











Town of Fort Smith
Town Council Meeting
Agenda

February 19, 2019, 7:00 p.m. – Council Chambers

A. Call to Order and Confirmation of Quorum	
B. Approval of Agenda	
C. Presentations a. RCMP Sgt. Jesse Gilbert i. Police Report January, 2019	 Police Report January, 2019
D. Approval of Council Minutes a. Council Minutes	 Council Minutes January 22, 2019.doc
E. Business Arising from the Minutes	
F. Declaration of Financial Interest	
G. Council Business	
a. Introduction and Consideration of Committee Reports i. Corporate Services Accounts Paid Part I Accounts Paid Part II ii. Community Services iii. Municipal Services	   Corporate Services Accounts Paid Part I Accounts Paid Part II Minutes February 5,
b. Enactment of Bylaws and Policies i. Bylaw 995 2019 Annual Borrowing Bylaw 2019 – Third Reading	 Bylaw 995 2019 Annual Borrowing E
c. Appointments	
d. Mayor and Council i. NWTAC Resolution	
e. Administration i. DPA-003-19 Hilary Turko ii. Briefing Note – Ice and Snow Race Club	  DPA-003-19 Hilary Turko Briefing Note - Ice and Snow Race Club
H. Proclamations	
I. Absence of Council Members	
J. Date of Next Council Meeting	
K. Adjournment	
L. Question Period	



**COUNCIL OF THE TOWN OF FORT SMITH
MEETING 02-19
THE FIRST REGULAR MEETING OF COUNCIL FOR
THE MONTH OF FEBRUARY AND THE
SECOND FOR THE YEAR 2019**

PRESENT: Mayor L. Napier-Buckley D/M K. Smith
 Cr. K. Campbell Cr. B. McArthur
 Cr. M. Couvrette Cr. L. Beaulieu
 Cr. A. Pischinger Cr. C. Westwell

REGRETS: Cr. J. Cox

STAFF: K. Morrison, Senior Administrative Officer
 K. Reid, Executive Secretary

GALLERY: Sgt. Jesse Gilbert

Meeting 02-19
February 19, 2019

7:00 PM
Council Chambers

A. CALL TO ORDER & CONFIRMATION OF QUORUM

Mayor Napier-Buckley called the meeting to order at 7:00 p.m. and confirmed a quorum of Council was present.

B. APPROVAL OF AGENDA

19-023 Moved by: Cr. Westwell
 Seconded by: Cr. Couvrette

That the agenda be adopted as amended to include a briefing note on the 2019 Board of Revision.

CARRIED UNANIMOUSLY

C. PRESENTATIONS

a. RCMP Delegation

- i. Police Report – The RCMP Police Report for January 2019 was reviewed. Sgt. Jesse Gilbert delegated on behalf of the RCMP and reviewed the January 2019 Police Report. He advised that there was a decreased number of calls in January 2019 from December 2018. He noted that the suicide that was already discussed at the previous meeting was included in the January report. He also noted an incident where an individual poured gasoline in a house in attempts to set it and the occupants on fire. Another notable occurrence was an air traffic emergency where a charter plane was going to land without landing gear. He noted that the issue was resolved as the landing gear did release. He advised that in some sections there appears to many occurrences although many were at the same location throughout the month. He was pleased to advise that there was no breaking and entering incidents in the month of January. He advised that one of the youth responsible for multiple occurrences of youth crime would be returning to the community on March 3rd and that the youth would be monitored closely. He noted that another youth responsible for multiple occurrences of youth crime would be returning to the community in April. Sgt. Gilbert advised that the Odd Squad presented at PWK High School today and that Councillors were invited. He thanked the Councillors who attended and requested feedback on the presentation. Cr. McArthur thought the presentation was excellent and hopes that the presentation sticks with the kids. Cr. Beaulieu thought the presentation was excellent and realistic, and advised that she would like to see more presentations of that



