



**COUNCIL OF THE TOWN OF FORT SMITH  
MEETING 02-18  
THE FIRST REGULAR MEETING OF COUNCIL FOR  
THE MONTH OF FEBRUARY AND THE  
SECOND FOR THE YEAR 2018**

PRESENT: Mayor L. Napier-Buckley      D/M K. Smith  
            Cr. R. Patel                              Cr. A. Kikoak  
            Cr. B. Tuckey                          Cr. R. Holtorf  
            Cr. A. Dumont                         Cr. E. Bell

REGRETS: Cr. McArthur

STAFF: K. Morrison, Senior Administrative Officer  
          L. Pierrot, Executive Secretary

GALLERY: Corporal Chris MacDonald, Patti Haaima, Stan Kukovica

Meeting 02-18  
February 20, 2018

7:00 PM  
Council Chambers

**A. CALL TO ORDER & CONFIRMATION OF QUORUM**

Mayor Napier-Buckley called the meeting to order at 7:00 p.m. and confirmed a quorum of Council was present.

**B. APPROVAL OF AGENDA**

18-039 Moved by: Cr. Patel  
          Seconded by: Cr. Bell

That the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**C. PRESENTATIONS**

a. RCMP Delegation

- i. Police Report – The RCMP Police Report for January 2018 was reviewed. Corporal Chris MacDonald presented the police report and welcomed any questions or concerns. Cr. Kikoak asked which organizations are involved as community partners regarding domestic violence. Corporal MacDonald advised that Social Services and Victim Services are the other organizations involved. Cr. Kikoak asked who manages follow up in those cases. Corporal MacDonald advised that there are different types of follow up but normally the lead investigator remains in contact with all parties and the supervisor ensures that procedures are followed. Cr. Patel commended Corporal MacDonald. She asked for clarification on which Chief and Council was the meeting with on January 22, 2018. Corporal MacDonald advised it was with Salt River First Nation Chief and Council. Cr. Holtorf asked if youth can be included in the main priorities of the report. Corporal MacDonald agreed that youth crime is an issue and advised that they are taking a proactive approach to dealing with the youth. Cr. Holtorf asked what ages constitutes as youth in the police report. Corporal MacDonald indicated that youth are from ages 12-18. Mayor Napier-Buckley indicated that total violations have gone down since last year and asked if that could be a result of the drop in youth crime. Corporal MacDonald indicated that could be a result of many factors but he is not sure why the numbers are down. Cr. Bell asked if skidoo patrols are being completed by the RCMP. Corporal MacDonald advised that no skidoo patrols have been completed. Cr. Bell asked if there are any plans to do skidoo



patrols. Corporal MacDonald advised that there are currently no plans to do skidoo patrols.

**D. APPROVAL OF MINUTES**

18-040 Moved by: Cr. Bell  
Seconded by: Cr. Dumont  
  
That the minutes of Regular Meeting 01-18 of January 23, 2018 be adopted as presented.  
  
CARRIED UNANIMOUSLY

18-041 Moved by: Cr. Kikoak  
Seconded by: Cr. Holtorf  
  
That the minutes of Special Meeting SP-02-18 of February 13, 2018 be adopted as presented.  
  
CARRIED UNANIMOUSLY

**F. DECLARATION OF FINANCIAL INTEREST**

Cr. Kikoak declared a conflict of interest with respect to Council motion 18-048.  
Cr. Kikoak declared a financial interest with respect to Accounts Paid Part II

**G. COUNCIL BUSINESS**

**a. Introduction and Consideration of Committee Reports**

Corporate Services Standing Committee-D/M Smith asked if there is any update on the Strategic Plan. Administration advised there is no update and that he will follow-up with the consultant.

18-042 Moved By: Cr. Bell  
Seconded By: Cr. Dumont  
  
That the attached Corporate Services Standing Committee minutes from February 6, 2018, be adopted as presented.  
  
CARRIED UNANIMOUSLY

**Accounts Paid Part I**

18-043 Moved By: Cr. Kikoak  
Seconded By: Cr. Bell  
  
That the Accounts Paid List Part I for the period ending January 31, 2018, totaling \$316,473.48 be approved.  
  
CARRIED UNANIMOUSLY

**Accounts Paid Part II**

18-044 Moved By: Cr. Patel  
Seconded By: Cr. Holtorf  
  
That the Accounts Paid List Part II for the period ending January 31, 2018, totaling \$630.63 be approved.  
  
