



**COUNCIL OF THE TOWN OF FORT SMITH
MEETING 12-17
THE FIRST REGULAR MEETING OF COUNCIL FOR
THE MONTH OF DECEMBER AND THE
TWELFTH FOR THE YEAR 2017**

PRESENT: Mayor L. Napier-Buckley D/M K. Smith
Cr. R. Patel Cr. B. McArthur
Cr. A. Kikoak Cr. B. Tuckey
Cr. A. Dumont Cr. E. Bell
Cr. R. Holtorf

STAFF: K. Morrison, Senior Administrative Officer
K. Reid, Executive Secretary
L. Pierrot, Executive Secretary

GALLERY: Corporal Chris MacDonald

Meeting 12-17	7:00 PM
December 18, 2017	Council Chambers

A. CALL TO ORDER & CONFIRMATION OF QUORUM

Mayor Napier-Buckley called the meeting to order at 7:00 p.m. and confirmed a quorum of Council was present.

B. APPROVAL OF AGENDA

17-287 Moved by: Cr. McArthur
Seconded by: Cr. Tuckey

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

C. PRESENTATIONS

a. RCMP Delegation – The RCMP Police Report for November 2017 was reviewed. Corporal Chris MacDonald delegated on behalf of Sergeant Jesse Gilbert. He advised that the November Police Report was distributed in advance and asked if Council had any questions regarding the report. Cr. Dumont noted that the document stated that the RCMP responded to zero complaints for domestic abuse and that charges were laid; he asked if this was a typo. Cpl. MacDonald advised that charges wouldn't have been laid if there were no complaints responded to and that he would follow up with the Sergeant.

Cr. McArthur noted that there were 77 incidents of impaired driving for 2017 and asked if that amount is high for a community with a population of 2,500 people. Cpl. MacDonald felt that the number was normal in his opinion.

Cr. Kikoak entered the meeting at 7:04 pm.

Cr. Kikoak noted that the detachment has new snowmobiles and asked if they are being used for patrols. Cpl. MacDonald advised that there have been no snowmobile patrols to date although the RCMP plan to use them for patrols on trails and for search and rescue. Cr. Kikoak advised that she is an advocate for patrolling in other ways besides vehicle patrol.



Cr. Holtorf requested an update on staffing at the detachment. Cpl. MacDonald advised that the detachment is now fully staffed and that it is his understanding that this is the first time they have been fully staffed in a number of years.

Cr. Dumont asked if the RCMP would have more members in Town during the AWG. Cpl. MacDonald confirmed this and advised that Sgt. Gilbert is aware of the logistics.

Cr. Tuckey was pleased that Cpl. MacDonald delegated in Sgt. Gilbert's absence and was pleased that the RCMP consider regular meetings with Council a priority. Cpl. MacDonald confirmed that regular delegations are a priority for Sgt. Gilbert and that he intends to meet with Council monthly and that he would come anytime in his absence.

Cr. Kikoak noted that the relationship between the community and the OCC in Yellowknife is undefined. She advised that residents don't understand why they are being questioned over the phone. She felt that this relationship could be improved. Cpl. MacDonald advised that the main reason that they are asked for details is for a call back number in case of disconnection and so that the RCMP has information on who they are speaking with and that they are informed when responding to the call in case of potential dangers. Cpl. MacDonald advised that he has heard this complaint about call centers in other parts of the country as well, and that he will bring the feedback back to the detachment.

Cr. Dumont advised that responding times can be delayed when on the phone with dispatch when there is crime occurring at the same time. Cpl. MacDonald advised that the OCC will have the RCMP on the radio to dispatch at the same time as they are gathering information and responding to the call. Cpl. MacDonald was unsure if the issues with the OCC were related to call centers in general or specific to the call center in Yellowknife.

Cr. Holtorf asked if having the RCMP full staffed allows for increased coverage. Cpl. MacDonald confirmed this.

Administration asked what the Corporal thinks of the community. Cpl. MacDonald advised that his wife and himself have been welcomed openly. He noted that Fort Smith is beautiful, and he hears it is more beautiful in the summer. He looks forward to spending the next two to three years in Fort Smith.

Mayor Napier-Buckley hasn't heard of any occurrences with youth crime lately, but advised that charges were laid with respect to previous crimes. She noted that it may be tempting for some people to steal over the holidays and requested that the RCMP make themselves present in the community during the holidays in the evening and late hours.

