












Town of Fort Smith Corporate Services Committee

Tuesday, November 13, 2018, at 7:00 pm.

AGENDA

1. Call to Order
2. Delegation
3. Declaration of Financial Interest
4. Review
 - a. Agenda
 - b. Minutes
 - c. Vision, Values and Goals
 - d. Strategic Plan
5. Governance
 - a. Council Priorities
 - i. Property Tax Issues
 - ii. Commissioner's Land within Municipal Boundaries
 - iii. Fire Abatement
 - iv. GNWT Job Reductions
 - v. Aurora College Program Review
 - vi. Boundary Expansion
 - vii. Road to Garden River
 - viii. Youth Crime
 - ix. Daycare
6. Directors Report
 - a. Accounts Paid List Part I
 - b. Accounts Paid List Part II
 - c. Correspondence
 - d. License Report
7. Bylaw/Policy Review and Development
8. Administration
 - a. Briefing Note – Third Quarter Variance Report
 - b. Briefing Note – Honoraria Committee
9. Other Business
10. Excusing of Councillors
11. Date of Next Meeting
12. Adjournment

Attached Documents		
 Corporate Services Minutes October 2,	 Vision, Values and Goals	 Strategic Plan
 Accounts Paid List Part I	 Accounts Paid List Part II	 Correspondence October 2018
 License Report October 2018	 BN - Third Quarter Variance	 BN - Council Honourarium



Town of Fort Smith
Corporate Services Committee
Tuesday, October 2, 2018, at 7:00 pm

Chairperson: D/M Smith
Members: Mayor Napier-Buckley, Cr. Kikoak, Cr. Bell, Cr. McArthur, Cr. Holtorf, Cr. Patel, Cr. Tuckey
Regrets: Cr. Dumont
Staff Present: Lisa-marie Pierrot, Executive Secretary
Guests: Cpl. Chris MacDonald, Patti Haaima, Brad Brake, Don Jaque, Sandra Jaque

1. Call to Order

D/M Smith called the meeting to order at 7:00 pm.

2. Delegation

RCMP Delegation – Cpl. MacDonald presented the August 2018 police report and welcomed any questions regarding the report.

Cr. Holtorf asked for information on the what victim impact statements are used for. Cpl. MacDonald advised that victim impact statements are submitted by victims advising on how the crime has impacted their lives. He advised that the judge will consider the impact statements when delivering sentence.

Cr. Kikoak entered the meeting.

Cr. Holtorf asked if the impact statements provide evidence on what the impacts and burdens that have been endured. He asked if the victim impact statements could change the process of how youth crime is addressed. Cpl. MacDonald advised that the Youth Criminal Justice Act is the legislation followed by RCMP and the judge when addressing youth crimes and that a petition to the federal government is what will have to be completed to have the Youth Criminal Justice Act changed. Cr. Holtorf asked is a community can make a victim impact statement and asked what the value of the impact statement is. Cpl. MacDonald advised that if a community can make a victim impact statements if they are a victim of a crime. This impact will aid the judge when delivering sentencing. Cr. Holtorf asked if the victim impact statement be worth completing. Cpl. MacDonald advised that the criminal has to have been convicted of a crime directly related to the Town for the impact statement to have any effect. The impact can only hold one particular youth accountable for the impacts of the crime. Mayor Napier-Buckley advised that there are community victim impact

statements and can be submitted by community leaders on how the impacts have affected the community as a whole.

Cr. McArthur asked if there a rehabilitation centre or somewhere that is available for the youth that are getting into trouble considering their young age. Cpl. MacDonald advised that would be decided by the courts and was unaware of any programs in the NWT. He advised that the aware of the young ages of the youth committing the crime. He advised the RCMP is making progress in these cases and charges have been laid in the recent string of break and enters.

Cr. Patel asked where the excess funds from understaffed positions go to go. Cpl. MacDonald advised that would be a question for Sgt. Gilbert as he is unaware of the finances. Cr. Patel asked if would be possible to have the response time to calls can be included in the reports. Cpl. MacDonald advised that would be difficult to generate and include in the report as the information is generated on a separate system. He welcomed concerns for individual cases and that inquires can be requested at the RCMP detachment. He advised that he will be providing that feedback to Sgt. Gilbert

Cr. Holtorf asked if the RCMP have pressures on their department and feel the need to share the progress of the detachment with the public. Cpl. MacDonald advised that is the purpose of the delegation is to communicate the information with the public. D/M Smith commended the RCMP efforts on the consistency of the monthly delegation.

Cr. Bell indicated that with all the break and enters in the community lately if the RCMP can advertise for the COP program. Cpl. MacDonald advised that outside of G Division there is a website and suggested promoting on the Facebook Bulletin page. He was unsure of other mechanisms to promote the program. Cr. Bell requested that the information be taken to the detachment and request ideas from other members. Cpl. MacDonald advised that he will be forwarding that information to the detachment.

D/M Smith commended the RCMP presence and efforts in the community as a member did assist with the PWK school culture program at Sweetgrass.

3. Declarations of Financial Interest

Cr. McArthur declared a financial interest with respect to Accounts Paid List Part II.

4. Review

- a. Agenda –The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. Tuckey

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

- b. Minutes – The minutes of September 4, 2018, were reviewed and have been adopted at the Council meeting of September 18, 2018. Cr. Holtorf asked for an update with the Daycare Centre. Mayor Napier-Buckley advised that she has no updated at this time.
- c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.
- d. Strategic Plan – The Strategic Plan was reviewed.

5. Governance

a. Council Priorities

- i. Property Tax Issues – Mayor Napier-Buckley advised that there is a representative from Executive Indigenous Affairs as well as someone from DAAIR who will be coming to the community to review the Salt River First Nations and the Beggair properties.
- ii. Aurora College Program Review – Mayor Napier-Buckley advised that along with D/M Smith they have met with the Premier, Minister of Education and the Thebacha MLA. She advised that the discussion included the Associate Deputy Minister position and what has transpired to date, and the expected response to the foundational from the GNWT and Department of ECE management. She advised that cabinet will be sitting on October 11, 2018 and that we can expect a response from Cabinet shortly after that.

D/M Smith advised that the discussion was very productive, the process is slowing down but they have made no commitments.

Mayor Napier-Buckley advised that in the discussion they have indicated that they have heard clearly the concerns of centralization and they plan to ensure that any changes that are made do not have huge impacts on the community. The Premier did advise that nothing has been decided yet on the plans. She advised that the lobbying efforts are continuing, and she is working to contact indigenous leaders across the NWT to contact their MLAs on these issues.

D/M Smith advised that the Minister of Education has advised that she will be in Fort Smith for the opening of the new Mine Training Centre at the end of October and committed to meeting with Council during that time.

Cr. Kikoak asked there was mention of who will be formulating the response. D/M Smith advised that the response is being completed by the department of ECE senior management with the input of Cabinet.

Cr. Patel asked if the communication officer position has been filled. Mayor Napier-Buckley advised that Nairne and Associates are helping with the response papers and presentation and that Helena Katz who will be helping with communications. She advised that she is lobbying with community leaders and MLAs. Cr. Patel asked if the same presentation was presentation that was presented to the standing committee was the same one presented to the Premier. Mayor Napier-Buckley advised that the meeting was a verbal meeting with the understanding that we will be providing a document at a later date. Cr. Kikoak asked if the document will be presented or will that just be submitted without a presentation. Mayor Napier-Buckley advised that no decision has been made at this time on how the document will be presented.

Cr. Kikoak asked if there was any questions and discussions on the governance of the department of ECE and the behavior of the ministers during public meetings. Mayor Napier-Buckley advised that was no specifically discussed but that college staff were not willing to participate in discussion and speak out public as they are fearful of losing their jobs.

Cr. Kikoak asked if the Premier answered a lot of questions. Mayor Napier-Buckley advised that there was a comment that when the recommendations are released not everyone will be happy, but they didn't indicate what those recommendations included. She advised that they did hear loud and clear that Fort Smith couldn't afford to lose what was recommended in the foundational review. They were committed to having three strong campuses.

Cr. Holtorf asked how many positions included with the transfer of lands dept and the transfers with the water resources management. D/M Smith advised that this is a question for the MLA but knows that three term positions staffed at lands, two positions with water resources and two ENR positions not related to water.

Cr. Patel confirmed that the next steps would be to lobby MLAs and community leaders. Mayor Napier-Buckley advised that we have continued to lobby all MLAs, community leaders and indigenous leaders. She advised that the feedback that is being received is that they are in agreement with moving headquarters to Yellowknife. She advised that leaders have committed to contacting their MLAs in that regard.

Cr. Holtorf asked if there is plans to have the standing committee meet with Fort Smith. Mayor Napier-Buckley was unaware of any plans for the standing committee to meet with Fort Smith but advised that they have provided a response to the Minister of

Education. D/M Smith understands that the Minister of Education is creating a management response with the recommendations of the standing committee.

Cr. Kikoak asked if there were questions made to the Premier on his opinion on building a university in Fort Smith. Mayor Napier-Buckley advised that the message through all this is that Fort Smith should remain the center for education and that we want to be partners in the decisions made going forward.

Cr. Kikoak asked if there were questions made to the Premier on the weak statistics. Mayor Napier-Buckley advised in the first part of the discussion she did bring forward the concerns of the data set for the review. She advised that the response that was received was that everyone was given the chance to respond.

Mayor Napier-Buckley advised that she received the comment that the Associate Deputy Minister is a term position.

- iii. Road to Garden River – Mayor Napier-Buckley advised that the Mikisew Cree have provided a response and that they are pursuing the Road to Garden River and will be visiting affected communities.

6. Directors Report

- a. Accounts Paid List Part I– The Accounts Paid List Part I was reviewed.
RECOMMENDATION
Moved by: Cr. McArthur
Seconded by: Cr. Holtorf
That the Accounts Paid List Part I for the period ending September 30, 2018, totaling \$607,166.12 be approved.
CARRIED UNANIMOUSLY

Cr. McArthur left the meeting.

- b. Accounts Paid List Part II – The Accounts Paid List Part II was reviewed.
RECOMMENDATION
Moved by: Cr. Holtorf
Seconded by: Cr. Bell
That that Accounts Paid Part II for the period ending September 30, 2018, totaling \$4,555.04 be approved.
CARRIED UNANIMOUSLY

Cr. McArthur entered the meeting.

- c. Correspondence – The September 2018 correspondence was reviewed.
- d. Licensing Report – The September 2018 licensing report was reviewed.

7. Administration

- a. Strategic Plan – The draft strategic plan was reviewed. Mayor Napier-Buckley advised that the draft strategic plan is the final draft. She advised that she has received changes from Cr. Patel and will be included and presented at the next meeting for approval. Cr. Patel thinks that the Strategic Plan be tabled to be approved by the new council. Cr. Holtorf feels that this Council should take ownership of this document with the amount of work that has completed by this Council on the document. He thinks that timeframes be updated on the document and be a priority. Cr. Tuckey would like more clarification on the discussion for next meeting and would like this document be approved by this Council. Mayor Napier-Buckley advised that this is the final draft and that Cr. Patel brought forward changes and requested any further changes from Council.

Cr. Patel made the following requests for changes to the Strategic Plan –

- Page 2 - Fort Smith as education centre, should be educational capital, and note we are home to headquarters and largest of Aurora College campuses.
- Page 6 - Why was no stakeholder workshop held with SRFN, also SDAB should be written out in full.
- Page 15 - typo extra bullet point, add more to maintain head quarters for post secondary education such as lobby gnwt, liase with other community governments whose students study here etc. (pull from ac committee minutes)
- Page 16 - Appoint 3 DEA members, I think we should change this to move away from council appointments (look at education act etc)
- Page 17 - Typo Atrategy, add encourage youth and emerging entrepreneurs
- Page 18 - Goal 8 add collaborate with local and territorial organizations

Cr. Kikoak feels that there is a gap on the commitment and review with the a document that has been established by this Council and may not be the will of the next council.

Cr. Patel suggested that this Council could approved this document and that next Council can set the timeframes which may help with them buying into the document.

Cr. Holtorf thinks that there is little ownership happening with current plans. He indicated that plans are a great success if there is ownership in the documents and they are followed. He thinks the plans should be taken to departments by Administration where they find some ownership. He indicated that there are also finances included in the plans but that the plans are not referenced when approving budgets. He asked how the reporting is done on the economic plan as he was unaware the current

standing on the economic plan. He thinks there should be a communications plan completed.

Cr. Kikoak asked why directors would not be included in the planning process of the established plans. D/M Smith advised that would be a question for Administration but understands that the document was brought to the public for consultation who have identified the priorities. Cr. Kikoak advised that she has previously asked for staff to complete the survey. Cr. Tuckey advised that we didn't turn anyone away and that employees could complete the survey as community members.

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. McArthur

That Council move forward with the changes to this document and be forwarded to the next Regular Meeting of Council on October 11, 2018 for approval.

IN FAVOUR – MAYOR NAPIER-BUCKLEY, CR. BELL, CR. MCARTHUR, CR. HOLTORF, CR. PATEL, CR. TUCKEY

OPPOSED – CR. KIKOAK

CARRIED

- b. NWT Metis Nation Sign Request – The correspondence was reviewed. Cr. Holtorf advised if we have jurisdiction and was unsure was is being requested of Council. D/M Smith advised that the letter indicates that this is a department of Transportation matter and then Council has to provide support for the request.

Cr. Patel suggested that a request be extended to the NWT Metis Nation to delegate to Council regarding their request. She thinks that the other indigenous groups be consulted with as well.

Cr. Bell thinks that the other First Nations Bands should be consulted with the collaborate or each have their own signage.

Mayor Napier-Buckley advised that the Salt River First Nation does have signage throughout the park and on their traditional territory and that Smith's Landing First Nation is based in Alberta.

Cr. Holtorf thinks that it is the responsibility of the NWT Metis Nation to consult with other local indigenous groups.

Cr. Tuckey indicated that the signs state that the land was the NWT Metis Nation territory and that they are not claiming the land. She supports their request with the information provided and that this is part of their process to have it happen.

Cr. Patel advised that she is against the request until more information is provided.

Cr. Kikoak advised that the government can't complete this request without Council endorsement and feels that it must be important and would like more information. She would like a letter of support from Salt River First Nation.

Cr. Bell would more information on the request.

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Mayor Napier-Buckley

That a request be extended to the NWT Metis Nations to delegate to the Regular Meeting of Council.

CARRIED UNANIMOUSLY

- c. DEA Board Member – The correspondence was reviewed.
Cr. Patel supports opening conversations with the department to make changes to the policy to have an election rather than appointments. D/M Smith advised that it is too late for election. Cr. Tuckey advised that elections have concurrent with municipal election and its too late but can recommend. She advised that DEA is expired and need new members.
- d. AWG Update – D/M Smith advised that the final report has been provided.
- e. Meeting Schedule – Mayor Napier-Buckley advised that the with the regular meeting of Council will happen after elections and that Council would not be able to pass any motions with financial implications. She advised that Administration is requesting to have the Regular meeting of Council be rescheduled to October 11, 2018.

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. McArthur

That the Regular Meeting of Council 10-18 be rescheduled to Thursday, October 11, 2018 at 7:00 pm.

CARRIED UNANIMOUSLY

8. Excusing of Councillors

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. McArthur

That Cr. Dumont be excused from the Corporate Services Standing Committee meeting of October 2, 2018.

CARRIED UNANIMOUSLY

9. Date of Next Meeting

The next meeting of the Corporate Services Standing Committee will be November 6, 2018.

10. Adjournment

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. Tuckey

That the meeting be adjourned at 8:36 pm.

CARRIED UNANIMOUSLY



Town of Fort Smith

Vision, Values and Goals

Approved: August 16, 2011

Vision The Town of Fort Smith will work with its partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

- We value an open, transparent, effective government.
- We value our natural environment.
- We value a safe and hospitable community for our residents and visitors.
- We value education.
- We value the use of sustainable energy sources.
- We value active living, health and wellness.
- We value effective communication.
- We value community unity through partnerships.
- We value the passion and commitment of our volunteers.

Goals

- Operate an open, transparent and effective government
- Operate the Town of Fort Smith in a fiscally responsible manner.
- Provide excellent municipal programs and services to the citizens.
- **Continue as a responsible employer**
- Preserve, advocate and enhance the natural environment in the Town.
- **Maintain a safe community.**
- Support all educational opportunities within the community.
- Be a leader in sustainable environmental practices in our community.
- **Foster a strong cohesive community spirit.**
- Maintain a healthy, active community
- **Grow our residential and business community**
- Promote Fort Smith as a desirable destination.



Town of Fort Smith

Goals, Strategies and Action Plan

Goal A: Operate an open, transparent and effective government

Strategy	Activity
Provide strong legislation.	Review all bylaws, policies and procedures to ensure effectiveness and relevance.
	Create new bylaws as required.
Utilize many methods of communication.	Hold an Annual General Meeting to inform and consult the public on town issues. Provide information about ICSP implementation.
	Regularly update and review Town's website.
	Continue profiling Town staff, Mayor, councilors and community volunteers in newsletter.
	Build the Open House (ideasFortsmith) into an annual event with manned displays and opportunities for public input.
	Review and update ICSP on a regular basis.

Goal B: Provide excellent municipal programs and services to the citizens.

Strategy	Activity
Implement an asset management system.	Purchase and implement works management software; inventory all assets.
Evaluate the delivery of all programs and services.	Conduct an organizational review.
	Conduct a capital asset review.
	Conduct a program/service review.

Goal C: Continue as a responsible employer

Strategy	Activity
Ensure compliance with collective agreement, labour standards and practices.	Conduct a job evaluation and classification study.
	Review and update all personnel policies.
Provide a safe workplace	Assess current qualifications. Train staff as required for their area of employment.
	Conduct monthly safety committee meetings and act on recommendations.
Improve communication with employees.	Conduct regular Senior Management committee meetings.
	Include staff participation on standing committees.
	Organize regular staff and council social activities.
	Highlight department staff in the monthly newsletter.



