



**COUNCIL OF THE TOWN OF FORT SMITH
MEETING 01-18
THE FIRST REGULAR MEETING OF COUNCIL FOR
THE MONTH OF JANUARY AND THE
FIRST FOR THE YEAR 2018**

PRESENT: Mayor L. Napier-Buckley D/M K. Smith
Cr. R. Patel Cr. B. McArthur
Cr. A. Kikoak Cr. B. Tuckey
Cr. A. Dumont Cr. E. Bell

REGRETS: Cr. R. Holtorf

STAFF: K. Morrison, Senior Administrative Officer
L. Pierrot, Executive Secretary

GALLERY: RCMP Sergeant Jesse Gilbert, Cynthia Cardinal, Roxanna Zoe, Joyce Jumbo

Meeting 01-18	7:00 PM
January 23, 2018	Council Chambers

A. CALL TO ORDER & CONFIRMATION OF QUORUM

Mayor Napier-Buckley called the meeting to order at 7:00 p.m. and confirmed a quorum of Council was present.

B. APPROVAL OF AGENDA

18-010 Moved by: Cr. Dumont Seconded by: Cr. Tuckey That the agenda be adopted as presented. CARRIED UNANIMOUSLY

C. PRESENTATIONS

a. RCMP Delegation

- i. Police Report – The RCMP Police Report for December 2017 was reviewed.
- ii. ACOPA Training Manual – The ACOPA (Alberta Citizens on Patrol Association) training manual was reviewed. Sgt. Gilbert presented the police report and the ACOPA Training Manual. He advised that the COPA (Citizens on Patrol Association) training was a suggestion that was previously brought to his attention and he contacted the manager of the ACOPA. He advised that in Alberta there is an MOU signed between the RCMP and the program. The COPA is a group that is separate from the RCMP and managed by a volunteer board. He also highlighted that training is provided by the RCMP, from a retired RCMP member that manages the ACOPA. He advised that volunteers would be provided with a free app connecting them with the RCMP when patrolling. Sgt. Gilbert advised that he could assist in setting up the board, provide the training, and will work with the group once they are established.

Sgt. Gilbert advised that he has been in contact with the school. He advised that the RCMP will be participating in the school's annual hike in September. He indicated that the RCMP will be working in partnership with the school to provide more programs.



Sgt. Gilbert informed that he started his own proactive program, ordering the RCMP members to complete 10 traffic stops a month or 2 proactive impaired stops and that all stops can not be the result of a complaint. He advised that statistics show proactive stops can decrease crime rates by 10% and proven to be successful in other jurisdictions. He also advised that he has been working with the Bylaw officer and parks to do some proactive work at Pine Lake. He is also planning on working with ENR and transportation to do some proactive patrols on the highway.

Cr. McArthur asked if the person/people that are responsible for the skidoo theft's been arrested. Sgt. Gilbert advised that four people have been arrested in connection with all the skidoo theft's in Fort Smith. He advised that one was sent to Yellowknife and is scheduled to be sent to a treatment program, one was released in Yellowknife and two others have been arrested in Fort Smith.

Cr. Bell thanked Sgt. Gilbert for the information he provided. She asked Sgt. Gilbert what the concerns were brought forward from Chief Martselos and how can the Town partner with the RCMP, Salt River First Nations, and other organizations in Fort Smith. Sgt. Gilbert advised that Chief Martselos main concern was drugs. He advised that one member is good with intel work and that in the last six months he submitted six reports to Yellowknife. He informed that he got permission to provide training to the RCMP members on drugs along with training on warrant preparation. He advised that his goal is to have a warrant executed on drugs before the end of the fiscal year as there hasn't been a major one executed since 2011. He advised that Chief Martselos would also like better partnership with the community and together they have created a plan approaching it two ways. Firstly, they are looking into an elder's mentorship program, where elders take a RCMP member and teach them about the local culture and land. The other way is to incorporate partnership with the school through the breakfast program, where they have coffee with the cops one day a week. Cr. Bell commended Sgt. Gilbert on all his efforts.

