overspent situation which will have to be addressed for 2020. Note that this problem was made worse by

GNWT billing errors for RCC and Pool Heating over the past several years; the GNWT had been underestimating the amount of heat utilised by the Town facilities.

Otherwise, Street Lighting expenses are reduced, attributable to the increased use of LED lamps. Salaries and Wages are within budget.

Recommendation:

For Council review and approval.

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS



For Period Ending 30-Jun-2019

	2019 YEAR TO DATE	2019 YTD	2019 YTD ACTUAL	2019 YTD	2019 TOTAL	2019 BUDGET	2018 YTD	2018 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
TAXATION								
1-1-0110-201 RESIDENTIAL PROPERTY	(1,485,109)	0	(1,485,109)	(1,535,284)	(1,535,284)	(50,175)	(1,476,248)	(1,476,248)
1-1-0110-202 NON-RESIDENTIAL PROPERTY	(633,735)	0	(633,735)	(609,440)	(609,440)	24,295	(588,938)	(588,938)
Total TAXATION	(2,118,844)	0	(2,118,844)	(2,144,724)	(2,144,724)	(25,880)	(2,065,186)	(2,065,186)
GRANTS IN LIEU OF TAXES								
1-1-0120-205 FEDERAL GIL	(212,720)	0	(212,720)	(235,606)	(235,606)	(22,886)	(147,421)	(196,115)
1-1-0120-206 CROWN CORP GIL	(16,562)	0	(16,562)	(22,276)	(22,276)	(5,714)	(16,530)	(16,530)
1-1-0120-207 GOVT. NWT GIL	(999,173)	0	(999,173)	(898,824)	(898,824)	100,349	(961,332)	(961,332)
1-1-0120-208 SRFN PILT	(69,268)	0	(69,268)	(115,496)	(115,496)	(46,228)	0	(70,023)
Total GRANTS IN LIEU OF TAXES	(1,297,722)	0	(1,297,722)	(1,272,202)	(1,272,202)	25,520	(1,125,282)	(1,244,000)
SALE OF SERVICES								
1-1-0140-210 AMBULANCE RECOVERIES	(81,665)	0	(81,665)	(126,698)	(253,400)	(171,735)	(123,580)	(251,400)
1-1-0140-212 CEMETERY RECOVERIES	(1,890)	0	(1,890)	(1,098)	(2,200)	(310)	(2,015)	(3,085)
1-1-0140-213 FIRE DEPARTMENT SL	(1,540)	0	(1,540)	(1,650)	(3,300)	(1,760)	(1,520)	(3,368)
1-1-0140-215 SPRING CLEANUP & RECOVERIES	(1,720)	0	(1,720)	0	0	1,720	(3,320)	(4,280)
Total SALE OF SERVICES	(86,815)	0	(86,815)	(129,446)	(258,900)	(172,085)	(130,435)	(262,133)
INTEREST INCOME								
1-1-0150-223 A/R INTEREST INCOME	(38,509)	0	(38,509)	(9,996)	(20,000)	18,509	(25,617)	(59,687)
1-1-0150-224 BANK INTEREST INCOME	(27,636)	0	(27,636)	(4,998)	(10,000)	17,636	(16,372)	(64,815)
1-1-0150-225 TAX INTEREST INCOME	(285,496)	0	(285,496)	(69,996)	(140,000)	145,496	(235,856)	(510,696)
Total INTEREST INCOME	(351,641)	0	(351,641)	(84,990)	(170,000)	181,641	(277,846)	(635,198)
GNWT GRANTS								
1-1-0175-095 GAHR INITIATIVE - GNWT GRANT	(31,000)	0	(31,000)	(21,000)	(21,000)	10,000	(31,000)	(31,000)
Total GNWT GRANTS	(31,000)	0	(31,000)	(21,000)	(21,000)	10,000	(31,000)	(31,000)
DEVELOPMENT PERMITS								
1-1-0180-222 DEVELOPMENT PERMITS	(2,925)	0	(2,925)	(8,250)	(16,500)	(13,575)	(9,333)	(9,104)
Total DEVELOPMENT PERMITS	(2,925)	0	(2,925)	(8,250)	(16,500)	(13,575)	(9,333)	(9,104)
FINES								
1-1-0190-220 FINES	(1,000)	0	(1,000)	0	0	1,000	(993)	(2,158)
Total FINES	(1,000)	0	(1,000)	0	0	1,000	(993)	(2,158)
TAX CERTIFICATES								
1-1-0200-218 TAX CERTIFICATES	(713)	0	(713)	0	0	713	(863)	(1,800)
Total TAX CERTIFICATES	(713)	0	(713)	0	0	713	(863)	(1,800)
LICENCES								
1-1-0210-217 ATV LICENCES	(560)	0	(560)	0	0	560	(760)	(760)
1-1-0210-219 BUSINESS LICENCES	(17,485)	0	(17,485)	(16,500)	(22,000)	(4,515)	(18,720)	(22,770)

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Date : Jul 22, 2019

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Time : 11:13 am



For Period Ending 30-Jun-2019

	2019 YEAR TO DATE	2019 YTD	2019 YTD ACTUAL	2019 YTD	2019 TOTAL	2019 BUDGET	2018 YTD	2018 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
Total LICENCES	(18,045)	0	(18,045)	(16,500)	(22,000)	(3,955)	(19,480)	(23,530)
MISC. REVENUE								
1-1-0215-216 BIKE SALES - MISC. REVENUE	(135)	0	(135)	0	0	135	0	(635)
1-1-0215-232 SCHOOL TAX COLLECTION FEE	(125)	0	(125)	(5,000)	(5,000)	(4,875)	(370)	(5,606)
1-1-0215-233 REVENUE - MISC.	(1,289)	0	(1,289)	(3,000)	(6,000)	(4,711)	(5,888)	(4,966)
1-1-0215-234 AWG MERCHANDISE	(179)	0	(179)	0	0	179	0	(2,259)
Total MISC. REVENUE	(1,728)	0	(1,728)	(8,000)	(11,000)	(9,272)	(6,258)	(13,466)
ANIMAL CONTROL								
1-1-0730-221 DOG TAGS/POUND FEES	(735)	0	(735)	0	0	735	(385)	(733)
Total ANIMAL CONTROL	(735)	0	(735)	0	0	735	(385)	(733)
TOURISM GRANTS								
1-1-2605-022 ITI CONTRIBUTION - TOURISM	0	0	0	0	0	0	(5,798)	0
Total TOURISM GRANTS	0	0	0	0	0	0	(5,798)	0
TOURISM REVENUE								
1-1-2610-257 TOURISM FUNDING - SEED	0	0	0	(25,000)	(25,000)	(25,000)	(22,828)	(30,913)
Total TOURISM REVENUE	0	0	0	(25,000)	(25,000)	(25,000)	(22,828)	(30,913)
RECREATION ADMINISTRATION								
1-1-3010-258 CHILDREN/YOUTH RESILIENCY PROGRAM	0	0	0	(15,000)	(15,000)	(15,000)	6,372	(13,636)
1-1-3010-262 SPORT AND RECREATION FUNDING	(24,000)	0	(24,000)	(24,000)	(24,000)	0	0	(24,000)
Total RECREATION ADMINISTRATION	(24,000)	0	(24,000)	(39,000)	(39,000)	(15,000)	6,372	(37,636)
DAY CAMP								
1-1-3020-229 RECREATION - DAY CAMP REVENUE	(2)	0	(2)	0	(22,000)	(21,998)	0	(24,401)
Total DAY CAMP	(2)	0	(2)	0	(22,000)	(21,998)	0	(24,401)
AFTER SCHOOL PROGRAM								
1-1-3025-227 AFTER FOUR PROGRAM FEES	(28,100)	0	(28,100)	(24,599)	(40,000)	(11,900)	(26,265)	(42,710)
1-1-3025-258 AFTER FOUR PROGRAM GRANTS	(25,089)	0	(25,089)	(13,300)	(13,300)	11,789	(19,924)	(38,652)
Total AFTER SCHOOL PROGRAM	(53,189)	0	(53,189)	(37,899)	(53,300)	(111)	(46,189)	(81,362)
POOL								
1-1-3030-258 GRANT REVENUE - POOL	0	0	0	0	0	0	(1,940)	(1,940)
Total POOL	0	0	0	0	0	0	(1,940)	(1,940)
LOTTERY LICENSING								
1-1-3040-233 LOTTERY LICENSING	(16,021)	0	(16,021)	(12,000)	(24,000)	(7,979)	(17,945)	(35,825)
Total LOTTERY LICENSING	(16,021)	0	(16,021)	(12,000)	(24,000)	(7,979)	(17,945)	(35,825)
ARENA								
1-1-3060-226 REVENUE - ARENA	(31,449)	0	(31,449)	(24,750)	(49,500)	(18,051)	(28,596)	(65,541)

