










Town of Fort Smith Corporate Services Committee

Tuesday, May 1, 2018, at 7:00 pm.

AGENDA

1. Call to Order
2. Delegation
3. Declaration of Financial Interest
4. Review
 - a. Agenda
 - b. Minutes
 - c. Vision, Values and Goals
 - d. Strategic Plan
5. Governance
 - a. Council Priorities
 - i. Property Tax Issues
 - ii. Commissioner's Land within Municipal Boundaries
 - iii. Fire Abatement
 - iv. GNWT Job Reductions
 - v. Aurora College Program Review
 - vi. Boundary Expansion
 - vii. Road to Garden River
 - viii. Youth Crime
 - ix. Daycare
6. Finance
 - a. Accounts Paid Part I
 - b. Accounts Paid Part II
7. Human Resources
8. Lands
9. Information Technology
10. Bylaw/Policy Review and Development
11. Administration
12. Other Business
 - a. Correspondence – April 2018
 - b. License Reports – April 2018
13. Excusing of Councillors
14. Date of Next Meeting
15. Adjournment

Attached Documents		
 Corporate Service Minutes April 10, 20	 Vision, Values and Goals	 Strategic Plan
 Accounts Paid Part I	 Accounts Paid Part II	
 Correspondence April 2018	 License Report April 2018	



Town of Fort Smith
Corporate Services Committee
Tuesday, April 10, 2018, at 7:00 pm

Chairperson: D/M Smith
Members: Cr. Bell, Cr. Holtorf, Cr. Dumont, Cr. Patel, Cr. Tuckey
Regrets: Mayor Napier-Buckley, Cr. Kikoak, Cr. McArthur
Staff Present: Keith Morrison, Senior Administrative Officer; Jim Hood, Director of Corporate Services; Paul Kaeser, Director of Municipal Services; Cynthia White, Director of Community Services; Lisamarie Pierrot, Executive Secretary
Guests: Glenda Apples, Terrence Mackeinzo, Patti Haaima

1. Call to Order

D/M Smith called the meeting to order at 7:01 pm.

2. Declarations of Financial Interest

D/M Smith, Cr. Tuckey and Cr. Dumont declared a financial interest with respect to Accounts Paid Part II.

3. Review

a. Agenda –The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Bell

Seconded by: Cr. Holtorf

That the agenda be adopted as amended.

CARRIED UNANIMOUSLY

b. Minutes – The minutes of March 6, 2018, were reviewed and have been adopted at the Council meeting of March 13, 2018.

c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.

d. Strategic Plan – The Strategic Plan was reviewed.

4. Governance

a. Council Priorities

i. Fire Abatement – D/M Smith asked if the Town will be engaging in fire abatement for the spring. Administration advised that work is not yet underway.

ii. Aurora College Program Review – Administration advised that Minister Moses responded to the Towns request to participate in

- the TEP review in a more meaningful way. D/M Smith advised that Minister Cochrane is the new Minister of Education and suggested contacting the new minister.
- iii. Road to Garden River – Administration advised that Mayor Napier-Buckley is currently in Edmonton for meetings with relevant organizations to discuss the road to Garden River.
 - iv. Youth Crime – Cr. Bell advised that the Fort Smith Metis are willing to partner with Town and RCMP for the COP Program. She advised that they will be recruiting members at the Thebacha Trade Show. She advised that the RCMP is reviewing relevant bylaws for the program and anticipates publishing a press release shortly. She advised that the RCMP will consult with the Mayor regarding the press release prior to its release. She indicated that anyone interested in the program can contact Cr. Bell, Mr. Alan Heron at the Fort Smith Metis office or the RCMP. She welcomed new recruits for the program.
 - v. Daycare – Administration advised that the YWCA is engaged in developing a daycare for Fort Smith and have experience running the women shelter. He indicated that the YWCA is working jointly with the Daycare Society. He advised that the YWCA owns a place in Yellowknife and will be selling to buy a place in Fort Smith for the daycare. He noted that the Town's offer remains to provide a temporary location. He advised that there are discussions on the afterschool program being added to their business module. He indicated that the afterschool program is hard for the Town to administer due to obtaining staff and providing programs. He advised that the Daycare Society requested space to hold regular monthly meetings. He noted that the Town is in partnership with the Daycare Society and could provide the requested space. D/M Smith asked for clarification on the programs that are being provided. Administration advised that if programs are provided daily for children under the age of 12 ECE will consider it a daycare and could charge the Town with running an unlicensed daycare. The Director of Community Services advised that any programs that are provided daily and parents rely on the program is considered childcare by ECE. D/M Smith asked if the Steve Nash Program is considered childcare. The Director of Community Services advised that is not as it is scheduled for two days a week and is a sports program. She advised that programs that are scheduled from Monday to Friday is considered childcare. Cr. Holtorf commended administration and the Director of Community Services for their efforts. He advised that the Federal government has announced new funding and is essential to have a daycare in the community. He suggested partnering with the Salt River First Nation and the Aurora College to provide a daycare. He thinks Council must respond to the petition from Mr. Don Jaque.