Cr. Dumont asked if there is any history of a program implemented in Fort Smith such as COPA in the last ten to fifteen years. Sgt. Gilbert advised that he could not find any information in his records in Fort Smith. He informed that there are many programs similar to COPA that is provided by the RCMP. He recommended implementing the COPA program as it's the largest program and they have a history working with the program. He indicated that all the work is completed for the COPA program to be implemented. He noted that the COPA program can't be successful with just the RCMP and would require volunteers from the community. He informed that the COPA program would have offenders avoiding people as well as the RCMP. He advised that there are many ways to approach this program and make it successful. He advised that in British Columbia they targeted retirees and college students which made it successful for British Columbia and they were able to recruit students to the RCMP. Cr. Dumont advised that the program was unsuccessful in the past as volunteers were having trouble paying for gas to do patrols. Sgt. Gilbert advised that the RCMP are constantly finding ways to save costs in policing and programs like COPA are the future of policing. He advised that the COPA program is a national program that is non-for-profit and would require donations.

Cr. Kikoak advised that on the radio she can hear a flow of complaints about the OCC. She asked Sgt. Gilbert what is the RCMP going to do to make it easier for citizens to accept the COPA program. She thinks it will be a good idea to work with the RCMP to help people with calling into the RCMP with complaints. Sgt. Gilbert advised that OCC is not under his control, but he can answer some questions regarding.. He informed that they have tried a program where they distributed magnets explaining why they ask the questions that



they do. He also advised that Fort Smith has an operator that is local and manages calls during the day. He advised that the call centre is short staffed, he indicated that since the roll out of the Phoenix program he knows of four operators that resigned. He apologized and wished he had a better answer about the OCC.

D/M Smith indicated that the implementation of 911 service could be an opportunity to do some education work. Sgt. Gilbert indicated that when the Yukon implemented their 911 service they went to community meetings and advertised on all the changes. He didn't know when the 911 service is planned to be implemented in the NWT. D/M Smith advised that it will be coming into effect in 2018 and headquarters will be in Yellowknife. D/M Smith asked Council to get information from NWTAC regarding the implementation of 911. D/M Smith commended Sgt. Gilbert for his attendance and information.

Sgt. Gilbert advised that he is finding it difficult to move forward not knowing the history of the community. He noted that leaders, boards, staff, Council members have all changed in the last ten years. He advised that he has been doing a comparative analysis since arriving to Fort Smith, running statistics from 2011. He advised that he is analysing the statistics from the monthly police reports. He anticipates having an entire comprehensive picture on crime rates presented to Council for the March Council meeting. He hopes this will give a projection on where to focus RCMP resources and provide for better police planning.

Mayor Napier-Buckley asked Sgt. Gilbert how is the RCMP handling marijuana offences from now until legalization. Sgt. Gilbert advised that only huge amounts of marijuana trafficking are their focus. Administration advised that he recently participated in a teleconference regarding marijuana legalization. He advised that the bylaw officer maybe available to assist with the marijuana legalization and the COPA program. He thinks the COPA program is an awesome idea.

Administration asked Sgt. Gilbert if basing the COPA program on a reactive position is a good way to approach the program. Sgt. Gilbert advised that there is no way to appropriately address, most programs were implemented in this manner, in other provinces with break and enters and police being three hours away. He advised that through the COPA program that were able to recruit a lot of people into the policing field. He informed that it also creates awareness of policing as a lot of people don't understand the roles of the RCMP and the RCMP don't understand the community. He noted that many programs that have been started by RCMP members usually ends when that member is done their post whereas COPA would stay in effect as it will be managed by locals.

Cr. Tuckey thanked Sgt. Gilbert for his delegation and is excited by his enthusiasm. She asked Sgt. Gilbert for the program to commence and be successful how many volunteers are required. Sgt. Gilbert advised that the minimum requirement is indicated in the bylaw under board requirements and it can be as large as it needs to be. He believes that Fort Smith has a great opportunity for success with the Aurora College as students can be recruited. He also noted that the program wouldn't require too many volunteers as the population in Fort Smith is not very big. He noted that the requirements for patrolling are two people per vehicle and the app connecting you with the RCMP. He understands the strain on certain volunteers and those that are on many boards, but he advised that once its established they can recruit more members and hand it off to them. Mayor Napier-Buckley noted that this may give community members a sense of control in policing instead of being victims. She supports the COPA program. She thanked Sgt. Gilbert for his delegation. Sgt. Gilbert welcomed Council to the detachment for questions and coffee at their convenience. Mayor Napier-Buckley offered help and



programs in any way.

D. APPROVAL OF MINUTES

18-011 Moved by: Cr. McArthur
 Seconded by: Cr. Bell

That the minutes of Regular Meeting 12-17 of December 18, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

18-012 Moved by: Cr. Tuckey
 Seconded by: Cr. Dumont

That the minutes of Special Meeting SP-01-18 of January 16, 2018 be adopted as presented.