VARIANCE WITH COMMITMENTS

Date : Jul 22, 2019

Time : 11:13 am

For Period Ending 30-Jun-2019



	2019 YEAR TO DATE	2019 YTD	2019 YTD ACTUAL	2019 YTD	2019 TOTAL	2019 BUDGET	2018 YTD	2018 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
Total ARENA	(31,449)	0	(31,449)	(24,750)	(49,500)	(18,051)	(28,596)	(65,541)
BALL PARK								
1-1-3080-231 REVENUE - BALL PARK	0	0	0	(440)	(1,100)	(1,100)	(800)	(800)
Total BALL PARK	0	0	0	(440)	(1,100)	(1,100)	(800)	(800)
RECREATION SPECIAL EVENTS								
1-1-3100-060 GET ACTIVE - RECREATION SPECIAL EVENTS	(925)	0	(925)	(800)	(800)	125	(425)	(1,350)
1-1-3100-135 WOOD BUFFALO FROLICS - RECREATION SP	0	0	0	(4,500)	(4,500)	(4,500)	0	0
1-1-3100-254 CANADA DAY REVENUE - RECREATION SPEC	(1,600)	0	(1,600)	(3,300)	(3,300)	(1,700)	0	(3,300)
1-1-3100-258 SPECIAL PROGRAM GRANTS	(13,486)	0	(13,486)	0	0	13,486	(1,650)	(1,650)
1-1-3100-263 YOUTH CENTRE INITIATIVE	0	0	0	(14,000)	(14,000)	(14,000)	1,752	(13,157)
Total RECREATION SPECIAL EVENTS	(16,011)	0	(16,011)	(22,600)	(22,600)	(6,589)	(323)	(19,457)
RCC								
1-1-3140-227 REVENUE - RCC PROGRAM	(98,411)	0	(98,411)	(95,250)	(190,500)	(92,089)	(82,934)	(154,638)
1-1-3140-228 REVENUE - RCC LEASE	(6,833)	0	(6,833)	(9,636)	(19,272)	(12,439)	(4,690)	(12,900)
1-1-3140-260 RCC CONCESSION/VENDING REVENUE	(3,308)	0	(3,308)	(7,050)	(14,100)	(10,792)	(4,157)	(6,888)
Total RCC	(108,552)	0	(108,552)	(111,936)	(223,872)	(115,320)	(91,780)	(174,426)
LIBRARY								
1-1-3150-010 CONTRIBUTION AGREEMENT - LIBRARY	0	0	0	0	0	0	(1,548)	(6,096)
1-1-3150-071 MATERIALS & SUPPLIES RECOVERY - LIBRARY	(490)	0	(490)	(270)	(550)	(60)	(387)	(463)
1-1-3150-114 COLLECTION DEVELOPMENT RECOVER - LIB	(214)	0	(214)	(270)	(550)	(337)	(285)	(594)
Total LIBRARY	(704)	0	(704)	(540)	(1,100)	(396)	(2,220)	(7,153)
UNCONDITIONAL GRANTS								
1-1-3220-235 O & M FUNDING - MACA	(713,000)	0	(713,000)	(689,334)	(2,068,000)	(1,355,000)	(689,334)	(2,068,000)
1-1-3220-236 INSURANCE CONTRIBUTION	0	0	0	(14,000)	(14,000)	(14,000)	0	0
Total UNCONDITIONAL GRANTS	(713,000)	0	(713,000)	(703,334)	(2,082,000)	(1,369,000)	(689,334)	(2,068,000)
CONDITIONAL GRANTS								
1-1-3225-250 TRANSFERRED FROM CAPITAL ASSETS	0	0	0	0	(910,000)	(910,000)	0	230,021
1-1-3225-257 OTHER GRANTS	0	0	0	0	0	0	(139,698)	(158,168)
1-1-3225-258 GAS TAX REVENUE	0	0	0	(913,000)	(913,000)	(913,000)	0	0
1-1-3225-265 CPIF REVENUE	0	0	0	(557,000)	(1,114,000)	(1,114,000)	0	(1,114,000)
1-1-3225-269 Transfer from Deferred Revenue	0	0	0	0	0	0	0	152,552
Total CONDITIONAL GRANTS	0	0	0	(1,470,000)	(2,937,000)	(2,937,000)	(139,698)	(889,595)
SCHOOL TAX								
1-1-3350-238 SCHOOL TAX - TAXABLE PROPERTY	(344,044)	0	(344,044)	(290,000)	(290,000)	54,044	(330,718)	(330,718)
1-1-3350-239 SCHOOL TAX - FEDERAL GIL	(30,905)	0	(30,905)	(30,000)	(30,000)	905	(19,682)	(28,626)
1-1-3350-240 SCHOOL TAX - CROWN CORP. GIL	(1,669)	0	(1,669)	0	0	1,669	(1,631)	(1,631)
Total SCHOOL TAX	(376,618)	0	(376,618)	(320,000)	(320,000)	56,618	(352,031)	(360,975)
TRANSFER FROM INVESTMENT IN CAP. ASSET								

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS



For Period Ending 30-Jun-2019

	2019 YEAR TO DATE	2019 YTD	2019 YTD ACTUAL	2019 YTD	2019 TOTAL	2019 BUDGET	2018 YTD	2018 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-0540-071 OFFICE SUPPLIES	4,453	594	5,047	7,998	16,000	10,953	8,707	11,911
1-2-0540-074 CONTRACTED COSTS	0	0	0	0	0	0	0	26,358
1-2-0540-086 POSTAL EQUIPMENT LEASE	1,681	0	1,681	2,500	5,000	3,319	0	1,424
1-2-0540-092 NEGOTIATION COSTS - ADMINISTRATION	0	0	0	15,000	15,000	15,000	0	0
1-2-0540-400 AMORTIZATION - GENERAL GOVERNMENT	0	0	0	0	53,000	53,000	0	35,945
Total ADMINISTRATION OFFICE COSTS	41,822	759	42,581	69,017	173,000	130,419	34,110	184,487
TOWN HALL OPERATIONS								
1-2-0550-061 WATER	767	0	767	750	1,500	733	920	1,840
1-2-0550-062 POWER	5,930	0	5,930	6,000	12,000	6,071	4,233	11,949
1-2-0550-063 HEATING FUEL - TOWN HALL	7,739	0	7,739	4,000	8,000	261	5,765	12,301
1-2-0550-065 R/M EQUIPMENT	707	1,000	1,707	2,496	5,000	3,293	0	2,865
1-2-0550-066 R/M BUILDING	125	1,050	1,175	3,996	8,000	6,825	3,260	5,405
1-2-0550-068 JANITORIAL COSTS	1,335	0	1,335	2,250	4,500	3,165	485	2,299
1-2-0550-083 VEHICLE GAS/OIL	152	0	152	1,500	3,000	2,848	0	91
1-2-0550-084 VEHICLE R/M	765	23	788	996	2,000	1,212	0	150
Total TOWN HALL OPERATIONS	17,518	2,073	19,592	21,988	44,000	24,408	14,663	36,901
PLANNING /LANDS								
1-2-0560-071 MATERIALS	0	0	0	498	1,000	1,000	0	0
1-2-0560-074 CONTRACTED COSTS	0	0	0	0	8,000	8,000	0	3,536
1-2-0560-141 LAND LEASE FOR TOWN USE	2,639	0	2,639	5,500	5,500	2,861	2,639	4,339
Total PLANNING /LANDS	2,639	0	2,639	5,998	14,500	11,861	2,639	7,875
FINANCIAL MANAGEMENT								
1-2-0570-042 COMPUTER ASSISTANCE	34,844	860	35,704	23,772	47,550	11,846	16,953	48,467
1-2-0570-088 AUDIT FEES	48,544	0	48,544	46,000	46,000	(2,544)	49,195	49,195
Total FINANCIAL MANAGEMENT	83,388	860	84,248	69,772	93,550	9,302	66,148	97,661
TAXATION COSTS								
1-2-0580-260 BOARD OF REVISION	400	0	400	1,000	1,000	600	1,100	1,100
Total TAXATION COSTS	400	0	400	1,000	1,000	600	1,100	1,100
ELECTION/PLEBESCITE COSTS								
1-2-0590-075 ELECTION COSTS	0	0	0	0	0	0	0	10,256
Total ELECTION/PLEBESCITE COSTS	0	0	0	0	0	0	0	10,256
INSURANCE								
1-2-0600-052 GENERAL INSURANCE	195,935	0	195,935	110,000	110,000	(85,935)	185,156	4,131
Total INSURANCE	195,935	0	195,935	110,000	110,000	(85,935)	185,156	4,131
GRANTS-COMMUNITY								
1-2-0610-130 SCHOOL GRANTS	0	0	0	500	500	500	100	100
1-2-0610-132 MUSEUM GRANTS	0	0	0	0	25,000	25,000	25,000	25,000
Total GRANTS-COMMUNITY	0	0	0	500	25,500	25,500	25,100	25,100