IN FAVOUR – D/M SMITH, CR. PATEL, CR. DUMONT, CR. BELL, CR. HOLTORF, CR. TUCKEY  
ABSTAINED – CR. KIKOAK  
CARRIED



#### Community Services Standing Committee

18-045 Moved By: Cr. Kikoak  
Seconded By: Cr. Patel

That the attached Community Services Standing Committee minutes from February 13, 2018, be adopted as presented.

IN FAVOUR – D/M SMITH, CR. PATEL, CR. TUCKEY, CR. HOLTORF, CR. KIKOAK  
ABSTAINED – CR. BELL, CR. DUMONT  
CARRIED

#### ABC Appointments

18-046 Moved By: D/M Smith  
Seconded By: Cr. Bell

That Jeannie Marie-Jewel be appointed to the Advisory Board on Culture for a term ending December 31, 2019.

CARRIED UNANIMOUSLY

#### Fourth Quarter Variance Report

18-047 Moved By: Cr. Holtorf  
Seconded By: Cr. Kikoak

That the Fourth Quarter Variance report be adopted as presented.

CARRIED UNANIMOUSLY

Cr. Kikoak left the meeting

#### RCC Concession

18-048 Moved By: D/M Smith  
Seconded By: Cr. Dumont

That the Town of Fort Smith enter into negotiations with Anna's Home Cooking for a trial period of a three or four month term for no less than \$800 a month in rent.

CARRIED UNANIMOUSLY

Cr. Kikoak entered the meeting

#### Municipal Services Standing Committee

18-049 Moved By: Cr. Patel  
Seconded By: D/M Smith

That the attached Municipal Services Standing Committee minutes from February 13, 2018, be adopted as presented.

IN FAVOUR – D/M SMITH, CR. PATEL, CR. KIKOAK, CR. HOLTORF, CR. TUCKEY  
ABSTAINED – CR. BELL, CR. DUMONT  
CARRIED

#### Arctic Energy Alliance Expression of Interest

18-050 Moved By: Cr. Patel  
Seconded By: Cr. Bell

That an expression of interest application be completed and submitted to the Arctic Energy Alliance for the Community Government Building Energy Audit Project.

CARRIED UNANIMOUSLY



b. Enactment of Bylaws and Policies

Bylaw 988 Chase the Ace Lottery License Bylaw Third Reading

18-051 Moved By: Cr. Bell

Seconded By: D/M Smith

That Bylaw 988 Chase the Ace Lottery License Bylaw be given Third Reading by title only.

CARRIED UNANIMOUSLY

c. Mayor and Council

- i. Cr. Tuckey – Cr. Tuckey highlighted her appreciation in attending the NWTAC AGM. She advised that she is currently attending a teacher's conference and learning behavior and the benefits of interaction between people.
- ii. Cr. Holtorf – Cr. Holtorf commended Council in their NWTAC AGM reports. He indicated that he would like for more youth involvement. He commended Administration on the work completed on the AWG Budget.
- iii. Cr. Bell – Cr. Bell thanked the advisory boards for all their hard work. She was pleased with the ENR meeting and commended SDAB in moving forward with the Waste Management Plan. She was pleased with the progress made in preparing for AWG and is excited about the games. She commended Administration on completing the events calendar.
- iv. D/M Smith – D/M Smith advised that all resolutions that were submitted to the NWTAC AGM from the Town of Fort Smith were passed. He commended Cr. Tuckey on her role as co-chair. He commended Mayor Napier-Buckley, Cr. Kikoak, Cr. Tuckey and Cr. Patel on their contribution to the women's caucus. He advised that he is concerned with the smoking in building entrances and suggested amending the bylaw to coincide with the Cannabis Legislation. He commended all the volunteers for the events happening in the community. He is pleased with the Town staff on snow removal of roads and walk ways. He suggested having more youth delegates for the NWTAC AGM and commended the efforts of the youth delegates that attended. He suggested having the Towns Strategic Plan presented at the Thebacha Trade Show scheduled for April 28, 2018.
- v. Cr. Patel – Cr. Patel was pleased with the progress on the game events for the AWG and can feel the excitement in the air. She was pleased with the posted AWG calendars. She was pleased with all the scheduled events that are planned before the AWG and commended the volunteers. She was pleased to attend the NWTAC AGM. She advised she is interested in obtaining more information and updating certain bylaws that could be beneficial to the Town. She indicated that that would be a good opportunity to work with the local bands and Metis. She advised that there were also incentive programs and funding opportunities presented at the NWTAC AGM that the Town can acquire to get more involvement from the public. She indicated that she will follow up with Administration and provide the information.