Town of Fort Smith

Goal D: Preserve, advocate and enhance the natural environment in the Town.

Strategy	Activity
Evaluate and assess green/open spaces to ensure they meet future requirements.	Review Recreation Master Plan to include a trail and park enhancement strategy.
	Trail development - areas to be considered: share the trail, promotion and signage, bike routing and trails, motorized and non-motorized trails; upgrade existing trails and increased snowmobile trails.
Advocate to address Slide Zone issues.	As this area is owned by the GNWT, work with GNWT to address slide zone issues.

Goal E: Maintain a safe community.

Strategy	Activity
Ensure increased and stronger bylaw enforcement.	Review Bylaws to ensure they are effective and up-to-date.
	Provide additional bylaw training.
	Assess bylaw resources.
Support the provisions of protective services.	Consult with volunteer fire and ambulance departments.
	Provide adequate resources to meet service requirements.
Implement Firesmart program.	Implement fire abatement projects in a timely manner while respecting budgetary constraints.
	Conduct campaign to ensure public participation and awareness program for fire abatement.
Ensure community wide emergency preparedness.	Review, update and practice EMO plan.
Maintain partnership with RCMP.	Continue communication and relationship building.
Ensure pedestrian and vehicular safety.	Safety audit of roads, sidewalks and streetlights.



Town of Fort Smith

Goal F: Promote our status as the education capital of the Northwest Territories.

Strategy	Activity
Seek out ways to advocate for Fort Smith's educational focus.	Town to initiate discussion and meetings with government officials i.e. Round Table and public involvement; including discussions on the status of the University of the North.
Foster our relationship with Aurora College headquarters.	Host social event for Board of Governors.
	Regular communication with the Office of the President.
	Regular communication with Campus Director.
	Offer awards for Aurora College students; assist Campus to market the community and college.
	Participate in Graduation activities, Aurora College week, orientation week, student appreciation week.
	Appoint a Council liaison person.
Foster relationship with JBT/PWK.	Offer student awards.
	Support lunch and crosswalk programs.
	Review and update Joint Use Agreement.
	Provide tournament support.
Provide support for pre-school programs.	Provide support as requested.
Participate on the District Education Authority.	Appoint 3 members to the DEA with regular reporting back to Council.

Goal G: Promote sustainable environmental practices in our community.

Strategy	Activity
Provide for an implementation strategy for the Community Energy Plan.	Implement the Community Energy Plan.
Undertake a landfill/solid waste management study to include recycling and opportunities for salvaging.	Landfill Management Study including recycling opportunities.
Strive for sustainable energy sources. Reduce greenhouse gas emissions from Town facilities/vehicles.	Implement Community Energy Plan.
Educate the public in the benefits of sustainable environmental practices.	Implement Community Energy Plan.
Maintain Community Energy Plan.	Regularly Review and update plan.
	Re-establish Sustainable Development Advisory Board.



Town of Fort Smith

Goal H: Foster a strong cohesive community spirit.

Strategy	Activity
Improve communication and dialogue with other levels of government including government agencies and boards.	Regular meetings with Salt River First Nations and Fort Smith's Métis Council to discuss areas of common concern.
Recognize and support the work of volunteers.	Profiling volunteers on Web Site.
	Special awards for youth, elders and other special targeted areas.
Work with First Nations governments to implement Municipal Service Agreements.	Formation of Joint Planning & Coordinating committees with SRFN.
	Finalize SLFN MSA.
	Support Métis with land claim negotiations.
Foster partnerships with other agencies & organizations.	Regular communication with and support of groups.
Improve communication within the community.	Develop Communication Strategy.

Goal I : Maintain a healthy, active community

Strategy	Activity
Increase community wellness and overall health, which includes active recreation, outdoor life and healthy eating.	Review and update Recreation Master Plan.
	Re-establish Recreation Advisory Board.
Upgrade and enhance recreation facilities and programs including outdoor opportunities and the Recreation Centre.	Recreation Centre upgrading, increased programming and management plan. Plan to include increased programs and events. Theater and gym are areas that require immediate attention.
	Upgrade Arena - ice plant, energy efficiency and maintenance areas.
	Longer term - New Arena Feasibility Study to include location and opportunities for multi use.
Provide ways to increase activities for youth including movies, a range of educational activities, outdoor opportunities and cultural exchange events.	Town Council to initiate a Youth Advisory board to provide information and support for youth issues in the Town.
Foster relationship with Fort Smith Health & Social Services.	Appoint two members to the Board with regular reporting back to Council; regular meetings with Board.
Respect elders and disabled citizens.	Ensure accessibility, continue tax relief program, support Senior 55+ Friendship Games, continue Elder of the Year award, support recreational programs, support societies.



Town of Fort Smith

Goal J : Grow our residential and business community

Strategy	Activity
Encourage and promote diversity of housing choice and costs within the Town.	Town to examine housing supply and begin discussions with government agencies to understand how the town can assist with housing supply for people working in the mines and living in Fort Smith. Discussions to include ways to assist with increasing the rental housing supply by reviewing barriers to potential development of residential & rental housing. Explore incentives to promote development.
Attract new residents and businesses to the community.	Develop Community Marketing and Promotion programs.
	Review Zoning bylaw.
Grow the community with planned land development.	Develop new sub-division(s).
Prepare for development of Salt River First Nation Reserve Land.	Evaluate Town infrastructure to ensure capacity to accommodate possible needs for municipal services.
Prepare for future land claims.	Communicate with groups in negotiation of land claims.

Goal K: Promote Fort Smith as a desirable destination.

Strategy	Activity
Embark on a strong Tourism promotion campaign stressing, location, quality of life, outdoor life and facilities.	Tourism Marketing Plan to include implementation strategy.
Work with other agencies to encourage visitors, professionals and students to come to the community.	Assist with recruitment programs.
	Support community sporting, arts & cultural events/festivals.
	Support museum & historical programs and their programs.

In addition to the Strategic Plan listed above, there are three additional plans that form the Integrated Sustainability Plan for the Town of Fort Smith.

- Community Energy Plan
- Human Resource Plan
- Capital Investment Plan

To be as environmentally responsible as possible, these plans will be available on the Town's website at www.fortsmith.ca on May 3. Should you wish a paper copy, please contact the Town Hall at 872-8400.



TOWN OF FORT SMITH
ACCOUNTS PAID LIST PART 1
FOR THE PERIOD ENDING October 31, 2018

CHQ #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
34178	GNWT	Water sample testing	\$ 2,216.55	WTP
34179	Paul Kaesers Stores LTD	Materials/Supplies	\$ 375.86	Multiple
34180	Link Hardware	Materials/Supplies	\$ 7,410.45	Multiple
34181	Wally's Drugs	Materials/Supplies	\$ 82.57	RCC
34182	Northwestern Air Lease	Shipping for water samples	\$ 66.33	WTP
34183	Thebacha Business Development	Booth for trade show	\$ 349.00	AMBULANCE
34184	Freund Building Supplies	Materials/Supplies	\$ 2,191.44	PW
34185	TDC Contracting LTD	Heatinting Fuel	\$ 1,689.15	Multiple
34186	SEE ACCT'S PAID LIST II			
34187	Rapid Petroleum Products	Gas	\$ 2,883.28	Multiple
34188	Hayze Electric	Trouble shoot and repair eletrical problem	\$ 283.50	PW
34189	Fields	ASCP supplies	\$ 187.86	RCC
34190	Hay River Heavy Truck Sales LTD	Ambulance materials	\$ 1,059.82	AMBULANCE
34191	Nu-Media Display Systems Inc	Electronic sign for RCC	\$ 11,266.50	RCC
34192	Avon Security Products	Training for employee id cards	\$ 103.95	AD
34193	Customer	Regular poll fees	\$ 230.00	AD
34194	Customer	Regular poll fees	\$ 280.00	AD
34195	Customer	Regular poll fees	\$ 230.00	AD
34196	Customer	Regular poll fees	\$ 230.00	AD
34197	Customer	Regular poll fees	\$ 280.00	AD
34198	Customer	Regular poll fees	\$ 230.00	AD
34199	Customer	Regular poll fees	\$ 280.00	AD
34200	Customer	Regular/advanced poll fees	\$ 530.00	AD
34201	Customer	Regular poll fees	\$ 280.00	AD
34202	Customer	Regular poll fees	\$ 280.00	AD
34203	Customer	Regular poll fees	\$ 230.00	AD
34204	CANCELLED			
34205	Investors Group	September contributions [R]	\$ 200.00	
34206	Northwestel Inc	Internet, phone bill	\$ 5,616.43	Multiple
34207	Town of Fort Smith	September payroll deductions [R]	\$ 981.80	
34208	Xerox Canada Ltd	Copier lease, staples	\$ 1,624.26	AD
34209	Receiver General	Payroll tax deductions (TAX, CPP, UIC)	\$ 30,376.43	
34210	Public Service Alliance of Canada	September union dues [R]	\$ 3,959.97	
34211	Tyssenkrupp Elevator	Maintenance	\$ 1,253.20	RCC
34212	Solid Waste Association of North America	Annual membership renewal	\$ 348.40	FM
34213	GNWT-Taxation Division	September payroll tax [R]	\$ 5,912.22	
34214	Nebs Pension Fund	October premiums [R]	\$ 33,696.82	
34215	Taxation Division Dept of Finance	September school tax, discount [R]	\$ 3,374.48	
34216	Globalstar Canada Satellite CO	Satellite phone bill	\$ 331.52	Multiple
34217	Terry's Carpentry Service	Rent for 26 York Crescent - Ambulance Bay	\$ 2,520.00	AMBULANCE
34218	TDC Contracting LTD	GAS, materials/supplies, heating fuel	\$ 10,226.06	Multiple
34219	NEBS Group Insurance Fund	October premiums [R]	\$ 10,621.23	
34220	Pitneyworks	Postage refill	\$ 1,575.00	AD
34221	506830 NWT LTD o/a Chase's Pit Stop	Gas	\$ 153.36	Bylaw
34222	Employee	Reimbursment-work boots & gloves	\$ 297.24	POOL
34223	Rapid Petroleum Products	Gas	\$ 2,449.38	Multiple
34224	AECOM Canada LTD	Fort Smith water and sewer project	\$ 17,824.04	AD
34225	Infosat Communications	Satellite phone bill	\$ 169.22	FD
34226	Town of Fort Smith Employees Association	Staff Contributions for September [R]	\$ 292.30	
34227	Employee	Reimbursement-block party supplies	\$ 56.32	RCC
34228	Arctic Alarm/Diamondtel	Alarm Monitoring	\$ 59.80	RCC
34229	Employee	Reimbursement-work boots	\$ 198.45	RCC
34230	McLennan Ross	General labour relations	\$ 1,695.75	AD
34231	Customer	Music supply fee for block party	\$ 300.00	RCC
34232	David Nairne & Associates LTD	Aurora College position paper	\$ 1,136.98	AD
34233	Customer	Reimbursement for Arena Rental	\$ 750.00	RCC
34234	Customer	Reimburse meter deposit on UB account	\$ 350.00	AD
34235	Customer	Reimburse amount that was over charged on license fee	\$ 240.00	AD
34236	Customer	Reimburse meter deposit on UB account	\$ 141.65	AD
34237	Fort Smith Sluggars, C/O	NWT softball fees balance remaining	\$ 987.86	RCC

34238	Bank of Montreal	Cynthia White statement	\$	865.71	Multiple
		\$418.95 Marijuana in the workplace workshop-registration			
		\$419.99 RCC projector			
		\$26.77 big cartel awg online store			
34239	Bank of Montreal	Jim Hood statement		\$1,178.64	Multiple
		\$1178.64 Bell cell phone bill			
34240	Bank of Montreal	Paul Kaeser statement	\$	111.10	WTP
		\$111.10 exam and training manuals for airbrake endorsement			
34241	Bank of Montreal	Keith Morrison statement	\$	134.77	Multiple
		\$13.07 indigo online book order			
		\$60.85 Lunch for bylaw review committee meeting Sept 17, 2018			
		\$60.85 TTAB lunch Sept 20, 2018			
34242	GNWT-Health & Social Services	Marriage license fees for October	\$	32.50	AD
34243	RDV Mechanical	New tire, vehicle repairs	\$	9,877.86	Multiple
34244	C&C Construction	Repairs to RCC	\$	2,142.00	RCC
34245	Receiver General	Payroll tax deductions (TAX, CPP, UIC) [R]	\$	33,464.38	
34246	Vadim Computer Management Group	Computer Software	\$	4,934.66	AD
34247	GNWT	Parks & Sportsfield level 1+2 training	\$	400.00	FM
34248	Grimshaw Trucking	Freight	\$	1,682.97	Multiple
34249	Paul Kaesers Stores LTD	Materials/Supplies	\$	614.46	Multiple
34250	Lou's Small Engines	propane, mower deck	\$	563.14	Multiple
34251	Link Hardware	Materials/Supplies	\$	1,932.71	Multiple
34252	Nothern Life Museum & Cultural Centre	day camp costs	\$	530.00	RCC
34253	Wally's Drugs	Materials/Supplies	\$	70.25	RCC
34254	Employee	Waste Resource Advisory Panel Meeting , Sept 13, 2018	\$	979.55	MS
34255	Town of Fort Smith	Water bills	\$	943.00	Multiple
34256	Freund Building Supplies	Materials/Supplies	\$	5,408.37	Multiple
34257	CANCELLED				
34258	Lifesaving Society	First Aid course supplies	\$	246.72	POOL
34259	Customer	Long Service awards dinner	\$	1,575.00	AD
34260	Northern News Service	Ad for truck tender	\$	989.52	AD
34261	Locust Mowing	Supply sanding material, mowing of land slide area	\$	41,265.00	AD
34262	White Ice Ltd	Arena supplies	\$	2,861.36	Arena
34263	Big Hill Services	Arena supplies	\$	441.78	Arena
34264	Bassett Petroleum Distributors LTD	Truck load of salt delivered to FS	\$	10,695.95	MS
34265	Northwestern Air Lease	Freight, water samples	\$	114.81	WTP
34266	Accu-flo Meter Service LTD	Water meters	\$	6,804.00	WTP
34267	Fire Prevention Services LTD	Annual fire inspection and services	\$	1,011.50	FD
34268	Deluxe	Order 2019 snowmobile stickers	\$	133.34	AD
34269	DB Perks & Associates LTD DBA Commercial A	Pool parts & supplies	\$	3,327.36	POOL
34270	High Country Refrigeration	Curling club fridge service, air cond. At town hall	\$	2,203.70	FM
34271	TDC Contracting LTD	Gas	\$	1,018.31	Multiple
34272	SEE ACCT'S PAID LIST II				
34273	RDV Mechanical	check engine, diagnose truck	\$	157.50	AD
34274	Power Surge Technologies LTD	Router and switch	\$	346.48	RCC
34275	Cam's Husqvarna Sales & Services	Supplies, whipper line	\$	62.95	Multiple
34276	Challenger Sports	External registrations	\$	1,760.00	RCC
34277	Hayze Electric	Diagnosis of Tamarac lift station	\$	330.75	WTP
34278	McLennan Ross	General corporate matters	\$	685.65	AD
34279	Employee	LGANT	\$	335.50	AD
34280	Office Solutions	Batteries, Stationary supplies	\$	482.82	Multiple
34281	Hach Sales & Service Canada LP	Supplies	\$	163.80	WTP
34282	Idexx Laboratories Canada LP	Supplies	\$	758.27	WTP
34283	Hay River Heavy Truck Sales LTD	Ambulance material	\$	403.20	AMBULANCE
34284	David Nairne & Associates LTD	Aurora College position paper, strategic plan	\$	9,011.85	AD
34285	Customer	Refund-money was applied to wrong acct	\$	200.00	AD
34286	Liberty Security Systems Inc	Monitoring fees	\$	5,114.72	MS
34287	Customer	Communications paper	\$	650.00	AD
34288	Employee	Meet with Hay River Fire Chief	\$	95.41	FD
34289	Rural Municipalities of Alberta	2019 Dog tag order	\$	211.82	AD
34290	Customer	Returning officer fees for 2018 election poll	\$	7,000.00	AD

\$ 339,291.57



TOWN OF FORT SMITH
ACCOUNTS PAID LIST PART 2
FOR THE PERIOD ENDING October 31, 2018

CHQ #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
34186	Aurora TPI Travel	Travel for C.W, J.S,T.N	\$ 3,509.05	Multiple
34187	Aurora TPI Travel	Bylaw training in Calgary, SAO to YK Oct 2-4, 2018	\$ 3,222.03	Multiple
		TOTAL	<u>\$ 6,731.08</u>	

Correspondence October 2018

October 3, 2018	Woods Homes	Letter	1960
October 3, 2018	Mira Timber Frame	Invitation Letter	1129
October 4, 2018	Aurora College	50 th Anniversary Celebration	1841
October 10, 2018	Trans Canada Trail	Letter	2202
October 11, 2018	Fort Smith DEA	JBT Snack Program	1844
October 19, 2018	Fort Smith Housing	Board Member Request Letter	1891
October 19, 2018	Aurora College	Proposal for Multi Year Renewal	1841
October 24, 2018	Fort Smith Metis Council	Letter to Minister of Infrastructure	1920
October 30, 2018	Aurora College	Proposal for Multi Year Renewal	1841
October 31, 2018	Northwestel	Congratulations Letter	1962
	Northern Public Affairs	Newsletter	1126
	Outpost	Magazine	1126
	Canadian Geographic	Magazine	1126
	Up Here	Magazine	1126
	Interlock Design	Magazine	1126



**Town of Fort Smith
Licensing Report
October 2018**

Business License Holder	Number	Details
Melody Jones	193	clothing sales (Pink Zebra independent consultant and Dunorth leggings)
Fort Smith Minor Hockey	194	arena canteen
Berton Welding	195	mobile welding services
Development Permit Holder		Number
Lou's Small Engines	29	relocate propane storage tanks
Lottery License Holder		Number
Fort Smith Men's Curling - Team Kaeser	22	50/50 raffle
Fort Smith Animal Society	23	raffle
Fort Smith Minor Hockey	24	50/50 raffle
Dog Tag Holder		Number
Don Bourque	47	lab - black
Doreen Vogt	48	lab/huskey
Robert Beaulieu	49	huskey cross
Ski-Doo Licenses		Number
No licenses issued this month		



BRIEFING NOTE

To: Mayor and Council
From: Administration
Date: November 13, 2018
Subject: 2018 Third Quarter Variance

Purpose:

To discuss the 2018 Third Quarter Variance.