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
BYLAW ENFORCEMENT								
1-2-0705-001 WAGES - BYLAW ENFORCEMENT	43,835	0	43,835	43,956	87,921	44,086	44,361	78,157
1-2-0705-002 NORTHERN ALLOWANCE - BYLAW	4,058	0	4,058	3,858	7,716	3,658	3,947	8,102
1-2-0705-006 BENEFITS - BYLAW ENFORCEMENT	6,847	0	6,847	8,790	17,584	10,737	3,693	17,442
1-2-0705-013 TRAINING - BYLAW ENFORCEMENT	64	0	64	474	1,000	936	0	3,349
1-2-0705-017 TELEPHONE	225	0	225	846	1,700	1,475	336	959
1-2-0705-070 BYLAW PROMOTION	0	0	0	0	0	0	0	1,033
1-2-0705-071 MATERIAL/SUPPLIES	4,448	702	5,150	4,827	7,000	1,850	3,327	7,325
1-2-0705-083 UNIT 5 GAS/OIL	2,371	0	2,371	2,496	5,000	2,629	1,650	3,624
1-2-0705-084 UNIT 5 REPAIRS AND MAINTENANCE	931	18	949	996	2,000	1,051	381	4,481
Total BYLAW ENFORCEMENT	62,779	720	63,499	66,243	129,921	66,422	57,693	124,471
EMERGENCY SERVICES								
1-2-0710-001 WAGES - PREVENTION SERVICES	45,509	0	45,509	45,306	90,623	45,114	10,810	32,668
1-2-0710-002 NORTHERN ALLOWANCE - PSS	3,561	0	3,561	3,858	7,716	4,155	0	1,781
1-2-0710-006 BENEFITS-PREVENTION SERVICES	14,351	0	14,351	9,060	18,125	3,774	0	6,446
1-2-0710-017 TELEPHONE	2,891	0	2,891	1,998	4,000	1,109	2,680	6,544
1-2-0710-052 PROTECTIVE SERVICES INSURANCE	0	0	0	0	0	0	0	13,235
1-2-0710-071 MATERIALS/SUPPLIES	664	350	1,014	600	1,200	186	0	5,095
Total EMERGENCY SERVICES	66,977	350	67,327	60,822	121,664	54,337	13,490	65,769
AMBULANCE SERVICES								
1-2-0715-001 WAGES - AMBULANCE	44,794	0	44,794	22,422	44,845	51	35,015	57,580
1-2-0715-006 BENEFITS	1,224	0	1,224	2,238	4,484	3,260	969	2,700
1-2-0715-007 CAR ALLOWANCES - AMBULANCE	3,570	0	3,570	2,000	4,000	430	0	820
1-2-0715-013 TRAINING - AMBULANCE	1,804	1,100	2,904	1,746	5,000	2,097	643	2,333
1-2-0715-017 AMBULANCE TELEPHONE	279	0	279	0	0	(279)	300	665
1-2-0715-019 RADIO COMMUNICATION	5,166	0	5,166	2,496	5,000	(166)	4,160	4,426
1-2-0715-065 EQUIPMENT R/M	2,472	58	2,530	1,500	3,000	470	284	1,183
1-2-0715-071 MATERIALS/SUPPLIES	9,254	1,710	10,964	7,500	15,000	4,036	5,750	12,929
1-2-0715-083 AMBULANCE GAS/OIL	1,228	0	1,228	996	2,000	772	739	1,389
1-2-0715-084 AMBULANCE R/M	0	0	0	2,496	5,000	5,000	1,165	3,352
1-2-0715-086 AMBULANCE BAY LEASE	19,615	0	19,615	16,746	33,500	13,885	20,524	38,392
1-2-0715-618 TRANSFER TO RESERVE - AMBULANCE	0	0	0	0	25,000	25,000	0	0
Total AMBULANCE SERVICES	89,406	2,868	92,274	60,140	146,829	54,555	69,548	125,769
ANIMAL CONTROL								
1-2-0730-061 WATER	548	0	548	498	1,000	452	439	987
1-2-0730-062 POWER	2,713	0	2,713	1,998	4,000	1,287	1,758	4,338
1-2-0730-063 HEATING FUEL	2,069	0	2,069	2,000	4,000	1,931	1,817	2,760
1-2-0730-065 EQUIPMENT R/M	0	0	0	498	1,000	1,000	0	0
1-2-0730-066 BUILDING R/M	0	0	0	996	2,000	2,000	0	1,842
1-2-0730-071 MATERIALS/SUPPLIES	1,882	0	1,882	1,500	3,000	1,118	322	1,555
1-2-0730-074 CONTRACTED COSTS	0	0	0	1,242	3,000	3,000	945	2,896
Total ANIMAL CONTROL	7,213	0	7,213	8,732	18,000	10,787	5,280	14,378

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
FIRE DEPT ADMINISTRATION								
1-2-1110-001 WAGES - FIRE DEPARTMENT	4,723	0	4,723	36,540	36,540	31,817	6,231	39,412
1-2-1110-006 BENEFITS - FIRE DEPARTMENT	42	0	42	1,824	3,654	3,612	796	2,740
1-2-1110-007 CAR ALLOWANCES	0	0	0	4,000	8,000	8,000	0	4,590
1-2-1110-013 TRAINING - FIRE DEPARTMENT ADMIN	3,734	107	3,841	446	4,000	159	649	4,654
1-2-1110-026 MEMBERSHIPS	750	0	750	1,000	1,000	250	500	300
1-2-1110-070 PROMOTION	1,550	45	1,595	996	2,000	405	181	1,377
1-2-1110-071 MATERIAL/SUPPLIES	2,251	750	3,001	2,496	5,000	1,999	6,864	5,278
1-2-1110-105 GAHR INITIATIVE - FIRE	24,394	292	24,685	0	21,000	(3,685)	0	28,969
1-2-1110-400 AMORTIZATION - PROTECTIVE SERVICES	0	0	0	0	86,000	86,000	0	60,651
Total FIRE DEPT ADMINISTRATION	37,444	1,194	38,638	47,302	167,194	128,556	15,220	147,972
FIRE ABATEMENT								
1-2-1115-028 FIRE ABATEMENT	0	0	0	0	0	0	0	3,324
Total FIRE ABATEMENT	0	0	0	0	0	0	0	3,324
FIRE ALARM SYSTEM								
1-2-1120-017 TELEPHONE	3,455	0	3,455	2,250	4,500	1,045	2,856	6,778
1-2-1120-065 R/M FIRE ALARM SYSTEM	0	0	0	246	500	500	0	0
Total FIRE ALARM SYSTEM	3,455	0	3,455	2,496	5,000	1,545	2,856	6,778
HYDRANT MAINTENANCE								
1-2-1130-071 MATERIALS/SUPPLIES	0	0	0	1,248	2,500	2,500	0	14,674
Total HYDRANT MAINTENANCE	0	0	0	1,248	2,500	2,500	0	14,674
FIRE HALL OPERATIONS								
1-2-1140-017 TELEPHONE	1,408	0	1,408	1,800	3,600	2,192	1,250	2,980
1-2-1140-061 WATER	1,009	0	1,009	546	1,100	91	768	1,425
1-2-1140-062 POWER	3,670	0	3,670	3,246	6,500	2,830	2,804	6,450
1-2-1140-063 HEATING FUEL	7,015	0	7,015	4,500	9,000	1,985	6,797	9,566
1-2-1140-065 EQUIPMENT R/M	1,293	74	1,367	2,496	5,000	3,633	21,899	3,056
1-2-1140-066 BUILDING R/M	132	0	132	2,496	5,000	4,868	2,003	4,868
1-2-1140-068 JANITORIAL COSTS	0	0	0	648	1,300	1,300	0	0
Total FIRE HALL OPERATIONS	14,527	74	14,601	15,732	31,500	16,899	35,520	28,346
FIRE FIGHTING EQUIPMENT								
1-2-1150-007 CLOTHING - FIRE	0	0	0	500	500	500	188	298
1-2-1150-071 FIRE FIGHT. EQUIP. R/M	109	4,558	4,667	4,998	10,000	5,333	24	1,454
1-2-1150-083 FIRE DEPT. VEHICLES GAS/OIL	749	0	749	750	1,500	751	332	1,215
1-2-1150-084 FIRE DEPT. VEHICLES R/M	1,985	343	2,328	4,998	10,000	7,672	929	9,875
Total FIRE FIGHTING EQUIPMENT	2,843	4,901	7,744	11,246	22,000	14,256	1,473	12,842
PUBLIC WORKS ADMINISTRATION								
1-2-1505-001 WAGES - PUBLIC WORKS	206,330	0	206,330	240,372	480,746	274,416	245,288	495,275
1-2-1505-002 NORTHERN ALLOWANCE - PW	20,269	0	20,269	23,142	46,295	26,026	25,495	45,316
1-2-1505-006 BENEFITS - PUBLIC WORKS	50,787	0	50,787	56,286	112,574	61,787	39,754	103,898

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-1505-007 PPE/CLOTHING/UNIFORM ALLOWANCE	426	950	1,376	1,500	3,000	1,624	17	2,168
1-2-1505-013 TRAINING - PW ADMIN	2,725	500	3,225	2,509	4,000	775	0	62
1-2-1505-052 INSURANCE - PUBLIC WORKS	0	0	0	0	0	0	0	22,582
1-2-1505-071 PW SAFETY EQUIPMENT	115	0	115	0	0	(115)	0	513
1-2-1505-090 LABOUR ALLOCATED	(22,876)	0	(22,876)	(91,956)	(183,913)	(161,037)	(29,571)	(76,696)
Total PUBLIC WORKS ADMINISTRATION	257,776	1,450	259,226	231,853	462,702	203,476	280,983	593,117
PW MOBILE EQUIPMENT								
1-2-1510-083 PW VECH. GAS/OIL	27,266	0	27,266	24,000	48,000	20,734	30,078	48,638
1-2-1510-084 PW VECH. R/M	15,338	2,188	17,526	9,996	20,000	2,474	23,395	33,445
Total PW MOBILE EQUIPMENT	42,605	2,188	44,792	33,996	68,000	23,208	53,473	82,083
SMALL TOOLS								
1-2-1520-071 SMALL TOOLS	0	0	0	515	2,000	2,000	512	1,512
Total SMALL TOOLS	0	0	0	515	2,000	2,000	512	1,512
7 BAY GARAGE OPERATIONS								
1-2-1530-017 TELEPHONE	2,677	0	2,677	3,246	6,500	3,823	2,692	6,290
1-2-1530-060 OFFICE SUPPLIES	37	113	150	0	1,000	850	0	584
1-2-1530-061 WATER	1,251	0	1,251	1,248	2,500	1,249	1,052	2,680
1-2-1530-062 POWER	6,525	0	6,525	4,998	10,000	3,475	5,518	10,929
1-2-1530-063 HEATING FUEL	23,133	0	23,133	17,448	30,000	6,867	19,742	34,004
1-2-1530-065 EQUIPMENT R/M	3,454	613	4,067	2,888	6,000	1,933	4,744	6,648
1-2-1530-066 BUILDING R/M	5,786	0	5,786	4,998	10,000	4,214	2,334	8,880
1-2-1530-071 MATERIALS/SUPPLIES	1,642	282	1,924	2,829	10,000	8,076	4,960	10,115
1-2-1530-086 VEHICLE/EQUIPMENT LEASE	19,065	0	19,065	16,539	50,000	30,935	18,753	54,529
Total 7 BAY GARAGE OPERATIONS	63,569	1,009	64,578	54,194	126,000	61,422	59,796	134,659
ROADS & SIDEWALKS								
1-2-1540-071 RD/SIDEWALKS MATERIALS/SUPPLIES	9,648	1,022	10,669	243	50,000	39,331	3,192	17,984
Total ROADS & SIDEWALKS	9,648	1,022	10,669	243	50,000	39,331	3,192	17,984
DRAINS & DITCHES								
1-2-1545-071 DRAINS/DITCHES MATERIALS/SUPPLIES	0	0	0	0	0	0	272	946
1-2-1545-074 WINTER ROAD CONTRIBUTION	0	0	0	5,000	5,000	5,000	0	0
1-2-1545-400 AMORTIZATION - TRANSP & PUBLIC WORKS	0	0	0	0	450,000	450,000	0	433,045
Total DRAINS & DITCHES	0	0	0	5,000	455,000	455,000	272	433,991
KAESER CANAL								
1-2-1550-071 MATERIALS/SUPPLIES	1,884	0	1,884	0	0	(1,884)	0	0
Total KAESER CANAL	1,884	0	1,884	0	0	(1,884)	0	0
STREET SANDING								
1-2-1560-071 MATERIALS/SUPPLIES	345	0	345	0	50,000	49,655	0	47,187
Total STREET SANDING	345	0	345	0	50,000	49,655	0	47,187