Cpl. MacDonald advised that the RCMP have started their holiday season drunk driving campaign, Operation Gingerbread. He advised that drunk driving is more prevalent during the holidays. He noted that drunk driving is a nation-wide problem.

Mayor and Council welcomed Cpl. MacDonald to the Fort Smith and thanked him for his delegation.



D. **APPROVAL OF MINUTES**

17-288 Moved by: D/M Smith
Seconded by: Cr. Bell

That the minutes of Regular Meeting 11-17 of November 21, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

E. **DECLARATION OF FINANCIAL INTEREST**

Mayor Napier-Buckley and Cr. McArthur declared a financial interest with respect to the Accounts Paid Part II.

F. **COUNCIL BUSINESS**

a. Introduction and Consideration of Committee Reports

Corporate Services Standing Committee

17-289 Moved By: D/M Smith
Seconded By: Cr. Tuckey

That the attached Corporate Services Standing Committee minutes from December 5, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

Accounts Paid Part I

17-290 Moved By: Cr. Patel
Seconded By: Cr. Dumont

That the Accounts Paid List Part I for the period ending November 30, 2017, totaling \$791,288.39 be approved.

CARRIED UNANIMOUSLY

Mayor Napier-Buckley handed the Chair to D/M Smith and left the meeting.

Accounts Paid Part II

17-291 Moved By: Cr. Kikoak
Seconded By: Cr. Holtorf

That the Accounts Paid List Part II for the period ending November 30, 2017 totaling \$8,265.45 be approved.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. BELL, CR. PATEL, CR. DUMONT, CR. KIKOAK
ABSTAINED – CR. MCARTHUR
CARRIED

Mayor Napier-Buckley returned to the meeting and took back the Chair.

Council Board Representatives

17-292 Moved By: Cr. Kikoak
Seconded By: Cr. Tuckey

That Cr. Bell remain as the Town representative on the Museum Board;
That Cr. Holtorf become the Council representative on the Advisory Board on Culture; and
That Cr. Dumont be the Council representative on the Tourism and Trade Advisory Board.

CARRIED UNANIMOUSLY



PWK Student Association Donation – D/M Smith advised that the Christmas Classic was a fun event. He noted that the Arena was packed and the canteen was busy.

17-293 Moved By: Cr. Tuckey
 Seconded By: Cr. Holtorf

That Council donate the Arena ice surface for a two-hour rental, totaling \$80, to the PWK Student Association for their fundraiser hockey game on December 15, 2017.

CARRIED UNANIMOUSLY

Community Services Standing Committee

17-294 Moved By: Cr. Tuckey
 Seconded By: Cr. Dumont

That the attached Community Services Standing Committee minutes from December 12, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

RAB Facility Naming Recommendation – Cr. Kikoak appreciated Cr. Holtorf’s comments at the Community Services meeting regarding facility naming and also felt the Look Out could be named an aboriginal name. She also felt that the Centennial Arena name could be changed.

17-295 Moved By: Cr. Tuckey
 Seconded By: Cr. Dumont

That RAB recommends to Town Council:

- That the Arena remain named the Centennial Arena;
- The Park adjacent to the Arena be named in memory of Duncan MacPherson;
- The lookout/snow hill be named “The Lookout” with recommendation to Council to have the name translated into local language’s; and

Further to this, that RAB recommends that buildings should not be named after people or organizations for commercial donations or contributions (i.e. name selling);

That all other spaces should be named after people or culturally significant items/events; and

That the recommendation be forwarded to ABC for further contribution.

CARRIED UNANIMOUSLY

Revision of January Meeting Schedule

17-296 Moved By: Cr. Bell
 Seconded By: Cr. Tuckey

That the Corporate Services, Community Services, Municipal Services meetings and the Regular Meeting of Council 01-18 be set back a week in January 2018.

CARRIED UNANIMOUSLY

Municipal Services Standing Committee

17-297 Moved By: Cr. Dumont
 Seconded By: Cr. Bell

That the attached Municipal Services Standing Committee minutes from December 12, 2017 be adopted as presented.