nature in the community. She was also pleased with the female self-defense course being offered. D/M Smith advised that he was unable to make the presentation, but his children had attended, and he had received positive feedback. He noted that his daughter thought it was the best presentation they offered at PWK High School and that she appreciated the honesty of the presentation. Mayor Napier-Buckley advised that she had attended part of the presentation and that it was very interesting, realistic, and approachable. She noted that both her daughters were attending the self-defense course. She would like to see more opportunities for similar presentations and courses. Cr. Westwell asked if the reduced amount of break and enters was due to the cold weather. Sgt. Gilbert advised that it is possible although the majority of break and enters were performed by youth who were not in the community in January. He advised that generally mischief calls are reduced in cold weather.

D. APPROVAL OF MINUTES

19-024 Moved by: Cr. Couvrette
 Seconded by: Cr. Campbell

That the minutes of Regular Meeting 01-19 of January 22, 2019 be adopted as presented.

CARRIED UNANIMOUSLY

E. DECLARATION OF FINANCIAL INTEREST

Cr. Couvrette declared a financial interest with respect to the Accounts Paid List Part I. Mayor Napier-Buckley and Cr. McArthur declared a financial interest with respect to the Accounts Paid List Part II.

F. COUNCIL BUSINESS

a. Introduction and Consideration of Committee Reports

Corporate Services Standing Committee

19-025 Moved By: D/M Smith
 Seconded By: Cr. Westwell

That the Corporate Services Standing Committee minutes from February 5, 2019, be adopted as presented.

CARRIED UNANIMOUSLY

Accounts Paid Part I

19-026 Moved By: Cr. McArthur
 Seconded By: Cr. Westwell

That the Accounts Paid List Part I for the period ending January 31, 2019, totaling \$930,216.25 be approved.

IN FAVOUR – CR. CAMPBELL, CR. MCARTHUR, D/M SMITH, CR. BEAULIEU, CR. PISCHINGER, CR. WESTWELL
ABSTAINED – CR. COUVRETTE
CARRIED



Mayor Napier-Buckley declared a financial interest and passed the Chair to D/M Smith.
Accounts Paid Part II

19-027 Moved By: Cr. Couvrette
Seconded By: Cr. Campbell

That the Accounts Paid List Part II for the period ending January 31, 2019, totaling \$4,879.96 be approved.

IN FAVOUR – CR. CAMPBELL, CR. COUVRETTE, CR. BEAULIEU, CR. PISCHINGER, CR. WESTWELL
ABSTAINED – MAYOR NAPIER-BUCKLEY, CR. MCARTHUR
CARRIED

Mayor Napier-Buckley took back the Chair.
Community Services Standing Committee

19-028 Moved By: Cr. Westwell
Seconded By: Cr. Couvrette

That the Community Services Standing Committee minutes from February 12, 2019, be adopted as presented.

CARRIED UNANIMOUSLY

Municipal Services Standing Committee

19-029 Moved By: Cr. McArthur
Seconded By: Cr. Couvrette

That the Municipal Services Standing Committee minutes from February 12, 2019, be adopted as presented.

CARRIED UNANIMOUSLY

DPA-002-19 Frank Lepine

19-030 Moved By: Cr. Couvrette
Seconded By: Cr. Campbell

That DPA-002-19, submitted by Frank Lepine, to operate a consulting – wildland fire planning home occupation business from Lot 1002, Plan 1260, 3 Winter Street in Fort Smith be approved.

CARRIED UNANIMOUSLY

b. Enactment of Bylaws and Policies

Bylaw 995 2019 Annual Borrowing Bylaw Third Reading

19-031 Moved By: Cr. Couvrette
Seconded By: Cr. McArthur

That Bylaw 995 2019 Annual Borrowing Bylaw be given third reading by title only.