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GENERAL OPERATING FUND								
SNOW REMOVAL								
1-2-1570-074 CONTRACTED COSTS	0	0	0	0	0	0	5,570	5,570
Total SNOW REMOVAL	0	0	0	0	0	0	5,570	5,570
STREET LIGHTING								
1-2-1580-062 POWER (STREET LIGHTS)	23,607	0	23,607	37,500	75,000	51,393	21,292	45,062
1-2-1580-074 STREET LIGHTING CONTRACTED COSTS	0	0	0	0	8,500	8,500	0	3,771
Total STREET LIGHTING	23,607	0	23,607	37,500	83,500	59,893	21,292	48,833
STREET SIGNS								
1-2-1590-071 STREET SIGN MATERIALS/SUPPLIES	0	0	0	277	4,000	4,000	0	2,012
Total STREET SIGNS	0	0	0	277	4,000	4,000	0	2,012
SMALL EQUIPMENT								
1-2-1600-083 SMALL EQUIPMENT GAS/OIL	0	0	0	47	2,000	2,000	0	40
1-2-1600-084 SMALL EQUIPMENT R/M	0	0	0	991	4,000	4,000	1,340	8,604
Total SMALL EQUIPMENT	0	0	0	1,038	6,000	6,000	1,340	8,644
UTILITY FUND ALLOCATION								
1-2-1700-090 UTILITY FUND ALLOCATION	0	0	0	0	(80,000)	(80,000)	0	(80,000)
Total UTILITY FUND ALLOCATION	0	0	0	0	(80,000)	(80,000)	0	(80,000)
ANNUAL CLEAN UP								
1-2-2520-071 MATERIALS SUPPLIES	0	0	0	1,500	1,500	1,500	1,500	1,500
1-2-2520-072 TOWN LABOUR - ANNUAL CLEAN UP	0	0	0	4,998	9,996	9,996	5,411	7,960
Total ANNUAL CLEAN UP	0	0	0	6,498	11,496	11,496	6,911	9,460
CEMETARIES								
1-2-2550-071 MATERIALS/SUPPLIES	196	0	196	38	1,000	804	0	0
1-2-2550-072 TOWN LABOUR - CEMETARIES	4,195	0	4,195	4,781	9,996	5,801	2,186	3,521
1-2-2550-074 CONTRACTED COSTS	278	0	278	315	2,000	1,722	0	16,417
Total CEMETARIES	4,669	0	4,669	5,134	12,996	8,327	2,186	19,938
SENIORS CITIZENS								
1-2-2560-020 TAX RELIEF PROGRAM	150,931	0	150,931	59,674	153,400	2,469	0	165,214
Total SENIORS CITIZENS	150,931	0	150,931	59,674	153,400	2,469	0	165,214
FACILITY MAINTENANCE								
1-2-2570-001 WAGES - FACILITIES	236,999	0	236,999	242,496	485,003	248,004	249,151	527,499
1-2-2570-002 NORTHERN ALLOWANCE - FACILITIES	27,471	0	27,471	26,616	53,239	25,768	27,103	57,896
1-2-2570-006 BENEFITS - FACILITIES	63,362	0	63,362	48,498	97,001	33,639	45,403	88,543
1-2-2570-007 PPE/CLOTHING - FACILITIES	136	0	136	2,738	3,000	2,864	2,897	3,147
1-2-2570-013 TRAINING	2,793	0	2,793	5,634	8,000	5,207	250	2,795
1-2-2570-017 TELEPHONE	780	0	780	1,500	3,000	2,220	1,210	2,844
1-2-2570-071 MATERIALS/SUPPLIES	5,559	0	5,559	2,666	6,000	441	3,808	6,843

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GENERAL OPERATING FUND								
1-2-2570-083 FAC. MAINT. VEHICLE GAS/OIL	4,171	0	4,171	2,721	10,000	5,829	3,920	14,173
1-2-2570-084 FAC MAINT VEHICLE R/M	2,549	6,904	9,453	2,103	6,000	(3,453)	3,570	12,859
1-2-2570-090 LABOUR ALLOCATED	(68,102)	0	(68,102)	(84,870)	(169,751)	(101,649)	(26,985)	(86,802)
Total FACILITY MAINTENANCE	275,718	6,904	282,622	250,102	501,492	218,870	310,327	629,796
ECONOMIC DEVELOPMENT/VIC								
1-2-2605-001 WAGES- ECONOMIC DEV/VIC	44,678	0	44,678	42,680	108,604	63,926	47,062	107,487
1-2-2605-002 NORTHERN ALLOWANCE - EDO/VIC	4,828	0	4,828	4,235	11,882	7,054	4,696	11,550
1-2-2605-006 ECONOMIC DEV/VIC BENEFITS	10,987	0	10,987	7,293	16,030	5,043	8,398	20,379
1-2-2605-007 VISITOR CENTRE CLOTHING/UNIFORM	692	0	692	47	1,000	308	75	326
1-2-2605-015 ECONOMIC DEVELOPMENT TRAVEL	395	0	395	2,567	5,000	4,605	376	5,587
1-2-2605-017 VISITOR INFORMATION TELEPHONE	1,085	0	1,085	1,098	2,200	1,115	900	2,193
1-2-2605-021 ECONOMIC DEVELOPMENT ADVERTISING	995	0	995	0	0	(995)	0	0
1-2-2605-022 TOURISM MARKETING	(229)	1,233	1,004	27,717	36,000	34,996	37,826	43,180
1-2-2605-071 EDO/VIC MATERIALS/SUPPLIES	57	60	117	468	1,000	883	0	0
Total ECONOMIC DEVELOPMENT/VIC	63,488	1,293	64,781	86,105	181,716	116,935	99,333	190,702
TOURISM								
1-2-2610-022 MARKETING	0	0	0	0	0	0	167	167
1-2-2610-026 ECONOMIC DEVELOPMENT MEMBERSHIPS	175	0	175	300	300	125	0	0
Total TOURISM	175	0	175	300	300	125	167	167
RECREATION ADMINISTRATION								
1-2-3010-001 WAGES - RECREATION ADMINISTRATION	57,825	0	57,825	60,168	120,347	62,522	44,145	122,266
1-2-3010-002 NORTHERN ALLOWANCE - REC ADMIN	3,561	0	3,561	3,858	7,716	4,155	0	7,122
1-2-3010-006 BENEFITS - RECREATION ADMIN	13,031	0	13,031	12,030	24,069	11,038	8,057	35,169
1-2-3010-007 PPE/CLOTHING/UNIFORM - RECREATION ADM	0	0	0	67	2,000	2,000	250	1,756
1-2-3010-013 TRAINING - REC ADMIN	1,143	0	1,143	4,005	5,000	3,857	376	2,953
1-2-3010-015 TRAVEL - REC ADMIN/BOARD	0	0	0	0	1,000	1,000	0	468
1-2-3010-021 ADVERTISING	85	0	85	0	0	(85)	0	0
1-2-3010-026 MEMBERSHIP FEES	0	0	0	600	600	600	180	180
1-2-3010-052 INSURANCE - RECREATION	0	0	0	0	0	0	0	83,637
1-2-3010-071 MATERIALS SUPPLIES	(551)	0	(551)	469	2,000	2,551	436	527
1-2-3010-080 SAFETY SUPPLIES	0	0	0	0	0	0	0	531
1-2-3010-083 REC. VECH. GAS/OIL	339	0	339	351	1,000	661	114	433
1-2-3010-084 REC. VECH. R/M	27	0	27	1,089	1,500	1,473	0	0
1-2-3010-258 CHILDREN/YOUTH RESILIENCY PROGRAM	8,985	0	8,985	4,076	15,000	6,015	84	7,817
1-2-3010-262 SPORT & RECREATION GRANT - RECREATIO	13,805	0	13,805	11,267	24,000	10,195	8,745	18,755
Total RECREATION ADMINISTRATION	98,250	0	98,250	97,980	204,232	105,982	62,387	281,615
SUMMER CAMP PROGRAM								
1-2-3020-001 WAGES - SUMMER CAMP	0	0	0	1,255	22,581	22,581	0	17,478
1-2-3020-002 NORTHERN ALLOWANCE - SUMMER CAMP	0	0	0	0	3,086	3,086	0	475
1-2-3020-006 BENEFITS - SUMMER CAMP	631	0	631	972	4,516	3,885	0	1,673
1-2-3020-071 MATERIALS/SUPPLIES	0	0	0	477	5,000	5,000	0	3,065
Total SUMMER CAMP PROGRAM	631	0	631	2,704	35,183	34,552	0	22,691