5. Finance

- a. Accounts Paid List Part I– The Accounts Paid List was reviewed.

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. Dumont

That the Accounts Paid Part I for the period ending March 31, 2018, totaling \$267,866.93 be approved.

CARRIED UNANIMOUSLY

D/M Smith passed the chair to Cr. Holtorf.

- b. Accounts Paid List Part II – The Accounts Paid List Part II was reviewed.

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. Bell

That that Accounts Paid Part II for the period ending March 31, 2018, totaling \$2,132.36 be approved.

IN FAVOUR – CR. HOLTORF, CR. BELL, CR. PATEL

ABSTAINED – CR. TUCKEY, CR. DUMONT, D/M SMITH

CARRIED

Cr. Holtorf passed the chair to D/M Smith.

6. Bylaw/Policy Review and Development

- a. Bylaw 989 2018 Mill Rate Bylaw – Administration advised that the updates of the mill rates were based on the revenue targets, that were approved in the 2018 operating budget, and the outcome of property assessments. He indicated that the presented mill rates are a 3.5% increase across the board on par with last year. D/M Smith asked for clarification on the increase. Administration advised that the increase includes a 3.5% increase for all residential except country residential which is a 3.6% increase. D/M Smith asked if the school rate taxes from GNWT have been received. Administration advised that the school tax was received late and that it is 2.43%.

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. Tuckey

That 2018 Mill Rate Bylaw 989 be forwarded to the Regular Meeting of Council on April 17, 2018, for First and Second Reading.

CARRIED UNANIMOUSLY

- b. Cannabis Regulation – Cr. Holtorf requested information on Council's intentions regarding cannabis regulation. He suggested partnering with the Salt River First Nation to update the smoking bylaw to accommodate the legalization of cannabis. Administration advised that municipal's role in the legalization process is minor. He indicated that the distribution and production of Cannabis will be completed by the territorial government. He noted that there will be no changes to the business license bylaw. He

suggested Council wait for a draft bylaw from the territorial government and use as a guiding document to amend the smoking bylaw. He noted that enforcement of the legislation will be done by an environmental health officer from Hay River. He advised that the Town can apply to be an enforcement agent. He noted that the Town policies will have to be updated with regards to workplace impairment. Cr. Holtorf requested information regarding the taxes that will be collected on sales. D/M Smith advised that the territorial government is not expecting any revenues from the sales tax and that the purpose is to eliminate the black market. Cr. Tuckey thinks that cannabis should be kept regulated where it does not affect the public. D/M Smith suggested discussing impaired driving with the next RCMP delegation.

7. Administration

- a. Briefing Note CPI 2018-2019 Funding Agreement – The briefing note was reviewed. Administration advised that the funding agreement is the annual funding for capital projects and that the amount has not change from last year.

RECOMMENDATION

Moved by: Cr. Dumont

Seconded by: Cr. Holtorf

That Council approves the CPI Funding Contribution Agreement with MACA for fiscal year 2018-2019 in the amount of \$1,114,000.

CARRIED UNANIMOUSLY

- b. Briefing Note O&M 2018-2019 Funding Agreement – The briefing note was reviewed. Administration advised that the O&M funding agreement includes an increase of \$89,000 from last year which will be distributed in nine installments. Cr. Holtorf asked if the increase was identified in the budget. Administration advised that it was not, as the increase was not ofical until after the budget was approved.

