











Town of Fort Smith
Town Council Meeting
Agenda

July 17, 2018, 7:00 p.m. – Council Chambers

A. Call to Order and Confirmation of Quorum	
B. Approval of Agenda	
C. Presentations a. RCMP delegation – June 2018 Police Report	 RCMP Police Report June 2018
D. Approval of Council Minutes a. Council Minutes b. Special Minutes SP-04-18	  Council Minutes Special Minutes June 19, 2018 SP-04-18 June 26, 2018
E. Business Arising from the Minutes	
F. Declaration of Financial Interest	
G. Council Business	
a. Introduction and Consideration of Committee Reports i. Corporate Services ii. Accounts Paid List Part I iii. Accounts Paid List Part II iv. Community Services v. Municipal Services	   Corporate Services Accounts Paid List Accounts Paid List Minutes July 3, 2018 Part I Part II   Community Services Municipal Services Minutes July 10, 2018 Minutes July 10, 2018
b. Enactment of Bylaws and Policies	
c. Appointments	
d. Mayor and Council	
e. Administration i. Briefing Note – 50 th Commemorative Anniversary of Landslide Committee Donation Request	
H. Proclamations	
I. Absence of Council Members	
J. Date of Next Council Meeting	
K. Adjournment	
L. Question Period	



**COUNCIL OF THE TOWN OF FORT SMITH
MEETING 07-18
THE FIRST REGULAR MEETING OF COUNCIL FOR
THE MONTH OF JULY AND THE
SEVENTH FOR THE YEAR 2018**

PRESENT: Mayor L. Napier-Buckley D/M K. Smith
 Cr. R. Patel Cr. R. Holtorf (Conference Call)
 Cr. A. Kikoak Cr. B. Tuckey (Conference Call)
 Cr. A. Dumont Cr. E. Bell (Conference Call)

REGRETS: Cr. B. McArthur

STAFF: K. Morrison, Senior Administrative Officer
 L. Pierrot, Executive Secretary

GALLERY: Sarah Pruys, Sergeant Gilbert

Meeting 07-18
July 17, 2018

7:00 PM
Council Chambers

A. CALL TO ORDER & CONFIRMATION OF QUORUM

Mayor Napier-Buckley called the meeting to order at 7:00 p.m. and confirmed a quorum of Council was present.

B. APPROVAL OF AGENDA

18-146 Moved by: Cr. Patel
 Seconded by: Cr. Dumont

That the agenda be adopted as amended.

CARRIED UNANIMOUSLY

C. PRESENTATIONS

a. RCMP Delegation

- i. Police Report – The RCMP Police Report for June 2018 was reviewed. – Sgt. Gilbert presented the June 2018 report and welcomed questions from the last report as he was not able to attend the meeting. He advised that there will be half the RCMP members on duty for the majority of the summer. He added that Chris White has departed in June 2018 and his replacement will be moving to the community at the end of August. There is another member that is currently on paternity leave and another member off on maternity leave. He indicated that there was a relief member in the community during the week of July 7-14, 2018 as one of the members had to leave early due to a medical emergency. The relief member kept the department with four active members on duty instead of three. Sgt. Gilbert was able to secure a relief member for the expected shortage at the end of August and for a portion of September. He advised that as of mid-August they will be in decent shape and back to five active members on duty. He added that during that time he is also expecting a recruit but is not counting him as he will not be trained to go on duty on his own and noted that he is still an extra member in the community. Therefore, by mid-August there will be six members and five that can go on-call. He advised that there is a new member that will be coming to the community from Saskatchewan her name is Amy Forbes and will be arriving soon as she just sold her house and passed her medical a month earlier than he anticipated.



Sgt. Gilbert advised that the RCMP detachment did have a decent month in June despite the staff shortages. They attended the National Indigenous Day celebrations and participated in the Canada Day parade. He brought attention to the item titled the notable occurrences in the police report, and advised that they are following up with the curfew checks and despite the staff shortages they will be maintaining that during the summer. He added that it is difficult when there are staff shortages and they have to decide on where to focus their attention on as they still have to provide reactive policing to complaints. They been experiencing productive results by completing the curfew checks.

Sgt. Gilbert advised that they have been working a lot with Trail Cross and brought attention to the amount of calls, which has dropped down to four. There have been fifteen complaints of suicidal individuals for the month of June which has been a big uptake for the summer. This month seems to be on track for that as well and most of the calls are individuals threatening to jump into the river.

Sgt. Gilbert brought attention to Appendix A and explained that the report is categorized by the month with the end column being the year to date. He noted that the line titled calls for the service year to date is a total of 987 calls which is better than the previous year. He added that the total number of calls for service also includes the calls for the proactive traffic initiative which was not done in prior years and if that is removed from the total number of calls they are down to an approximate of 200 calls.