CARRIED UNANIMOUSLY

G. COUNCIL BUSINESS

a. Introduction and Consideration of Committee Reports

Corporate Services Standing Committee – Cr. Bell wanted to clarify on page one in the strategic plan regarding having a council representative on the Museum board. She thinks that she suggested having a member of the Museum board be appointed on the ABC.

18-013 Moved By: Cr. Kikoak
 Seconded By: Cr. Tuckey

That the attached Corporate Services Standing Committee minutes from January 9, 2018, be adopted as amended.

CARRIED UNANIMOUSLY

Accounts Paid Part I

18-014 Moved By: Cr. Tuckey
 Seconded By: Cr. Bell

That the Accounts Paid List Part I for the period ending December 31, 2017, totaling \$714,440.15 be approved.

CARRIED UNANIMOUSLY

TTAB Reappointment

18-015 Moved By: Cr. Bell
 Seconded By: Cr. Dumont

That Kevin Antoniak be reappointed to the Tourism and Trade Advisory Board for a term ending December 31, 2019.

CARRIED UNANIMOUSLY

Community Services Standing Committee – Cr. Kikoak advised that she would like changes made in regards to her comments on family swim. She would like it to say her friend couldn't sit on the deck while her children swam and they were all kicked out of the pool and everyone was asked to leave.

18-016 Moved By: Cr. Tuckey
 Seconded By: Cr. McArthur

That the attached Community Services Standing Committee minutes from January 16, 2018, be adopted as amended.

CARRIED UNANIMOUSLY



RAB Reappointments

18-017 Moved By: Cr. McArthur
Seconded By: Cr. Dumont

That Tim Van Dam, Craig Walsh, Jessica Cox, Gail Hartop, Jeri Miltenberger, Mike Vassal, and Frank Lepine be reappointed to the Recreation Advisory Board for a term ending December 31, 2019.

CARRIED UNANIMOUSLY

Animal Society Donation Request

18-018 Moved By: Cr. Bell
Seconded By: Cr. Tuckey

That \$500 be donated to the Fort Smith Animal Society for their fundraising Gala Event on February 24, 2018.

CARRIED UNANIMOUSLY

Desnede Farmer's Market Donation Request

18-019 Moved By: Cr. Tuckey
Seconded By: Cr. Bell

That the Town of Fort Smith donate \$500 to the Desnede Farmer's Market.

CARRIED UNANIMOUSLY

Wood Buffalo Frolics Half-Day Civic Holiday

18-020 Moved By: Cr. Kikoak
Seconded By: Cr. Dumont

That the afternoon of Friday March 9, 2018, be declared a half-day civic holiday in conjunction with the Wood Buffalo Frolics activities.

CARRIED UNANIMOUSLY

Municipal Services Standing Committee

18-021 Moved By: Cr. Dumont
Seconded By: Cr. Bell

That the attached Municipal Services Standing Committee minutes from January 16, 2018, be adopted as presented.

CARRIED UNANIMOUSLY

SDAB Reappointments

18-022 Moved By: Cr. McArthur
Seconded By: Cr. Bell

That Chris Westwell, Tim Gauthier, Keith Hartery, and Frank Lepine be reappointed on the Sustainable Development Advisory Board for a term ending December 31, 2019.

CARRIED UNANIMOUSLY



DPA-039-17 Paul McAdams Home Occupation Permit – Cr. Dumont asked for clarification on the response received regarding what is involved in the development permit. Administration clarified that Mr. McAdams indicated that it would be a wholesale business and if there was a retail sale he would travel to the purchaser's home for delivery so there would be no traffic to his house. Cr. Dumont thanked administration on clarification.

18-023 Moved By: Cr. McArthur
Seconded By: Cr. Bell

That DPA-039-17, submitted by Paul McAdams, to operate a home occupation smoking accessories sales business from Lot 272, Plan 207, 25 Pine Crescent in Fort Smith be approved.