RECOMMENDATION

Moved by: Cr. Holtorf

Seconded by: Cr. Bell

That Council approves the Operations and Maintenance Funding Contribution Agreement with MACA for fiscal year 2018-2019 in the amount of \$2,068,000.

CARRIED UNANIMOUSLY

- c. Briefing Note Water and Sewer Subsidy 2018-2019 funding agreement – The briefing note was reviewed. Administration advised that the WSS funding agreement includes an increase of \$24,000 from last year which will be distributed in nine installments.

RECOMMENDATION

Moved by: Cr. Holtorf

Seconded by: Cr. Patel

That Council approves the Water and Sewer Subsidy Funding Contribution Agreement with MACA for fiscal year 2018-2019 in the amount of \$546,000.

CARRIED UNANIMOUSLY

- d. Federation of Canadian Municipalities AGM – Administration advised that Mayor Napier-Buckley requested Councils input on sending delegates to the AGM. D/M Smith advised that the AGM will be held in Halifax on May 31 to June 3, 2018. Cr. Patel supports sending delegates from Council but is unable to attend. D/M Smith advised that the AGM last year was useful and engaging and supports sending councillors. He suggested tabling the discussion to the April 17, 2018 regular meeting of Council.
- e. Regular Meeting of Council 04-18 – Administration requested rescheduling the regular meeting of Council on April 17, 2018 to April 24, 2018 to accommodate the auditors. Cr. Tuckey advised that the third reading of bylaw 989 could be completed if the meeting is not rescheduled. Cr. Dumont advised that he is not available for the rescheduled date. Administration thinks it will be beneficial to have auditors present but they could also be available by conference. The Director of Corporate Services advised that if the meeting is rescheduled tax notices will not be sent out until May. He indicated that the Town will lose out on late charges if tax notices are delayed. He suggested having a special meeting on April 24, 2018. Administration indicated that a special meeting can be scheduled for April 24, 2018. Cr. Tuckey agrees with having the regular meeting on April 17, 2018 and a special meeting on April 24, 2018.

8. Other Business

- a. Correspondence – The March, 2018 correspondence was reviewed.
- b. Licensing Report – The March, 2018 licensing report was reviewed.

9. Excusing of Councillors

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. Holtorf

That Mayor Napier-Buckley, Cr. Kikoak, and Cr. McArthur be excused from the Corporate Services Standing Committee meeting of April 10, 2018.

CARRIED UNANIMOUSLY

10. Date of Next Meeting

The next meeting of the Corporate Services Standing Committee will be May 1, 2018.

11. Adjournment

RECOMMENDATION

Moved by: Cr. Holtorf

Seconded by: Cr. Bell

That the meeting be adjourned at 7:55 pm.

CARRIED UNANIMOUSLY



Town of Fort Smith

Vision, Values and Goals

Approved: August 16, 2011

Vision The Town of Fort Smith will work with its partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

- We value an open, transparent, effective government.
- We value our natural environment.
- We value a safe and hospitable community for our residents and visitors.
- We value education.
- We value the use of sustainable energy sources.
- We value active living, health and wellness.
- We value effective communication.
- We value community unity through partnerships.
- We value the passion and commitment of our volunteers.

Goals

- Operate an open, transparent and effective government
- Operate the Town of Fort Smith in a fiscally responsible manner.
- Provide excellent municipal programs and services to the citizens.
- **Continue as a responsible employer**
- Preserve, advocate and enhance the natural environment in the Town.
- **Maintain a safe community.**
- Support all educational opportunities within the community.
- Be a leader in sustainable environmental practices in our community.
- **Foster a strong cohesive community spirit.**
- Maintain a healthy, active community
- **Grow our residential and business community**
- Promote Fort Smith as a desirable destination.



Town of Fort Smith

Goals, Strategies and Action Plan

Goal A: Operate an open, transparent and effective government

Strategy	Activity
Provide strong legislation.	Review all bylaws, policies and procedures to ensure effectiveness and relevance.
	Create new bylaws as required.
Utilize many methods of communication.	Hold an Annual General Meeting to inform and consult the public on town issues. Provide information about ICSP implementation.
	Regularly update and review Town's website.
	Continue profiling Town staff, Mayor, councilors and community volunteers in newsletter.
	Build the Open House (ideasFortsmith) into an annual event with manned displays and opportunities for public input.
	Review and update ICSP on a regular basis.