Sgt. Gilbert highlighted that the priorities included in the annual performance plan are the same with the addition of completing the curfew checks. He added that they have been trying to work more with victim's services as they would like to have more referrals done to them. He advised that they have an initiative for the impaired drug legislation; whenever that is rolled out they will know where they are heading and will have an education initiative based on the new legislation.

Cr. Holtorf asked Sgt. Gilbert what the NWT is doing to prepare for the cannabis legislation as far as training. Sgt. Gilbert advised that there are two different training courses that are being provided; one is called the SFST which is a basic training program that is already in place, and the second is the DRE program which is more intensive training. He added that the DRE program is a month long and is based in Florida. He indicated that four members from his division have completed the training. He added that with the departments being so short staffed not every member will be able to receive the training prior to the roll out of the new legislation. He advised that to send one member from one detachment for a month places a huge burden on the detachment and they are rolling it out that best that they can.

Cr. Bell thanked Sgt. Gilbert for his delegation and for conducting the interview with cabin radio regarding the COP program. She asked how many volunteers have signed up for the COP program. Sgt. Gilbert advised that he has received two completed applications with an additional five packages requested but none have been returned.

Cr. Bell asked Sgt. Gilbert how do we go about working with other communities regarding mental illness. She asked if we can lobby the GNWT to get existing infrastructure, there is money there and how can we access the funding to provide programs and services for our community and youth. Sgt. Gilbert indicated that there are various initiatives that are available. He added that he has been in contact with the Odd Squad, they are a group that is based in Vancouver and have created this group that focuses on educating youth about drug and alcohol addictions. He added that they have previously done presentations in Hay River and other communities in the NWT. He is working to get funding to get them here to do an education program at the school. The



other initiative that he is looking at is in terms of fentanyl, and that the Odd Squad have developed a training program but they have only got funding to spread out to the schools in British Columbia. He is working with the Department of Justice to explore funding options that would allow them to extend that training to the NWT. In terms of people that have trauma issues, Sgt. Gilbert advised that he is working with the Department of Justice. He has previously completed that training which is aimed at those that could have been directly affected by trauma. He indicated that the Fort Smith Metis have agreed to provide the space if he is able to secure funding to provide the course. He advised that it is a fantastic course and would like to offer that to the community. Cr. Bell thinks that is something to focus on to get the community together and work on that important cause. She commended Sgt. Gilbert.

Cr. Holtorf asked what the minimum age is to sign up for the COP program. Sgt. Gilbert advised that there is no set minimum age but is something that will be determined by the executive board once it is in place. There are places that have the minimum age as 16 and that you be in with someone that is over 19 years of age. There are other places that are 18 years of age or older but that is up to the board on how they want to frame their bylaws.

Cr. Kikoak asked about the calls received regarding mental health issues, what is the source of the calls received, and are the calls received from the hospital or direct calls. Sgt. Gilbert advised that typically, the calls are from a friend, spouse, or comments from Facebook and some are received from party's where threats are made and then the person leaves and friends call the RCMP. When responding to those calls as well because of the mental health act we can't arrest them but can apprehend them and bring them to a medical professional for assessment.

Cr. Kikoak asked if the Health Board receives a record of these calls. Sgt. Gilbert was unsure and advised that the RCMP does not pass information to them and advised that is a question for the hospital to answer.

Mayor Napier-Buckley thanked Sgt. Gilbert for the RCMP's service in the community. Sgt. Gilbert indicated that in regard to Cr. Bell's suggestion to have a working group with all community organizations, there hasn't been an operable working interagency group but that is on his list of things to complete. He hopes to start that initiative in the fall once all organizations are back from vacation.

Mayor Napier-Buckley highlighted that in regard to the curfew checks she has noticed there is a lot less discussion around town with regards to people making the complaints of youth in the community, so it seems to be working. Sgt. Gilbert noticed a huge impact and they notice that the calls are coming in around 6-9 am when they are not on shift, but he does notice a decline in the number of calls and will continue with this initiative.

D. APPROVAL OF MINUTES

Cr. Kikoak clarified the comments that she had made under the special committee of Council. She indicated that there is a comment from Cr. Tuckey about her post on Facebook and she would like to make it clear in the minutes that she was obeying Council protocol. She indicated that she can comment on Facebook about a recommendation. She indicated that with the item being in form of a recommendation she can post comments regarding the recommendation on Facebook and that she did not make any mistake by making that post on Facebook and abided by Council protocol. Cr. Bell provided an idea to deal with the surplus of merchandise from AWG; she thinks it would be a good idea to set up a booth at the Desnede Farmers Market and maybe suggest to the Town of Hay River to do the same. Administration thinks that is a very actionable idea and advised that what he can do is not sell it as the Town but make it available to the Desnede Farmers Market to sell and they can generate some revenue.