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
AFTER FOUR PROGRAM								
1-2-3025-001 WAGES - AFTER 4 PROGRAM	35,392	0	35,392	21,599	39,517	4,125	26,120	44,998
1-2-3025-002 NORTHERN ALLOWANCE - AFTER 4 PROG	4,365	0	4,365	3,314	5,401	1,036	3,640	5,388
1-2-3025-006 BENEFITS - AFTER 4 PROGRAM	5,550	0	5,550	3,898	7,903	2,353	2,998	5,635
1-2-3025-071 MATERIALS - AFTER 4 PROGRAM	4,802	105	4,907	4,111	8,000	3,093	2,879	4,958
Total AFTER FOUR PROGRAM	50,109	105	50,214	32,922	60,821	10,607	35,637	60,980
SWIMMING POOL								
1-2-3030-001 WAGES - SWIMMING POOL	108,426	0	108,426	132,529	268,306	159,880	157,812	274,468
1-2-3030-002 NORTHERN ALLOWANCE - SWIMMING POOL	14,356	0	14,356	18,870	38,039	23,683	19,664	35,291
1-2-3030-006 BENEFITS - SWIMMING POOL	15,688	0	15,688	27,067	53,661	37,973	8,170	24,608
1-2-3030-007 CLOTHING/UNIFORM - SWIMMING POOL	0	0	0	1,299	2,000	2,000	0	0
1-2-3030-013 STAFF TRAINING	1,872	0	1,872	4,306	10,000	8,128	446	1,040
1-2-3030-017 TELEPHONE	499	0	499	996	2,000	1,501	420	1,000
1-2-3030-026 MEMBERSHIPS	225	0	225	500	500	275	225	225
1-2-3030-027 HEATING COSTS - SWIMMING POOL	72,017	0	72,017	44,165	70,000	(2,017)	56,408	71,408
1-2-3030-037 CHEMICALS	5,856	224	6,079	5,763	15,000	8,921	2,484	10,244
1-2-3030-065 EQUIPMENT R/M	128	0	128	4,390	15,000	14,872	498	9,540
1-2-3030-066 BUILDING R/M	640	0	640	2,326	7,000	6,360	0	2,737
1-2-3030-068 CLEANING SUPPLIES	1,353	0	1,353	1,401	3,000	1,647	1,006	2,447
1-2-3030-071 MATERIALS/SUPPLIES	726	1,849	2,575	4,885	10,550	7,975	5,133	7,648
1-2-3030-077 PROGRAM SUPPLIES	145	0	145	0	0	(145)	1,208	1,480
Total SWIMMING POOL	221,930	2,073	224,003	248,497	495,056	271,053	253,474	442,135
NL MUSEUM								
1-2-3050-063 HEATING FUEL	7,069	0	7,069	0	0	(7,069)	6,620	12,732
1-2-3050-067 HEATING FUEL OIL RECOVERY	(14,721)	0	(14,721)	0	0	14,721	0	(5,144)
Total NL MUSEUM	(7,652)	0	(7,652)	0	0	7,652	6,620	7,588
ARENA								
1-2-3060-001 WAGES - ARENA	22,318	0	22,318	19,758	39,517	17,199	21,758	34,770
1-2-3060-002 NORTHERN ALLOWANCE - ARENA	2,067	0	2,067	2,700	5,400	3,333	445	1,832
1-2-3060-006 BENEFITS - ARENA	2,909	0	2,909	3,951	7,903	4,994	1,634	3,604
1-2-3060-017 TELEPHONE	2,490	0	2,490	2,496	5,000	2,510	2,024	4,858
1-2-3060-061 WATER	330	0	330	1,500	3,000	2,670	352	901
1-2-3060-063 HEATING FUEL	1,817	0	1,817	10,409	20,000	18,183	7,774	10,139
1-2-3060-064 PROPANE - CONCESSION	562	524	1,086	0	0	(1,086)	0	196
1-2-3060-065 EQUIPMENT R/M	1,512	0	1,512	2,011	5,000	3,488	2,327	4,625
1-2-3060-066 BUILDING R/M	4,353	3,426	7,778	12,498	25,000	17,222	9,958	21,531
1-2-3060-071 MATERIALS/SUPPLIES	1,419	878	2,297	1,927	7,500	5,203	771	8,501
1-2-3060-072 TOWN LABOUR - ARENA	55,001	0	55,001	79,904	131,355	76,354	23,736	67,286
1-2-3060-074 CONTRACTED COSTS	0	0	0	759	2,000	2,000	1,409	3,352
1-2-3060-083 OLYMPIA ICE RESURFACER FUEL	2,222	515	2,737	1,576	3,000	263	2,678	3,663
1-2-3060-084 OLYMPIA ICE RESURFACER R/M	221	279	500	288	2,000	1,500	364	2,890
Total ARENA	97,221	5,621	102,842	139,777	256,675	153,833	75,229	168,148

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GENERAL OPERATING FUND								
ICE PLANT								
1-2-3070-061 WATER	0	0	0	498	1,000	1,000	0	0
1-2-3070-062 POWER	82,127	0	82,127	44,347	98,000	15,873	66,723	132,366
1-2-3070-065 EQUIPMENT R/M	3,191	0	3,191	895	4,000	809	0	4,912
1-2-3070-071 MATERIALS/SUPPLIES	80	0	80	2,762	6,500	6,420	0	90
1-2-3070-074 CONTRACTED COSTS	10,994	0	10,994	6,753	7,500	(3,494)	5,796	5,796
Total ICE PLANT	96,393	0	96,393	55,255	117,000	20,607	72,519	143,165
BALL PARKS								
1-2-3080-061 WATER - BALL PARKS	77	0	77	0	0	(77)	0	0
1-2-3080-065 EQUIPMENT R/M	0	250	250	543	3,000	2,750	0	321
1-2-3080-066 BUILDING R/M	1,393	0	1,393	0	1,000	(393)	0	0
1-2-3080-071 MATERIALS/SUPPLIES	0	0	0	2,000	4,000	4,000	377	2,215
Total BALL PARKS	1,470	250	1,720	2,543	8,000	6,280	377	2,536
PARKS/PLAYGROUNDS								
1-2-3090-065 EQUIPMENT R/M	390	0	390	1,476	3,500	3,110	2,363	3,495
1-2-3090-071 MATERIALS / SUPPLIES	1,901	377	2,277	689	5,000	2,723	503	3,775
Total PARKS/PLAYGROUNDS	2,291	377	2,667	2,165	8,500	5,833	2,867	7,270
SPECIAL PROGRAMS								
1-2-3100-018 MISCELLANEOUS - SPECIAL PROGRAMS	0	0	0	0	0	0	1,711	1,711
1-2-3100-057 GET ACTIVE EXPENDITURES - SPECIAL PRO	1,085	0	1,085	410	800	(285)	0	0
1-2-3100-071 MATERIALS/ SUPPLIES	170	162	332	1,412	3,000	2,668	1,005	1,431
1-2-3100-081 FIRST NIGHT FIREWORKS	940	0	940	0	11,000	10,060	0	14,351
1-2-3100-133 SKI CLUB	5,000	0	5,000	5,000	5,000	0	7,500	7,500
1-2-3100-134 GOLF CLUB	0	0	0	5,000	5,000	5,000	0	5,000
1-2-3100-135 WOOD BUFFALO FROLICS	5,000	0	5,000	5,000	5,000	0	5,000	5,000
1-2-3100-136 MUSIC FESTIVAL	0	0	0	0	2,500	2,500	0	1,250
1-2-3100-138 EVENT GRANTS - SPECIAL PROGRAMS	4,417	0	4,417	0	0	(4,417)	0	0
1-2-3100-139 CANADA DAY	0	4,564	4,564	10,000	10,000	5,436	1,022	6,994
1-2-3100-143 PADDLEFEST - SPECIAL PROGRAMS	0	0	0	0	2,500	2,500	0	2,500
1-2-3100-258 SPECIAL PROGRAM GRANTS EXP	7,612	0	7,612	0	0	(7,612)	1,230	1,230
1-2-3100-263 YOUTH CENTRE INITIATIVE	887	0	887	7,307	14,000	13,113	5,870	11,532
1-2-3100-265 NACC CONTRIBUTION	0	0	0	5,000	5,000	5,000	0	5,000
1-2-3100-266 JBT SNACK PROGRAM	0	0	0	0	500	500	0	500
1-2-3100-267 CHRISTMAS TOY DRIVE	0	0	0	0	500	500	0	0
1-2-3100-400 AMORTIZATION - RECREATION & CULTURE	0	0	0	0	321,000	321,000	0	515,446
Total SPECIAL PROGRAMS	25,111	4,726	29,836	39,129	385,800	355,964	23,338	579,446
RECREATION & COMMUNITY CENTRE								
1-2-3140-001 WAGES - REC & COM CENTRE	290,144	0	290,144	297,972	595,954	305,810	275,897	589,450
1-2-3140-002 NORTHERN ALLOWANCE - RCC	29,642	0	29,642	32,016	64,041	34,399	27,891	58,608
1-2-3140-006 BENEFITS - REC & COM CENTRE	65,897	0	65,897	56,040	112,086	46,189	43,324	100,845
1-2-3140-013 TRAINING	850	15	865	833	4,500	3,635	1,245	10,363
1-2-3140-017 TELEPHONE	4,783	0	4,783	6,000	12,000	7,217	4,239	10,075