CARRIED UNANIMOUSLY

b. Enactment of Bylaws and Policies

- i. Briefing Note Progressive or Accumulating Jackpot Series Raffle Lottery Licenses – The briefing note was reviewed. Administration indicated that the date in the briefing note is stated as January 24, 2017. He advised that was the date it was originally presented to Council and forwarded to the bylaw review committee. He informed that the GNWT has a Lottery License Act that sets out regulations but also includes a clause that municipalities can manage their own lottery license bylaw. He advised that the bylaw includes all sorts of events such as bingos, raffles, pro ticket raffles, casinos, and nevada's. He noted that these licenses are operated over a fixed period and payout a fixed cash value to better regulate. He advised that the fees charged to the applicant is calculated based on the fixed cash payout amount. He pointed out that the Town of Fort Smith Bylaw is not designed to provide a license without knowing those amounts or the end date of the event. He also noted that the Town of Fort Smith has no regulation around running a chase the ace lottery. He advised that on the second page dated January 28, 2018 there is an update provided. He noted that since January 24, 2017 Hay River has conducted a couple of chase the ace lotteries, one that profited about two hundred thousand and another that made a couple thousand dollars. He advised that the lottery that profited two hundred thousand got out of hand and the Town of Hay River realized they were operating outside of their bylaw. He advised that the Town of Hay River then created a whole new bylaw on chase the ace. He advised that the presented bylaw is the Town of Hay River's chase the ace bylaw and is changed to accommodate Fort Smith. He noted that the document presented was completed with the assistance of the Director of Corporate Services. He recommended creating a stand alone bylaw for chase the ace if Council wishes to approve a chase the ace lottery license. Administration provided some considerations firstly, would be to consider creating a bylaw to accommodate chase the ace instead of changing the existing lotteries bylaw. He advised that GNWT is currently reviewing their Act to accommodate chase the ace and he doesn't think amending the bylaw would be the best solution until after the GNWT has changed theirs. He advised that the Town of Fort Smith currently has a progressive lottery license that has been allowed which is the wheel draw at the Legion. He advised that the wheel draw is another way of doing a chase the ace and it has been able to run for a long time. He indicated that administration before him have allowed it and he can't shut it down until he gets something in legislation about it. He advised that the wheel is also considered a casino game which the Town's bylaw does not allow for casino games to be held where there is liquor being served indicating that is another way the wheel is in violation of the bylaw. He informed that AWG's had a casino fundraiser at Dirty Ol'Fergies, but the casino had to be for fun as there is alcohol being served which the Town didn't allow for a license. He indicated that Hay River's problem with the bylaw is anybody can run a chase the ace and they have a three-year waiting list of applicants as only one can be running at a time. He noted that other



considerations is eligibility of the chase the ace applicants and the social impacts of lotteries. He indicated that the demand for a chase the ace is high, and he already received an application from AWG. He noted that some issues with running a lottery that size is the transfer of wealth in the wrong direction and Council understands the social issues with gambling. He indicated that municipalities are not designed to deal with social issues. He advised that the GNWT is aware of that issue forcing them to consider reclaiming the administration of lottery licenses. He indicated that the Town currently does their best reinvesting the profits back into the community through programs and services. He indicated that the short term benefits of the chase the ace bylaw are good but he is unsure of the long term benefits. He advised that this will help the AWG and get them on budget. Cr. McArthur indicated that social impact on the community will be affected as people will spend everything they have and the money wont stay in town. Cr. McArthur does not support the chase the ace bylaw. Cr. Kikoak asked if anybody can think of a statistic or event where gambling laws were changed in the past that affected another social issue in the community. Administration advised that he can research and find out more information regarding the implementation of lotteries. Cr. Kikoak advised that she was just looking to see if anyone had any information regarding changes in the community with lotteries. Cr. Tuckey agrees with including eligible applicants in the bylaw. She also suggested including a definition of eligible applicants for the bylaw. She supports the chase the ace and thinks it has potential to be good and will generate positive revenue for a good cause and is an opportunity to attract visitors. Mayor Napier-Buckley asked Cr. Tuckey if she meant encourage others. Cr. Tuckey clarified that she meant to support a positive and active living in the community. Cr. McArthur clarified that the Legion donates up to fifty thousand dollars to the community. D/M Smith indicated that chase the ace provides an opportunity for a larger scale of fundraising and requires a certain level of organizing. He supports chase the ace and would like a restriction on who is eligible as well. He doesn't think there will be many applicants for the license in the future as it requires too much work. Cr. Tuckey suggested that active sellers shouldn't be allowed to purchase tickets for the draw be included in the bylaw. Administration advised that he will proceed with the development of the bylaw with changes on eligibility. Mayor Napier-Buckley commended administration on the worked completed on the draft bylaw. She supports the chase the ace lottery after witnessing the amount of people that were attracted to Hay River's chase the ace. She thinks it's a good opportunity for tourism and having people come to Fort Smith with the proceeds benefitting the community. She asked for clarification on the fees that would be paid to the Town. Mayor Napier-Buckley asked for clarification on the word cultural. She asked if cultural fits the same definition as ABC where it would include literacy. Administration advised that the criteria is targeted towards closing the gap on who is eligible for a license. He noted that for the definition of what constitutes 'cultural' is all at the Mayor's discretion. Mayor Napier-Buckley would like the cultural definition for the bylaw to follow the same definition as ABC as she doesn't see this benefiting any educational opportunities. Administration advised that revenues of lotteries goes into a fund that is administered by a joint group of Metis Nation, Salt River First Nation and the Town that would go to individual educational opportunities and that's how this will support education. Administration agrees with Mayor Napier-Buckley on using the ABC culture definition in the bylaw. D/M Smith asked what are the total values of lotteries that are administered in Fort Smith. Administration advised that those numbers could be calculated but the bylaw is capped at 24k in the budget.