This way he is not staffing Town employees on the weekend as well. Cr. Bell thanked Administration and added that she would also like to buy some merchandise.

18-147 Moved by: Cr. Patel
Seconded by: Cr. Bell

That the minutes of Regular Meeting 06-18 of June 19, 2018 be adopted as presented.

CARRIED UNANIMOUSLY

Cr. Patel asked if there has been any further discussion at an administrative level regarding the AWG. Administration advised that there have been no further discussions at this point but does intend to travel to Hay River next week to meet with the Town of Hay River SAO. He indicated that the meeting is to discuss concluding the finances of the AWG and how to reduce the deficit.

Cr. Holtorf highlighted the motion in the special meeting minutes which was supported unanimously, and the appreciation of the work completed by the SAO of the financial side of the AWG which gave Council confidence and is glad Administration will receive commendations.

D/M Smith advised that there is no official documentation by MACA that they will provide financial security to work through cash flow issues but have verbally confirmed that they will support the society to do that.

18-148 Moved by: Cr. Patel
Seconded by: Cr. Kikoak

That the minutes of Special Meeting SP-04-18 of June 26, 2018 be adopted as presented.

CARRIED UNANIMOUSLY

E. DECLARATION OF FINANCIAL INTEREST

D/M Smith and Cr. Kikoak declared a financial interest with respect to Accounts Paid List Part II.

F. COUNCIL BUSINESS

a. Introduction and Consideration of Committee Reports

Corporate Services Standing Committee

18-149 Moved By: Cr. Patel
Seconded By: Cr. Bell

That the attached Corporate Services Standing Committee minutes from July 3, 2018, be adopted as presented.

CARRIED UNANIMOUSLY

Accounts Paid List Part I

18-150 Moved By: D/M Smith
Seconded By: Cr. Dumont

That the Accounts Paid List Part I for the period ending June 30, 2018 totaling \$651,346.12 be approved.

CARRIED UNANIMOUSLY

Accounts Paid List Part II

18-151 Moved By: Cr. Dumont



Seconded By: Cr. Patel

That the Accounts Paid List Part II for the period ending June 30, 2018 totaling \$13,921.88 be approved.

IN FAVOUR – CR. PATEL, CR. DUMONT, CR. HOLTORF, CR. TUCKEY,
CR. BELL
ABSTAINED – D/M SMITH, CR. KIKOAK
CARRIED

DPA-016-18 Joan Lepine Home Occupation Permit

18-152 Moved By: Cr. Bell

Seconded By: Cr. Holtorf

That DPA-016-18 submitted by Joan Lepine to operate a lawn cutting and yard maintenance business from Lot 178, Plan 18, 12 Dickens Street in Fort Smith be approved.

CARRIED UNANIMOUSLY

DPA-013-18 Electrical Shop/Caretakers Unit

18-153 Moved By: D/M Smith

Seconded By: Cr. Patel

That DPA-013-18 submitted by Brandon Freund to construct an electrical shop and caretaker's unit on Lot 1768, Plan 4325, 55 Highway 5, in Fort Smith be approved.

CARRIED UNANIMOUSLY

Community Services Standing Committee – Cr. Bell advised that she is in favour of the landslide event and that she will be contacting the organizers to help at the event.

Cr. Kikoak wanted to follow up on comments regarding installing cameras on the track and tennis courts. She looked into some products and that there are \$4,000 cameras, she thinks they are very affordable and encouraged the Town to start recording people.

Cr. Patel wanted to follow up on the discussion by the Aurora College Committee and asked if an invitation was extended to the Premier and if the letter was sent on behalf of the committee or the Town. Mayor Napier-Buckley advised that the letter was sent out on behalf of the Town. Cr. Patel asked if the letter included other groups. Mayor Napier-Buckley confirmed that the letter did not include other groups and was sent on behalf of the Town. She indicated that a letter will be extended on behalf of other groups as well.

Cr. Bell likes Cr. Kikoak idea about installing cameras if upgrades will be made to the track and tennis courts. She thinks it will be worth looking into to protect those facilities. Cr. Holtorf supports the idea of increased security opportunity's, he wasn't sure which facilities are most important but thinks other facilities be identified to be included in the Town security efforts. D/M Smith asked if the Town uses Liberty Security on other facility's. Administration advised that the Town does have Liberty Security in most facilities for break in protection. There are camera's installed on some of the facilities for facility protection which include the Library and Town Hall as those are places where we have experienced exterior vandalism in the past. Cr. Holtorf asked if those security camera services contracted out or is that monitored by the Town. Administration advised that the cameras are owned by the Town and record on a loop so that if there is vandalism we can go back and check the recordings. He added that the recording is partially successful as there are lighting issues or disguises being worn. He understands the need for increased security, there is opportunity to introduce it and that we also have to ask ourselves what we are trying to accomplish. This is certainly something that we can examine, if we have the assets, typically we put in added security to areas where we have seen vandalism. He understands the concern for the track and tennis court as we have seen continued vandalism. There are mechanisms to increase security that don't require cameras but if Council wishes we will look at measures to try and stop the vandalism.