Background:

The preliminary 2018 Third Quarter Variance is complete and presented to Council for review. This document outlines the Town spending for the first nine months of 2018.

Initial review shows that all budgets (General, Utility, Land Development and Environmental) are within budget.

Salt River First Nation (SRFN) Payment in Lieu of Taxes (PiLT) has yet to be invoiced given discrepancies in the assessment roll. We are in the process of resolving this issue with the GNWT.

Interest revenues continue to accrue. While seemingly beneficial, interest on accounts receivable is an indicator of unpaid taxes and the accrual of interest on these accounts make it more difficult for residents to address their debt. Note that current efforts to resolve unpaid property taxes has resulted in approximately \$100k in past-due taxes collected, and approximately fifteen residents agreeing to payment plans with the Town. Outstanding property tax accounts will go to auction late 2019. Finally, interest on reserve balances indicates unspent capital funds and work undone.

Recreation Revenues continue to be below that of previous years and further review shows that these revenues have been dropping since at least 2016. We are in the process of rationalizing attendance and attendance tracking mechanisms, programs and program use, rate changes and payment mechanisms (i.e., memberships versus drop-in passes) to determine the cause. What our review has shown us so far is that our methods for tracking facility and program use need to be improved. Further,

there is has been a reduction in use of drop-in passes in lieu of annual passes. While this change has resulted in a reduction in revenue, it also is a positive finding as it shows that individual resident use of Town recreation facilities has increased such that annual passes are more cost effective. Finally, family pass sales have slightly decreased. Given that there is no reduction in facility use, this reduction in sales is most likely due to the increased number of low-cost or free family events run by the Town, and indicates the success of our efforts to engage low-income and at-risk youth and families in positive wellness activities.

Revenue from water sales is down from previous years. We are uncertain why and reviewing all pertinent information to determine the cause.

Revenue from tipping fees is still lower than budgeted, but improving from the past two years as a result of returning to stricter criteria for Spring and Fall Clean-up. We anticipate having revenues meeting expectations in 2019.

Ambulance Salaries & Wages are overspent. This is due to additional scheduling of attendants and payment of honouraria in the absence of the Protective Services Supervisor. It is our intent to address this issue now that the supervisor has been hired.

Telecommunications costs continue to increase as the implementation of cell phones and associated technologies in the workplace continues. The Town is preparing for an organisation-wide review of our communication strategies.

Arctic Winter Games has resulted in overages in several areas including Salaries & Wages, marketing, facility operation (including electricity, heating, repairs, maintenance) and the Public Relations budget. The Public Relations budget requires further review to confirm how to address the large overage.

Vehicle Repairs & Maintenance costs are up. It is typical for maintenance costs to increase as infrastructure ages; work is currently underway to procure several new fleet vehicles.

Utility costs, specifically heating, are overspent; due to a long, cold winter and an increase in heating fuel costs.

Some Salary & Wages show to be overspent, but note that there is often an offsetting revenue. For example, a facility rental (pool party, hockey tournament) will generate revenue but result in unbudgeted salary expenses. We are working to better track these offsets.

Recommendation:

For Council review and approval.

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS



For Period Ending 30-Sep-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
TAXATION								
1-1-0110-201 RESIDENTIAL PROPERTY	(1,476,248)	0	(1,476,248)	(1,483,366)	(1,483,366)	(7,118)	(1,416,532)	(1,416,532)
1-1-0110-202 NON-RESIDENTIAL PROPERTY	(588,938)	0	(588,938)	(588,831)	(588,831)	107	(566,214)	(566,214)
Total TAXATION	(2,065,186)	0	(2,065,186)	(2,072,197)	(2,072,197)	(7,011)	(1,982,746)	(1,982,746)
GRANTS IN LIEU OF TAXES								
1-1-0120-205 FEDERAL GIL	(147,421)	0	(147,421)	(227,639)	(227,639)	(80,218)	(142,092)	(142,092)
1-1-0120-206 CROWN CORP GIL	(16,530)	0	(16,530)	(21,523)	(21,523)	(4,993)	(13,109)	(13,109)
1-1-0120-207 GOVT. NWT GIL	(961,332)	0	(961,332)	(868,429)	(868,429)	92,903	(919,723)	(919,723)
1-1-0120-208 SRFN PILT	0	0	0	(111,590)	(111,590)	(111,590)	(107,284)	(107,284)
Total GRANTS IN LIEU OF TAXES	(1,125,282)	0	(1,125,282)	(1,229,181)	(1,229,181)	(103,899)	(1,182,208)	(1,182,208)
SALE OF SERVICES								
1-1-0140-210 AMBULANCE RECOVERIES	(193,615)	0	(193,615)	(198,430)	(253,400)	(59,785)	(174,540)	(222,890)
1-1-0140-212 CEMETERY RECOVERIES	(2,960)	0	(2,960)	(1,593)	(2,200)	760	(3,960)	(5,470)
1-1-0140-213 FIRE DEPARTMENT SL	(2,300)	0	(2,300)	(2,475)	(3,300)	(1,000)	(2,010)	(2,730)
1-1-0140-215 SPRING CLEANUP & RECOVERIES	(4,280)	0	(4,280)	0	0	4,280	(3,200)	(3,200)
Total SALE OF SERVICES	(203,155)	0	(203,155)	(202,498)	(258,900)	(55,745)	(183,710)	(234,290)
INTEREST INCOME								
1-1-0150-223 A/R INTEREST INCOME	(36,784)	0	(36,784)	(15,423)	(20,000)	16,784	(39,045)	(53,124)
1-1-0150-224 BANK INTEREST INCOME	(41,575)	0	(41,575)	(6,900)	(10,000)	31,575	(24,229)	(40,769)
1-1-0150-225 TAX INTEREST INCOME	(377,122)	0	(377,122)	(101,840)	(140,000)	237,122	(314,882)	(428,133)
Total INTEREST INCOME	(455,482)	0	(455,482)	(124,163)	(170,000)	285,482	(378,157)	(522,026)
GNWT GRANTS								
1-1-0175-095 GAHR INITIATIVE - GNWT GRANT	(31,000)	0	(31,000)	(21,000)	(21,000)	10,000	(23,440)	(21,094)
Total GNWT GRANTS	(31,000)	0	(31,000)	(21,000)	(21,000)	10,000	(23,440)	(21,094)
DEVELOPMENT PERMITS								
1-1-0180-222 DEVELOPMENT PERMITS	(8,694)	0	(8,694)	(11,319)	(16,500)	(7,806)	(96,031)	(97,231)
Total DEVELOPMENT PERMITS	(8,694)	0	(8,694)	(11,319)	(16,500)	(7,806)	(96,031)	(97,231)
FINES								
1-1-0190-220 FINES	(1,703)	0	(1,703)	0	0	1,703	(2,095)	(2,710)
Total FINES	(1,703)	0	(1,703)	0	0	1,703	(2,095)	(2,710)
TAX CERTIFICATES								
1-1-0200-218 TAX CERTIFICATES	(1,350)	0	(1,350)	0	0	1,350	(2,063)	(2,400)
Total TAX CERTIFICATES	(1,350)	0	(1,350)	0	0	1,350	(2,063)	(2,400)
LICENCES								
1-1-0210-217 ATV LICENCES	(760)	0	(760)	0	0	760	(760)	(880)
1-1-0210-219 BUSINESS LICENCES	(19,358)	0	(19,358)	(19,960)	(22,000)	(2,643)	(21,865)	(25,263)

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS



For Period Ending 30-Sep-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
Total LICENCES	(20,118)	0	(20,118)	(19,960)	(22,000)	(1,883)	(22,625)	(26,143)
MISC. REVENUE								
1-1-0215-216 BIKE SALES - MISC. REVENUE	0	0	0	0	0	0	(10)	(10)
1-1-0215-232 SCHOOL TAX COLLECTION FEE	(5,296)	0	(5,296)	(5,500)	(5,500)	(204)	(2,273)	(2,495)
1-1-0215-233 REVENUE - MISC.	(7,871)	0	(7,871)	(4,500)	(6,000)	1,871	(22,312)	(28,657)
1-1-0215-234 AWG MERCHANDISE	(556)	0	(556)	0	0	556	0	0
Total MISC. REVENUE	(13,723)	0	(13,723)	(10,000)	(11,500)	2,223	(24,595)	(31,162)
ANIMAL CONTROL								
1-1-0730-221 DOG TAGS/POUND FEES	(585)	0	(585)	0	0	585	(669)	(857)
Total ANIMAL CONTROL	(585)	0	(585)	0	0	585	(669)	(857)
TOURISM GRANTS								
1-1-2605-022 ITI CONTRIBUTION - TOURISM	(5,798)	0	(5,798)	0	0	5,798	0	0
Total TOURISM GRANTS	(5,798)	0	(5,798)	0	0	5,798	0	0
TOURISM REVENUE								
1-1-2610-257 TOURISM FUNDING - SEED	(22,828)	0	(22,828)	(25,000)	(25,000)	(2,172)	0	0
1-1-2610-267 Community Tourism Infrastructure Program	0	0	0	0	0	0	(7,000)	(7,000)
1-1-2610-268 Tourism Product Diversification Funding	0	0	0	0	0	0	(23,400)	(23,400)
Total TOURISM REVENUE	(22,828)	0	(22,828)	(25,000)	(25,000)	(2,172)	(30,400)	(30,400)
RECREATION ADMINISTRATION								
1-1-3010-258 CHILDREN/YOUTH RESILIENCY PROGRAM	(7,264)	0	(7,264)	(15,000)	(15,000)	(7,736)	(12,858)	(13,636)
1-1-3010-262 SPORT AND RECREATION FUNDING	(27,872)	0	(27,872)	(24,000)	(24,000)	3,872	(11,000)	(35,000)
Total RECREATION ADMINISTRATION	(35,136)	0	(35,136)	(39,000)	(39,000)	(3,864)	(23,858)	(48,636)
DAY CAMP								
1-1-3020-229 RECREATION - DAY CAMP REVENUE	(14,508)	0	(14,508)	(22,000)	(22,000)	(7,492)	(19,172)	(19,172)
1-1-3020-258 DAY CAMP GRANTS	0	0	0	0	0	0	1,591	1,591
Total DAY CAMP	(14,508)	0	(14,508)	(22,000)	(22,000)	(7,492)	(17,581)	(17,581)
AFTER SCHOOL PROGRAM								
1-1-3025-227 AFTER FOUR PROGRAM FEES	(31,567)	0	(31,567)	(30,000)	(40,000)	(8,433)	(18,827)	(29,410)
1-1-3025-258 AFTER FOUR PROGRAM GRANTS	(27,699)	0	(27,699)	(3,300)	(3,300)	24,399	(12,895)	(13,735)
Total AFTER SCHOOL PROGRAM	(59,266)	0	(59,266)	(33,300)	(43,300)	15,966	(31,722)	(43,145)
POOL								
1-1-3030-258 GRANT REVENUE - POOL	(1,940)	0	(1,940)	0	0	1,940	(1,000)	(1,000)
Total POOL	(1,940)	0	(1,940)	0	0	1,940	(1,000)	(1,000)
LOTTERY LICENSING								
1-1-3040-233 LOTTERY LICENSING	(25,143)	0	(25,143)	(24,000)	(24,000)	1,143	(24,121)	(36,413)
Total LOTTERY LICENSING	(25,143)	0	(25,143)	(24,000)	(24,000)	1,143	(24,121)	(36,413)

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS



For Period Ending 30-Sep-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
ARENA								
1-1-3060-226 REVENUE - ARENA	(31,543)	0	(31,543)	(24,750)	(49,500)	(17,957)	(35,106)	(67,635)
1-1-3060-521 DONATION ARENA FIRE RECOVERY	0	0	0	0	0	0	0	(5,000)
Total ARENA	(31,543)	0	(31,543)	(24,750)	(49,500)	(17,957)	(35,106)	(72,635)
BALL PARK								
1-1-3080-231 REVENUE - BALL PARK	(800)	0	(800)	(1,100)	(1,100)	(300)	(1,400)	(1,400)
Total BALL PARK	(800)	0	(800)	(1,100)	(1,100)	(300)	(1,400)	(1,400)
RECREATION SPECIAL EVENTS								
1-1-3100-060 GET ACTIVE - RECREATION SPECIAL EVENTS	(425)	0	(425)	(800)	(800)	(375)	(775)	(1,200)
1-1-3100-135 WOOD BUFFALO FROLICS - RECREATION SP	0	0	0	(4,500)	(4,500)	(4,500)	0	0
1-1-3100-254 CANADA DAY REVENUE - RECREATION SPEC	0	0	0	(3,300)	(3,300)	(3,300)	(3,300)	(3,300)
1-1-3100-258 SPECIAL PROGRAM GRANTS	(1,650)	0	(1,650)	0	0	1,650	(7,689)	(5,189)
1-1-3100-263 YOUTH CENTRE INITIATIVE	(11,905)	0	(11,905)	(14,000)	(14,000)	(2,095)	(13,157)	(13,157)
1-1-3100-264 REGIONAL YOUTH SPORTS EVENTS	0	0	0	0	0	0	(3,136)	(3,136)
Total RECREATION SPECIAL EVENTS	(13,980)	0	(13,980)	(22,600)	(22,600)	(8,620)	(28,057)	(25,982)
RCC								
1-1-3140-227 REVENUE - RCC PROGRAM	(121,152)	0	(121,152)	(142,875)	(190,500)	(69,348)	(138,252)	(180,267)
1-1-3140-228 REVENUE - RCC LEASE	(8,310)	0	(8,310)	(14,454)	(19,272)	(10,962)	(7,174)	(8,786)
1-1-3140-260 RCC CONCESSION/VENDING REVENUE	(5,411)	0	(5,411)	(10,575)	(14,100)	(8,689)	(4,250)	(6,273)
Total RCC	(134,873)	0	(134,873)	(167,904)	(223,872)	(88,999)	(149,675)	(195,325)
LIBRARY								
1-1-3150-010 CONTRIBUTION AGREEMENT - LIBRARY	(3,096)	0	(3,096)	0	0	3,096	0	0
1-1-3150-071 MATERIALS & SUPPLIES RECOVERY - LIBRAF	(329)	0	(329)	(550)	(550)	(221)	(2,640)	(9,557)
1-1-3150-114 COLLECTION DEVELOPMENT RECOVER - LIB	(444)	0	(444)	(550)	(550)	(106)	(484)	(587)
Total LIBRARY	(3,869)	0	(3,869)	(1,100)	(1,100)	2,769	(3,123)	(10,143)
GNWT CONTRIBUTION - LIBRARY								
1-1-3155-005 GNWT CONTRIBUTION - LIBRARY	0	0	0	0	0	0	0	(15,100)
Total GNWT CONTRIBUTION - LIBRARY	0	0	0	0	0	0	0	(15,100)
UNCONDITIONAL GRANTS								
1-1-3220-235 O & M FUNDING - MACA	(1,378,668)	0	(1,378,668)	(1,280,000)	(1,920,000)	(541,332)	(1,319,336)	(1,979,000)
1-1-3220-236 INSURANCE CONTRIBUTION	0	0	0	(14,000)	(14,000)	(14,000)	0	0
Total UNCONDITIONAL GRANTS	(1,378,668)	0	(1,378,668)	(1,294,000)	(1,934,000)	(555,332)	(1,319,336)	(1,979,000)
CONDITIONAL GRANTS								
1-1-3225-250 TRANSFERRED FROM CAPITAL ASSETS	0	0	0	(910,000)	(910,000)	(910,000)	0	1,740,471
1-1-3225-257 OTHER GRANTS	(139,698)	0	(139,698)	0	0	139,698	0	(115,357)
1-1-3225-258 GAS TAX REVENUE	0	0	0	(456,500)	(913,000)	(913,000)	(431,500)	(863,000)
1-1-3225-265 CPIF REVENUE	(1,114,000)	0	(1,114,000)	(1,114,000)	(1,114,000)	0	(1,114,000)	(1,114,000)
Total CONDITIONAL GRANTS	(1,253,698)	0	(1,253,698)	(2,480,500)	(2,937,000)	(1,683,302)	(1,545,500)	(351,887)