Goal B: Provide excellent municipal programs and services to the citizens.

Strategy	Activity
Implement an asset management system.	Purchase and implement works management software; inventory all assets.
Evaluate the delivery of all programs and services.	Conduct an organizational review.
	Conduct a capital asset review.
	Conduct a program/service review.

Goal C: Continue as a responsible employer

Strategy	Activity
Ensure compliance with collective agreement, labour standards and practices.	Conduct a job evaluation and classification study.
	Review and update all personnel policies.
Provide a safe workplace	Assess current qualifications. Train staff as required for their area of employment.
	Conduct monthly safety committee meetings and act on recommendations.
Improve communication with employees.	Conduct regular Senior Management committee meetings.
	Include staff participation on standing committees.
	Organize regular staff and council social activities.
	Highlight department staff in the monthly newsletter.



Town of Fort Smith

Goal D: Preserve, advocate and enhance the natural environment in the Town.

Strategy	Activity
Evaluate and assess green/open spaces to ensure they meet future requirements.	Review Recreation Master Plan to include a trail and park enhancement strategy.
	Trail development - areas to be considered: share the trail, promotion and signage, bike routing and trails, motorized and non-motorized trails; upgrade existing trails and increased snowmobile trails.
Advocate to address Slide Zone issues.	As this area is owned by the GNWT, work with GNWT to address slide zone issues.

Goal E: Maintain a safe community.

Strategy	Activity
Ensure increased and stronger bylaw enforcement.	Review Bylaws to ensure they are effective and up-to-date.
	Provide additional bylaw training.
	Assess bylaw resources.
Support the provisions of protective services.	Consult with volunteer fire and ambulance departments.
	Provide adequate resources to meet service requirements.
Implement Firesmart program.	Implement fire abatement projects in a timely manner while respecting budgetary constraints.
	Conduct campaign to ensure public participation and awareness program for fire abatement.
Ensure community wide emergency preparedness.	Review, update and practice EMO plan.
Maintain partnership with RCMP.	Continue communication and relationship building.
Ensure pedestrian and vehicular safety.	Safety audit of roads, sidewalks and streetlights.



Town of Fort Smith

Goal F: Promote our status as the education capital of the Northwest Territories.

Strategy	Activity
Seek out ways to advocate for Fort Smith's educational focus.	Town to initiate discussion and meetings with government officials i.e. Round Table and public involvement; including discussions on the status of the University of the North.
Foster our relationship with Aurora College headquarters.	Host social event for Board of Governors.
	Regular communication with the Office of the President.
	Regular communication with Campus Director.
	Offer awards for Aurora College students; assist Campus to market the community and college.
	Participate in Graduation activities, Aurora College week, orientation week, student appreciation week.
	Appoint a Council liaison person.
Foster relationship with JBT/PWK.	Offer student awards.
	Support lunch and crosswalk programs.
	Review and update Joint Use Agreement.
	Provide tournament support.
Provide support for pre-school programs.	Provide support as requested.
Participate on the District Education Authority.	Appoint 3 members to the DEA with regular reporting back to Council.

Goal G: Promote sustainable environmental practices in our community.

Strategy	Activity
Provide for an implementation strategy for the Community Energy Plan.	Implement the Community Energy Plan.
Undertake a landfill/solid waste management study to include recycling and opportunities for salvaging.	Landfill Management Study including recycling opportunities.
Strive for sustainable energy sources. Reduce greenhouse gas emissions from Town facilities/vehicles.	Implement Community Energy Plan.
Educate the public in the benefits of sustainable environmental practices.	Implement Community Energy Plan.
Maintain Community Energy Plan.	Regularly Review and update plan.
	Re-establish Sustainable Development Advisory Board.



Town of Fort Smith

Goal H: Foster a strong cohesive community spirit.