- ii. Briefing Note Water and Sewer, Service Interruption Insurance Bylaws – The briefing note was reviewed. Administration advised that there are two bylaws included in the briefing note the water and sewer bylaw and the service interruption insurance bylaw. He advised that the water and sewer bylaw is the one that regulates all aspects of water and sewer services, how people connect to the main service line, maintaining resident connections, how residents are charged and what they are charged for. He indicated that the services interruption bylaw is tied to a levy that every resident has on their water and sewer bill, where the levy goes into a liability fund that is used to provide insurance to help those that receive service interruptions. He indicated that he is not seeking direction but just educating Council on the bylaw and welcomes any feedback, questions, and ideas on how to improve. He noted that the water and sewer bylaw as dated and doesn't reflect current billing and water systems, what is being charged, etc. He noted that the water and sewer bylaw doesn't define who is responsible in certain circumstances with service interruption so there is a lot of miscommunication between laws, bylaws, and the administration. He also noted that there is a need to update the bylaws to address concerns identified by the auditor. He advised that the auditor reviews finances and bylaws and noticed there is a disconnect with the water and sewer bylaw, the service interruption bylaw, and billing. He indicated that the advent of new customers and billing schemes have yet to be addressed in the bylaw. He also added that the maximum capability for trucked services also need to be reviewed. He indicated that a better definition of who's responsible for damages are also required in the service interruption bylaw to be better administered and accounted for. He is also finding many situations where people are accessing the fund and not able to prevent or know who's at fault. He advised that the role of home insurance and deposits for the insurance on who pays for the first level of insurance also needs to be defined in the bylaw. He advised that technical issues can be taken out and put into their own bylaw or an engineering design standards document. He noted that a bylaw can be created that has all specifics and answers all questions for the Town. He noted that will be a long process and would change other bylaws that are interconnected regarding definitions. He advised that without a engineering design standards document its difficult to regulate the bylaw with contractors on new buildings. He advised that there should also be a better definition of words within the document. He indicated that there is also an opportunity to put in initiatives with this bylaw update; things such as operating requirements from MVWB and what should be included in law. He noted regulations to the sewage lagoon also needs to be updated to provide more controls and fees. He indicated that currently the Town loses a lot of money to residents that pre-pay annually. He advised that all the changes should be ready for March and that he doesn't anticipate any changes that would affect the public as there are no changes to fees. He noted that the only change he can think of is starting a tipping fee for sewer dumping by commercial users. Cr. Tuckey commended administration on the document and she indicated that it would be nice to complete the auditor's notes. She also indicated that NWTAC, NCIP insurance program is going to announce that municipalities that have new bylaws in place could receive a monetary reward and one of them is the delivery of service. She indicated that this could fall into that category and would be eligible to receive a reward for the update of these bylaws. Mayor Napier-Buckley commended administration and asked if there will there be another person hired for water and sewer for AWG. Administration advised that they anticipate a big pressure in extra services and AWG is bringing in wash cars and a change car to the snowboard hill. He advised that there will be nobody hired during AWG to meet the demand, but current staff will be required to work extra hours.



c. Appointments

ABC Appointments – Jeri Miltenberger, Pauline Gordon, Mike Beaver, and Vance Sanderson. Cr. McArthur asked if this was the board that was short of members and by how many. Mayor Napier- Buckley confirmed and advised that with these appointments there will be seven members and three open seats.

18-024 Moved By: Cr. Bell
Seconded By: Cr. Dumont

That Jeri Miltenberger, Pauline Gordon, Mike Beaver, and Vance Sanderson be appointed on the Advisory Board on Culture for a term ending December 31, 2019.

CARRIED UNANIMOUSLY

RAB Reappointment – Nicola O’Keefe

18-025 Moved By: Cr. McArthur
Seconded By: Cr. Tuckey

That Nicola O’Keefe be reappointed on the Recreation Advisory Board for a term ending December 31, 2019.