18-154 Moved By: D/M Smith
Seconded By: Cr. Kikoak

That the attached Community Services Standing Committee minutes from July 10, 2018, be adopted as presented.

IN FAVOUR – D/M SMITH, CR. PATEL, CR. KIKOAK, CR. DUMONT, CR. HOLTORF
ABSTAINED – CR. TUCKEY, CR. BELL
CARRIED

Fort Smith Metis Council Donation Request – Administration would like Council to be cautious when on donating from an operations and administration budget and suggested reallocating funds from the cemetery fund to the donations budget and donate the full amount from that budget. He added that other than that Council could donate \$500.00 from the donations budget and acknowledge that Administration will be spending \$500.00 equivalent dollars from the cemetery funds to support the Fort Smith Metis Council's initiative to show that Council is not donating from budgets that is not the donations budget. Cr. Patel does not support the motion as worded and would like the money to come fully from the cemetery budget as the donations budget is always fully expended. Cr. Kikoak would like more information on what was previously expended from that budget. Administration advised that it's a relatively dynamic budget that gets spent on different things. We have used it in the past when we have many funerals in the winter to hire a contractor to dig the ground. There is no telling how many burials there will be. There have been fence repairs expended from that budget as well. We have given money to organizations in the past for plaque replacements. We are currently doing a cemetery expansion project as part of the downtown development initiative and just closed a contract to get the area leveled and seeded. There will also be another contract to put in a pathway and change out the fencing. We are also going to try and provide some seating areas in the cemetery. We are making many improvements therefore a lot of the money that we would normally spend out of O&M will be spent out of capital funds as part of the improvements. Unless we have a bunch of winter burials that occur the cemetery budget will go relatively untouched. He added that if Council wishes to not donate any funds but make those funds available through the cemetery budget he could ensure that those funds will be made available to the Fort Smith Metis for the good work they do in the cemetery. Cr. Patel agreed with comments from Administration and moved to table the motion.

18-155 Moved By: D/M Smith
Seconded By: Cr. Dumont

That Council donate \$1,000.00 to the Fort Smith Metis Council for cemetery materials and supplies, \$500.00 from the donations budget and acknowledge that administration will spend a further \$500.00 from the cemetery budget.

MOTION TABLED

Committee Addressing Recommendations from the Aurora College Foundational Review – D/M Smith indicated that Cr. Holtorf made this recommendation at the Community Services Standing Committee meeting and that he is bringing it forward on his behalf. He thinks that Cr. Holtorf was looking for administrative support for the committee. Administration advised that we did make administrative support available to the committee in the beginning to get the message out. He thinks at this point this is no longer an emergency and is now time for a measured response. This is an important issue and as such requires professional resources. We do have skilled people employed at the Town but none of them employed in a manner which Council is currently looking to engage them in. He understands that for strategic development and communications work and such we don't currently have that skill set in the Town and don't perform those roles. So, there is talk or re-tasking certain staff such as the Economic Development Officer and please understand that if we are unsuccessful in retaining the positions for the college and the community we will need alternate economies. That is the role of the Economic Development Officer to try and create and develop economies other than the current



government-based economy. He strongly recommended that someone get hired with specializations in the areas. He asked if Council wishes communications work done, there is a communications company in town to do the work, if strategic and marketing work is what is required then there are companies that perform that role as well. He referred to Council policy and indicated that when a committee is struck one of the roles with striking a committee is to identify a budget, there was no budget identified when the committee addressing the recommendations from the Aurora College Foundational Review was established. He suggested on giving that committee a budget. At which time he can work with representatives from that committee to spend that Town money to make sure the procurements occur in the appropriate manner. One of the things is that he was not 100% comfortable with what the committee is looking for with regards to resources to complete work. There is still not 100% certainty on what that work includes. One of the roles will be to identify the scope of the committee then he can support the committee in finding the resources to complete that work. He understands that the committee is looking for communications and strategic development support which is ten to fifteen thousand dollars per role, so the committee is looking at a budget of twenty-five to thirty thousand. He is not suggesting on spending all those funds but to make those funds available to the committee and could identify the funds to be available from the additional MACA funding received this fiscal year which is currently unallocated. He advised that there a lot of one-time pressures on those funds as he anticipates the AWG deficit will come out of those funds. There are also overages in the public relations and council travel budgets which will probably come out of those funds as well. These overages are due to the good initiatives to address the Aurora College Foundational review. The upcoming municipal election is also unbudgeted, and he does not expect that to be expensive. He thinks that Council's first step, prior to allocating staff is to identify a budget for the committee and then based on that budget we can scope out the work that the committee wants to accomplish.