Strategy	Activity
Improve communication and dialogue with other levels of government including government agencies and boards.	Regular meetings with Salt River First Nations and Fort Smith's Métis Council to discuss areas of common concern.
Recognize and support the work of volunteers.	Profiling volunteers on Web Site.
	Special awards for youth, elders and other special targeted areas.
Work with First Nations governments to implement Municipal Service Agreements.	Formation of Joint Planning & Coordinating committees with SRFN.
	Finalize SLFN MSA.
	Support Métis with land claim negotiations.
Foster partnerships with other agencies & organizations.	Regular communication with and support of groups.
Improve communication within the community.	Develop Communication Strategy.

Goal I : Maintain a healthy, active community

Strategy	Activity
Increase community wellness and overall health, which includes active recreation, outdoor life and healthy eating.	Review and update Recreation Master Plan.
	Re-establish Recreation Advisory Board.
Upgrade and enhance recreation facilities and programs including outdoor opportunities and the Recreation Centre.	Recreation Centre upgrading, increased programming and management plan. Plan to include increased programs and events. Theater and gym are areas that require immediate attention.
	Upgrade Arena - ice plant, energy efficiency and maintenance areas.
	Longer term - New Arena Feasibility Study to include location and opportunities for multi use.
Provide ways to increase activities for youth including movies, a range of educational activities, outdoor opportunities and cultural exchange events.	Town Council to initiate a Youth Advisory board to provide information and support for youth issues in the Town.
Foster relationship with Fort Smith Health & Social Services.	Appoint two members to the Board with regular reporting back to Council; regular meetings with Board.
Respect elders and disabled citizens.	Ensure accessibility, continue tax relief program, support Senior 55+ Friendship Games, continue Elder of the Year award, support recreational programs, support societies.



Town of Fort Smith

Goal J : Grow our residential and business community

Strategy	Activity
Encourage and promote diversity of housing choice and costs within the Town.	Town to examine housing supply and begin discussions with government agencies to understand how the town can assist with housing supply for people working in the mines and living in Fort Smith. Discussions to include ways to assist with increasing the rental housing supply by reviewing barriers to potential development of residential & rental housing. Explore incentives to promote development.
Attract new residents and businesses to the community.	Develop Community Marketing and Promotion programs.
	Review Zoning bylaw.
Grow the community with planned land development.	Develop new sub-division(s).
Prepare for development of Salt River First Nation Reserve Land.	Evaluate Town infrastructure to ensure capacity to accommodate possible needs for municipal services.
Prepare for future land claims.	Communicate with groups in negotiation of land claims.

Goal K: Promote Fort Smith as a desirable destination.

Strategy	Activity
Embark on a strong Tourism promotion campaign stressing, location, quality of life, outdoor life and facilities.	Tourism Marketing Plan to include implementation strategy.
Work with other agencies to encourage visitors, professionals and students to come to the community.	Assist with recruitment programs.
	Support community sporting, arts & cultural events/festivals.
	Support museum & historical programs and their programs.

In addition to the Strategic Plan listed above, there are three additional plans that form the Integrated Sustainability Plan for the Town of Fort Smith.

- Community Energy Plan
- Human Resource Plan
- Capital Investment Plan

To be as environmentally responsible as possible, these plans will be available on the Town's website at www.fortsmith.ca on May 3. Should you wish a paper copy, please contact the Town Hall at 872-8400.