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GENERAL OPERATING FUND								
1-2-3140-027 HEATING COSTS - RECREATION & COMMUNIT	72,017	0	72,017	44,165	70,000	(2,017)	56,408	71,408
1-2-3140-061 WATER	910	0	910	7,500	15,000	14,090	6,158	7,078
1-2-3140-062 POWER	89,653	0	89,653	81,498	163,000	73,347	72,619	172,302
1-2-3140-065 R/M EQUIPMENT	3,944	800	4,744	1,853	6,000	1,256	1,900	11,776
1-2-3140-066 R/M BUILDING	19,218	1,350	20,568	14,961	25,000	4,432	30,505	41,224
1-2-3140-068 JANITORIAL COSTS	5,830	15	5,845	6,996	14,000	8,155	5,818	8,205
1-2-3140-069 PROGRAMS	0	0	0	0	0	0	157	157
1-2-3140-071 MATERIALS AND SUPPLIES	11,630	65	11,695	10,501	23,700	12,005	7,702	21,889
1-2-3140-074 CONTRACTED COSTS	327	0	327	3,400	5,000	4,673	250	654
1-2-3140-078 CONCESSION/VENDING SUPPLIES	3,079	584	3,663	4,374	8,750	5,087	4,514	7,427
Total RECREATION & COMMUNITY CENTRE	597,923	2,829	600,752	568,109	1,119,031	518,279	538,628	1,111,460
CURLING CENTRE ICE PLANT								
1-2-3145-065 ICE PLANT R/M EQUIPMENT	2,281	300	2,581	4,088	5,000	2,419	300	5,347
1-2-3145-071 ICE PLANT MATERIALS	0	0	0	123	1,000	1,000	0	1,035
1-2-3145-074 ICE PLANT CONTRACTED COSTS	1,810	0	1,810	4,074	5,000	3,190	4,436	4,453
Total CURLING CENTRE ICE PLANT	4,090	300	4,391	8,285	11,000	6,609	4,736	10,835
LIBRARY								
1-2-3150-001 WAGES - LIBRARY	51,839	0	51,839	36,048	72,098	20,259	39,820	79,737
1-2-3150-002 NORTHERN ALLOWANCE - LIBRARY	5,914	0	5,914	4,722	9,452	3,539	4,517	9,207
1-2-3150-006 BENEFITS- LIBRARY	11,852	0	11,852	5,406	10,815	(1,037)	6,026	17,403
1-2-3150-015 AUTHOR TRAVEL	0	0	0	915	1,000	1,000	930	930
1-2-3150-017 TELEPHONE	903	0	903	996	2,000	1,097	767	1,817
1-2-3150-061 WATER	659	0	659	996	2,000	1,341	527	1,054
1-2-3150-062 POWER	2,636	0	2,636	1,998	4,000	1,364	2,124	4,892
1-2-3150-063 HEATING FUEL	2,922	0	2,922	3,049	5,000	2,078	3,486	5,626
1-2-3150-065 EQUIPMENT R/M	597	0	597	600	1,200	603	443	819
1-2-3150-066 BUILDING R/M	0	160	160	1,998	4,000	3,840	2,446	5,214
1-2-3150-068 JANITORIAL COSTS	235	0	235	2,250	4,500	4,265	1,326	1,835
1-2-3150-071 MATERIALS/SUPPLIES	2,493	211	2,705	4,336	8,000	5,295	1,576	4,049
1-2-3150-114 COLLECTION DEVELOPMENT - LIBRARY	3,409	0	3,409	2,896	15,000	11,591	683	6,903
1-2-3150-115 CONTRIBUTION EXPENDITURES - LIBRARY	1,015	30	1,044	0	0	(1,044)	349	349
Total LIBRARY	84,473	401	84,874	66,210	139,065	54,191	65,021	139,834
GENERAL DEBENTURES								
1-2-3310-109 DEBENTURE INTEREST	44,451	0	44,451	58,722	117,451	73,000	60,604	116,071
1-2-3310-110 DEBENTURE PRINCIPAL	169,530	0	169,530	198,048	396,103	226,573	196,173	397,482
Total GENERAL DEBENTURES	213,980	0	213,980	256,770	513,554	299,574	256,776	513,553
OTHER DEBT CHARGES								
1-2-3320-102 BANKING SERVICE CHARGES	8,827	0	8,827	12,498	25,000	16,173	11,492	29,365
1-2-3320-103 INTEREST SEC./DEP.	0	0	0	0	0	0	0	709
Total OTHER DEBT CHARGES	8,827	0	8,827	12,498	25,000	16,173	11,492	30,074
BAD DEBT ALLOWANCES								

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GENERAL OPERATING FUND								
1-2-3330-107 BAD DEBT GENERAL	0	0	0	0	15,000	15,000	0	227,510
Total BAD DEBT ALLOWANCES	0	0	0	0	15,000	15,000	0	227,510
SCHOOL TAX REQUISITION								
1-2-3350-112 SCHOOL TAX - GNWT ASSESSMENT	0	0	0	320,000	320,000	320,000	0	360,975
Total SCHOOL TAX REQUISITION	0	0	0	320,000	320,000	320,000	0	360,975
CASH OVER/SHORT								
1-2-3360-111 CASH OVER/SHORT	0	0	0	0	0	(0)	0	(0)
Total CASH OVER/SHORT	0	0	0	0	0	(0)	0	(0)
TRANSFER TO/FROM REVENUE								
1-2-3370-616 TRANSFER TO MUNICIPAL INFRASTR RESERV	0	0	0	0	100,000	100,000	0	0
1-2-3370-617 TRANSFER TO GAS TAX DEFERRED REVENU	0	0	0	0	863,000	863,000	0	0
1-2-3370-621 TRANSFER TO CPI DEFERRED REVENUE	0	0	0	0	1,114,000	1,114,000	0	0
1-2-3370-623 Transfer to Environmental Reserve - TRAN	0	0	0	0	0	0	0	260
1-2-3370-624 TRANSFER TO EITCA	0	0	0	0	0	0	0	(647,606)
1-2-3370-625 TRANSFERS TO W & S	0	0	0	0	0	0	0	(15,965)
Total TRANSFER TO/FROM REVENUE	0	0	0	0	2,077,000	2,077,000	0	(663,311)
Total GENERAL OPERATING FUND	(1,775,141)	54,559	(1,720,582)	(2,952,327)	(115,536)	1,605,046	(1,765,546)	(353,937)

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UTILITY OPERATING FUND								
3-2-2010-017 TELEPHONE	4,091	0	4,091	3,996	8,000	3,909	3,711	9,064
3-2-2010-035 WATER SAMPLES	2,905	1,760	4,665	3,000	6,000	1,335	1,570	4,336
3-2-2010-037 CHEMICALS	35,565	28,814	64,379	16,294	38,000	(26,379)	31,454	39,512
3-2-2010-062 POWER	26,025	0	26,025	22,500	45,000	18,975	21,393	47,740
3-2-2010-063 HEATING FUEL	63,388	0	63,388	91,610	135,000	71,612	73,350	103,153
3-2-2010-065 EQUIPMENT R/M	9,548	707	10,255	7,426	15,000	4,745	2,274	86,131
3-2-2010-066 R/M BUILDING	2,957	4,816	7,773	884	6,000	(1,773)	694	2,910
3-2-2010-071 MATERIAL/SUPPLIES	4,708	1,445	6,153	3,553	8,000	1,847	3,495	5,611
3-2-2010-072 TOWN LABOUR - WATER PLANT	0	0	0	9,996	19,992	19,992	0	0
3-2-2010-074 CONTRACTED COSTS	1,950	0	1,950	6,430	20,000	18,050	6,990	16,837
Total WATER TREATMENT PLANT OPERATIONS	151,137	37,543	188,680	165,689	300,992	112,312	144,931	317,543
WATER INTAKE								
3-2-2020-062 POWER	9,844	0	9,844	12,498	25,000	15,156	8,725	19,019
3-2-2020-065 R/M EQUIPMENT	223	0	223	5,479	10,000	9,777	0	1,430
3-2-2020-066 R/M BUILDING	0	0	0	102	1,000	1,000	397	2,309
Total WATER INTAKE	10,067	0	10,067	18,079	36,000	25,933	9,122	22,759
MAINT. WATER TRANSMISSION LINE								
3-2-2030-071 MATERIALS/SUPPLIES	0	0	0	750	1,500	1,500	261	2,435
3-2-2030-072 TOWN LABOUR - WATER TRANS LINE	0	0	0	10,992	21,991	21,991	2,735	2,775
3-2-2030-074 CONTRACTED COSTS	0	400	400	0	0	(400)	0	10,084
Total MAINT. WATER TRANSMISSION LINE	0	400	400	11,742	23,491	23,091	2,996	15,294
RESERVOIR/TOWER/PUMPS								
3-2-2040-062 POWER	10,958	0	10,958	9,000	18,000	7,043	12,289	31,196
3-2-2040-063 HEATING FUEL	610	0	610	2,510	3,500	2,890	1,366	1,730
3-2-2040-065 EQUIPMENT R/M	0	0	0	1,130	2,000	2,000	2,671	4,623
3-2-2040-066 BUILDING R/M	0	0	0	625	2,000	2,000	980	1,676
Total RESERVOIR/TOWER/PUMPS	11,567	0	11,567	13,265	25,500	13,933	17,306	39,226
WATER METERS								
3-2-2050-071 METERS	0	0	0	5,134	8,000	8,000	1,828	8,422
Total WATER METERS	0	0	0	5,134	8,000	8,000	1,828	8,422
WATER DELIVERY								
3-2-2060-001 WAGES - WATER DELIVERY	25,563	0	25,563	30,354	60,719	35,156	33,570	55,626
3-2-2060-002 NORTHERN ALLOWANCE - WATER DELIVERY	2,908	0	2,908	3,084	6,173	3,265	3,858	5,935
3-2-2060-006 BENEFITS - WATER DELIVERY	2,280	0	2,280	6,072	12,144	9,864	5,270	20,701
3-2-2060-071 MATERIAL/SUPPLIES	24	0	24	309	1,000	976	1,450	3,983
3-2-2060-074 CONTRACTED COSTS	0	0	0	1,000	1,000	1,000	23	23
3-2-2060-083 WATER TRUCK GAS/OIL	3,502	0	3,502	4,270	10,000	6,498	6,063	13,247
3-2-2060-084 WATER TRUCK R/M	9,062	956	10,019	3,621	8,000	(2,019)	11,035	22,438
Total WATER DELIVERY	43,339	956	44,296	48,710	99,036	54,740	61,268	121,953
SEWER TRANSMISSION LINE								