Cr. Holtorf indicated that with the formation of the committee we had to come up with something and thinks they now know where resources are needed. There are three things that need to be done; firstly, will be the preparation of a formal document which needs to be submitted to the legislative standing committee. Secondly, is to track the ongoing communication plan and recording its success with various elected groups including aboriginal governments, local governments and MLAs. Lastly, that the standing committee will be coming to Fort Smith to hear more on this and that we organize something very formal, so they see the existing resources that could continue to contribute to a head office. He added that there are certain key things that could be done; some of the tasks could be contracted out but we need to get going on this. He is not opposed to hiring someone but that the formality will take some time and acknowledges a time restraint on this issue. He indicated that this issue needs to move ahead and just suggested a budget of \$5,000.00 to get the process started. He recognizes this issue as urgent, important, and an increased budget will be required and if we can get some staff to coordinate this move. He asked if the Mayor, Committee members or the SAO are expected to go and do all that leg work. Mayor Napier-Buckley advised that she will be working on this issue along with the Administrative Assistant but as Administration recommended that it will be prudent to look for professional services in the community to assist with this project.

Cr. Tuckey recommended that the motion be changed from \$5,000.00 to \$30,000 and remove the allocation of staff for administrative support other than the Mayor and her Administrative Assistant. She recognized that the proposed budget is high but noted that there could be unforeseen travel for the Mayor to and from Yellowknife, we could hire someone, and to do that with \$5,000.00 is unrealistic. That is a start, but we have to attack this properly and we have to get someone hired as well as lobbying and getting all our target teams together.

D/M Smith agreed that \$5,000.00 is an inadequate amount for a budget. Ultimately the decision makers are the Cabinet Ministers. He questioned the Town putting a lot of work, effort and money into pressing the Standing Committee on Social Development when ultimately it will be the Premier who will be hiring a Deputy Minister who will replace the President of the College. He didn't discount the Ad Hoc Committee doing good work



that they need to spend money to do that. He thinks that Council needs to keep focused on who the actual decision makers are. In terms of the budget amount he thinks maybe more discussion with Council and Administration is required for a decision.

Cr. Patel thinks that resourcing the committee with \$30,000.00 at this point whether or not it is all used will see what happens. She thinks there needs to be a more refined directive work of the committee because there is about twenty different visions of the committee and things that need to be accomplished. She referred to D/M Smith's comments and that we need to focus on what is the most important who the decision makers are in this process. Whether or not we spend that full \$30,000.00 at least we will have that money there, we have three members of Council on that committee and will be deciding on how that money is spent. She is comfortable increasing the budget to \$30,000.00 as she is comfortable with the committee that have been chosen and their responsibility.

Cr. Holtorf agreed with Cr. Patel and supported the motion for \$30,000.00. He asked if a notice has been posted that there is a committee meeting on Thursday July 19, 2018. Cr. Kikoak advised that she can only make a Facebook post and would prefer having posters made with all the relevant information. Mayor Napier-Buckley advised that the scheduled meeting was determined at the last committee meeting. She indicated that a notice will also be extended to those public members that were not able to attend the last committee meeting.

Cr. Holtorf asked if the committee will be involved with the directing of certain tasks. Mayor Napier-Buckley confirmed. Cr. Holtorf indicated that the public has yet to see much of the work completed by the committee and that there is a feeling that Council is not doing anything about the review. Administration highlighted that although there are funds being allocated to the work of the committee and that it is still town funds and that the responsibility of spending remains with the Senior Administrative Officer. There is still a requirement to follow the Town procurement practices, so depending on the amount of money spent you may not get a chance to determine who gets the work. Perhaps the more appropriate message to send is that a much better activity for this group is to try and refine the vision of what they want to accomplish with this money. If you can bring me a refined vision, then I can move very quickly to put the people in place and put them directly at work with the committee to get the work done. He thinks that the work has to be done to really fine tune the steps and actions that you want taken. Then I can assign a more refined budget once I know what you want to accomplish and put the right person in the role for you. Once the person is selected I can get out of the way and have them work directly with the committee. He asked if this is a committee of select members or is this the public at large because it seems as though there is a committee, but we are also talking about public meetings, so he is trying to understand who is answering to who and who is providing direction in this environment.