VARIANCE WITH COMMITMENTS

Date : Nov 08, 2018

Time : 3:37 pm

For Period Ending 30-Sep-2018



	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
SCHOOL TAX								
1-1-3350-238 SCHOOL TAX - TAXABLE PROPERTY	(330,718)	0	(330,718)	(290,000)	(290,000)	40,718	(285,938)	(324,595)
1-1-3350-239 SCHOOL TAX - FEDERAL GIL	(19,682)	0	(19,682)	0	0	19,682	(19,383)	(19,383)
1-1-3350-240 SCHOOL TAX - CROWN CORP. GIL	(1,631)	0	(1,631)	(30,000)	(30,000)	(28,369)	(1,319)	(1,319)
Total SCHOOL TAX	(352,031)	0	(352,031)	(320,000)	(320,000)	32,031	(306,640)	(345,297)
TRANSFER FROM INVESTMENT IN CAP. ASSET								
1-1-3370-400 TRANSFER FROM INVESTMENT IN CAPITAL	0	0	0	0	0	0	(910,000)	294,088
Total TRANSFER FROM INVESTMENT IN CAP.	0	0	0	0	0	0	(910,000)	294,088
TRANSFER FROM RESERVES - OPERATIONS								
1-1-3380-241 TRANSFER FROM RESERVE	0	0	0	0	0	0	0	125,000
Total TRANSFER FROM RESERVES - OPERATI	0	0	0	0	0	0	0	125,000
LEGISLATIVE								
1-2-0510-001 WAGES - MAYOR & COUNCIL	83,138	0	83,138	90,000	120,000	36,862	87,738	115,600
1-2-0510-006 BENEFITS - MAYOR & COUNCIL	6,789	0	6,789	4,500	6,000	(789)	4,070	5,344
1-2-0510-009 SRFN PLANNING CHAIR FEES - LEGISLATIVE	0	0	0	3,000	3,000	3,000	0	0
1-2-0510-015 TRAVEL - COUNCIL	18,622	1,055	19,678	12,375	16,500	(3,178)	13,885	17,133
1-2-0510-018 MISCELLANEOUS- COUNCIL	0	0	0	1,000	1,000	1,000	405	954
1-2-0510-023 DONATIONS	1,475	0	1,475	3,375	4,500	3,025	1,160	4,669
1-2-0510-024 LONG SERVICE AWARDS	0	487	487	1,500	1,500	1,013	747	2,307
1-2-0510-026 NWTAM MEMBERSHIP FEES	8,114	0	8,114	8,000	8,000	(114)	10,179	10,179
1-2-0510-070 AWG CONTRIBUTION	0	0	0	20,000	20,000	20,000	0	70,000
1-2-0510-071 PUBLIC RELATIONS	27,438	1,065	28,503	22,500	30,000	1,497	10,080	24,494
Total LEGISLATIVE	145,577	2,607	148,184	166,250	210,500	62,316	128,265	250,680
DOWN TOWN DEVELOPMENT								
1-2-0520-001 WAGES - DOWNTOWN DEVELOPMENT	97,910	0	97,910	23,957	23,957	(73,953)	21,663	21,663
1-2-0520-002 NORTHERN ALLOWANCE - DTD	1,510	0	1,510	3,241	3,241	1,731	2,677	2,677
1-2-0520-006 BENEFITS - DOWNTOWN DEVELOPMENT	11,591	0	11,591	3,594	3,594	(7,997)	2,143	2,143
1-2-0520-071 MATERIALS/SUPPLIES - DOWNTOWN DEV	635	0	635	10,000	10,000	9,365	5,636	5,786
Total DOWN TOWN DEVELOPMENT	111,647	0	111,647	40,792	40,792	(70,855)	32,119	32,269
ADMINISTRATION PERSONNEL								
1-2-0530-001 WAGES - ADMINISTRATION	474,974	0	474,974	443,568	591,424	116,450	397,726	538,687
1-2-0530-002 NORTHERN ALLOWANCE - ADMIN	36,450	0	36,450	34,722	46,295	9,845	28,893	40,079
1-2-0530-006 BENEFITS - ADMINISTRATION	82,663	0	82,663	79,842	106,456	23,793	65,180	143,496
1-2-0530-013 TRAINING - ADMINISTRATION	2,634	0	2,634	7,500	10,000	7,366	2,315	11,516
1-2-0530-090 ADMINISTRATION LABOUR ALLOCATION	0	0	0	(283,800)	(378,400)	(378,400)	(92,000)	(317,164)
Total ADMINISTRATION PERSONNEL	596,721	0	596,721	281,832	375,775	(220,946)	402,114	416,614
ADMINISTRATION OFFICE COSTS								
1-2-0540-015 TRAVEL - ADMINISTRATION	(602)	0	(602)	2,250	3,000	3,602	0	3,984
1-2-0540-017 TELEPHONE/FAX	14,195	0	14,195	15,000	20,000	5,805	11,909	18,458
1-2-0540-018 MISCELLANEOUS	0	0	0	2,000	2,000	2,000	0	4,089

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-0540-021 ADVERTISING	4,033	5,109	9,142	7,500	10,000	858	16,024	18,498
1-2-0540-026 PUB/SUBSCRIPT/MEMBERSHIPS	2,088	0	2,088	1,500	2,000	(88)	1,904	2,520
1-2-0540-031 PHOTOCOPIER LEASE	9,176	0	9,176	16,500	22,000	12,824	10,188	14,313
1-2-0540-034 POSTAGE	2,272	0	2,272	4,500	6,000	3,728	6,417	6,461
1-2-0540-042 WEBSITE HOSTING/SUPPORT	800	0	800	3,000	4,000	3,200	0	0
1-2-0540-045 LEGAL COSTS	7,047	0	7,047	11,250	15,000	7,953	27,702	33,451
1-2-0540-050 ICS PLAN	0	0	0	0	0	0	0	4,210
1-2-0540-071 OFFICE SUPPLIES	6,901	1,368	8,269	12,000	16,000	7,731	8,128	12,072
1-2-0540-074 CONTRACTED COSTS	0	0	0	0	0	0	840	840
1-2-0540-086 POSTAL EQUIPMENT LEASE	1,645	0	1,645	3,750	5,000	3,355	5,134	6,931
1-2-0540-400 AMORTIZATION - GENERAL GOVERNMENT	0	0	0	53,000	53,000	53,000	53,000	35,808
Total ADMINISTRATION OFFICE COSTS	47,556	6,477	54,032	132,250	158,000	103,968	141,245	161,634
TOWN HALL OPERATIONS								
1-2-0550-061 WATER	1,227	0	1,227	1,125	1,500	273	1,104	1,962
1-2-0550-062 POWER	7,659	0	7,659	9,000	12,000	4,341	6,596	9,977
1-2-0550-063 HEATING FUEL - TOWN HALL	5,765	0	5,765	5,000	8,000	2,235	4,741	7,220
1-2-0550-065 R/M EQUIPMENT	0	0	0	3,750	5,000	5,000	3,429	3,435
1-2-0550-066 R/M BUILDING	2,917	0	2,917	6,000	8,000	5,083	65	7,597
1-2-0550-068 JANITORIAL COSTS	2,299	0	2,299	3,375	4,500	2,201	148	148
1-2-0550-083 VEHICLE GAS/OIL	0	0	0	2,250	3,000	3,000	521	598
1-2-0550-084 VEHICLE R/M	0	0	0	1,500	2,000	2,000	131	131
Total TOWN HALL OPERATIONS	19,867	0	19,867	32,000	44,000	24,133	16,734	31,067
PLANNING /LANDS								
1-2-0560-071 MATERIALS	0	0	0	1,000	1,000	1,000	0	0
1-2-0560-074 CONTRACTED COSTS	0	0	0	8,000	8,000	8,000	0	0
1-2-0560-141 LAND LEASE FOR TOWN USE	4,089	0	4,089	5,500	5,500	1,411	0	0
Total PLANNING /LANDS	4,089	0	4,089	14,500	14,500	10,411	0	0
FINANCIAL MANAGEMENT								
1-2-0570-042 COMPUTER ASSISTANCE	20,329	0	20,329	35,661	47,550	27,221	30,322	53,247
1-2-0570-046 FORENSIC AUDIT	0	0	0	0	0	0	785	0
1-2-0570-088 AUDIT FEES	49,195	0	49,195	46,000	46,000	(3,195)	52,370	52,370
Total FINANCIAL MANAGEMENT	69,524	0	69,524	81,661	93,550	24,026	83,478	105,617
TAXATION COSTS								
1-2-0580-260 BOARD OF REVISION	1,100	0	1,100	1,000	1,000	(100)	500	500
Total TAXATION COSTS	1,100	0	1,100	1,000	1,000	(100)	500	500
INSURANCE								
1-2-0600-052 GENERAL INSURANCE	185,156	0	185,156	110,000	110,000	(75,156)	176,959	8,964
Total INSURANCE	185,156	0	185,156	110,000	110,000	(75,156)	176,959	8,964
GRANTS-COMMUNITY								
1-2-0610-130 SCHOOL GRANTS	100	0	100	500	500	400	250	250

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-0610-132 MUSEUM GRANTS	0	0	0	25,000	25,000	25,000	0	25,000
Total GRANTS-COMMUNITY	100	0	100	25,500	25,500	25,400	250	25,250
BYLAW ENFORCEMENT								
1-2-0705-001 WAGES - BYLAW ENFORCEMENT	63,003	0	63,003	64,965	86,622	23,619	65,915	77,922
1-2-0705-002 NORTHERN ALLOWANCE - BYLAW	6,173	0	6,173	5,787	7,716	1,543	5,935	7,716
1-2-0705-006 BENEFITS - BYLAW ENFORCEMENT	9,089	0	9,089	12,993	17,324	8,235	11,648	19,872
1-2-0705-013 TRAINING - BYLAW ENFORCEMENT	586	0	586	750	1,000	414	2,989	3,289
1-2-0705-017 TELEPHONE	486	0	486	1,275	1,700	1,214	1,149	1,438
1-2-0705-071 MATERIAL/SUPPLIES	5,442	1,498	6,940	5,250	7,000	60	4,664	4,782
1-2-0705-083 UNIT 5 GAS/OIL	2,681	316	2,997	3,750	5,000	2,003	1,707	2,644
1-2-0705-084 UNIT 5 REPAIRS AND MAINTENANCE	1,578	0	1,578	1,500	2,000	422	1,342	1,342
Total BYLAW ENFORCEMENT	89,037	1,814	90,851	96,270	128,362	37,511	95,350	119,007
EMERGENCY SERVICES								
1-2-0710-001 WAGES - PREVENTION SERVICES	10,810	0	10,810	59,430	79,240	68,430	43,793	65,087
1-2-0710-002 NORTHERN ALLOWANCE - PSS	0	0	0	5,787	7,716	7,716	3,561	5,342
1-2-0710-006 BENEFITS-PREVENTION SERVICES	2,050	0	2,050	11,886	15,848	13,798	7,607	10,561
1-2-0710-017 TELEPHONE	4,336	0	4,336	3,000	4,000	(336)	2,625	5,623
1-2-0710-052 PROTECTIVE SERVICES INSURANCE	0	0	0	0	0	0	0	12,028
1-2-0710-071 MATERIALS/SUPPLIES	0	0	0	900	1,200	1,200	513	513
Total EMERGENCY SERVICES	17,196	0	17,196	81,003	108,004	90,808	58,099	99,153
AMBULANCE SERVICES								
1-2-0715-001 WAGES - AMBULANCE	49,611	0	49,611	33,135	44,182	(5,429)	40,514	60,397
1-2-0715-006 BENEFITS	2,429	0	2,429	3,312	4,418	1,989	1,767	2,243
1-2-0715-007 CAR ALLOWANCES - AMBULANCE	0	0	0	3,000	4,000	4,000	1,350	1,350
1-2-0715-013 TRAINING - AMBULANCE	753	0	753	3,750	5,000	4,247	1,241	1,766
1-2-0715-017 AMBULANCE TELEPHONE	390	0	390	0	0	(390)	0	0
1-2-0715-019 RADIO COMMUNICATION	236	0	236	3,750	5,000	4,764	1,219	1,631
1-2-0715-065 EQUIPMENT R/M	284	211	495	2,250	3,000	2,505	0	0
1-2-0715-071 MATERIALS/SUPPLIES	3,463	5,174	8,637	11,250	15,000	6,363	2,625	10,023
1-2-0715-083 AMBULANCE GAS/OIL	897	0	897	1,500	2,000	1,103	729	1,341
1-2-0715-084 AMBULANCE R/M	1,358	0	1,358	3,750	5,000	3,642	1,613	2,212
1-2-0715-086 AMBULANCE BAY LEASE	27,964	0	27,964	25,128	33,500	5,536	25,967	35,631
1-2-0715-105 GAHR INITIATIVE - AMBULANCE	0	0	0	0	0	0	21,094	21,094
1-2-0715-618 TRANSFER TO RESERVE - AMBULANCE	0	0	0	0	25,000	25,000	0	0
Total AMBULANCE SERVICES	87,385	5,385	92,770	90,825	146,100	53,330	98,119	137,687
ANIMAL CONTROL								
1-2-0730-061 WATER	548	0	548	750	1,000	452	800	1,200
1-2-0730-062 POWER	2,621	0	2,621	3,000	4,000	1,379	2,116	3,378
1-2-0730-063 HEATING FUEL	1,817	0	1,817	3,000	4,000	2,183	1,769	2,841
1-2-0730-065 EQUIPMENT R/M	0	0	0	750	1,000	1,000	21	21
1-2-0730-066 BUILDING R/M	636	0	636	1,500	2,000	1,364	736	736
1-2-0730-071 MATERIALS/SUPPLIES	322	0	322	2,250	3,000	2,678	300	955

TOWN OF FORT SMITH
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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-0730-074 CONTRACTED COSTS	1,979	0	1,979	2,250	3,000	1,021	1,050	1,920
Total ANIMAL CONTROL	7,923	0	7,923	13,500	18,000	10,077	6,791	11,050
FIRE DEPT ADMINISTRATION								
1-2-1110-001 WAGES - FIRE DEPARTMENT	9,462	0	9,462	27,000	36,000	26,538	9,923	26,262
1-2-1110-006 BENEFITS - FIRE DEPARTMENT	1,802	0	1,802	2,700	3,600	1,798	1,188	1,219
1-2-1110-007 CAR ALLOWANCES	0	0	0	6,000	8,000	8,000	0	5,050
1-2-1110-013 TRAINING - FIRE DEPARTMENT ADMIN	779	0	779	3,000	4,000	3,221	(2,736)	243
1-2-1110-026 MEMBERSHIPS	500	0	500	750	1,000	500	1,004	1,004
1-2-1110-070 PROMOTION	0	0	0	1,500	2,000	2,000	0	1,310
1-2-1110-071 MATERIAL/SUPPLIES	5,519	7,660	13,178	3,750	5,000	(8,178)	1,026	3,302
1-2-1110-105 GAHR INITIATIVE - FIRE	0	0	0	21,000	21,000	21,000	0	0
1-2-1110-400 AMORTIZATION - PROTECTIVE SERVICES	0	0	0	86,000	86,000	86,000	86,000	73,702
Total FIRE DEPT ADMINISTRATION	18,061	7,660	25,721	151,700	166,600	140,879	96,405	112,093
FIRE ABATEMENT								
1-2-1115-028 FIRE ABATEMENT	0	0	0	0	0	0	0	5,000
Total FIRE ABATEMENT	0	0	0	0	0	0	0	5,000
FIRE ALARM SYSTEM								
1-2-1120-017 TELEPHONE	4,464	0	4,464	3,375	4,500	36	3,984	5,902
1-2-1120-065 R/M FIRE ALARM SYSTEM	0	0	0	375	500	500	0	0
Total FIRE ALARM SYSTEM	4,464	0	4,464	3,750	5,000	536	3,984	5,902
HYDRANT MAINTENANCE								
1-2-1130-071 MATERIALS/SUPPLIES	0	0	0	1,875	2,500	2,500	2	2
Total HYDRANT MAINTENANCE	0	0	0	1,875	2,500	2,500	2	2
FIRE HALL OPERATIONS								
1-2-1140-017 TELEPHONE	1,989	0	1,989	2,700	3,600	1,611	1,752	2,744
1-2-1140-061 WATER	987	0	987	825	1,100	113	843	1,243
1-2-1140-062 POWER	4,230	0	4,230	4,875	6,500	2,270	3,685	5,949
1-2-1140-063 HEATING FUEL	6,797	0	6,797	6,750	9,000	2,203	5,854	8,557
1-2-1140-065 EQUIPMENT R/M	30,180	0	30,180	3,750	5,000	(25,180)	752	752
1-2-1140-066 BUILDING R/M	484	0	484	3,750	5,000	4,516	271	2,320
1-2-1140-068 JANITORIAL COSTS	0	0	0	975	1,300	1,300	26	1,026
Total FIRE HALL OPERATIONS	44,666	0	44,666	23,625	31,500	(13,166)	13,184	22,590
FIRE FIGHTING EQUIPMENT								
1-2-1150-007 CLOTHING - FIRE	188	0	188	500	500	312	0	0
1-2-1150-071 FIRE FIGHT. EQUIP. R/M	5,455	0	5,455	7,500	10,000	4,545	9,846	9,746
1-2-1150-083 PUMPER 1 & 2 GAS/OIL	617	0	617	1,125	1,500	883	619	783
1-2-1150-084 PUMPER 1 & 2 R/M	1,594	0	1,594	7,500	10,000	8,406	6,273	6,273
Total FIRE FIGHTING EQUIPMENT	7,854	0	7,854	16,625	22,000	14,146	16,737	16,802
PUBLIC WORKS ADMINISTRATION								