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UTILITY OPERATING FUND								
3-2-2070-071 MATERIALS/SUPPLIES	0	0	0	13	2,000	2,000	100	100
3-2-2070-072 TOWN LABOUR - SEWER TRANS LINE	700	0	700	1,512	19,992	19,292	1,615	9,571
3-2-2070-074 CONTRACTED COSTS	0	0	0	919	3,000	3,000	0	10,850
Total SEWER TRANSMISSION LINE	700	0	700	2,444	24,992	24,292	1,715	20,521
SEWAGE LIFT STATIONS								
3-2-2080-062 POWER	10,479	0	10,479	12,498	25,000	14,521	9,181	16,995
3-2-2080-065 EQUIPMENT R/M	0	0	0	228	5,500	5,500	0	696
3-2-2080-066 BUILDING R/M	0	0	0	113	1,000	1,000	199	1,065
3-2-2080-071 MATERIALS SUPPLIES	0	0	0	1,392	2,000	2,000	1,359	1,359
Total SEWAGE LIFT STATIONS	10,479	0	10,479	14,231	33,500	23,021	10,739	20,115
LAGOON MAINTENANCE								
3-2-2090-071 MATERIALS SUPPLIES	0	0	0	0	0	0	0	423
3-2-2090-072 TOWN LABOUR - LAGOON	0	0	0	19,992	19,992	19,992	0	0
3-2-2090-074 CONTRACTED COSTS	0	0	0	143	2,000	2,000	2,650	2,650
Total LAGOON MAINTENANCE	0	0	0	20,135	21,992	21,992	2,650	3,073
SEWAGE PUMPOUTS								
3-2-2100-001 WAGES - SEWER PUMPOUTS	5,754	0	5,754	7,590	15,180	9,426	7,557	8,995
3-2-2100-002 NORTHERN ALLOWANCE SEWER PUMPOUT:	653	0	653	768	1,543	890	0	0
3-2-2100-006 BENEFITS - SEWER PUMPOUT	457	0	457	1,518	3,036	2,579	1,110	3,166
3-2-2100-071 MATERIALS/SUPPLIES	0	0	0	0	0	0	476	476
3-2-2100-072 TOWN LABOUR	5,093	0	5,093	2,496	4,998	(95)	9,707	21,603
3-2-2100-074 CONTRACTED COSTS	0	0	0	0	0	0	52	52
3-2-2100-083 SEWAGE PUMPER GAS/OIL	775	0	775	1,881	5,000	4,225	1,947	4,876
3-2-2100-084 SEWAGE PUMPER R/M	40	0	40	1,943	6,000	5,960	1,932	9,098
Total SEWAGE PUMPOUTS	12,772	0	12,772	16,196	35,757	22,985	22,781	48,266
ALLOCATION FROM PUBLIC WORKS								
3-2-2200-100 ALLOCATION FROM PUBLIC WORKS	0	0	0	0	63,000	63,000	0	63,000
Total ALLOCATION FROM PUBLIC WORKS	0	0	0	0	63,000	63,000	0	63,000
TRANSFER TO/FROM OTHER FUNDS								
3-2-3370-616 TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	0	0	0	15,965
3-2-3370-617 TRANSFER TO/FROM RESERVES	0	0	0	0	100,000	100,000	0	799,443
Total TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	100,000	100,000	0	815,408
Total UTILITY OPERATING FUND	(329,284)	39,159	(290,125)	(127,688)	(42,955)	247,170	(158,962)	1,119,718

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
ENVIRONMENTAL FUND								
Solid Waste Levy								
7-1-0110-101 RESIDENTIAL SOLID WASTE LEVY	(129,523)	0	(129,523)	(126,498)	(253,000)	(123,477)	(130,247)	(258,441)
7-1-0110-102 COMMERCIAL SOLID WASTE LEVY	(29,410)	0	(29,410)	(27,600)	(55,200)	(25,790)	(29,104)	(58,951)
7-1-0110-103 INDUSTRIAL SOLID WASTE LEVY	(3,146)	0	(3,146)	(3,162)	(6,325)	(3,179)	(3,146)	(6,293)
7-1-0110-104 INSTITUTIONAL SOLID WASTE LEVY	(51,741)	0	(51,741)	(49,446)	(98,900)	(47,159)	(48,944)	(98,653)
7-1-0110-105 SL SOLID WASTE LEVY	(2,464)	0	(2,464)	(4,600)	(4,600)	(2,136)	(2,560)	(4,640)
Total Solid Waste Levy	(216,285)	0	(216,285)	(211,306)	(418,025)	(201,740)	(214,002)	(426,978)
Other Revenue								
7-1-0120-105 TIPPING FEES	(17,215)	0	(17,215)	(34,324)	(74,750)	(57,535)	(22,248)	(44,162)
7-1-0120-233 GARBAGE BIN RENTALS	(67,902)	0	(67,902)	(57,498)	(115,000)	(47,098)	(70,158)	(103,863)
7-1-0120-234 GARBAGE BIN RENTALS SL	(360)	0	(360)	(696)	(1,400)	(1,040)	(840)	(1,560)
Total Other Revenue	(85,477)	0	(85,477)	(92,518)	(191,150)	(105,673)	(93,246)	(149,585)
TRANSFER FROM INVESTMENT IN CAPITAL								
7-1-3370-400 TRANSFER FROM INVESTMENT IN CAPITAL	0	0	0	0	(41,999)	(41,999)	0	39,520
Total TRANSFER FROM INVESTMENT IN CAPI	0	0	0	0	(41,999)	(41,999)	0	39,520
Landfill Operations								
7-2-2005-001 WAGES - LANDFILL ATTENDANT	36,613	0	36,613	35,856	71,714	35,101	39,864	71,152
7-2-2005-002 NORTHERN ALLOWANCE - LANDFILL	3,680	0	3,680	3,858	7,716	4,036	3,858	7,745
7-2-2005-006 BENEFITS - LANDFILL	6,115	0	6,115	7,170	14,343	8,228	6,293	11,680
7-2-2005-013 TRAINING	1,947	340	2,287	495	2,000	(287)	0	348
7-2-2005-017 TELEPHONE	564	0	564	600	1,200	636	471	1,123
7-2-2005-021 ADVERTISING	0	0	0	498	1,000	1,000	0	0
7-2-2005-032 STATIONERY	0	0	0	498	1,000	1,000	0	493
7-2-2005-052 INSURANCE	0	0	0	3,400	3,400	3,400	0	2,906
7-2-2005-055 LICENSES	0	0	0	0	0	0	0	16,395
7-2-2005-061 WATER	345	0	345	498	1,000	655	151	260
7-2-2005-062 POWER	2,426	0	2,426	996	2,000	(426)	1,469	2,553
7-2-2005-065 HEAVY EQUIPMENT REPAIRS/MAINTENANCE	1,534	0	1,534	349	7,000	5,466	525	9,275
7-2-2005-066 BUILDING REPAIRS/MAINTENANCE	0	0	0	462	1,000	1,000	0	1,206
7-2-2005-071 MATERIALS/SUPPLIES	5,684	1,375	7,059	494	5,000	(2,059)	0	3,611
7-2-2005-072 TOWN LABOUR - LANDFILL	108	0	108	39,186	78,379	78,271	3,459	12,924
7-2-2005-074 CONTRACTED COSTS	8,850	8,850	17,700	687	40,000	22,300	3,760	42,760
7-2-2005-089 GROUND WATER MONITORING	2,428	72	2,500	4,998	10,000	7,500	0	6,750
7-2-2005-400 AMORTIZATION - ENVIRONMENTAL FUND	0	0	0	0	42,000	42,000	0	41,708
Total Landfill Operations	70,294	10,637	80,931	100,045	288,752	207,821	59,849	232,890
Administration								
7-2-2010-032 STATIONERY	0	0	0	0	0	0	493	0
7-2-2010-072 ALLOCATION OF DAILY ADMINISTRATION	0	0	0	0	57,341	57,341	0	55,705
7-2-2010-073 ALLOCATION FROM PUBLIC WORKS	0	0	0	0	17,000	17,000	0	17,000
Total Administration	0	0	0	0	74,341	74,341	493	72,705
Garbage Collection/Disposal								

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
ENVIRONMENTAL FUND								
7-2-2015-001 WAGES - GARBAGE COLLECTIONS	13,101	0	13,101	33,318	66,637	53,536	31,159	36,750
7-2-2015-002 NORTHERN ALLOWANCE - GARBAGE COLLE	0	0	0	3,084	6,173	6,173	0	0
7-2-2015-006 BENEFITS	1,953	0	1,953	5,136	10,282	8,329	250	10,889
7-2-2015-065 GARBAGE BINS R/M	27	0	27	0	0	(27)	0	0
7-2-2015-071 GARBAGE BIN MATERIALS	0	0	0	0	0	0	0	20,550
7-2-2015-072 TOWN LABOUR GARGABE COLLECTION	12,780	0	12,780	18,408	36,822	24,042	7,707	37,858
7-2-2015-083 GARBAGE TRUCK FUEL/OIL	1,561	0	1,561	2,557	8,000	6,439	2,683	7,484
7-2-2015-084 GARBAGE TRUCK R/M	866	13,513	14,379	1,748	5,000	(9,379)	1,832	10,112
Total Garbage Collection/Disposal	30,289	13,513	43,803	64,251	132,914	89,111	43,631	123,643
Capital Expenditures								
7-2-2020-075 SITE CLOSURE/RECYCLING PROGRAM	0	0	0	0	0	0	0	39,520
7-2-2020-080 LANDFILL CLOSURE EXPENSES	0	0	0	0	51,000	51,000	0	51,000
Total Capital Expenditures	0	0	0	0	51,000	51,000	0	90,520
TRANSFER TO/FROM OTHER FUNDS								
7-2-3370-616 TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	0	0	0	(260)
7-2-3370-617 TRANSFER TO/FROM RESERVES	0	0	0	0	100,000	100,000	0	100,000
Total TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	100,000	100,000	0	99,740
TRANSFERS TO/FROM EQUITY IN TCA								
7-2-3380-624 TRANSFER TO/FROM EQUITY IN TCA	0	0	0	0	0	0	0	(41,708)
Total TRANSFERS TO/FROM EQUITY IN TCA	0	0	0	0	0	0	0	(41,708)
Total ENVIRONMENTAL FUND	(201,178)	24,150	(177,028)	(139,528)	(4,167)	172,861	(203,274)	40,747