CARRIED UNANIMOUSLY

c. Mayor and Council

- i. Cr. Campbell – Cr. Campbell asked if there would be a Relay for Life event happening this year. Mayor Napier-Buckley advised that Shari Olsen is the organizer and that she would be doing a call for volunteers when she is back to town.



- ii. Cr. Couvrette – Cr. Couvrette expressed condolences to the family of former Councillor Brenda Tuckey on the passing of her father, John Minute. He noted that Mr. Minute left a great reputation within the community. Cr. Couvrette advised that he failed to mention TTAB's recommendation to Council to recognize the hard work performed by the Economic Development Officer at the last meeting. He commended the EDO for her work. Cr. Couvrette noted that March 3rd is World Wildlife Day to recognize the diversity of wildlife. He also noted that March 8th is International Women's Day and suggested the community step forward in recognizing women as 50% of the population critical to survival.
- iii. Cr. McArthur – Cr. McArthur noted that the annual Loppet is on March 2nd. He wished good luck to the coaches and athletes attending the Canada Winter Games. Cr. McArthur attended the MLA constituency meeting last night and noted that there was discussion on the College and lack of housing in the community. He suggested Council expedite the process of rezoning to allow for more multifamily units in the community. He noted that Carbon Tax was also discussed.
- iv. D/M Smith – D/M Smith expressed condolences to the family of the late John Minute. D/M Smith noted that Fort Smith has good representation at the Canada Winter Games and wished them good luck. D/M Smith was pleased that GNWT employees did not go on strike.
- v. Cr. Beaulieu – Cr. Beaulieu expressed the concern of Elders in the community as they are unable to access Council Chambers to attend meetings. She advised that the Wood Buffalo Frolics would be happening on March 7th to 10th. She noted that there are more activities planned this year than last year.
- vi. Cr. Pischinger – Cr. Pischinger expressed condolences to the family of the late John Minute. She wished good luck to the coaches and athletes from Fort Smith attending the Canada Winter Games.
- vii. Cr. Westwell – Cr. Westwell was unable to attend the MLA constituency meeting but was informed of the discussion. Cr. Westwell noted that when declaring a conflict or financial interest, Councillors should recuse from the vote. He indicated the controversy of the accounts paid lists as it has already been paid and that there isn't the need to declare financial interest.



- viii. Mayor Napier-Buckley – Mayor Napier-Buckley confirmed that the Accounts Paid Part II does not need to be declared as Council is not making a decision on the payment as it has already been made. With respect to Council training, the Mayor reminded Council to review the Council Procedures Bylaw and Council Code of Conduct. Mayor Napier-Buckley reminded Council that the NWTAC AGM is upcoming next week and advised that she has not received copies of the resolutions or the meeting agenda. She advised that she emailed Councillors a copy of a resolution she is requesting be submitted with regard to GNWT Downloading. She requested Council's review and revision. She noted that the resolution is in regard to services cut by the GNWT without consideration of the effect on the community. For example, JBT Elementary School is closed on Friday afternoons and the Town had to step-up to provide programming for working parents. Also, funding to Uncle Gabe's Friendship Centre for teen programming was cut and the Town had to establish additional Friday and Saturday programming. Cr. Couvrette thinks it should be stressed that the Town needs better communication and consultation from GNWT with respect to program delivery. He advised that there is a resolution submitted addressing governments to engage in meaningful consultation before impacting or making changes devolving programs in communities. Administration suggested using the word download over devolve. Cr. Westwell is in support of the resolution and assisted in rewording. Cr. Couvrette requested the word ensures be changed to desires. D/M Smith requested the word aboriginal be changed to Indigenous. He was pleased with the revised resolution. He noted that the days off at JBT are recommended by the Principal and approved by the local DEA, in which the Town has representatives appointed to, and suggested that it would not be a good example of cut programming. He also suggested this be discussed with the DEA representatives as he believes next year's calendar has not yet been approved. Cr. Westwell read the final version of the resolution and will email it to the Mayor.