Mayor Napier-Buckley indicated that there are members of Town Council who are working with members of the public that have identified that they will be able to work on different tasks but the committee itself is made up of three members from Town Council. D/M Smith indicated that in the interest of moving this motion forward and after hearing the discussion and will of Council he will amend the motion. He added that is that budget needs to be amended later that is also an option but in the interest of moving forward and that \$5,000 is inadequate to achieve what council wants.

18-156 Moved By: D/M Smith Seconded By: Cr. Patel That the ad hoc committee addressing the Aurora College Foundational review be resourced with \$25,000.00. CARRIED UNANIMOUSLY

Municipal Services Standing Committee

18-157 Moved By: Cr. Patel



Seconded By: Cr. Kikoak

That the attached Municipal Services Standing Committee minutes from July 10, 2018 be adopted as presented.

IN FAVOUR – D/M SMITH, CR. PATEL, CR. KIKOAK, CR. HOLTORF
ABSTAINED – CR. TUCKEY, CR. BELL, CR. DUMONT
CARRIED

DPA-022-18 Pam Walsh Home Occupation Permit

18-158 Moved By:

Seconded By:

That DPA-022-18 submitted by Pam Walsh to operate an online clothing sales business from Lot 25, Block 18, Plan 212, 22 Ptarmigan Street in Fort Smith be approved.

CARRIED UNANIMOUSLY

b. Enactment of Bylaws and Policies - There were no Bylaws or Policies.

c. Appointments

Acting Mayor – Mayor Napier-Buckley advised that she will be out of the office from August 12th, 2018 and back in the office on August 27th, 2018. She advised that D/M Smith will be available from August 21-24th, 2018 so they are requesting an acting mayor for the period of August 13-20, 2018. Cr. Patel understands that the Legislative Standing Committee meeting on Social development is scheduled for August 15th, 2018 and asked if there are plans to have someone attend that meeting on behalf of the Town. Mayor Napier-Buckley advised that the meeting is scheduled for the 20th of August and requested that any documents be provided before the 15th of August. She advised that she will not be able to attend that meeting. Cr. Holtorf indicated that that is what he was referring to is that the committee needs to provide a document professionally which includes some validity, facts, figures, and not just slamming the whole idea. It has to be a document that sits proudly. Mayor Napier-Buckley advised that the committee is looking to present to the Premier as well as the Standing Committee. Cr. Holtorf asked for clarification on the intent of inviting the Premier or sending a letter. Mayor Napier-Buckley advised that a letter was sent inviting the Premier and Cabinet and when they come to Fort Smith the Committee will be doing a presentation. D/M Smith didn't mean that he called into question all the work that was done by the committee. He will be in Yellowknife on the 20th and could present to the standing committee.

18-159 Moved By: D/M Smith

Seconded By: Cr. Kikoak

That Cr. Tuckey be appointed Acting Mayor from the period of Friday, August 10, 2018 at 5:00 pm to Tuesday, August 21, 2018 at 8:30 am.

IN FAVOUR – D/M SMITH, CR. PATEL, CR. KIKOAK, CR. HOLTORF, CR. BELL, CR. DUMONT
ABSTAINED – CR. TUCKEY
CARRIED

d. Mayor and Council

- i. Cr. Tuckey – Cr. Tuckey is looking forward to coming back to the community to contribute to all the things Council is focusing on.
- ii. Cr. Holtorf – Cr. Holtorf advised that he is not available to help with the BBQ for the 50th Year to Commemoration of the Fort Smith Landslide event but will send someone in his place to contribute.
- iii. Cr. Bell – Cr. Bell would like to send birthday greetings to Cr. Kikoak. She agreed with Cr. Kikoak's suggestion on restructuring the meeting



schedule and would like to have an informal discussion on that issue. She recognized that Administration has done some work on that issue and would like to revive it and maybe have the bylaw reviewed. She noted that the Canada Day event was successful except that we ran out of food. She thanked all help from the staff of Fort Smith who made their job easier. She thanked the volunteers Don Jaque, the Mercardi's and apologized for anyone else that she may have forgotten. She advised that she has contacted that EDO to have posters created and advertised throughout the community for the COP program. She added that Administration is working on having a press release completed as well. She looks forward to working with Sgt. Gilbert and coming with ideas on engaging the community in the COP program. She was impressed with the events underway in the community especially the summer arts program and hopes that they are successful. She indicated that it will be great to have the stage built at Conibear Park for upcoming summer events. She thinks Council needs to lobby GNWT for the purchase the old theatre building to have it torn down as it's a safety hazard. She thanked all councilors and community members for their work on Aurora College Foundational review.