CARRIED UNANIMOUSLY

TTAB Reappointment – Mike Keizer

18-026 Moved By: Cr. Dumont
Seconded By: Cr. Tuckey

That Mike Keizer be reappointed on the Tourism and Trade Advisory Board for a term ending December 31, 2019.

CARRIED UNANIMOUSLY

d. Mayor and Council

- i. Cr. Tuckey – Cr. Tuckey advised that she was excited to see Sgt. Gilbert’s delegation and the proactive measures he will be taking in the community. She commended administration on the work done updating the bylaws. Cr. Tuckey advised that she can feel the momentum of the AWG now. She was happy to see ABC board is building in capacity. She looks forward to the accomplishments in the next few months.
- ii. Cr. McArthur – Cr. McArthur thanked the highways crew for clean ditches along with the Town crew. He advised that the AWG is coming and he would like to see one more budget with no red numbers.
- iii. Cr. Bell – Cr. Bell commended Sgt. Gilbert on his presentation and the information he provided regarding the COPA program. She also commended the ABC board. She advised that she would like to get a monthly events calendar together and reach out societies and organizations.
- iv. D/M Smith – D/M Smith provided a AWG’s update. He advised that wash and shower cars are not yet secured. He advised that there is overall progress being made. He informed that the camp cook program has now commenced at the Aurora College. He noted there has been one hundred and thirty thousand fundraised to date for AWG and that there are more events scheduled. He indicated that merchandise sales are doing well. He advised that the budget has been revised and approved my board but is not completed due to the confirmation of federal funding. He advised that AWG staff moved into their new office building and that permanent staff are also in that building. He



advised that venue tours were completed the week of January 15-19, 2018, and there were no questions or concerns regarding the venues. He advised that all venues were in great shape and he was very pleased. He noted that AWG trials were successful over the weekend resulting in many participants from Fort Smith. He was concerned with smoking around the Recreation Centre and Arena entrance ways. He suggested moving ash trays the required ten feet from entrances to comply with bylaws.

- v. Cr. Dumont – Cr. Dumont advised that AWG transportation department is moving along and have volunteers but still could use more. He also commended the Town staff on the snow removal keeping the roads clean. He advised that he is glad to hear there is a reporter actively involved in AWG.
- vi. Cr. Kikoak- Cr. Kikoak agreed with Cr. Dumont. She indicated that it would be great if council completed a press release in the coming months. She also suggested having a photo completed with the Mayor, SAO, and Council for a press release regarding AWG. She also suggested adding resources and visions in the press release. She suggested forming a special volunteer award for organizers that bring people from out of town. She suggested having a workshop to prepare for NWTAC AGM that can be hosted at Anna's Home Cooking. She advised that it would be a good opportunity to come up with interesting strategies to lobby NWTAC. She commended the work completed on the snowboard park, it's amazing and commends administration for all his work with the snowboard park. She is looking forward to all winters at the snowboard park.
- vii. Mayor Napier-Buckley- Mayor Napier-Buckley congratulated all athletes that participated and were chosen for the AWG NWT teams. She advised that signs will be posted shortly on poles for AWG. She advised that AWG is still short on accommodations and is reaching out for resources. She asked if anyone knows of any accommodations that they forward to the host society. She informed that the Mayor of Hay River would like to meet with Council regarding the budget and AWG. She advised that she received many compliments on the sledding hill along with the snowboard park. She asked for volunteers to sign up for AWG. She informed that she forwarded an email from FCM indicating that registrations are open and would have to review the travel budget followed by a motion at the next regular meeting of Council. She also thanked the Town staff for snow removal after the big snow fall. She commended administration, recreation staff, and Ms. Stoko for the application on healthy committees nominating Fort Smith. She thanked D/M Smith for the update on the new cab building and encouraged councilors to visit the building. She congratulated the under 18 curlers that went to Quebec. She also congratulated Aubrey Smith for her first place win with NWT Northwords writing contest and that her story will be in the spring issue of Above and Beyond magazine. She expressed her appreciation to the RCMP and Sgt. Gilbert for their engagement in the community. She also thanked the gallery for attending the meeting.