TOWN OF FORT SMITH
ACCOUNTS PAID LIST PART 1
FOR THE PERIOD ENDING April 30, 2018

CHQ #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
33683	Cascade Graphics	Materials/supplies	\$ 6,975.94	AD
33684	GNWT	Refund of cheque wrongly remitted	\$ 7,000.00	AD
33685	Investors Group	March contributions [R]	\$ 600.00	
33686	Northwestel	Internet	\$ 235.49	RCC
33687	NWT Power Corp	February power bills, March power bills	\$ 99,967.75	Multiple
33688	Greenway Cambridge Executive Suites	NWTAC agm councillor accomodations	\$ 2,007.60	AD
33689	Customer	2018 board of revision	\$ 100.00	
33690	Town for Fort Smith	Water bills, March payroll deductions [R]	\$ 2,088.90	Multiple
33691	Xerox Canada LTD	Copier lease	\$ 2,598.82	AD
33692	Receiver General	Payroll tax deductions (TAX, CPP, UIC) [R]	\$ 49,493.56	
33693	Receiver General	Payroll tax deductions (TAX, CPP, UIC) [R]	\$ 59,992.92	
33694	Public Service Alliance of Canada	March union dues [R]	\$ 7,065.71	
33695	GNWT-Taxation Division	March payroll tax [R]	\$ 9,874.57	
33696	Northwestern Air Lease	Freight	\$ 66.33	WTP
33697	SEE ACCT'S PAID LIST II			
33698	Customer	Refund water bill over payment	\$ 192.55	AD
33699	Esri Canada	Software maintenance renewal	\$ 3,066.00	AD
33700	CAB Construction LTD	Reimbursement of meter deposit	\$ 250.00	AD
33701	Customer	2018 board of revision	\$ 100.00	AD
33702	BZT General Contracting	install internet/phone lines for new work station, annual fire al	\$ 1,716.75	Multiple
33703	TDC Contracting LTD	Fuel, diesel	\$ 6,345.95	Multiple
33704	Customer	2018 board of revision	\$ 100.00	AD
33705	Pitneyworks	Postage refill	\$ 1,500.00	AD
33706	Customer	2018 board of revision	\$ 100.00	AD
33707	Nu Mechanical	Replace boiler seals at town plant	\$ 4,200.00	WTP
33708	Aecom Canada Limited	Fort Smith water license compliance issues	\$ 3,858.75	AD
33709	Town of Fort Smith Employees Association	Staff contributions for March 2018 [R]	\$ 468.00	
33710	Arctech Computers INC	Resolve icity kit, assist vadim with remote	\$ 630.00	AD
33711	Retailer Emall	Hybrid combo kit	\$ 718.73	RCC
33712	Hay River Heavy Truck Sales LTD	Hoses for water truck and tower	\$ 2,320.72	WTP
33713	United Library Services	Outstanding book order	\$ 109.36	LIBRARY
33714	Link Hardware	Materials/supplies	\$ 544.54	Multiple
33715	Freund Building Supplies	Materials/supplies	\$ 642.48	Multiple
33716	Receiver General For Canada	Radio authorization renewal	\$ 1,929.00	AD
33717	RDV Mechanical	Sander truck tires, grader dervice, repair unit 6, repair unit 20	\$ 14,697.57	Multiple
33718	Library Security Systems INC	Install security systems	\$ 1,774.50	Multiple
33719	Hach Sales & Service Canada LP	Turbitimeter, ph meter	\$ 1,875.20	WTP
33720	Cimco Refrigeration	rec plant repair, brine test	\$ 1,648.90	FM
33721	Cascade Graphics	Materials/supplies	\$ 8,734.87	AD
33722	MSS LTD	Supplies	\$ 1,097.03	AMB
33723	GNWT	Annual boiler pv registration	\$ 1,530.00	FM
33724	Grimshaw Trucking	Freight	\$ 344.00	Multiple
33725	The Explorer Hotel	Accomodations for SAO Travel YK Feb 28, 2018	\$ 215.25	AD
33726	Paul Kaesers Stores LTD	Materials/supplies	\$ 1,030.66	Multiple
33727	Lou's Small Engines	Propane, boiler checks	\$ 3,756.97	Multiple
33728	Link Hardware	Materials/supplies	\$ 4,799.56	FM
33729	Territorial Beverages	Materials/supplies	\$ 1,377.64	RCC
33730	Customer	Live music and sound system for awg	\$ 1,300.00	AD
33731	Wally's Drugs	Materials/supplies	\$ 360.93	RCC
33732	Freund Building Supplies	Materials/supplies	\$ 5,641.74	Multiple
33733	Xerox Canada LTD	Copier lease	\$ 525.21	AD
33734	Northern News Service	Rfp advertising	\$ 1,666.77	AD
33735	Thyseenkrupp Elevator	Elevator Maintenance	\$ 2,433.38	AD
33736	Northern Stores INC	Materials/supplies	\$ 818.40	RCC
33737	Northwestern Air Lease	Freight	\$ 66.95	RCC
33738	Thebacha Business Development	Trade show registration	\$ 1,198.00	AD
33739	Nebs Pension Fund	April premiums [R]	\$ 37,170.70	
33740	Shawdowhawk INC	Vehicle extrication equipment for fire truck	\$ 22,348.15	FD
33741	Frontier Coachlines NWT	Freight	\$ 305.21	WTP
33742	CAB Construction LTD	Install heater in ref room, hot water plumbing, install clock at a	\$ 6,408.41	Multiple
33743	Fort Smith Construction NT LTD	Lift and operator rental	\$ 4,006.80	PW
33744	Customer	AWG dignitary gifts, 4 aurora photos	\$ 200.00	AD