- iv. D/M Smith – D/M Smith advised he will be leaving town tomorrow morning and won't be able to attend the staff BBQ. He commended staff for their efforts during AWG and advised that the jackets have been shipped from Hay River and is hopeful they will arrive before the BBQ. He recognized that Administration has a lot of events happening but requested the food policy be reviewed before the start of the next Arena season. He recognized that Administration has a lot of committing demands. He advised that he is waiting for some recommendation for the implementation of the waste management plan.
- v. Cr. Patel – Cr. Patel advised that she has a prior commitment and is unable to attend the staff appreciation BBQ. She appreciates all the work completed for the AWG by Town Staff. She thinks that there still needs to be a guideline or focus identified for the Ad Hoc Committee addressing the Aurora College Foundational Review as there are many strong residents involved and all have very strong visions and are very different. She thinks that the three Council members appointed to that committee need to gather all the information that was provided to them as there have been a lot of meetings and no action coming out of them as everyone has a different focus. She is confident that we will be able to lobby and waiting for more positive things to reverse the vision or direction that Yellowknife seems to be proposing with us.
- vi. Cr. Dumont – Cr. Dumont had no comment but is looking forward to the staff appreciation BBQ and advised that he will be there cooking.
- vii. Cr. Kikoak – Cr. Kikoak would like to make a comment about all the community feast and events that will be happening over the summer. She is happy that the community has the people and resources to pull off multiple fun events. She congratulated the Salt River First Nation's for the Treaty Land Entitlement days, the Town of Fort Smith for Canada Day, the Metis Nation for Aboriginal Day, Parks Canada for parks day, and Smith's Landing for their Treaty Land Entitlement day. She indicated that Cr. Bell previously suggested that meeting schedule be changed which was tried in June. She indicated that although all items were not addressed at the first committee meeting she feels that the proposed board composition still holds merit. She would like information from the past if the proposed board composition change was used and if it was successful. She thinks that are cost saving opportunities, the way Council does their meetings and



how we pay for meetings attendance and incorporating as a whole with respect to Mayor and Council wages. She would like information on how that could be incorporated into a new meeting schedule.

- viii. Mayor Napier-Buckley – Mayor Napier-Buckley commended staff for all their work they have done. She advised that the Staff BBQ is tomorrow to commend staff as they are the face of the community. She thanked them for all their hard work. She thanked the councilors who will be coming out tomorrow. She indicated that as we look at the legislation surrounding Cannabis, the review should include the smoking bylaw and smoking around town buildings. She added that we need to take into consideration the College residence being so close to the elementary school and how we will be working with our government partners in the community. She indicated that the driving and road bylaw will also have to be reviewed to see if there is any information in there that needs to be updated with the new Cannabis legislation. She indicated that she will be meeting with D/M Smith and the consultant to provide the information provided by Council on the Strategic Plan and to finalize what we want to see coming from the consultant before she plans to meet with Council. She thanked Cr. Bell, the RCMP and Fort Smith Metis Council for their work on the COP program. She added that posters have been posted around the community along with the website and there are applications available at the RCMP detachment, Town Hall, and the Fort Smith Metis Council office. She thanked the committee who is working on the commemoration of the 50th anniversary of the Fort Smith landslide, we are partnering with the committee to provide services for that day. She requested Council's availability for helping with the BBQ for the Landslide event scheduled for August 9, 2018. She added that councilors have previously brought up the council honoraria and that the bylaw indicates require a review for once every Council term. She added that one thing that will need to be noted is a change in legislation that the portion of the salary that was currently provided tax free is no longer going to be made available so there will definitely some changes that are required for that bylaw. She advised that she has been approached by a few different members of the public who have concerns regarding to the parks equipment at the following locations; Tamarac Crescent and a property on St. Ann's Street. She indicated that the property set aside on St. Ann's Street has the potential for a Park to be built and encouraged members of the public to talk with Housing as they own the property. She added that Cr. Tuckey has previously brought this concern to a housing board meeting. She requested that item be added to the next budgeting session. She advised that there will be a Committee meeting for the committee addressing the Aurora College Foundational review scheduled for Thursday July 19, 2018 at 7:00 pm in council chambers. She would like to meet with the members of that committee prior to that meeting to determine what message and outcomes they would like to meet. We do now have the budget and have the ability to access resources in the community to clarify the message to the Premier, Cabinet and Standing Committee on Social Development as well as get communication out to members of the public. She advised that she will be taking some holidays in August.
- e. Administration – Administration advised that regarding the waste reduction work, we did receive \$38,000 for the waste reduction and recycling initiative. We are in discussions with Ecology North to retain a person to do the education campaign. He added that the waste reduction initiative will only succeed if we have the support of the public therefore we would require an aggressive education campaign. He anticipates that the implementation will commence in the spring after the campaign is completed. He added that there is also landfill work connected with the project, where



we are installing facilities in the landfill. He indicated that the cost estimates for the project have come in double of the original design. Presumably the landfill work will not proceed this year because we are talking about one million dollars over budget. We will be doing some work this fall but most work will have to happen next fall when we could rationalize the work against other capital pressures. He doesn't think that will delay the recycling initiative in anyway, but it will inform its roll out.