CARRIED UNANIMOUSLY



SDAB Waste Management Plan Recommendation – Cr. McArthur requested further definition of recycling. Administration advised that there are different options available and that the GNWT is planning to implement a larger strategy. He noted that the Town would work with business people when implementing the Waste Management Plan and advised that a receiver for the recyclables still needs to be found. D/M Smith asked if Administration has a realistic timeline to bring forward a recommendation. Administration advised that he is still gathering information and that he is in the process of developing an RFP for Landfill renovations which will include a compost pad and recyclable collections. Administration advised that the Town will most likely pursue third party funding for blue recycling bins, collection trucks, and drop-off stations. He noted that operational aspects include finding a receiver for the recycled materials. Administration advised that there may be local business opportunities in implementing the Plan and that Council may wish to lobby the GNWT. Administration noted that the mayor cost to the Town would be shipping the recyclables to the receiver once collected and that a cost will need to be determined that would be recovered in a new water bill levy. Administration hopes to implement the Waste Management Plan by the next fiscal year. Cr. McArthur noted that cans used for food are not recyclable whereas a condensed milk can is and felt that all cans should be accepted for recycling by the GNWT.

17-298 Moved By: Cr. Bell
Seconded By: Cr. Patel

That the Town of Fort Smith accepts the findings of the Waste Management Plan; and
That the Town of Fort Smith move forward with the development of a business case to include detailed costs and operations with the delivery of recycling and composting.

CARRIED UNANIMOUSLY

b. Enactment of Bylaws:

Land Acquisition Bylaw 983 Third Reading

17-299 Moved By: D/M Smith
Seconded By: Cr. McArthur

That Land Acquisition Bylaw 983 be given Third Reading by title only.

CARRIED UNANIMOUSLY

Land Acquisition Bylaw 984 Third Reading

17-300 Moved By: Cr. Kikoak
Seconded By: Cr. Tuckey

That Land Acquisition Bylaw 984 be given Third Reading by title only.

CARRIED UNANIMOUSLY

Land Acquisition Bylaw 985 Third Reading

17-301 Moved By: Cr. McArthur
Seconded By: Cr. Bell

That Land Acquisition Bylaw 985 be given Third Reading by title only.

CARRIED UNANIMOUSLY

c. Appointments: There were no appointments.



d. Mayor and Council

- i. Cr. Tuckey – Cr. Tuckey advised that 2017 was a great year and that she enjoyed her new role on the NWTAC. Cr. Tuckey also noted that she is getting more comfortable in her role as an advocate on the NWTAC. She advised that the NWTAC is working with MACA to close funding gaps between communities. Cr. Tuckey advised that Council has fine tuned a number of initiatives including Canada Day and Christmas cards. Cr. Tuckey is an advocate for the Garden River Road to Fort Smith to reduce travel time and provide an alternative route outside of the community. Cr. Tuckey commended Administration for providing budget briefs in order to comprehensively review the budget. She wished everyone a Merry Christmas, Happy Holidays, and a safe New Year.
- ii. Cr. Holtorf – Cr. Holtorf presented the book “Wooden Boards, Iron People” to Cpl. Chris MacDonald and advised that the book speaks to the history of the community. Cr. Holtorf advised that he spent the last few days highlighting the Town’s achievements from the past seven years when the last Strategic Plan was constructed. He suggested that Council get together to compare notes on past achievements. He commended the SAO for providing stability and long-term thinking on behalf of the municipality, allowing Council to accomplish more. Cr. Holtorf felt that Council has been successful in Capital Planning and that the Town was fortunate with the outcome of the Arena. Cr. Holtorf is pleased with the Economic Development Plan and felt that it would help Council in developing the Strategic Plan. Cr. Holtorf noted that 2017 has been a great year filled with accomplishments and he wished Mayor and Council a Merry Christmas.
- iii. Cr. McArthur – Cr. McArthur commended the SAO of Hay River and Administration for getting the AWG finances under control. He commended the Public Works crew for their snow removal initiatives. Cr. McArthur wished everyone a Merry Christmas and a Happy New Year. He also wished safe travels to everyone leaving town for the holidays.
- iv. Cr. Bell – Cr. Bell thanked the Executive Secretary for developing the December Christmas Events Calendar and advised that she would like an events calendar produced every month. She suggested that businesses and community members be advised to put forward events for inclusion. Cr. Bell thanked Cr. Tuckey for preparing the Christmas cards. Cr. Bell was pleased to judge the Christmas Lights Contest with Cr. Kikoak. Cr. Bell wished everyone a Happy Holidays.
- v. D/M Smith – D/M Smith gave his condolences to the Currie family. D/M Smith has read through the Aurora College position paper and is curious about Council’s feedback. He felt that further editing needs to be done in the document and that a media distribution plan should be put into place. D/M Smith advised that the consultants performing the Foundational Review were interviewing at the Aurora College and that he is unsure if the Town was notified. D/M Smith noted that there are 89 days left until the AWG. He commended the SAO of Hay River and Administration on providing financial comfort and viability of the AWG. D/M Smith noted that 2018 would be the last year of Council’s term and advised that it will be a short but busy period. He suggested Council determine a list of priorities to ensure there is a clear focus for what can be accomplished in the remainder of their term. D/M Smith wished everyone a Happy Holidays.