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-1505-001 WAGES - PUBLIC WORKS	373,400	0	373,400	363,141	484,190	110,790	357,011	423,368
1-2-1505-002 NORTHERN ALLOWANCE - PW	37,465	0	37,465	34,722	46,295	8,830	31,566	43,436
1-2-1505-006 BENEFITS - PUBLIC WORKS	66,626	0	66,626	82,347	109,797	43,171	65,888	93,666
1-2-1505-007 PPE/CLOTHING/UNIFORM ALLOWANCE	17	0	17	2,250	3,000	2,983	112	214
1-2-1505-013 TRAINING - PW ADMIN	0	0	0	3,000	4,000	4,000	375	3,675
1-2-1505-052 INSURANCE - PUBLIC WORKS	0	0	0	0	0	0	0	23,059
1-2-1505-071 PW SAFETY EQUIPMENT	0	0	0	0	0	0	54	54
1-2-1505-090 LABOUR ALLOCATED	(50,311)	0	(50,311)	(137,877)	(183,837)	(133,526)	(69,000)	(109,866)
Total PUBLIC WORKS ADMINISTRATION	427,196	0	427,196	347,583	463,445	36,249	386,007	477,607
PW MOBILE EQUIPMENT								
1-2-1510-083 PW VECH. GAS/OIL	36,228	0	36,228	36,000	48,000	11,772	38,131	39,240
1-2-1510-084 PW VECH. R/M	26,601	4,240	30,840	15,000	20,000	(10,840)	38,225	49,112
Total PW MOBILE EQUIPMENT	62,829	4,240	67,068	51,000	68,000	932	76,356	88,352
SMALL TOOLS								
1-2-1520-071 SMALL TOOLS	512	0	512	1,500	2,000	1,488	1,367	1,786
Total SMALL TOOLS	512	0	512	1,500	2,000	1,488	1,367	1,786
7 BAY GARAGE OPERATIONS								
1-2-1530-017 TELEPHONE	4,408	0	4,408	4,875	6,500	2,092	3,597	5,819
1-2-1530-060 OFFICE SUPPLIES	0	0	0	750	1,000	1,000	0	274
1-2-1530-061 WATER	1,303	0	1,303	1,875	2,500	1,197	1,168	1,720
1-2-1530-062 POWER	7,561	0	7,561	7,500	10,000	2,439	6,085	9,042
1-2-1530-063 HEATING FUEL	19,742	0	19,742	22,500	30,000	10,258	15,036	25,969
1-2-1530-065 EQUIPMENT R/M	4,455	0	4,455	4,500	6,000	1,545	2,344	804
1-2-1530-066 BUILDING R/M	5,148	0	5,148	7,500	10,000	4,852	4,160	6,452
1-2-1530-071 MATERIALS/SUPPLIES	6,949	301	7,250	7,500	10,000	2,750	2,409	4,329
1-2-1530-086 VEHICLE/EQUIPMENT LEASE	25,004	17,023	42,027	37,500	50,000	7,973	21,879	52,559
Total 7 BAY GARAGE OPERATIONS	74,571	17,323	91,895	94,500	126,000	34,105	56,677	106,967
ROADS & SIDEWALKS								
1-2-1540-071 RD/SIDEWALKS MATERIALS/SUPPLIES	3,447	2,378	5,825	22,500	30,000	24,175	28,419	53,222
1-2-1540-079 BOARDWALK MAINTENANCE	0	0	0	0	0	0	0	514
Total ROADS & SIDEWALKS	3,447	2,378	5,825	22,500	30,000	24,175	28,419	53,736
DRAINS & DITCHES								
1-2-1545-071 DRAINS/DITCHES MATERIALS/SUPPLIES	272	0	272	0	0	(272)	2,194	2,194
1-2-1545-074 WINTER ROAD CONTRIBUTION	0	0	0	5,000	5,000	5,000	5,000	10,000
1-2-1545-400 AMORTIZATION - TRANSP & PUBLIC WORKS	0	0	0	450,000	450,000	450,000	450,000	446,539
Total DRAINS & DITCHES	272	0	272	455,000	455,000	454,728	457,194	458,733
STREET SANDING								
1-2-1560-071 MATERIALS/SUPPLIES	0	0	0	37,500	50,000	50,000	11,343	51,343
Total STREET SANDING	0	0	0	37,500	50,000	50,000	11,343	51,343

TOWN OF FORT SMITH
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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
SNOW REMOVAL								
1-2-1570-074 CONTRACTED COSTS	5,570	0	5,570	0	0	(5,570)	0	0
Total SNOW REMOVAL	5,570	0	5,570	0	0	(5,570)	0	0
STREET LIGHTING								
1-2-1580-062 POWER (STREET LIGHTS)	30,606	0	30,606	56,250	75,000	44,394	33,294	47,911
1-2-1580-074 STREET LIGHTING CONTRACTED COSTS	0	0	0	750	1,000	1,000	671	671
Total STREET LIGHTING	30,606	0	30,606	57,000	76,000	45,394	33,965	48,582
STREET SIGNS								
1-2-1590-071 STREET SIGN MATERIALS/SUPPLIES	0	0	0	3,000	4,000	4,000	4,283	17,068
Total STREET SIGNS	0	0	0	3,000	4,000	4,000	4,283	17,068
SMALL EQUIPMENT								
1-2-1600-083 SMALL EQUIPMENT GAS/OIL	0	160	160	1,500	2,000	1,840	0	22
1-2-1600-084 SMALL EQUIPMENT R/M	7,767	249	8,016	3,000	4,000	(4,016)	1,014	2,827
Total SMALL EQUIPMENT	7,767	409	8,176	4,500	6,000	(2,176)	1,014	2,849
UTILITY FUND ALLOCATION								
1-2-1700-090 UTILITY FUND ALLOCATION	0	0	0	0	(80,000)	(80,000)	(80,000)	(80,000)
Total UTILITY FUND ALLOCATION	0	0	0	0	(80,000)	(80,000)	(80,000)	(80,000)
ANNUAL CLEAN UP								
1-2-2520-071 MATERIALS SUPPLIES	1,500	0	1,500	1,125	1,500	0	0	0
1-2-2520-072 TOWN LABOUR - ANNUAL CLEAN UP	5,485	0	5,485	5,000	10,000	4,515	8,101	9,657
Total ANNUAL CLEAN UP	6,985	0	6,985	6,125	11,500	4,515	8,101	9,657
CEMETARIES								
1-2-2550-071 MATERIALS/SUPPLIES	0	0	0	750	1,000	1,000	627	627
1-2-2550-072 TOWN LABOUR - CEMETARIES	3,087	0	3,087	7,500	10,000	6,913	4,511	9,344
1-2-2550-074 CONTRACTED COSTS	0	0	0	1,500	2,000	2,000	0	3,800
Total CEMETARIES	3,087	0	3,087	9,750	13,000	9,913	5,137	13,770
SENIORS CITIZENS								
1-2-2560-020 TAX RELIEF PROGRAM	140,151	0	140,151	128,400	128,400	(11,751)	102,466	152,231
Total SENIORS CITIZENS	140,151	0	140,151	128,400	128,400	(11,751)	102,466	152,231
FACILITY MAINTENANCE								
1-2-2570-001 WAGES - FACILITIES	318,082	0	318,082	360,120	480,159	162,077	379,079	496,749
1-2-2570-002 NORTHERN ALLOWANCE - FACILITIES	44,116	0	44,116	39,930	53,239	9,123	46,011	60,078
1-2-2570-006 BENEFITS - FACILITIES	68,672	0	68,672	72,024	96,032	27,360	71,695	82,805
1-2-2570-007 PPE/CLOTHING - FACILITIES	2,527	0	2,527	2,250	3,000	473	815	815
1-2-2570-013 TRAINING	2,395	400	2,795	6,000	8,000	5,205	5,344	5,344
1-2-2570-017 TELEPHONE	1,750	0	1,750	2,250	3,000	1,250	1,716	2,553
1-2-2570-071 MATERIALS/SUPPLIES	4,847	614	5,461	4,500	6,000	539	4,003	5,331

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-2570-083 FAC. MAINT. VEHICLE GAS/OIL	6,737	0	6,737	7,500	10,000	3,263	7,264	11,330
1-2-2570-084 FAC MAINT VEHICLE R/M	7,931	0	7,931	4,500	6,000	(1,931)	6,586	7,543
1-2-2570-090 LABOUR ALLOCATED	(30,128)	0	(30,128)	(126,000)	(168,000)	(137,872)	(100,396)	(119,105)
Total FACILITY MAINTENANCE	426,929	1,014	427,944	373,074	497,430	69,486	422,116	553,442
VISITOR INFORMATION SERVICES								
1-2-2605-001 WAGES- VISITOR INFORMATION	88,796	0	88,796	78,609	104,812	16,016	82,249	98,848
1-2-2605-002 NORTHERN ALLOWANCE - VISITOR INFORMATION	9,769	0	9,769	8,913	11,882	2,113	9,779	11,559
1-2-2605-006 VISITOR INFORMATION BENEFITS	16,204	0	16,204	11,472	15,295	(909)	14,946	17,893
1-2-2605-007 VISITOR CENTRE CLOTHING/UNIFORM	326	0	326	750	1,000	674	585	585
1-2-2605-015 VISITOR INFORMATION TRAVEL	974	0	974	3,750	5,000	4,026	0	0
1-2-2605-017 VISITOR INFORMATION TELEPHONE	1,452	0	1,452	1,650	2,200	748	1,282	2,009
1-2-2605-021 TOURISM ADVERTISING	0	0	0	0	0	0	560	560
1-2-2605-022 TOURISM MARKETING	43,102	476	43,578	27,000	36,000	(7,578)	6,024	6,024
1-2-2605-071 VISITOR CENTRE MATERIALS/SUPPLIES	0	0	0	750	1,000	1,000	220	220
Total VISITOR INFORMATION SERVICES	160,624	476	161,100	132,894	177,189	16,089	115,644	137,697
TOURISM								
1-2-2610-022 MARKETING	167	0	167	0	0	(167)	0	0
1-2-2610-026 MEMBERSHIPS	0	0	0	300	300	300	250	250
Total TOURISM	167	0	167	300	300	133	250	250
RECREATION ADMINISTRATION								
1-2-3010-001 WAGES - RECREATION ADMINISTRATION	70,632	0	70,632	75,774	101,033	30,401	83,772	101,643
1-2-3010-002 NORTHERN ALLOWANCE - REC ADMIN	0	0	0	5,787	7,716	7,716	5,935	6,519
1-2-3010-006 BENEFITS - RECREATION ADMIN	13,581	0	13,581	15,156	20,207	6,626	14,667	71,593
1-2-3010-007 PPE/CLOTHING/UNIFORM - RECREATION ADMIN	1,459	0	1,459	1,500	2,000	541	0	2,214
1-2-3010-013 TRAINING - REC ADMIN	265	289	554	3,750	5,000	4,446	920	960
1-2-3010-015 TRAVEL - REC ADMIN/BOARD	0	0	0	750	1,000	1,000	0	0
1-2-3010-017 TELEPHONE - RECREATION ADMINISTRATION	0	0	0	0	0	0	0	105
1-2-3010-026 MEMBERSHIP FEES	180	0	180	600	600	420	0	0
1-2-3010-052 INSURANCE - RECREATION	0	0	0	0	0	0	0	75,323
1-2-3010-071 MATERIALS SUPPLIES	361	0	361	1,500	2,000	1,639	147	159
1-2-3010-080 SAFETY SUPPLIES	0	0	0	0	0	0	706	0
1-2-3010-083 REC. VECH. GAS/OIL	334	0	334	750	1,000	666	334	388
1-2-3010-084 REC. VECH. R/M	0	0	0	1,125	1,500	1,500	2,350	3,659
1-2-3010-258 CHILDREN/YOUTH RESILIENCY PROGRAM	84	0	84	11,250	15,000	14,916	12,438	16,153
1-2-3010-262 SPORT & RECREATION GRANT - RECREATION	13,482	4,859	18,341	18,000	24,000	5,659	15,574	21,723
Total RECREATION ADMINISTRATION	100,379	5,148	105,527	135,942	181,056	75,529	136,843	300,439
SUMMER CAMP PROGRAM								
1-2-3020-001 WAGES - SUMMER CAMP	16,176	0	16,176	16,686	16,686	510	6,967	5,662
1-2-3020-002 NORTHERN ALLOWANCE - SUMMER CAMP	297	0	297	2,315	2,315	2,018	558	558
1-2-3020-006 BENEFITS - SUMMER CAMP	1,572	0	1,572	3,337	3,337	1,765	813	813
1-2-3020-071 MATERIALS/SUPPLIES	2,344	0	2,344	5,000	5,000	2,656	3,319	3,493
Total SUMMER CAMP PROGRAM	20,389	0	20,389	27,338	27,338	6,949	11,657	10,526

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
AFTER FOUR PROGRAM								
1-2-3025-001 WAGES - AFTER 4 PROGRAM	35,382	0	35,382	27,251	38,933	3,551	33,688	40,758
1-2-3025-002 NORTHERN ALLOWANCE - AFTER 4 PROG	4,650	0	4,650	3,780	5,401	751	4,525	5,200
1-2-3025-006 BENEFITS - AFTER 4 PROGRAM	4,712	0	4,712	5,453	7,787	3,075	3,268	8,164
1-2-3025-071 MATERIALS - AFTER 4 PROGRAM	2,078	0	2,078	6,000	8,000	5,922	2,825	6,315
Total AFTER FOUR PROGRAM	46,822	0	46,822	42,484	60,121	13,299	44,306	60,437
SWIMMING POOL								
1-2-3030-001 WAGES - SWIMMING POOL	225,038	0	225,038	238,299	317,732	92,694	227,792	298,221
1-2-3030-002 NORTHERN ALLOWANCE - SWIMMING POOL	28,629	0	28,629	32,694	43,594	14,965	26,996	35,137
1-2-3030-006 BENEFITS - SWIMMING POOL	19,794	0	19,794	47,658	63,546	43,752	25,482	30,108
1-2-3030-007 CLOTHING/UNIFORM - SWIMMING POOL	0	0	0	1,500	2,000	2,000	1,704	1,915
1-2-3030-013 STAFF TRAINING	546	0	546	7,500	10,000	9,454	6,305	6,843
1-2-3030-017 TELEPHONE	669	0	669	1,500	2,000	1,331	592	932
1-2-3030-026 MEMBERSHIPS	225	0	225	500	500	275	225	225
1-2-3030-027 HEATING COSTS - SWIMMING POOL	56,408	0	56,408	52,500	70,000	13,592	21,993	58,993
1-2-3030-037 CHEMICALS	8,666	0	8,666	11,250	15,000	6,334	11,089	13,113
1-2-3030-065 EQUIPMENT R/M	5,813	198	6,011	11,250	15,000	8,989	8,775	11,917
1-2-3030-066 BUILDING R/M	70	150	220	5,250	7,000	6,780	8,083	8,083
1-2-3030-068 CLEANING SUPPLIES	2,034	0	2,034	2,250	3,000	966	1,586	2,332
1-2-3030-071 MATERIALS/SUPPLIES	6,810	584	7,394	7,164	9,550	2,156	2,568	8,615
1-2-3030-077 PROGRAM SUPPLIES	1,480	0	1,480	0	0	(1,480)	496	962
Total SWIMMING POOL	356,181	932	357,114	419,315	558,922	201,808	343,687	477,396
NL MUSEUM								
1-2-3050-063 HEATING FUEL	5,390	0	5,390	0	0	(5,390)	6,995	12,309
1-2-3050-067 HEATING FUEL OIL RECOVERY	0	0	0	0	0	0	(4,871)	(12,309)
Total NL MUSEUM	5,390	0	5,390	0	0	(5,390)	2,124	0
ARENA								
1-2-3060-001 WAGES - ARENA	21,758	0	21,758	21,018	42,038	20,280	19,290	17,088
1-2-3060-002 NORTHERN ALLOWANCE - ARENA	445	0	445	2,700	5,401	4,956	2,472	2,472
1-2-3060-006 BENEFITS - ARENA	2,722	0	2,722	4,203	8,408	5,686	1,507	1,507
1-2-3060-017 TELEPHONE	3,238	0	3,238	3,750	5,000	1,762	3,035	4,881
1-2-3060-061 WATER	484	0	484	2,250	3,000	2,517	571	894
1-2-3060-063 HEATING FUEL	7,774	0	7,774	22,500	30,000	22,226	5,039	7,327
1-2-3060-065 EQUIPMENT R/M	3,231	0	3,231	3,750	5,000	1,769	4,198	5,357
1-2-3060-066 BUILDING R/M	11,249	0	11,249	18,750	25,000	13,751	577	2,185
1-2-3060-071 MATERIALS/SUPPLIES	505	439	944	5,625	7,500	6,556	3,055	5,323
1-2-3060-072 TOWN LABOUR - ARENA	23,736	0	23,736	65,001	130,000	106,264	80,006	95,455
1-2-3060-074 CONTRACTED COSTS	2,909	0	2,909	2,000	2,000	(909)	466	824
1-2-3060-083 OLYMPIA ICE RESURFACER FUEL	2,158	195	2,353	1,500	3,000	647	1,625	2,990
1-2-3060-084 OLYMPIA ICE RESURFACER R/M	271	0	271	1,000	2,000	1,729	169	1,761
Total ARENA	80,480	634	81,114	154,047	268,347	187,233	122,009	148,064
ICE PLANT								