Administration – Administration thanked staff for all their hours working on weekends and early weekdays removing snow. He advised that the snowboard park commendations go to volunteers in the community like Mr. Freund, Mr. Jaque and Mr. Schwanzenberger. He noted that their enthusiasm is contagious, and it shows in the kids playing at the park and the visitors at the centers. He advised that Hay River does wish to approve the budget for AWG. He indicated the budget for AWG is not accurate enough and doesn't feel comfortable



bringing forward as there is still a great deal of uncertainty without the confirmation of federal funding. Administration advised that he does not have the ability to cut any more money out of the budget. He indicated that the budget is balanced if the federal funding is received. He advised that if there is any short fall they could consider using the contingency funding of two hundred and forty-five thousand. He indicated that potential fundraising funding like chase the ace could offset some short fall. He advised that he met with the director of Sports and Recreation for MACA who advised that the funding would be sent. Administration informed that he attended a teleconference meeting regarding cannabis and that all present in the meeting will be attending NWTAC. He indicated that they are looking at discuss restrictions to the NWTAC and noted that their restrictions exactly mirror the tobacco legislation. He advised that all regulations will be done through GNWT DHSS and enforced by the environmental health officer. He advised that there is one Environmental Health Officer in the South Slave which will result in limited enforcement of cannabis legislation in Fort Smith. He indicated that the RCMP advised that they will not enforce the legislation. He indicated that Council can submit to GNWT a request to enforce territorial legislation and be an enforcing agent of cannabis legislation. He also suggested that the Town can consider passing a cannabis bylaw that mirrors or amends the smoking bylaw that is more restrictive than the GNWT. He also advised that the Town will be allowed to consider implementing prohibitions or regulations on cannabis. He indicated that cannabis products will be sold at liquor stores in the NWT for three years to get statistics on products sold. Cr. Bell asked if vaping was included in the meeting discussion. Administration advised that vaping was not discussed as there was no indication of the differences between vaping, tobacco, or cannabis. Cr. Bell suggested that it would be good to include in discussion so it's clear. Administration indicated that after speaking with GNWT, one point they don't want to make, is the concept of making it look cool to kids and in that sense he suggests that burning it is the same as vaping. Mayor Napier-Buckley suggested adjusting the smoking bylaw to include vaping. She advised that she received an email and forwarded to Council from GNWT regarding cannabis legislation along with the smoking bylaw. Cr. Kikoak asked if there were discussions on home occupations being able produce edibles. Administration advised that they didn't discuss different products distributed by the liquor store and there would be a couple of different product cycles through the liquor store before they start to consider alternate distribution methods. He advised that GNWT will try it out for a while and figure out how to tax it and would mail order for places that don't have liquor stores. He noted that GNWT is taking a controlled approach. Cr. Kikoak asked if the agenda for NWTAC has been distributed. Administration advised that it hasn't been distributed. Mayor Napier-Buckley noted that creating a town bylaw should also cover smoking on trails. She suggested that the Town implement and identify trails, so it can be identified and controlled in the bylaws. She indicated that there is a question and answers page located on the GNWT website regarding cannabis legalization.



e. Administration

2018 Capital Plan- Administration indicated that the document was presented at Municipal Services Standing Committee meeting. He advised that there was a risk management evaluation completed of all the fleet. He noted that to risk manage means to keep and maintain. He indicated the grader will be risk managed. He advised that three trucks from the light fleet will be replaced. He noted that the two dump trucks will not be replaced, one flat deck will be replaced, and one will be risk managed. He advised that the wood chipper is still in great shape and will be risk managed but noted that as fire abatement increases there may be a need to purchase a second one which will come out of fire abatement funds. He advised that three trailer replacements will be risk managed. He advised that the sand spreader does require replacement but the existing one will be kept for back up. He noted that the two large water pumps will be risk managed as well. He advised on the two mowers, one will be risk managed and the other is going to be replaced. He added that an old diesel mower that is rarely used will be replaced but will be kept for back up its used only when going in rough terrain.