19-032 Moved By: Cr. Westwell
Seconded By: Cr. Campbell

Whereas the GNWT allocated funds that allow bodies to provide quality programming that reflects the needs of the population they serve;

Whereas the GNWT desires mutually respectful intergovernmental relations between the territorial government and municipal, Indigenous, provincial, national and international governments are maintained;

Whereas the GNWT is a key partner and ally in ensuring NWT communities continue to function well and are sustainable;

Whereas the GNWT regularly makes changes to or cancels ongoing program deliveries that are considered within its mandate; and

Whereas this ongoing practice forces costs and operational requirement changes onto municipalities with little to no consultation, discussion or consideration.

Be it resolved that the GNWT enter into effective and proper consultations prior to actual decisions to modify, cancel or change program responsibilities that will have an effect on member communities.

Be it resolved that the GNWT needs to collaborate with NWT community governments to further support and enhance community programs and services to not download the responsibility onto community governments.

Be it resolved that the NWTAC asks the GNWT to adequately fund ongoing community programming so as to not require program cuts and reductions in service.

CARRIED UNANIMOUSLY



d. Administration

DPA-003-19 Hilary Turko – Administration advised that the development permit was brought to Council instead of Committee in effort to accelerate the process and not put an impediment on doing business in the community. He noted that the business office is local, although their greenhouse is in Alberta, and that they sell their products to Fort Smith residents. The development permit is requested for approval.

19-033 Moved By: Cr. Westwell
Seconded By: Cr. Couvrette

That DPA-003-19, submitted by Hilary Turko, to operate a home occupation office business related to the greenhouse located in Alberta, from Lot 314A/314, Plan 207, 41 McDougal Road in Fort Smith be approved.

CARRIED UNANIMOUSLY

Briefing Note Ice and Snow Race Club Donation Request – The briefing note was reviewed. Administration advised that a letter was received from the organization late last week, and as the event is scheduled for March 8th to 10th, the request was expedited to Council. He noted that the Ice and Snow event has been successful in the past although they did not hold the event last year due to the Arctic Winter Games. He noted that the event would bring people to the community and is being run in conjunction with the Wood Buffalo Frolics. He advised that the organization approached Council for donations for their previous two events and that Council had previously donated for each of those events \$750 in cash and approximately \$740 in-kind for ambulance services. He indicated that they are requesting a \$2,500 contribution this year. He noted that this is the first donation request received for the year and that there is a \$4,500 donations budget available. He suggested including the contribution in the annual budget, for future budgets, if the event will be an ongoing annual event. D/M Smith made a motion to donate \$2,500 to the organization. Cr. McArthur asked if ambulance services would also be provided as part of the donation. D/M Smith advised that the donation request was for \$2,500 cash and not for the provision of ambulance services and noted that the same contribution is annually provided to the South Slave Friendship Festival, Paddfest, and the Dark Sky Festival. He felt that the amount is a comparable amount for a weekend long event that draws people to the community. Cr. Couvrette would like to know what the money is used for before expending tax dollars. He felt that the event is worthwhile but would like further information for public scrutiny and thinks that a budget should be provided from the organization as part of the application process. Cr. Westwell noted the need for a donations policy to set donation guidelines. He felt that the amount is very large for a \$4,500 donations budget. He didn't feel that the request was unfair due the size of the event and the amount of people it brings to the community. He is supportive although noted that the donation accounts for over 50% of the donations budget. He asked if ambulance members would be paid if at the event. Administration confirmed that they would be paid while on standby at the event and noted that the Town is trying to quantify having ambulance available for these events. He suggested that if Council requires more information on what the funds will be used for, it can be asked of the organization, and a recommendation could be made at the Corporate Services Standing Committee next month. Cr. Westwell noted that the expense would be much greater if the Town was to organize an event of this nature and noted that Council values community partners and should be as supportive as possible. He felt that it would be nice to receive more proposal-based applications and suggested that Council could amend the motion approving the request pending a budget be provided for the expenses. Administration confirmed that the motion could be amended pending administrative review. He agreed that the Town does strive for community partnerships although doesn't have control of the budget over cash donations as the donations budget is Council's discretionary budget. He noted that the Town can donate in-kind services without Council's discretion. He noted that other organizations which receive annual contributions provide financials from the previous year to receive the next year's funding. Administration indicated that they have not been included as an annual contribution in the budget at this point as it is only their third event. D/M Smith advised that it was previously identified by the organization that they receive more in-kind support from businesses and organizations, and struggle with raising cash contributions. He also noted that they provide cash prizes. Cr. Westwell is more supportive of donating in-kind and doesn't support cash prizes although noted