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-3070-061 WATER	0	0	0	750	1,000	1,000	0	0
1-2-3070-062 POWER	75,347	0	75,347	48,750	65,000	(10,347)	56,973	100,306
1-2-3070-065 EQUIPMENT R/M	0	0	0	3,000	4,000	4,000	16,610	16,610
1-2-3070-071 MATERIALS/SUPPLIES	0	0	0	4,875	6,500	6,500	763	763
1-2-3070-074 CONTRACTED COSTS	5,796	0	5,796	7,500	7,500	1,704	2,084	3,076
Total ICE PLANT	81,143	0	81,143	64,875	84,000	2,857	76,430	120,755
BALL PARKS								
1-2-3080-065 EQUIPMENT R/M	260	0	260	3,000	3,000	2,740	219	1,219
1-2-3080-066 BUILDING R/M	0	0	0	1,000	1,000	1,000	0	0
1-2-3080-071 MATERIALS/SUPPLIES	1,372	160	1,532	4,000	4,000	2,468	5,548	5,548
Total BALL PARKS	1,632	160	1,792	8,000	8,000	6,208	5,768	6,768
PARKS/PLAYGROUNDS								
1-2-3090-065 EQUIPMENT R/M	2,846	0	2,846	3,500	3,500	654	0	1,502
1-2-3090-071 MATERIALS / SUPPLIES	3,747	28	3,775	5,000	5,000	1,225	2,654	12,526
Total PARKS/PLAYGROUNDS	6,594	28	6,622	8,500	8,500	1,878	2,654	14,028
SPECIAL PROGRAMS								
1-2-3100-018 MISCELLANEOUS - SPECIAL PROGRAMS	1,711	0	1,711	0	0	(1,711)	1,161	1,161
1-2-3100-057 GET ACTIVE EXPENDITURES - SPECIAL PRO	0	0	0	800	800	800	596	596
1-2-3100-071 MATERIALS/ SUPPLIES	1,005	0	1,005	2,250	3,000	1,995	1,072	1,072
1-2-3100-081 FIRST NIGHT FIREWORKS	0	0	0	0	18,500	18,500	0	11,000
1-2-3100-133 SKI CLUB	7,500	0	7,500	7,500	7,500	0	5,000	5,000
1-2-3100-134 GOLF CLUB	5,000	0	5,000	5,000	5,000	0	5,000	5,000
1-2-3100-135 WOOD BUFFALO FROLICS	5,000	0	5,000	5,000	5,000	0	4,989	4,989
1-2-3100-136 MUSIC FESTIVAL	1,250	0	1,250	2,500	2,500	1,250	0	0
1-2-3100-138 EVENT GRANTS - SPECIAL PROGRAMS	0	0	0	0	0	0	1,386	1,386
1-2-3100-139 CANADA DAY	6,073	0	6,073	10,000	10,000	3,927	9,554	9,681
1-2-3100-143 PADDLEFEST - SPECIAL PROGRAMS	2,500	0	2,500	2,500	2,500	0	2,500	2,500
1-2-3100-258 SPECIAL PROGRAM GRANTS EXP	1,230	0	1,230	0	0	(1,230)	0	0
1-2-3100-263 YOUTH CENTRE INITIATIVE	8,491	0	8,491	10,500	14,000	5,509	7,511	11,505
1-2-3100-264 REGIONAL YOUTH SPORTS EVENTS	0	0	0	0	0	0	1,120	1,120
1-2-3100-265 NACC CONTRIBUTION	0	0	0	5,000	5,000	5,000	0	5,000
1-2-3100-266 JBT SNACK PROGRAM	0	0	0	500	500	500	0	0
1-2-3100-400 AMORTIZATION - RECREATION & CULTURE	0	0	0	321,000	321,000	321,000	321,000	511,549
Total SPECIAL PROGRAMS	39,760	0	39,760	372,550	395,300	355,540	360,889	571,558
RECREATION & COMMUNITY CENTRE								
1-2-3140-001 WAGES - REC & COM CENTRE	452,844	0	452,844	391,965	522,621	69,777	422,493	578,354
1-2-3140-002 NORTHERN ALLOWANCE - RCC	46,492	0	46,492	38,772	51,696	5,204	42,221	55,773
1-2-3140-006 BENEFITS - REC & COM CENTRE	79,166	0	79,166	78,393	104,524	25,358	67,564	92,531
1-2-3140-013 TRAINING	268	10,095	10,363	3,375	4,500	(5,863)	700	1,300
1-2-3140-017 TELEPHONE	6,738	0	6,738	9,000	12,000	5,262	6,329	9,332
1-2-3140-027 HEATING COSTS - RECREATION & COMMUNI	56,408	0	56,408	52,500	70,000	13,592	21,993	58,993
1-2-3140-061 WATER	6,464	0	6,464	11,250	15,000	8,536	6,048	8,982

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GENERAL OPERATING FUND								
1-2-3140-062 POWER	111,380	0	111,380	122,250	163,000	51,620	101,140	158,218
1-2-3140-065 R/M EQUIPMENT	5,144	0	5,144	4,500	6,000	856	7,003	9,799
1-2-3140-066 R/M BUILDING	29,403	0	29,403	18,750	25,000	(4,403)	5,088	12,976
1-2-3140-068 JANITORIAL COSTS	3,989	0	3,989	10,500	14,000	10,011	6,339	10,976
1-2-3140-069 PROGRAMS	157	0	157	0	0	(157)	0	0
1-2-3140-071 MATERIALS AND SUPPLIES	17,561	1,862	19,423	17,775	23,700	4,277	17,863	22,044
1-2-3140-074 CONTRACTED COSTS	250	0	250	3,750	5,000	4,750	796	1,607
1-2-3140-078 CONCESSION/VENDING SUPPLIES	5,271	0	5,271	6,562	8,750	3,479	3,077	5,713
Total RECREATION & COMMUNITY CENTRE	821,536	11,957	833,493	769,342	1,025,791	192,298	708,654	1,026,599
CURLING CENTRE ICE PLANT								
1-2-3145-065 ICE PLANT R/M EQUIPMENT	0	875	875	5,000	5,000	4,125	266	1,938
1-2-3145-071 ICE PLANT MATERIALS	0	0	0	1,000	1,000	1,000	252	0
1-2-3145-074 ICE PLANT CONTRACTED COSTS	4,436	0	4,436	5,000	5,000	564	1,570	3,030
Total CURLING CENTRE ICE PLANT	4,436	875	5,311	11,000	11,000	5,689	2,088	4,967
LIBRARY								
1-2-3150-001 WAGES - LIBRARY	60,545	0	60,545	53,514	71,352	10,807	55,810	66,585
1-2-3150-002 NORTHERN ALLOWANCE - LIBRARY	6,871	0	6,871	7,089	9,452	2,581	6,230	7,370
1-2-3150-006 BENEFITS- LIBRARY	13,150	0	13,150	8,027	10,703	(2,447)	17,512	20,605
1-2-3150-015 AUTHOR TRAVEL	930	0	930	750	1,000	70	930	930
1-2-3150-017 TELEPHONE	1,217	0	1,217	1,500	2,000	783	1,055	1,655
1-2-3150-061 WATER	702	0	702	1,500	2,000	1,298	648	972
1-2-3150-062 POWER	3,203	0	3,203	3,000	4,000	797	2,928	4,595
1-2-3150-063 HEATING FUEL	3,486	0	3,486	3,750	5,000	1,514	2,583	4,101
1-2-3150-065 EQUIPMENT R/M	443	0	443	900	1,200	757	289	289
1-2-3150-066 BUILDING R/M	2,410	308	2,718	3,000	4,000	1,282	152	1,556
1-2-3150-068 JANITORIAL COSTS	1,835	0	1,835	3,375	4,500	2,665	156	1,566
1-2-3150-071 MATERIALS/SUPPLIES	2,392	31	2,423	6,000	8,000	5,577	7,187	6,064
1-2-3150-114 COLLECTION DEVELOPMENT - LIBRARY	694	566	1,259	11,250	15,000	13,741	3,381	13,210
Total LIBRARY	97,880	904	98,784	103,655	138,207	39,423	98,861	129,499
GENERAL DEBENTURES								
1-2-3310-109 DEBENTURE INTEREST	89,501	0	89,501	88,089	117,451	27,950	119,238	130,869
1-2-3310-110 DEBENTURE PRINCIPAL	295,664	0	295,664	297,078	396,103	100,439	265,927	382,684
Total GENERAL DEBENTURES	385,165	0	385,165	385,167	513,554	128,389	385,165	513,553
OTHER DEBT CHARGES								
1-2-3320-102 BANKING SERVICE CHARGES	19,721	0	19,721	18,750	25,000	5,279	18,713	24,348
Total OTHER DEBT CHARGES	19,721	0	19,721	18,750	25,000	5,279	18,713	24,348
BAD DEBT ALLOWANCES								
1-2-3330-107 BAD DEBT GENERAL	0	0	0	0	15,000	15,000	0	124,624
Total BAD DEBT ALLOWANCES	0	0	0	0	15,000	15,000	0	124,624
SCHOOL TAX REQUISITION								

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-3350-112 SCHOOL TAX - GNWT ASSESSMENT	0	0	0	320,000	320,000	320,000	(38,658)	345,297
Total SCHOOL TAX REQUISITION	0	0	0	320,000	320,000	320,000	(38,658)	345,297
CASH OVER/SHORT								
1-2-3360-111 CASH OVER/SHORT	0	0	0	0	0	(0)	15	91
Total CASH OVER/SHORT	0	0	0	0	0	(0)	15	91
TRANSFER TO/FROM REVENUE								
1-2-3370-616 TRANSFER TO MUNICIPAL INFRASRT RESERV	0	0	0	0	100,000	100,000	0	357,913
1-2-3370-617 TRANSFER TO GAS TAX DEFERRED REVENU	0	0	0	0	863,000	863,000	0	0
1-2-3370-621 TRANSFER TO CPI DEFERRED REVENUE	0	0	0	0	1,114,000	1,114,000	0	0
1-2-3370-623 Transfer to Environmental Reserve - TRAN	0	0	0	0	0	0	0	444
1-2-3370-624 TRANSFER TO EITCA	0	0	0	0	0	0	0	(438,123)
1-2-3370-625 TRANSFERS TO W & S	0	0	0	0	0	0	0	(16,973)
Total TRANSFER TO/FROM REVENUE	0	0	0	0	2,077,000	2,077,000	0	(96,738)
Total GENERAL OPERATING FUND	(2,384,214)	70,421	(2,313,793)	(2,215,023)	3,333	2,317,126	(3,043,979)	580,440

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
UTILITY OPERATING FUND								
PIPED WATER REVENUE								
3-1-0305-245 METERED WATER REVENUE	(617,918)	0	(617,918)	(691,875)	(922,500)	(304,582)	(722,349)	(878,556)
3-1-0305-246 WATER HOOK-UP CHARGES	(5,250)	0	(5,250)	(3,843)	(5,125)	125	(4,550)	(5,400)
Total PIPED WATER REVENUE	(623,168)	0	(623,168)	(695,718)	(927,625)	(304,457)	(726,899)	(883,956)
TRUCKED WATER REVENUE								
3-1-2060-247 WATER DELIVERY REVENUE	(41,794)	0	(41,794)	(41,514)	(55,350)	(13,556)	(203,231)	(59,909)
3-1-2060-248 WATER CALL-OUT CHARGES	(1,850)	0	(1,850)	(462)	(615)	1,235	(3,270)	(3,390)
3-1-2060-259 WATER DELIVERY SMITHS LANDING	(68,377)	0	(68,377)	(67,650)	(90,200)	(21,823)	(43,988)	(88,715)
Total TRUCKED WATER REVENUE	(112,021)	0	(112,021)	(109,626)	(146,165)	(34,144)	(250,490)	(152,014)
SEWAGE PUMPOUT REVENUE								
3-1-2100-249 SEWAGE PUMP OUTS	(47,469)	0	(47,469)	(49,968)	(66,625)	(19,156)	(50,145)	(63,150)
3-1-2100-259 SEWAGE PUMPOUT SMITHS LANDING	(8,920)	0	(8,920)	(9,225)	(12,300)	(3,380)	(4,130)	(9,200)
Total SEWAGE PUMPOUT REVENUE	(56,389)	0	(56,389)	(59,193)	(78,925)	(22,536)	(54,275)	(72,350)
WATER SEWER SUBSIDY								
3-1-2200-250 WATER SEWER SUBSIDY PROGRAM	(364,002)	0	(364,002)	(370,500)	(494,000)	(129,998)	(348,000)	(522,000)
3-1-2200-260 W&S INTERRUPTION RESERVE	0	0	0	0	0	0	0	(36,494)
Total WATER SEWER SUBSIDY	(364,002)	0	(364,002)	(370,500)	(494,000)	(129,998)	(348,000)	(558,494)
TRANSFER FROM DEFERRED REVENUE								
3-1-2210-250 TRANSFER FROM DEFERRED REVENUE	0	0	0	0	0	0	0	(34,120)
Total TRANSFER FROM DEFERRED REVENUE	0	0	0	0	0	0	0	(34,120)
TRANSFER FROM INVESTMENT IN CAP ASSETS								
3-1-3370-400 TRANSFER FROM INVESTMENT IN CAPITAL	0	0	0	0	(550,000)	(550,000)	(550,000)	(413,006)
Total TRANSFER FROM INVESTMENT IN CAP	0	0	0	0	(550,000)	(550,000)	(550,000)	(413,006)
WATER DEPT ADMINISTRATION								
3-2-2005-001 WAGES - WATER ADMIN/TREATMENT	299,003	0	299,003	259,050	345,397	46,394	223,764	321,254
3-2-2005-002 NORTHERN ALLOWANCE - WATER ADMIN	24,668	0	24,668	23,148	30,863	6,195	23,741	30,863
3-2-2005-006 BENEFITS	54,867	0	54,867	51,810	69,079	14,212	45,652	55,855
3-2-2005-013 TRAINING - WATER DEPT ADMIN	16,279	150	16,429	7,500	10,000	(6,429)	4,314	4,414
3-2-2005-021 ADVERTISING	0	0	0	1,500	2,000	2,000	0	0
3-2-2005-032 STATIONERY (UT BILL)	1,716	0	1,716	1,500	2,000	285	429	800
3-2-2005-034 POSTAGE	2,250	0	2,250	4,875	6,500	4,250	6,114	6,114
3-2-2005-042 COMPUTER ASSISTANCE/SOFTWARE	4,200	0	4,200	0	0	(4,200)	0	0
3-2-2005-052 INSURANCE	0	0	0	68,000	68,000	68,000	0	56,125
3-2-2005-055 LICENCES	0	0	0	500	500	500	0	2,845
3-2-2005-071 OFFICE/SAFETY SUPPLIES	921	0	921	3,000	4,000	3,079	1,084	1,969
3-2-2005-072 DAILY ADMINISTRATION ALLOCATION	0	0	0	241,230	321,640	321,640	78,200	253,731
3-2-2005-083 UTILITY VECH. GAS/OIL	2,467	0	2,467	5,250	7,000	4,533	2,251	3,844
3-2-2005-084 UTILITY VECH. R/M	1,062	0	1,062	4,500	6,000	4,939	1,306	1,306
3-2-2005-400 WATER/SEWER AMORTIZATION	0	0	0	0	550,000	550,000	550,000	491,459

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
UTILITY OPERATING FUND								
Total WATER DEPT ADMINISTRATION	407,431	150	407,581	671,863	1,422,979	1,015,398	936,856	1,230,579
WATER TREATMENT PLANT OPERATIONS								
3-2-2010-017 TELEPHONE	6,014	0	6,014	6,000	8,000	1,986	7,617	10,056
3-2-2010-035 WATER SAMPLES	1,629	124	1,753	4,500	6,000	4,247	4,617	8,305
3-2-2010-037 CHEMICALS	37,312	0	37,312	28,500	38,000	688	30,993	35,561
3-2-2010-062 POWER	31,644	0	31,644	33,750	45,000	13,356	31,237	46,398
3-2-2010-063 HEATING FUEL	73,350	0	73,350	101,250	135,000	61,650	87,690	128,606
3-2-2010-065 EQUIPMENT R/M	2,274	0	2,274	11,250	15,000	12,726	8,005	8,939
3-2-2010-066 R/M BUILDING	694	0	694	4,500	6,000	5,306	3,673	5,004
3-2-2010-071 MATERIAL/SUPPLIES	3,142	406	3,548	6,000	8,000	4,452	2,460	4,049
3-2-2010-072 TOWN LABOUR - WATER PLANT	0	0	0	15,000	20,000	20,000	0	23,844
3-2-2010-074 CONTRACTED COSTS	6,340	190	6,530	15,000	20,000	13,470	5,226	5,226
Total WATER TREATMENT PLANT OPERATIONS	162,398	721	163,119	225,750	301,000	137,881	181,518	275,988
WATER INTAKE								
3-2-2020-062 POWER	13,289	0	13,289	18,750	25,000	11,711	16,296	23,134
3-2-2020-065 R/M EQUIPMENT	91	0	91	7,500	10,000	9,909	7,885	7,885
3-2-2020-066 R/M BUILDING	397	0	397	750	1,000	603	90	780
Total WATER INTAKE	13,778	0	13,778	27,000	36,000	22,222	24,271	31,799
MAINT. WATER TRANSMISSION LINE								
3-2-2030-071 MATERIALS/SUPPLIES	540	0	540	1,125	1,500	960	1,139	(5,953)
3-2-2030-072 TOWN LABOUR - WATER TRANS LINE	2,735	0	2,735	16,500	22,000	19,265	109	290
Total MAINT. WATER TRANSMISSION LINE	3,276	0	3,276	17,625	23,500	20,224	1,248	(5,664)
RESERVOIR/TOWER/PUMPS								
3-2-2040-062 POWER	21,471	0	21,471	13,500	18,000	(3,471)	14,591	20,211
3-2-2040-063 HEATING FUEL	1,366	0	1,366	2,625	3,500	2,134	1,985	2,938
3-2-2040-065 EQUIPMENT R/M	2,671	2,300	4,971	1,500	2,000	(2,971)	746	1,425
3-2-2040-066 BUILDING R/M	980	2,210	3,190	1,500	2,000	(1,190)	0	822
Total RESERVOIR/TOWER/PUMPS	26,487	4,510	30,998	19,125	25,500	(5,498)	17,321	25,396
WATER METERS								
3-2-2050-071 METERS	1,828	0	1,828	6,000	8,000	6,172	5,734	5,384
Total WATER METERS	1,828	0	1,828	6,000	8,000	6,172	5,734	5,384
WATER DELIVERY								
3-2-2060-001 WAGES - WATER DELIVERY	42,904	0	42,904	44,866	59,822	16,918	48,593	62,981
3-2-2060-002 NORTHERN ALLOWANCE - WATER DELIVERY	4,748	0	4,748	4,629	6,173	1,425	5,935	7,716
3-2-2060-006 BENEFITS - WATER DELIVERY	7,983	0	7,983	8,973	11,964	3,981	8,122	19,035
3-2-2060-071 MATERIAL/SUPPLIES	2,181	36	2,217	750	1,000	(1,217)	862	1,146
3-2-2060-074 CONTRACTED COSTS	23	0	23	750	1,000	977	0	0
3-2-2060-083 WATER TRUCK GAS/OIL	8,366	0	8,366	7,500	10,000	1,634	1,865	10,127
3-2-2060-084 WATER TRUCK R/M	19,729	0	19,729	6,000	8,000	(11,729)	10,050	22,925