33745	BZT General Contracting	Lighting repair	\$	7,531.50	FM
33746	Mercury Sign Art & Design	AWG structures and Placement	\$	9,261.00	AD
33747	TDC Contracting LTD	Heating Oil, Gas, Diesel	\$	28,760.13	Multiple
33748	SEE ACCT'S PAID LIST II				
33749	Outcrop Communications	AWG photos in partnership wth nwtt	\$	3,150.00	AD
33750	Wesclean Northern Sales LTD	Materials/supplies	\$	4,693.45	RCC
33751	Employee	Reimbursement-boot allowance	\$	174.99	PW
33752	Nebs Group Insurance Fund	April premiums [R]	\$	9,898.14	
33753	Cleartech	Materials/supplies	\$	30,487.94	WTP
33754	506830 NWT LTD o/a Chases's Pit Stop	Gas	\$	124.83	BYL
33755	Nu Mechanical	Repair boiler at 7 Bay	\$	455.18	PW
33756	Rapid Petroleum Products	Gas	\$	2,362.94	Multiple
33757	Customer	2018 AWG dignitary gifts	\$	100.00	AD
33758	Inofsat Communications	Satellite phone bill	\$	154.22	FD
33759	Arctic Alarm Diamondtel	Alarm monitoring	\$	59.80	AD
33760	Customer	AWG dignitary gifts	\$	150.00	AD
33761	Whooping Crane Guest House	Acccomodation & breakfast for author	\$	283.50	RCC
33762	Empire SCBA & Supplies INC	Freight	\$	139.72	FD
33763	Office Solutions	Materials/supplies	\$	1,844.96	
33764	Hay River Heavy Truck Sales LTD	Printer and foot valves	\$	1,505.62	WTP
33765	Birch Spark Creative	AWG merchandise & vic store setup	\$	3,486.00	AD
33766	Employee	Reimburse CPA costs	\$	1,023.75	AD
33767	Customer	Refund-bouncy castle rental	\$	82.00	RCC
33768	Employee	Waterplant operator level 2 course	\$	795.50	WTP
33769	Employee	Waterplant operator level 2 course	\$	795.50	WTP
33770	Bank of Montreal	Keith Morrison statement	\$	1,405.99	
		\$ 217.14 AWG lunch meeting Feb 2, 2018			
		\$60.85 RAB meeting Mar 5, 2018			
		\$1128.00 Survey monkey			
33771	Bank of Montreal	Cynthia White statement	\$	3,019.48	
		\$2989.48 Trophy book archery			
		\$30.00 Annual fee			
33772	Bank of Montreal	Jim Hood statement	\$	1,887.19	
		\$ 1337.19 Bell phone bill			
		\$550.00 Icity utility billing training			
33773	Bank of Montreal	Paul Kaeser statement		3079.69	
		\$3079.69 Supply and install led street lights			
33774	Receiver General	Payroll tax deductions (TAX, CPP, UIC) [R]	\$	45,062.68	
33775	GNWT-Taxation Division	Payroll tax return 2018		2512.42	
33776	SEE ACCT'S PAID LIST II				
33777	Customer	Reimburse credit balance on ub acct	\$	350.00	AD
33778	Customer	Reimburse credit balance on ub acct	\$	20.55	AD
33779	Customer	Reimburse credit balance on ub acct	\$	219.00	AD
33780	Aerial Fireworks	Fire works for awg celebration	\$	15,744.40	AD
33781	Customer	Reimburse credit balance on ub acct	\$	219.00	AD
33782	Paul Kaesers Stores LTD	Materials/supplies	\$	1,425.25	Multiple
33783	Lou's Small Engines	Manikin, refill 40 lbs propane bottles	\$	2,503.20	Multiple
33784	Customer	Catering services	\$	1,500.00	AD
33785	Town of Fort Smith Employees	Water bills	\$	822.06	AD
33786	CAB Construction LTD	Labour, minor arena renos, construct 2 cages in storage rm, su	\$	71,402.45	Multiple
33787	Fire Prevention Services LTD	April 3rd inspection rcc concession, arena concession	\$	525.00	RCC
33788	Taxation Division Dept of Finance	March school tax, discount	\$	2,071.12	AD
33789	Globalstar	Satellite phone bill	\$	514.08	AD
33790	Bobcat of the Peace	oustanding amount for invoice, credit for returned filters, bobc	\$	1,381.24	PW
33791	SEE ACCT'S PAID LIST II				
33792	Arctech Computers INC	Offsite back up service	\$	866.67	AD
33793	David Nairne & Associates LTD	Strategic Plan	\$	4,052.50	AD
33794	Rev North	Landfill Expansion	\$	22,862.07	AD
33795	Customer	Refund-cancelled home occupation development	\$	157.50	AD
33796	Customer	2018 Duncan Macpherson citizenship award	\$	250.00	AD
	Payroll	April 13, 2018 pay period	\$	104,500.51	
	Payroll	April 27, 2018 pay period	\$	108,252.12	
			\$	<u>908,120.10</u>	