- vi. Cr. Patel – Cr. Patel thanked Town staff for snow removal initiatives. She thanked the Executive Secretary for the minutes. She looks forward to the upcoming year and wished everyone a Merry Christmas.
- vii. Cr. Dumont – Cr. Dumont welcomed Cpl. Chris MacDonald to Fort Smith and thanked him for his presentation. He commended the Municipal Services Department for snow removal initiatives and noted that the Aurora College grader has been assisting with snow removal. Cr. Dumont thanked Council and Staff for the work carried out over the past year. He looks forward to working with Council in 2018 and he looks forward to the AWG.
- viii. Cr. Kikoak – Cr. Kikoak enjoyed attending the FCM meetings in Ottawa. She felt that they are a useful tool for municipalities and to learn about the diversity of Canada. Cr. Kikoak was pleased with the Canada Day festivities and the improvements made from previous years. She was also pleased with the paving of Highway 5 and felt that Council helped move forward with the initiative. Cr. Kikoak was also pleased to hear that Alberta Parks is interested in turning the Fort Fitzgerald area into a recreational area. Cr. Kikoak was pleased to meet with the Hay River Council and looks forward to meeting with them again in February. Cr. Kikoak enjoyed volunteering at the Santa Claus Parade and felt that it was well received by the community. She also enjoys working with Council as a team and wished Council and the Town of Fort Smith a Merry Christmas and a Happy New Year.
- ix. Mayor Napier-Buckley – Mayor Napier-Buckley advised that the AWG One Hundred Days Out Event was successful and that many volunteers signed up. She reminded Council that they can volunteer too and that there will be volunteering opportunities leading up to the AWG. Mayor Napier-Buckley commended the Sustainable Development Advisory Board for their hard work putting together the Waste Management Plan. She hopes the Town can move forward with the Plan quickly in conjunction with the GNWT's Waste Reduction Strategy. Mayor Napier-Buckley is looking forward to seeing the Councillors in their new roles as Council representatives on the advisory boards. She also encouraged Council to solicit membership for the Advisory Board on Culture. Mayor Napier-Buckley thanked Cpl. Chris MacDonald for his delegation to Council and thanked the RCMP for all their delegations throughout the year. Mayor Napier-Buckley felt that it is essential to keep communication open between the Town of Fort Smith and community partners. Mayor Napier-Buckley was also grateful for the delegation from Gloria Villebrun with respect to the Seniors Tax Relief Program and advised that once the budget is passed the program will remain in place. She noted that Council will need to further discuss School Tax at a later date. Mayor Napier-Buckley thanked Cr. Tuckey and the Executive Secretaries for the distribution of Christmas cards. Additionally, Mayor Napier-Buckley commended Administration for his work throughout the year and noted that he is an incredible asset to the Corporation and the community. She also thanked him for all the work done to prepare for the AWG. Mayor Napier-Buckley advised that there is AWG merchandise for sale and recommended they be gifted as Christmas presents. She also reminded Council to support local businesses by shopping local. Mayor Napier-Buckley advised that the AWG trails were successful and that more trails would be upcoming in January. Mayor Napier-Buckley advised that the deadline to submit resolutions to the NWTAC for their AGM is January 15th and requested that Council bring forward resolutions to the Corporate Services meeting on January 9th. Mayor Napier-Buckley advised that she would be