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
Capital Projects								
DOWNTOWN DEVELOPMENT								
8-2-0520-553 DOWNTOWN DEVELOPMENT	1,380	0	1,380	100,000	100,000	98,620	32,772	0
Total DOWNTOWN DEVELOPMENT	1,380	0	1,380	100,000	100,000	98,620	32,772	0
CORPORATE SERVICES								
8-2-0545-557 PERFORMANCE REVIEW	0	0	0	25,000	25,000	25,000	0	0
8-2-0545-558 ENGINEERING STANDARDS	0	0	0	25,000	25,000	25,000	0	0
8-2-0545-559 CLIMATE CHANGE ADAPTATION PLAN	0	0	0	25,000	25,000	25,000	0	0
8-2-0545-620 IT RECOMMENDATION	0	0	0	25,000	25,000	25,000	0	0
8-2-0545-976 IT EVERGREEN	15,249	30,188	45,437	50,000	50,000	4,563	3,104	0
8-2-0545-978 ASST MGMT. SYSTEM	0	0	0	25,000	25,000	25,000	0	0
8-2-0545-983 SIDEWALKS	0	0	0	100,000	100,000	100,000	0	0
8-2-0545-990 ICSP CONSULTANT	1,990	0	1,990	0	0	(1,990)	23,080	0
Total CORPORATE SERVICES	17,239	30,188	47,426	275,000	275,000	227,574	26,184	0
MUNICIPAL SERVICES								
8-2-0546-511 BOBCATS	0	0	0	15,000	15,000	15,000	0	0
8-2-0546-560 ATTACHMENTS	0	0	0	80,000	80,000	80,000	0	0
8-2-0546-561 DUMP TRUCK	0	0	0	150,000	150,000	150,000	0	0
8-2-0546-562 FLAT DECK TRUCK	0	0	0	50,000	50,000	50,000	0	0
8-2-0546-985 STREET LIGHTING	0	0	0	75,000	75,000	75,000	2,933	0
8-2-0546-992 SAND SPREADER	0	0	0	20,000	20,000	20,000	0	0
8-2-0546-993 BUILDING ENERGY AUDITS	10,855	0	10,855	0	0	(10,855)	0	0
Total MUNICIPAL SERVICES	10,855	0	10,855	390,000	390,000	379,145	2,933	0
PROTECTION								
8-2-0547-548 FIRE TRUCK	0	0	0	550,000	550,000	550,000	0	0
8-2-0547-563 EMERGENCY EQUIPMENT	0	0	0	140,000	140,000	140,000	0	0
8-2-0547-564 BYLAW VEHICLE	0	54,943	54,943	55,000	55,000	57	0	0
8-2-0547-626 ANIMAL SHELTER UPGRADES	0	0	0	10,000	10,000	10,000	0	0
8-2-0547-628 FIRE ABATEMENT	0	0	0	10,000	10,000	10,000	0	0
8-2-0547-651 COMMUNICATIONS EQUIPMENT	0	0	0	50,000	50,000	50,000	0	0
Total PROTECTION	0	54,943	54,943	815,000	815,000	760,057	0	0
UTILITY INFRASTRUCTURE								
8-2-0550-552 WATER/SEWER UPGRADE	9,377	0	9,377	250,000	250,000	240,623	70	0
8-2-0550-576 TOWER TRUCK FILL STATION	0	0	0	75,000	75,000	75,000	0	0
8-2-0550-577 SEWER FLUSHER	0	0	0	145,000	145,000	145,000	0	0
8-2-0550-578 CLEAR/WASTE WATER INITIATIVE	48,893	0	48,893	5,500,000	5,500,000	5,451,107	0	0
8-2-0550-639 WATER TREATMENT PLANT UPGRADE	0	0	0	200,000	200,000	200,000	67,662	0
8-2-0550-640 ENVIRONMENTAL STUDIES	1,863	0	1,863	50,000	50,000	48,138	0	0
8-2-0550-642 REPLACEMENT VEHICLE FOR WATER PLANT	34,857	0	34,857	0	0	(34,857)	0	0
Total UTILITY INFRASTRUCTURE	94,989	0	94,989	6,220,000	6,220,000	6,125,011	67,732	0
COMMUNITY SERVICES								
8-2-0551-565 COMMUNITY SERVICES MASTER PLAN	0	0	0	50,000	50,000	50,000	0	0

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Capital Projects								
8-2-0551-580 RIVERSIDE UTILITY EXTENSION	0	0	0	200,000	200,000	200,000	0	0
8-2-0551-581 TRACK DEVELOPMENT	0	0	0	125,000	125,000	125,000	0	0
8-2-0551-582 TAG REPORT	0	0	0	7,500,000	7,500,000	7,500,000	0	0
8-2-0551-648 PROGRAM EQUIPMENT	0	0	0	10,000	10,000	10,000	0	0
8-2-0551-654 RCC MASTER PLANNING	24,739	23,147	47,887	0	0	(47,887)	12,230	0
Total COMMUNITY SERVICES	24,739	23,147	47,887	7,885,000	7,885,000	7,837,113	12,230	0
Fire Hydrant								
8-2-1130-507 FIRE HYDRANTS - FIRE HYDRANT	0	0	0	10,000	10,000	10,000	0	0
Total Fire Hydrant	0	0	0	10,000	10,000	10,000	0	0
MUNICIPAL SERVICES								
8-2-1505-501 DRAINAGE - PUBLIC WORKS	0	0	0	50,000	50,000	50,000	0	0
8-2-1505-544 ENGINEERING SERVICES	0	0	0	50,000	50,000	50,000	0	0
Total MUNICIPAL SERVICES	0	0	0	100,000	100,000	100,000	0	0
LANDFILL								
8-2-2005-556 LANDFILL EXPANSION DESIGN	0	0	0	0	0	0	78,289	0
Total LANDFILL	0	0	0	0	0	0	78,289	0
WTP ALTERNATE HEAT SOURCE PLAN								
8-2-2008-537 WATER LICENSE APPLICATION COSTS	0	0	0	0	0	0	3,675	0
Total WTP ALTERNATE HEAT SOURCE PLAN	0	0	0	0	0	0	3,675	0
Water Plant								
8-2-2010-551 VACUUM TRUCK REPLACEMENT	0	0	0	180,000	180,000	180,000	0	0
Total Water Plant	0	0	0	180,000	180,000	180,000	0	0
WASTE REDUCTION INITIATIVE								
8-2-2020-545 WASTE REDUCTION INITIATIVE	16,083	0	16,083	0	0	(16,083)	0	0
8-2-2020-546 LANDFILL MINOR CAPITAL	4,990	0	4,990	25,000	25,000	20,010	0	0
8-2-2020-548 VEHICLE - FLEET	154,476	0	154,476	70,000	70,000	(84,476)	0	0
8-2-2020-549 MOWER	237	29,084	29,321	50,000	50,000	20,679	0	0
Total WASTE REDUCTION INITIATIVE	175,787	29,084	204,871	145,000	145,000	(59,871)	0	0
Arena								
8-2-3070-554 ARENA ADDITIONS	0	0	0	100,000	100,000	100,000	88,102	0
Total Arena	0	0	0	100,000	100,000	100,000	88,102	0
Total Capital Projects	324,989	137,362	462,351	16,220,000	16,220,000	15,757,649	311,918	0

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Capital Projects								
Total Surplus (-)/Deficit	(1,980,614)	255,230	(1,725,384)	13,000,457	16,057,342	17,782,726	(1,815,864)	806,529



BRIEFING NOTE

To: Mayor and Council
From: Administration
Date: August 01, 2019
Subject: Breathing Apparatus Purchase

Purpose:

To obtain Council approval for the purchase of Fire Department breathing apparatus.

Background:

The 2019 Capital Plan identifies \$140,000 for 'Emergency Equipment', specifically for the replacement of all Fire Department breathing apparatus (16 bottles, 14 harnesses and masks).

Existing Town breathing apparatus 15 years old and at the end of lifespan as per National Fire Prevention Act (NFPA) standards. While NFPA standards are not legislated in the NWT, they are used as a benchmark by manufacturers, vendors, maintainers and fire departments for the maintenance, operation, and replacement of life-safety equipment.

The procurement of this equipment was determined to be a sole-source. MSA is the manufacturer of the current Town breathing apparatus. And, while the breathing apparatus is required to be replaced, the existing fill station, truck mounts, and tools are not. In order to work with existing peripherals, the new breathing apparatus is required to be MSA, otherwise considerable additional costs would be incurred in the purchase and installation of the supporting equipment.

Rocky Mountain Phoenix is the only regional sales agent for MSA and the sole licensed MSA service technician for the NWT. This company currently travels to Fort Smith annually to conduct pump certification and apparatus testing for other Town fire apparatus. As such, Rocky Mountain Phoenix was approached for the purchase of the MSA breathing apparatus; the price provided was \$137,393 plus GST.

Recommendation:

It is recommended to award the sole-source purchase of Fire Department breathing apparatus to Rocky Mountain Phoenix, in the amount of \$137,393.00 plus GST.