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
UTILITY OPERATING FUND								
Total WATER DELIVERY	85,934	36	85,970	73,468	97,959	11,989	75,427	123,929
SEWER TRANSMISSION LINE								
3-2-2070-071 MATERIALS/SUPPLIES	100	0	100	1,500	2,000	1,900	0	4,310
3-2-2070-072 TOWN LABOUR - SEWER TRANS LINE	6,699	0	6,699	15,000	20,000	13,301	6,994	14,147
3-2-2070-074 CONTRACTED COSTS	0	0	0	2,250	3,000	3,000	360	360
Total SEWER TRANSMISSION LINE	6,799	0	6,799	18,750	25,000	18,201	7,354	18,816
SEWAGE LIFT STATIONS								
3-2-2080-062 POWER	11,697	0	11,697	18,750	25,000	13,303	11,104	16,428
3-2-2080-065 EQUIPMENT R/M	111	0	111	4,125	5,500	5,389	1,361	1,549
3-2-2080-066 BUILDING R/M	199	0	199	750	1,000	801	0	690
3-2-2080-071 MATERIALS SUPPLIES	1,359	0	1,359	1,500	2,000	641	242	1,639
Total SEWAGE LIFT STATIONS	13,366	0	13,366	25,125	33,500	20,134	12,707	20,306
LAGOON MAINTENANCE								
3-2-2090-072 TOWN LABOUR - LAGOON	0	0	0	15,000	20,000	20,000	0	0
3-2-2090-074 CONTRACTED COSTS	0	0	0	1,500	2,000	2,000	0	0
Total LAGOON MAINTENANCE	0	0	0	16,500	22,000	22,000	0	0
SEWAGE PUMPOUTS								
3-2-2100-001 WAGES - SEWER PUMPOUTS	9,282	0	9,282	11,217	14,956	5,674	11,401	14,783
3-2-2100-002 NORTHERN ALLOWANCE SEWER PUMPOUT:	0	0	0	1,158	1,543	1,543	0	0
3-2-2100-006 BENEFITS - SEWER PUMPOUT	1,749	0	1,749	2,244	2,991	1,242	1,793	9,654
3-2-2100-071 MATERIALS/SUPPLIES	476	0	476	0	0	(476)	0	0
3-2-2100-072 TOWN LABOUR	17,102	0	17,102	3,750	5,000	(12,102)	10,101	12,213
3-2-2100-074 CONTRACTED COSTS	52	0	52	0	0	(52)	0	0
3-2-2100-083 SEWAGE PUMPER GAS/OIL	3,387	0	3,387	3,750	5,000	1,613	0	4,133
3-2-2100-084 SEWAGE PUMPER R/M	5,659	0	5,659	4,500	6,000	341	3,252	6,321
Total SEWAGE PUMPOUTS	37,707	0	37,707	26,619	35,490	(2,217)	26,546	47,104
ALLOCATION FROM PUBLIC WORKS								
3-2-2200-100 ALLOCATION FROM PUBLIC WORKS	0	0	0	47,250	63,000	63,000	63,000	63,876
Total ALLOCATION FROM PUBLIC WORKS	0	0	0	47,250	63,000	63,000	63,000	63,876
TRANSFER TO/FROM OTHER FUNDS								
3-2-3370-616 TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	0	0	0	16,973
3-2-3370-617 TRANSFER TO/FROM RESERVES	0	0	0	0	100,000	100,000	0	107,543
Total TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	100,000	100,000	0	124,516
Total UTILITY OPERATING FUND	(396,576)	5,416	(391,160)	(59,962)	(2,787)	388,373	(577,681)	(151,910)

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
LAND DEVELOPMENT FUND								
SALE OF LAND								
4-1-5105-250 SALE OF LAND	0	0	0	0	0	0	(23,271)	(155,140)
Total SALE OF LAND	0	0	0	0	0	0	(23,271)	(155,140)
LAND LEASE REVENUE								
4-1-5110-251 LAND LEASE REVENUE	0	0	0	0	0	0	(750)	0
Total LAND LEASE REVENUE	0	0	0	0	0	0	(750)	0
COST OF LAND SOLD								
4-2-5150-140 COST OF LAND SOLD	0	0	0	0	0	0	0	155,140
Total COST OF LAND SOLD	0	0	0	0	0	0	0	155,140
COST OF LAND - TOWN USE								
4-2-5155-141 COST OF LAND - TOWN USE	0	0	0	0	0	0	3,839	0
Total COST OF LAND - TOWN USE	0	0	0	0	0	0	3,839	0
Total LAND DEVELOPMENT FUND	0	0	0	0	0	0	(20,182)	0

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
ENVIRONMENTAL FUND								
Solid Waste Levy								
7-1-0110-101 RESIDENTIAL SOLID WASTE LEVY	(195,076)	0	(195,076)	(189,750)	(253,000)	(57,924)	(171,000)	(225,340)
7-1-0110-102 COMMERCIAL SOLID WASTE LEVY	(44,181)	0	(44,181)	(41,400)	(55,200)	(11,019)	(37,924)	(50,350)
7-1-0110-103 INDUSTRIAL SOLID WASTE LEVY	(4,720)	0	(4,720)	(4,743)	(6,325)	(1,605)	(4,104)	(5,472)
7-1-0110-104 INSTITUTIONAL SOLID WASTE LEVY	(73,897)	0	(73,897)	(74,175)	(98,900)	(25,003)	(63,878)	(85,139)
7-1-0110-105 SL SOLID WASTE LEVY	(3,808)	0	(3,808)	(3,450)	(4,600)	(792)	(3,216)	(4,368)
Total Solid Waste Levy	(321,681)	0	(321,681)	(313,518)	(418,025)	(96,344)	(280,122)	(370,669)
Other Revenue								
7-1-0120-105 TIPPING FEES	(37,447)	0	(37,447)	(56,061)	(74,750)	(37,303)	(31,456)	(38,813)
7-1-0120-233 GARBAGE BIN RENTALS	(84,333)	0	(84,333)	(82,500)	(110,000)	(25,667)	(79,275)	(95,787)
7-1-0120-234 GARBAGE BIN RENTALS SL	(1,200)	0	(1,200)	(1,050)	(1,400)	(200)	(840)	(1,320)
7-1-0120-258 GRANTS - LANDFILL	0	0	0	0	0	0	0	(2,000)
Total Other Revenue	(122,980)	0	(122,980)	(139,611)	(186,150)	(63,170)	(111,571)	(137,920)
TRANSFER FROM INVESTMENT IN CAPITAL								
7-1-3370-400 TRANSFER FROM INVESTMENT IN CAPITAL	0	0	0	0	(42,000)	(42,000)	(42,000)	0
Total TRANSFER FROM INVESTMENT IN CAPI	0	0	0	0	(42,000)	(42,000)	(42,000)	0
Landfill Operations								
7-2-2005-001 WAGES - LANDFILL ATTENDANT	58,888	0	58,888	52,990	70,654	11,767	54,680	67,387
7-2-2005-002 NORTHERN ALLOWANCE - LANDFILL	5,935	0	5,935	5,787	7,716	1,781	6,529	8,161
7-2-2005-006 BENEFITS - LANDFILL	11,411	0	11,411	10,599	14,131	2,720	10,805	20,442
7-2-2005-013 TRAINING	0	0	0	1,500	2,000	2,000	656	925
7-2-2005-017 TELEPHONE	750	0	750	900	1,200	450	650	1,026
7-2-2005-021 ADVERTISING	0	0	0	750	1,000	1,000	0	0
7-2-2005-032 STATIONERY	493	0	493	750	1,000	507	0	0
7-2-2005-052 INSURANCE	0	0	0	3,400	3,400	3,400	0	2,944
7-2-2005-055 LICENSES	0	0	0	0	0	0	0	2,845
7-2-2005-061 WATER	260	0	260	750	1,000	740	324	444
7-2-2005-062 POWER	1,721	0	1,721	1,500	2,000	279	1,507	2,246
7-2-2005-065 HEAVY EQUIPMENT REPAIRS/MAINTENANCE	1,721	0	1,721	5,250	7,000	5,279	0	1,199
7-2-2005-066 BUILDING REPAIRS/MAINTENANCE	0	0	0	750	1,000	1,000	0	214
7-2-2005-071 MATERIALS/SUPPLIES	1,914	96	2,010	3,750	5,000	2,990	1,293	1,344
7-2-2005-072 TOWN LABOUR - LANDFILL	4,600	0	4,600	58,500	78,000	73,400	19,184	23,632
7-2-2005-074 CONTRACTED COSTS	29,760	600	30,360	30,000	40,000	9,640	770	52,670
7-2-2005-089 GROUND WATER MONITORING	2,682	0	2,682	7,500	10,000	7,318	0	0
7-2-2005-400 AMORTIZATION - ENVIRONMENTAL FUND	0	0	0	0	42,000	42,000	42,000	41,708
Total Landfill Operations	120,136	696	120,832	184,676	287,101	166,269	138,398	227,186
Administration								
7-2-2010-032 STATIONERY	0	0	0	0	0	0	534	534
7-2-2010-072 ALLOCATION OF DAILY ADMINISTRATION	0	0	0	42,570	56,760	56,760	13,800	63,433
7-2-2010-073 ALLOCATION FROM PUBLIC WORKS	0	0	0	12,750	17,000	17,000	17,000	17,000
Total Administration	0	0	0	55,320	73,760	73,760	31,334	80,966

VARIANCE WITH COMMITMENTS

Date : Nov 08, 2018

Time : 3:38 pm

For Period Ending 30-Sep-2018



	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
ENVIRONMENTAL FUND								
Garbage Collection/Disposal								
7-2-2015-001 WAGES - GARBAGE COLLECTIONS	36,750	0	36,750	37,989	50,652	13,902	53,180	74,643
7-2-2015-002 NORTHERN ALLOWANCE - GARBAGE COLLE	0	0	0	4,629	6,173	6,173	0	0
7-2-2015-006 BENEFITS	1,671	0	1,671	7,599	10,130	8,459	6,528	15,891
7-2-2015-072 TOWN LABOUR GARGABE COLLECTION	16,994	0	16,994	42,627	56,837	39,843	40,389	40,389
7-2-2015-083 GARBAGE TRUCK FUEL/OIL	4,648	0	4,648	6,000	8,000	3,352	622	9,282
7-2-2015-084 GARBAGE TRUCK R/M	2,472	0	2,472	3,750	5,000	2,528	4,249	7,172
Total Garbage Collection/Disposal	62,536	0	62,536	102,594	136,792	74,256	104,969	147,378
Capital Expenditures								
7-2-2020-075 SITE CLOSURE/RECYCLING PROGRAM	0	0	0	0	0	0	0	6,908
7-2-2020-080 LANDFILL CLOSURE EXPENSES	0	0	0	0	51,000	51,000	0	51,000
Total Capital Expenditures	0	0	0	0	51,000	51,000	0	57,908
TRANSFER TO/FROM OTHER FUNDS								
7-2-3370-616 TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	0	0	0	(358,357)
7-2-3370-617 TRANSFER TO/FROM RESERVES	0	0	0	0	100,000	100,000	0	0
Total TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	100,000	100,000	0	(358,357)
TRANSFERS TO/FROM EQUITY IN TCA								
7-2-3380-624 TRANSFER TO/FROM EQUITY IN TCA	0	0	0	0	0	0	0	(41,708)
Total TRANSFERS TO/FROM EQUITY IN TCA	0	0	0	0	0	0	0	(41,708)
Total ENVIRONMENTAL FUND	(261,989)	696	(261,293)	(110,539)	2,478	263,771	(158,992)	(395,216)

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS



For Period Ending 30-Sep-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
Capital Projects								
Administration								
8-1-0540-505 TOWN OFFICE - ADMINISTRATION	(13,970)	0	(13,970)	0	0	13,970	0	0
Total Administration	(13,970)	0	(13,970)	0	0	13,970	0	0
LIBRARY RAMP AND DOORS								
8-1-0551-573 LIBRARY RAMP AND DOORS	0	0	0	0	0	0	(15,100)	0
Total LIBRARY RAMP AND DOORS	0	0	0	0	0	0	(15,100)	0
WASTE REDUCTION INITIATIVE								
8-1-2020-545 WASTE REDUCTION INITIATIVE	0	0	0	0	0	0	(2,000)	0
Total WASTE REDUCTION INITIATIVE	0	0	0	0	0	0	(2,000)	0
DOWNTOWN DEVELOPMENT								
8-2-0520-553 DOWNTOWN DEVELOPMENT	37,864	15,635	53,499	500,000	500,000	446,501	70,512	0
Total DOWNTOWN DEVELOPMENT	37,864	15,635	53,499	500,000	500,000	446,501	70,512	0
CORPORATE SERVICES								
8-2-0545-620 IT RECOMMENDATION	0	0	0	25,000	25,000	25,000	0	0
8-2-0545-976 IT EVERGREEN	3,104	0	3,104	20,000	20,000	16,896	0	0
8-2-0545-978 ASST MGMT. SYSTEM	0	0	0	25,000	25,000	25,000	0	0
8-2-0545-983 SIDEWALKS	0	0	0	100,000	100,000	100,000	0	0
8-2-0545-990 ICSP CONSULTANT	27,202	0	27,202	10,000	10,000	(17,202)	0	0
Total CORPORATE SERVICES	30,306	0	30,306	180,000	180,000	149,694	0	0
MUNICIPAL SERVICES								
8-2-0546-985 STREET LIGHTING	2,933	0	2,933	75,000	75,000	72,067	0	0
8-2-0546-992 SAND SPREADER	0	0	0	20,000	20,000	20,000	0	0
Total MUNICIPAL SERVICES	2,933	0	2,933	95,000	95,000	92,067	0	0
PROTECTION								
8-2-0547-548 FIRE TRUCK	0	0	0	350,000	350,000	350,000	0	0
8-2-0547-626 ANNIMAL SHELTER UPGRADES	0	0	0	10,000	10,000	10,000	0	0
8-2-0547-628 FIRE ABATEMENT	0	0	0	10,000	10,000	10,000	0	0
8-2-0547-651 COMMUNICATIONS EQUIPMENT	0	0	0	50,000	50,000	50,000	0	0
Total PROTECTION	0	0	0	420,000	420,000	420,000	0	0
UTILITY INFRASTRUCTURE								
8-2-0550-552 WATER/SEWER UPGRADE	70	0	70	100,000	100,000	99,930	23	0
8-2-0550-576 TOWER TRUCK FILL STATION	0	0	0	75,000	75,000	75,000	0	0
8-2-0550-577 SEWER FLUSHER	0	0	0	50,000	50,000	50,000	0	0
8-2-0550-578 CLEAR/WASTE WATER INITIATIVE	37,569	0	37,569	5,000,000	5,000,000	4,962,431	0	0
8-2-0550-637 WTP ALTERNATE HEAT SOURCE	0	0	0	100,000	100,000	100,000	0	0
8-2-0550-638 LAGOON CATTAILS	0	0	0	25,000	25,000	25,000	0	0
8-2-0550-639 WATER TREATMENT PLANT UPGRADE	40,665	40,003	80,668	200,000	200,000	119,332	14,200	0
8-2-0550-640 ENVIRONMENTAL STUDIES	5,420	0	5,420	50,000	50,000	44,580	0	0

TOWN OF FORT SMITH
VARIANCE WITH COMMITMENTS

GL5410

Date : Nov 08, 2018

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For Period Ending 30-Sep-2018

	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
Capital Projects								
8-2-0550-642 REPLACEMENT VEHICLE FOR WATER PLANT	0	0	0	35,000	35,000	35,000	0	0
8-2-0550-649 Water Main Repairs 2014	0	0	0	0	0	0	5,528	0
8-2-0550-652 LIFT STATION/WTP REPAIRS	0	0	0	0	0	0	20,614	0
Total UTILITY INFRASTRUCTURE	83,724	40,003	123,728	5,635,000	5,635,000	5,511,272	40,365	0
COMMUNITY SERVICES								
8-2-0551-570 PARKS & PLAYGROUND	0	0	0	30,000	30,000	30,000	0	0
8-2-0551-572 RECREATION CC HVAC SYSTEM	0	0	0	0	0	0	130,200	0
8-2-0551-573 LIBRARY RENOVATIONS & SECURITY	0	0	0	10,000	10,000	10,000	0	0
8-2-0551-579 RCC ELECTRONIC SIGN	10,730	0	10,730	15,000	15,000	4,270	0	0
8-2-0551-648 PROGRAM EQUIPMENT	0	0	0	75,000	75,000	75,000	0	0
8-2-0551-654 RCC MASTER PLANNING	0	0	0	50,000	50,000	50,000	0	0
Total COMMUNITY SERVICES	10,730	0	10,730	180,000	180,000	169,270	130,200	0
Fire Hydrant								
8-2-1130-507 FIRE HYDRANTS - FIRE HYDRANT	0	0	0	10,000	10,000	10,000	0	0
Total Fire Hydrant	0	0	0	10,000	10,000	10,000	0	0
MUNICIPAL SERVICES								
8-2-1505-501 DRAINAGE - PUBLIC WORKS	0	0	0	50,000	50,000	50,000	0	0
8-2-1505-544 ENGINEERING SERVICES	0	0	0	50,000	50,000	50,000	0	0
Total MUNICIPAL SERVICES	0	0	0	100,000	100,000	100,000	0	0
LANDFILL								
8-2-2005-556 LANDFILL EXPANSION DESIGN	79,039	0	79,039	1,500,000	1,500,000	1,420,961	0	0
Total LANDFILL	79,039	0	79,039	1,500,000	1,500,000	1,420,961	0	0
WTP ALTERNATE HEAT SOURCE PLAN								
8-2-2008-537 WATER LICENSE APPLICATION COSTS	3,675	0	3,675	0	0	(3,675)	1,482	0
Total WTP ALTERNATE HEAT SOURCE PLAN	3,675	0	3,675	0	0	(3,675)	1,482	0
Water Plant								
8-2-2010-551 VACUUM TRUCK REPLACEMENT	0	0	0	180,000	180,000	180,000	0	0
Total Water Plant	0	0	0	180,000	180,000	180,000	0	0
WASTE REDUCTION INITIATIVE								
8-2-2020-545 WASTE REDUCTION INITIATIVE	0	0	0	50,000	50,000	50,000	6,908	0
8-2-2020-546 LANDFILL MINOR CAPITAL	0	19,250	19,250	25,000	25,000	5,750	0	0
8-2-2020-548 VEHICLE - FLEET	0	0	0	190,000	190,000	190,000	0	0
8-2-2020-549 MOWER	0	0	0	20,000	20,000	20,000	0	0
Total WASTE REDUCTION INITIATIVE	0	19,250	19,250	285,000	285,000	265,750	6,908	0
Arena								
8-2-3070-554 ARENA ADDITIONS	88,102	0	88,102	100,000	100,000	11,898	16,867	0
Total Arena	88,102	0	88,102	100,000	100,000	11,898	16,867	0

VARIANCE WITH COMMITMENTS

For Period Ending 30-Sep-2018



	2018 YEAR TO DATE	2018 YTD	2018 YTD ACTUAL	2018 YTD	2018 TOTAL	2018 BUDGET	2017 YTD	2017 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
Capital Projects								
ARENA FIRE - RECONSTRUCTION								
8-2-3071-071 ARENA FIRE - RECONSTRUCTION	0	0	0	0	0	0	(6,270)	0
Total ARENA FIRE - RECONSTRUCTION	0	0	0	0	0	0	(6,270)	0
Total Capital Projects	322,404	74,888	397,292	9,185,000	9,185,000	8,787,708	242,964	0
Total Surplus (-)/Deficit	(2,720,376)	151,422	(2,568,954)	6,799,476	9,188,024	11,756,978	(3,557,870)	33,314



BRIEFING NOTE

To: Mayor and Council
Date: November 13, 2018
Subject: Council Honourarium Bylaw 903

Purpose:

To establish the Council Honourarium Review Committee.