- vi. Cr. Dumont- Cr. Dumont advised that he enjoyed the NWTAC AGM and training sessions. He commended the presenters and was pleased with all the presentations at the NWTAC AGM. He was pleased that all resolutions submitted by the Town of Fort Smith were all passed.
- vii. Cr. Kikoak – Cr. Kikoak was pleased with the experience in attending the NWTAC AGM. She indicated that an invitation was offered to all women in leadership to a caucus after the meeting. She indicated that she was interested to hear all their plans, topics and ideas including daycare centers and childcare for both parents, and changing the Election Act. She advised that the workshop on Municipal Governance was very informative.
- viii. Mayor Napier-Buckley- Mayor Napier-Buckley was pleased with the elected officials workshop on the first day of the NWTAC AGM and was grateful for sending the amount of Councillors as they did. She commended Cr. Patel, Cr. Kikoak, and Cr. Tuckey for their participation in the women’s caucus. She advised that the Minister is now looking at adding the women’s caucus to future agenda’s. She suggested to do a debrief on the NWTAC AGM and the outcomes including the revision of bylaws. She indicated that the draft bylaws are located on the NWTAC website. She congratulated Gameti on winning the Healthy Communities Award. She advised that the Town of Fort Smith got an honorable mention on their application. She advised that the Thebacha Trade Show is scheduled for April 28, 2018 and welcomed Council suggestions on what to include for the trade show.

d. Administration

Cr. Kikoak left the meeting

Briefing Note RCC Concession – the briefing note was reviewed. Administration presented the briefing note and advised that a copy of the proposed contract is included with the briefing note. He indicated that the document can be renewed in case Anna’s Home Cooking wishes to extend the contract. Cr. Dumont asked for clarification on the deep fryer. Administration advised that the deep fryer has been removed from the building. Cr. Patel asked if any concerns from other businesses were brought forward regarding the contract. Administration advised that no concerns were brought to his attention. Mayor Napier-Buckley advised that no concerns were brought to her attention. Cr. Holtorf asked for clarification on the hours of operation. Administration indicated that the only criteria that is included in the contract is that they operate within the hours of operation of the RCC.

18-052 Moved By: Cr. Dumont  
Seconded By: Cr. Patel

That Council approves Administration to enter into a contract with Anna’s Home Cooking for a three-month lease of the Recreation and Community Centre Concession for \$800/month.

CARRIED UNANIMOUSLY

Cr. Kikoak entered the meeting

Briefing Note Chase the Ace Application – The briefing note was reviewed. Administration indicated that the third reading of the Chase the Ace lottery license has been completed making the bylaw official. He advised that a application has been received for a Chase the Ace Lottery License. He indicated that there is a screening process done by SAO based on a number of criteria to ensure that applicants are putting their money back into the good of the community. He noted that the screening is



completed by the Senior Administrative Officer and selection is done by Council. He advised that the Chase the Ace Bylaw includes a process to be followed when selecting. He indicated he has one application from AWG which he screened with the criteria set in the Bylaw. He indicated that since there is only one application received there is no need for Council approval on selection. Cr. Dumont suggested providing a motion to support the decision of the application and provide confidence to Administration. Cr. Holtorf suggested changing the selection as Council is not approving the motion but supporting the decision to approve.

18-053 Moved By: Cr. Dumont  
Seconded By: Cr. Bell

That the Chase the Ace application submitted by the AWG committee be approved.