Administration advised that the next paragraph in the document is the same dialogue about town hall and the ambulance building that will be coming up in near future. He advised that there is some final financial analysis on page 3 with a total of over nine million dollars in capital projects. He indicated that he is working off the audited balances from 2016, as the numbers for 2017 are unaudited, and can't be accurately be presented to Council. He noted that the 2016 audited balances don't allow for spending in 2017 but added that there were a limited number of capital projects completed in 2017. He indicated that the Town has been conservative with the reserve funding as there is not much there. He indicated that there are other projects that will be showing up in the books aside from town hall and ambulance bay which includes new fire trucks, a new public works garage in 2022, and the water treatment plant renovations. He added that after 2022 most assets will be upgraded and will be good for another ten to fifteen years therefore the reserves can build back up. He indicated that human resources must be assessed as it takes considerable man power to spend nine million across multiple projects. He advised that there are a couple of different solutions that were discussed. He indicated that the Town has two staff that are in project management training. He advised that there are considerations of internal changes assigning people to projects. He added that once the Capital Plan is approved projects will commence and be assigned giving a better idea of the Town's internal capacity. Cr. McArthur asked how many more years is left on the Arena project. Administration advised that the Town is three years into the ten-year debenture. He added that there is six million available to borrow. He indicated that four million in borrowed funds results in a 5% tax rate increase so to borrow the other six million will result in a 7.5% tax rate increase. Cr. Kikoak asked where the different factors in the priority matrix originate. Administration advised that the factors are provided by Municipal and Community Affairs. Cr. Kikoak suggested that growing the economy be added in the priority matrix giving some points to green energy sources. She indicated that her priorities include green energy sources when discussing the capital budget. She suggested creating a pilot project that can include replacing the F150 truck with an electrical vehicle which will require a power station at the garage.

18-027 Moved By: D/M Smith
Seconded By: Cr. Tuckey

That the 2018 Capital Plan be adopted as presented.

CARRIED UNANIMOUSLY

DPA-002-18 David Chevalier Home Occupation Permit

18-028 Moved By: D/M Smith
Seconded By: Cr. Dumont

That DPA-002-18, submitted by David Chevalier, to operate a home occupation IT consulting service business from Lot 1663, Plan 3608, 77 Field Street in Fort Smith be approved.

CARRIED UNANIMOUSLY



DPA-003-18 Mike MacPherson Home Occupation Permit

18-029 Moved By: Cr. Tuckey
Seconded By: Cr. Bell

That DPA-003-18, submitted by Mike MacPherson, to operate a home occupation education and training service business from Lot 1078, Plan 1459, 434 Calder Avenue in Fort Smith be approved.

CARRIED UNANIMOUSLY

DPA-004-18 Doraine Grenier Home Occupation Permit – Cr. Tuckey asked if the home occupation can be operated on an IAB Property. Administration advised that he would confirm. He noted that the Town received a letter provided by another cab business. He indicated that all Fort Smith livery businesses are home occupations. He advised that there is no requirement of livery license to come to Council; the only reason is for the safety of other residences. He advised that he can search for further information and will request for the home owner's approval. Cr. Dumont asked if this can be moved to postpone until further information is collected. Cr. Kikoak moved to postponed motion to the next Corporate Services meeting. Cr. Bell agreed.

18-030 Moved By: Cr. Kikoak
Seconded By: Cr. Bell

That DPA-004-18, submitted by Doraine Grenier, to operate a home occupation livery business from Lot 606, Plan 319, 63 Whipoorwill Crescent in Fort Smith be approved.

TABLED

I. ABSENCE OF COUNCIL MEMBERS

18-031 Moved By: Cr. Tuckey
Seconded By: Cr. Dumont

That Cr. McArthur be excused from the Corporate Services Standing Committee Meeting on January 9, 2018.

**IN FAVOUR – MAYOR NAPIER-BUCKLEY, D/M SMITH, CR. KIKOAK,
CR. TUCKEY, CR. DUMONT, CR. BELL
ABSTAINED – CR. MCARTHUR
CARRIED**

18-032 Moved By: Cr. Tuckey
Seconded By: Cr. Bell

That Cr. Holtorf and Cr. Patel be excused from the Regular Meeting of Council on January 23, 2018.

CARRIED UNANIMOUSLY



J. **DATE OF NEXT COUNCIL MEETING**

Corporate Services Standing Committee Meeting – February 6, 2018
Community and Municipal Services Standing Committee Meetings – February 13, 2018
Council Meeting 02-18– February 20, 2018

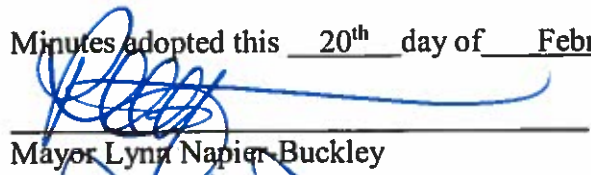
K. **ADJOURNMENT**

18-033 Moved By: Cr. Dumont
Seconded By: Cr. Bell

That the meeting be adjourned at 9:57 p.m.

CARRIED UNANIMOUSLY

Minutes adopted this 20th day of February, 2018.



Mayor Lynn Napier-Buckley



Certified Correct by the
Senior Administrative Officer Keith Morrison

L. **QUESTION PERIOD**

A question period was offered in accordance with policy.