that providing cash prizes is an extra draw to bring people to the community. Cr. Pischinger would be in favour of the donation if ambulance charges are recovered. Administration confirmed that the provision of ambulance services will not be in-kind and recoverable by the Town.

19-034 Moved By: D/M Smith
Seconded By: Cr. McArthur

That the Town of Fort Smith donate \$2,500 to the Ice and Snow Race Club for their 3rd annual race event on March 8th-10th, 2019.

IN FAVOUR – CR. CAMPBELL, CR. COUVRETTE, CR. MCARTHUR, D/M SMITH, CR. BEAULIEU, CR. PISCHINGER
OPPOSED – CR. WESTWELL
CARRIED

2019 Board of Revision – The briefing note was reviewed. Administration advised that assessments are done by the GNWT, not the Town. He noted that taxes are charged based on the Mill Rate and the assessed value. Assessment complaints go before the Board of Revision for decision. Administration advised that the GNWT assessors have set the date for the 2019 Board of Revision for March 13th at 9:00 am. Administration is requesting a motion to appoint a Councillor to the board and to reappoint the four members of the public who have expressed interest in sitting on the board. Cr. Campbell expressed interest in being the Council representative on the board.

19-035 Moved By: D/M Smith
Seconded By: Cr. McArthur

That Councillor Kevin Campbell be appointed to the 2019 Board of Revision on behalf of Council; and

That further Denise Yuhas, Sam Ransom, John Gray, and Ray Currie, be appointed from the general public to the 2019 Board of Revision;

That the Chairperson and Board Members will be paid \$100 per day in accordance with legislation.

CARRIED UNANIMOUSLY

G. ABSENCE OF COUNCIL MEMBERS

19-036 Moved By: Cr. Couvrette
Seconded By: Cr. Campbell

That Mayor Napier-Buckley be excused from the Community and Municipal Services Standing Committee Meetings on February 12, 2019.

CARRIED UNANIMOUSLY

19-037 Moved By: Cr. Couvrette
Seconded By: Cr. Pischinger

That Cr. Cox be excused from the Regular Meeting of Council on February 19, 2019.

CARRIED UNANIMOUSLY



H. **DATE OF NEXT COUNCIL MEETING**

Corporate Services Standing Committee Meeting – March 5, 2019
Community and Municipal Services Standing Committee Meetings – March 12, 2019
Council Meeting 03-19 – March 19, 2019

D/M Smith advised that he may be unable to attend the March 5th Corporate Services Standing Committee meeting.

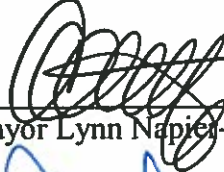
I. **ADJOURNMENT**

19-038 Moved By: Cr. Westwell
Seconded By: Cr. Couvrette

That the meeting be adjourned at 8:30 p.m.

CARRIED UNANIMOUSLY

Minutes adopted this 19th day of March, 2019.



Mayor Lynn Napier-Buckley



Certified Correct by the
Senior Administrative Officer Keith Morrison

J. **QUESTION PERIOD**

A question period was offered in accordance with policy.