IN FAVOUR – CR. KIKOAK, CR. DUMONT, CR. PATEL, CR. HOLTORF,  
CR. BELL, CR. TUCKEY  
ABSTAINED – D/M SMITH  
CARRIED

Briefing Note AWG B3 Budget – The briefing note was reviewed. Administration advised that the last budget that was passed was the bid budget and that Council has not approved a AWG budget since. He indicated that the Host society has approved a B1 and B2 budget and have taken different approaches to budgeting. He advised that the Town of Hay River and the Town of Fort Smith have implemented contingency planning which is included in the B3 budget. He advised that the Town of Hay River and the Town of Fort Smith have also provided some final directives to the host society and that the B3 budget is now what is being followed by the Host Society. He advised that the federal funding was received and that the B3 budget is now finalized to be approved by Council. He indicated that the B3 budget now balances and has a slight surplus. He noted that there was bedding that arrived damaged and had to be taken out of the contingency fund bringing the revenue down to ninety thousand from one hundred thousand. He indicated that the Town of Hay River and the Town of Fort Smith are working on implementing spending controls on the contingency fund. He advised that there are line items that will not be known until after the games are done. He indicated that contracts have also been solicited since the budgeted was completed. D/M Smith advised that he will get more information on cash and in-kind sponsorship. He advised that the host society is receiving more sponsorship from local businesses including Immigration Canada who are waving custom costs and is now diamond sponsor. He advised that more funding was received which wasn't expected. He advised that the Casino night fundraising revenues are not included in the budget. He advised that contributions have been received from local businesses which includes The Pelican Rapids Inn, Kaeser's Store, and CAB Construction. He advised that upgrades have been made to Breynant Hall and the Cook Program at Aurora College is underway. He advised that the host society is confident in meeting the projected in kind contributions. Cr. Patel asked if contributions by town staff are being tracked for AWG. Administration advised that the costs are being tracked. Cr. Patel suggested that the Mayor schedule be revised to ensure she is available full time for the week of AWG. Mayor Napier-Buckley advised that her schedule has been revised and she will be available throughout AWG. Cr. Holtorf asked if there will be a independent audit completed for AWG. D/M Smith confirmed that an independent audit it completed on AWG.

18-054 Moved By: Cr. Bell  
Seconded By: Cr. Dumont

That the AWG B3 budget be adopted as presented.

CARRIED UNANIMOUSLY

Cr. Dumont left meeting.



Briefing Note AWG Road Closure Request – Administration advised that there have been several road closures to Marine Drive between Mills and Wapiti in the past for events, security of the children, and that didn't seem to affect residents. He indicated that the proposed road closure is for Conibear Crescent for the beginning and at the end of the AWG for off loading passengers.

18-055 Moved By: Cr. Patel  
Seconded By: Cr. Bell

That Council approve the road closures proposed by the AWG Host Society

CARRIED UNANIMOUSLY

Cr. Dumont entered the meeting.

I. **ABSENCE OF COUNCIL MEMBERS**

18-056 Moved By: Cr. Patel  
Seconded By: Cr. Bell

That Cr. Holtorf be excused from the Corporate Services Standing Committee Meeting on February 6, 2018.

IN FAVOUR – D/M SMITH, CR. KIKOAK, CR. DUMONT, CR. PATEL, CR. BELL, CR. TUCKEY  
ABSTAINED – CR. HOLTORF  
CARRIED

18-057 Moved By: Cr. Patel  
Seconded By: Cr. Holtorf

That Cr. Bell be excused from the Community Services Standing Committee Meeting on February 13, 2018.

IN FAVOUR – D/M SMITH, CR. KIKOAK, CR. DUMONT, CR. PATEL, CR. TUCKEY, CR. HOLTORF  
ABSTAINED – CR. BELL  
CARRIED

18-058 Moved By: Cr. Kikoak  
Seconded By: Cr. Patel

That Cr. Bell and Cr. Dumont be excused from the Municipal Services Standing Committee Meeting on February 13, 2018.

IN FAVOUR – D/M SMITH, CR. PATEL, CR. KIKOAK, CR. HOLTORF, CR. TUCKEY  
ABSTAINED – CR. BELL, CR. DUMONT  
CARRIED

18-059 Moved By: Cr. Dumont  
Seconded By: Cr. Holtorf

That Cr. McArthur be excused from the Regular Meeting of Council on February 20, 2018.

CARRIED UNANIMOUSLY



J. **DATE OF NEXT COUNCIL MEETING**

Corporate Services Standing Committee Meeting – March 6, 2018  
Community and Municipal Services Standing Committee Meetings – March 6, 2018  
Council Meeting 03-18– March 13, 2018

K. **ADJOURNMENT**

18-060 Moved By: Cr. Patel  
Seconded By: Cr. Dumont  
  
That the meeting be adjourned at 8:38 p.m.  
  
CARRIED UNANIMOUSLY

Minutes adopted this 13<sup>th</sup> day of March, 2018.

  
\_\_\_\_\_  
Mayor Lynn Napier-Buckley

\_\_\_\_\_  
Certified Correct by the  
Senior Administrative Officer Keith Morrison

L. **QUESTION PERIOD**

A question period was offered in accordance with policy.