TOWN OF FORT SMITH
ACCOUNTS PAID LIST PART 2
FOR THE PERIOD ENDING April 30, 2018

CHQ #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
33748	Aurora TPI Travel	Travel for SAO to YK Feb 28-Mar 1, 2018	\$ 846.82	AD
33776	Al Dumont	Honorarium for attending NWTAC AGM Feb 14-16, 20	\$ 300.00	COUNCIL
33697	Al Dumont	2018 board of revision	\$ 100.00	COUNCIL
33791	Kevin Smith	Honorarium for attending NWTAC AGM Feb 14-16, 20	\$ 300.00	COUNCIL
TOTAL			<u>\$ 1,546.82</u>	

Correspondence April 2018

March 23, 2018	Fort McPherson Hamlet	Legalization of Marijuana	1901
March 31, 2018	St. Joseph's Cathedral	Request for Support	1120
April 3, 2018	Canadian Cancer Society	Daffodil Month	1120
April 12, 2018	Outpost	Magazine	1126
April 12, 2018	Up Here	Magazine	1126
April 12, 2018	Municipal World	Magazine	1126
April 17, 2018	Aurora College	Compendium of Research in the NWT	1841
April 18, 2018	Whooping Cranes Conservation Association	Newsletter	1126
April 20, 2018	NWAL	Donation request – Celebration of Life	1120
April 24, 2018	Dominion Diamond Mines	2017 Scio-Economic Agreement Report	1962
April 24, 2018	Aurora College	Appreciation Letter	1841
April 25, 2018	Roadrunner	Magazine	1126
April 25, 2018	Linda Martin	Appreciation Letter	3180
April 29, 2018	Desnede Farmers Market	Request Letter	1120



**Town of Fort Smith
Licensing Report
April 2018**

Business License Holder	Number	Details
Blythe and Bathe	171	environmental consulting
Fields Store	172	retail store
Under the Northern Lights	173	arts and crafts, bookkeeping services, electronic repairs
Fort Smith Curling Club & Winter Sports Centre	174	curling activities
Uncle Gabe's Friendship Centre	175	non profit community centre
Development Permit Holder	Number	Details
Corwin Hann	7	home occupation - carpentry, renovations
Wayne Keefe	8	home occupation - create/sell art
Cindy Daniels	9	home occupation -create/sell art and wearable art
Lottery License Holder	Number	Details
No licenses issued this month		
Dog Tag Holder	Number	Details
Debbie Chaput	24	Medium mix
clarence Rhymer	25	Terrier cross
Sue Webster	26	Jack russell cross
Sue Webster	27	Jack russell cross
Amy Mazerolle	28	German short hair pointer
Ski-Doo Licenses	Number	Details
No licenses issued this month		