Background:

Council Honourarium Bylaw 903 allows for the remuneration of Mayor and Council for the public service they provide to the Town of Fort Smith.

Currently, the Mayor receives \$38,400 annually for an average of four hours of work per day including meeting times. Further, the Mayor receives four weeks of annual leave per year, and participation in Town benefit plans.

Councilors receive a \$500 monthly stipend, as well as \$100 per meeting attended (typically three per month; special meetings and travel to out of town meetings are also eligible).

This Bylaw was last updated in 2013. Further, it was reviewed by the Bylaw Review Committee in 2016. While no changes were made at that time, the committee did discuss Section 4(a) and the definition of 'on occasion' regarding use of conference call to attend meetings, how to address lateness to council and committee meetings, what is an acceptable reason to be absent from a meeting, how to appropriately manage Mayor leave and attendance, and the need to rationalise the language and definitions in Bylaw 903 with that of Council Procedures Bylaw 902 and Council Code of Conduct Bylaw 879.

Further, concerns have been expressed by past Councils that:

- Current pay rates are not representative of what is received by other Mayors and Councils;
- That the amount of work required to be performed by the Mayor's office exceeds the part time currently paid;
- That the Bylaw does not allow for the costs associated with childcare;
- Mayor and Council expenses are managed differently in other jurisdictions; and

- That pending changes to how the Federal Government taxes this income will reduce the net take-home pay received.

The Department of Municipal and Community Affairs (MACA) advises that:

As per section 102 of the *Cities, Towns & Villages Act* (the "CTVA"), if Council wants to expand their indemnities and allowances bylaw, they may do so within reason and with the full knowledge of the community, by posting public notice for a minimum of two weeks before third reading. Section 102 says:

Indemnities and allowances to council members:

102. (1) Payments for the following matters may only be made in accordance with a bylaw:

- (a) an annual indemnity to the mayor;
- (b) an annual indemnity to the councillors;
- (c) an honorarium to council members for attending meetings of council or committees of council or for performing any other duties;
- (d) a reasonable allowance for expenses necessarily incurred in the performance of a council member's duties;
- (e) a retirement, death or disability benefit to the mayor and councillors.

Public notice:

(2) Before giving third reading to a bylaw under subsection (1), council shall give two weeks public notice of the proposed bylaw.

Furthermore, section 8 of the *Conflict of Interest Act* says that members (council) can participate in the discussion of honorariums, as per the following:

Where discussion permitted:

8. Nothing in this Act prevents a member from taking part in the consideration or discussion of or from voting on any question in respect of an allowance for attendance at meetings or any other allowance or honorarium, remuneration, salary or benefit to which the member may be entitled by reason of being a member.

As a result, Council passed the following motion on September 18, 2018:

- 18-192 That Council direct Administration to look at getting a group of public members to review Council and Mayor's honoraria and hours of work.

From September 27, 2018, to October 19, 2018, the Town solicited Expressions of Interest from engaged community members willing to sit on a committee to review Bylaw 903; these Expressions of Interest are attached.

The next step will be to form a committee. As per Council Procedures Bylaw 902, requirements for this task are:

- Name the committee;
- Establish the terms of reference (i.e., what Council wishes this committee to accomplish);
- Appoint members to it (presume a mix of councilors and members of the public);
- Establish the term of the committee (i.e., until the review of the bylaw is complete);
- Establish requirements for the reporting to Council; and
- Allocate budget or other resources (i.e., participation by Administration, minutes taken, etc.)

Recommendation:

That Council establish a Council Honourarium Review Committee.



RECEIVED
OCT 02 2018
CORPORATION OF THE
TOWN OF FORT SMITH

Town of Fort Smith Expression of Interest

Date: September 26, 2018
Name: Simon K. HAIMA

I am interested in sitting on the: AD HOC Committee & DEA
Advisory Board/Working Group/Focus Group

Please provide qualifications/experience/local knowledge to aid Town Council in the review of this application.

I have lived in Fort Smith over 26 years -
I am very successful with my Taxi business for
23 yrs and still going. Back in Ottawa my home
town I was in Real Estate operations for approx 4 yrs
was in investors group for 2 yrs financial planning

Email: bordercabs@northwestel.net

Phone: 867-872-0804 (c) 867-872-5555 (w)


Signature of Applicant



Town of Fort Smith Expression of Interest

Date: Oct 18/18

Name: Ray Currie

I am interested in sitting on the:

Ad Hoc Committee on Bylaw 903/District Education Authority
Advisory Board/Working Group/Focus Group

Please provide qualifications/experience/local knowledge to aid Town Council in the review of this application.

Lived in Ft. Smith 45+ years

Taught at JBT 20+ yrs

Email: rdcurrie@northwestel.net


Signature of Applicant



Town of Fort Smith

Expression of Interest

Date: October 19, 2018

Name: Brenda Tuckey

I am interested in sitting on the: Committee Reviewing Council Honoraria and Mayor Salary

Advisory Board/Working Group/Focus Group

Please provide qualifications/experience/local knowledge to aid Town Council in the review of this application.

I have volunteered for numerous clubs and boards over the past 16 years in Fort Smith. These boards include: The Fort Smith Cooperative Nursery School, Fort Smith Skating Club, and many from JBT. I have sat on the Fort Smith Housing Authority Board from December 2015 until September 2018. I have served on Town Council for the term between November 2015 and September 2018. I feel that I have recent and practical knowledge and experience to sit on this committee.

Thank you for your consideration,

Email: brendatuckey@hotmail.com

Brenda Tuckey

Signature of Applicant



Town of Fort Smith Expression of Interest

Date: Oct. 19/15

Name: Grant Paziuk

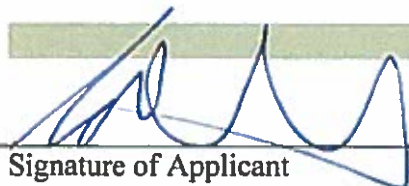
I am interested in sitting on the:

Ad Hoc Committee
Advisory Board/Working Group/Focus Group/Board

Please provide qualifications/experience/local knowledge to aid Town Council in the review of this application.

See attached resume

Email: gpaziuk@northwestel.net


Signature of Applicant

Grant A. Paziuk

Gpaziuk@northwestel.net

1-867-872-0209 (cell)

EDUCATION

- 2016** Mental Health First Aid for Northern Peoples course (Feb.) – Mental Health First Aid Canada
Foundation of Administrative Justice course (April): Cultural Competencies.
- 2015** Certificates in Tribunal Administrative Justice (Tribunal Member stream)
(Administrator stream) – Foundation of Administrative Justice
Foundation of Administrative Justice courses: Evidence, and Effective Hearings.
- 2014** Foundation of Administrative Justice courses: Decision Writing, Plain Writing for Writing Decisions, Principles of Administrative Justice, and Case Management Practices.
Applied Suicide Intervention Skills Training (ASIST) workshop.
- 2013** Foundation of Administrative Justice courses: Interpreting Legislation, and Decision Making.
- 2012** Diploma of Applied Psychology and Counselling, Kelowna College of Professional Counselling coursework.
- 2011** Life Skills Coach training program (32 hours), YWCA, Toronto.
- 2010** Alberta Arbitration & Mediation Society – Arbitration Certification Program, Resolving Interpersonal Conflict (Level II) course.
Intensive Training in Cognitive Behavioural Therapy Certificate (30 hours).
Aurora College Certificate in Adult Education – Elements of Instruction course.
- 2009** Aurora College Certificate in Adult Education – Program Planning course.
- 2006** GNWT - Labour Relations course.
GNWT - Finance for Non-Finance Managers course.
- 2005** Divorce & Family Conflict Mediation Certificate, Legal Education Society of Alberta.
- 2004** NWT Human Rights Commission – Introduction to Human Rights Investigation.
Government of the Northwest Territories – Staffing Appeal Committee Training (refresher), Government Staffing/Hiring Process Training.
Alberta Arbitration & Mediation Society – Negotiation (level II) course
- 2003** Alberta Arbitration & Mediation Society – Mediation: Integrating Concepts and Skills.
University of Regina – Counselling: Theories & Applications In General Practice, Social Work 440 course (Audited).
- 2002** Micro Counselling Skills course (40 hours). YCJA Youth Officer Training.
Alberta Arbitration & Mediation Society - Mediation (level 2) course. Shifting From Positions to Interests (level 1) course. AFL – Advanced Steward Training.

- 2001 Alberta Arbitration & Mediation Society - Mediation (level 1) course, Critical Skills For Communication In Conflict course, Resolving Interpersonal Conflict course, Divorce and Family Mediation course.
GNWT – Hay Plan Job Evaluation course.
- 2000 Harassment Investigation Training (level I and level II).
Alberta Arbitration & Mediation Society - Alternatives in Dispute Resolution course.
- 1999 Alberta Arbitration & Mediation Society - Negotiation (level 1) course.
PSAC Facilitator Training course.
- 1998 Sexual Abuse Investigation - Two day Social Services Workshop.
- 1994 Loma Linda University - Graduate coursework (Marriage and Family Therapy)
- 1984-1989 University of Alberta - Bachelor of Arts Degree, Major - Psychology;
Minor – Sociology (Criminology focus). Worked from 1987-1988.

WORK EXPERIENCE

08/2008- Present Aurora College, Thebacha Campus
Ft. Smith, NT.
(867) 872-7522
Director of Student Services: Glenn Bourke

CAMPUS COUNSELLOR: Responsible for providing counseling, workshops, and programs for the student body of Thebacha Campus and Community Learning Centre students in the South Slave region. Counselling services include: career, academic, personal, crisis, and financial counselling. I have a lot of latitude in identifying and implementing needing programs and policy for my department. I work in tandem with our Student Wellness Coordinator and the Student Success Centre Coordinator, and liaise with aboriginal and other organizations, and consult with the Department of Education, Culture, and Employment.

I am a member of the Professional Development Committee (PDC) and the Aurora College Workplace Readiness Program (ACWRP) Development Committee. I also was engaged in Ft. Smith interagency initiatives (representing Thebacha Campus) including currently looking at interagency protocols for family violence, and sub-committee activity on youth engagement.

09/2003- G.N.W.T. Department of Justice
08/2008 River Ridge Correctional Centre
Box 388, Fort Smith, N.W.T.
(867) 872-6558
Warden: Warren Gillis

SUPERVISOR: Responsible for leading and supervising the operations, routines, and shift programming of a team of correctional officers within a male adult (special unit) correctional facility, dealing with FASD inmates, and other such inmates who may suffer from cognitive, behaviour, and emotional deficiencies that prohibit ideal integration in the general population of the NWT corrections system. Case management duties, A/Program Coordinator duties, Warden's court, standing order reviews, incident reviews, yearly staff appraisals and other related HR areas of responsibility encompass the majority of position duties.

**04/1995-
09/2003** G.N.W.T. Department of Justice,
River Ridge Young Offenders Facility,
Box 388, Fort Smith, NWT
(867) 872-7368
Manager: Gloria Villebrun

SENIOR YOUTH OFFICER/SHIFT SUPERVISOR: Responsible for assisting in the day-to-day operation of the secure custody facility. This includes providing leadership and supervision of Youth Officers, assisting in staff training and development, and maintaining standards of good order and discipline for young offenders. Related duties include program development, counselling, conflict management, and case management.

**09/1999-
09/2002** Union of Northern Workers (UNW)
Fort Smith Regional Office, UNW
Box 2010, Fort Smith, NWT
(867) 872 - 3660
President: Georgina Rolt - Kaiser (toll free, 1-877-906-4447, ext. 226)

REGIONAL VICE PRESIDENT: Political representative of the UNW for the Fort Smith Region and a member of the UNW Executive. I was responsible for the administration of union affairs in my region and represented regional Locals' interests at meetings of the Executive and in joint consultation meetings advocating on the members behalf with the GNWT in my region. I was a member of two negotiating teams for collective bargaining. One was for the UNW bargaining with the GNWT. The second time was as a member of the UNW as the employer with UNW employees. This RVP position was a full time secondment for three months and then as a volunteer for the rest of my term.

**12/1991-
04/1995** Alberta Family and Social Services,
St. Paul Group Home, 5132-45 Avenue, Box 2570,
St. Paul, Alberta. (780) 645-6280
Supervisor: Victor Cumbleton

CHILD AND YOUTH CARE COUNSELLOR: Responsible for the assessment, programming, counselling, supervision, treatment, and care of emotionally and behaviourally troubled youth in a group home setting.

**08/1990-
11/1991** Alberta Solicitor General,
Community Correctional Services Division
Hinton, Alberta. (780) 865 8270
Supervisor: B.W. Corbett

PROBATION OFFICER: Supervised young/adult offenders to ensure compliance with probation and parole conditions. Prepared and presented Court ordered Pre-Sentence Reports with recommendations to sentencing. Carried out community investigations pertaining to Court ordered reports, reviews, and parole board requests. Performed community liaison with other agencies and did school presentations. Supervised volunteer Probation Officers.

INTERESTS & ACTIVITIES

PRESENT: NWT Mental Health Review Board Public Representative
Chair, NWT Social Assistance Appeal Board

PAST: Appointed NWT Review Board Member, August 24, 2012 -2017 term.
Appointed Arbitrator on the Gwich'in Arbitration Panel, March 12, 2012 – 2017 term. Term ending in April, 2017. Chair for the panel effective March 31, 2015 – March 30, 2016.
Appointed to the Northwest Territories and Nunavut Worker's Compensation Appeals Tribunal from April 2014 – March 2017.
Board of Directors, Ft. Smith Society of Persons with Disabilities, 2010-2013.
NWT Social Assistance Appeal Board member August 2010 – August 2012.
Ft. Smith Housing Authority Board member, 2010 -2011 (two yr. term).
Ft. Smith Sustainable Development Advisory Committee member.
Alberta Arbitration & Mediation Society member.
Supervisor Development Sub-committee member, Department of Justice, GNWT.
I sat as a GNWT Staffing Appeal Committee member for 6 years.
Fort Smith District Education Authority Board Member: Duties included staffing, policymaking, and finance committee work.

UNW Negotiating Team member. I have sat twice for the UNW with the GNWT, and I have been a negotiating team member once for the UNW as the employer (management), negotiating with UNW employees.

Youth Justice Committee (St. Paul) - Vice Chairman.

Community Policing Advisory Committee, St. Paul, Alberta.

Board of Directors- Mannawanis Native Friendship Centre Society, St. Paul AB.

Royal Canadian Air Cadets. (seven years).

References:

Greg Kelly (vice-chair on the NWT Social Assistance Appeal Board) 867-669-4410
Warren Gillis (Warden - Corrections) worked with me for 14 years. 867-872-6558
Laura Aubrey 867-872-7583, Student Success Centre Coordinator, Aurora College



Town of Fort Smith
Expression of Interest

Date: OCT 19, 2018
Name: BRADLEY BRAKE

I am interested in sitting on the: AN HOC COMMITTEE - COUNCIL ~~BOARD~~ ^{HONORARIA}
Advisory Board/Working Group/Focus Group

Please provide qualifications/experience/local knowledge to aid Town Council in the review of this application.

- FORMER Mayor
- SEVERAL YEARS BOARD EXPERIENCE
- VESTED INTEREST IN COMMUNITY

Email: BRID BRAKE - 872-0024


Signature of Applicant