delivery turkeys to Town staff tomorrow and requested assistance from Councillors. She also noted that Fort Smith residents Reverend David Lehmann and Former Mayor Janie Hobart are moving from the community. She advised that both were incredible volunteers and that they would be difficult to replace. Mayor Napier-Buckley reminded Council of the First Night Fireworks happening on New Year's Eve on December 31st at 7:30 pm and of the Sliding Party that would be happening prior at the new toboggan hill. Mayor Napier-Buckley advised that the consultants performing the Aurora College Foundational Review are currently in contact with College Staff and they have indicated that they would be contacting the Town in January. She noted that the Town will need to complete their TEP Brief Position Paper before the consultation. Mayor Napier-Buckley thanked Council for their hard work over the past year and looks forward to working with them in 2018.

e. Administration

Administration has not received feedback from Council on the Downtown Development Plan and requested that comments be forwarded to him to be brought to the consultant. Additionally, he will request paving be removed from Plan and potentially included with the paving project planned for 2018. Administration advised that he has been in meetings with other tax based communities to address the GNWT funding shortfall. He noted that funding formulas used are biased in favour of smaller, non-taxed based, communities. Additionally, he advised that the President position on the NWTAC is available and that he would like a member of a tax based community to fill the position. Administration advised that Inuvik would be preparing a resolution to address the recent protocol by the GNWT.

Cr. Dumont left the meeting.

- i. Draft 2018 O&M Budget – The Draft 2018 O&M Budget was reviewed. Administration advised that the document in the Council package is the same as what was presented to the Corporate Services Standing Committee on December 5th.

17-302 Moved By: Cr. Tuckey
Seconded By: Cr. Patel

That the 2018 O&M Budget be adopted as presented.

CARRIED UNANIMOUSLY

Cr. Dumont returned to the meeting.

- ii. Briefing Note Fort Smith Fury Women's Hockey Donation Request – The briefing note was reviewed.

17-303 Moved By: Cr. Patel
Seconded By: Cr. Bell

That Council donates \$200 to the Fort Smith Fury Women's Hockey Team to purchase healthy snacks and beverages for their tournament in January, 2018.

CARRIED UNANIMOUSLY



- iii. Briefing Note DPA-039-17 Paul McAdams Home Occupation Permit – The briefing note was reviewed. Administration requested that the briefing note be tabled until additional information can be provided. Cr. Tuckey would like more information regarding traffic as there are a number of young children living in the area. D/M Smith is unsure of legislation in place associated with selling smoking accessories. Cr. Kikoak thinks that customers would need to be eighteen years old to purchase smoking accessories. Administration will come back with more information in January.

17-304 Moved By: Cr. Kikoak
Seconded By: Cr. Holtorf

That DPA-039-17, submitted by Paul McAdams, to operate a home occupation smoking accessories sales business from Lot 272, Plan 207, 25 Pine Crescent in Fort Smith be approved.

MOTION TABLED

G. ABSENCE OF COUNCIL MEMBERS

17-305 Moved By: D/M Smith
Seconded By: Cr. Bell

That Cr. Patel be excused from the Corporate Services Standing Committee Meeting on December 5, 2017.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. MCARTHUR, CR. BELL,
D/M SMITH, CR. DUMONT, CR. KIKOAK
ABSTAINED – CR. PATEL
CARRIED

17-306 Moved By: Cr. Dumont
Seconded By: Cr. Tuckey

That Cr. Patel and Cr. McArthur be excused from the Community Services and Municipal Services Standing Committee Meetings on December 12, 2017.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. BELL, D/M SMITH, CR.
DUMONT, CR. KIKOAK
ABSTAINED – CR. MCARTHUR, CR. PATEL
CARRIED

H. DATE OF NEXT COUNCIL MEETING

Corporate Services Standing Committee Meeting – January 9, 2018
Community and Municipal Services Standing Committee Meetings – January 16, 2018
Council Meeting 01-18 – January 23, 2018



I. **ADJOURNMENT**

17-307 Moved By: Cr. McArthur
Seconded By: Cr. Holtorf

That the meeting be adjourned at 8:31 p.m.

CARRIED UNANIMOUSLY

Minutes adopted this 23rd day of January, 2018.



Mayor Lynn Napier-Buckley



Certified Correct by the
Senior Administrative Officer Keith Morrison

L. **QUESTION PERIOD**

A question period was offered in accordance with policy.