Administration acknowledged Council concern regarding the healthy food initiative for the start of the concessions in the fall. He anticipates the focus of the Community Services to be on the sponsorship policy which will likely roll out in August to meet the needs of Women's Hockey to have the score board installed in the Arena for the beginning of the season. We are also in the process of developing a mid-year level of service increase request. This request is to inform on a number of things; we have a new director that has new eyes on how her operation runs, she is seeing the same things as the concerns brought forward at previous meetings. She is recognizing that kids are coming to the recreation centre not specifically for recreation programs but more of a place to hang out. We are starting to rethink our operations to not be so much a RCC but more of a community and recreation centre. With the increase of users and reduction at UGFC we are seeing ourselves more of a community centre. Our programming and how we operate will have to reflect that, so we are looking at staff allocations, how to deliver programs, who gave us those programs how we fund them and how we staff them and so you will see a briefing note hopefully its coming in August. That briefing note will hopefully show some reallocations of some existing PY's within the recreation department and also do a level of service increase and ask for more money mid-year to increase the number of people, so we can level more programming across the recreation department. So that will be our big landmark briefing note for Council. So, this is a result of the Council being the eyes and ears of the public and communicating that back to Administration and so we are trying to be responsive to the needs of the Community with Community Services Programming. He is glad Council recognizes that we are being more reactive as you are seeing more diverse programming within the community such as drama and literature as we are trying to expand that aspect as well.

Administration advised that there is no indication of the number of meetings in the bylaw or any policies. He noted that we did try one committee meeting and that it could be a really long meeting if you get a lot of big ticket items. Ultimately the number of meetings we have is not set in a bylaw or policy so is the will of Council. In regard to honoraria the bylaw review committee did review honoraria as one of their first actions but chose not to action it at that point. He indicated that there is an option for Council to address the issue if they would like to action it before the end of their term. He indicated that typical practice is not to let Council decide on how much they make but rather let a committee of citizens do that. If Council wishes to do that I can look at establishing that committee. Otherwise it can be an action of the new Council.

Administration advised that the smoking bylaw is also on his radar and are awaiting template documents from the GNWT. He has inquired on the status of those documents and have not received the status of those document as of yet.

Administration advised that the South Slave Friendship Festival is happening this year and will happen on August 18-19, 2018. The Festival is receiving the full court support from the Town that we have previously offered to the Music Society.

Administration advised that he had a meeting with the consultant hired to review the AWG. He appreciates the positive feedback that he has received from Council. He wished that the AWG was not brought back in a deficit however one of the messages that he gave to the consultant was that we don't actually have a lot of control. We can make big broad directives however if the directives are not followed then there is zero consequence. There are no progressive disciplinary actions other than to remove volunteers. The majority of the spending happens in the last two weeks and directives are not followed and budgets are not followed he has absolutely no control in that. So



that is a fundamental problem in how the AWG are organized and that was the feedback that I gave to the consultant. A larger picture that he provided to the consultant was perhaps the more structurally flawed vision of the AWG which were conceived by the GNWT because it lacked the critical mass within the NWT itself to host a AWG's event so the decision was to go circumpolar to try and get critical mass participants. Perhaps at this point the GNWT has grown large enough that we can hold a northern Canadian winter games and make it government driven because the concept of international committee and host society made up of sports advocates given the responsibility for millions and millions of dollars again does not have the accountability required.

Administration advised that the theatre building was brought up in previous council meetings along with the property tax associated with that building. The problem with removing that building is that it could cost up to \$150,000 for the remediation of that building as its complete with black mold and asbestos. There is also the case of \$10,000 or more in tax arrears on the building. If the GNWT gave us that building, we will be walking away from over \$10,000 in tax arrears as well as owning the burden of remediating the site. If Council wishes to petition the MLA who is also the Minister of Lands to do something about it, he would fully support that because that would make a great additional parking for Conibear Park.

Administration advised that he was away for the past three weeks and does not have any more updates. He was pleased with the acting Senior Administrative Officer as she was able to perform those roles along with her regular roles of the Director of Community Services.

Briefing Note 50th Commemorative Anniversary of Landslide Committee – Administration presented the briefing note and advised that there is a change to the briefing with regards to the recommendation of the road closure which now includes the unnamed street. This is a summary of information that Council was made aware of at the last committee meeting by the delegation. The discussion included commitments from the Town with in kind services support with an approximate value estimated of \$5000.00 is what was put on their funding application. He was uncertain if the total committed in-kind services will total the \$5,000. The standard in-kind services that the Town provides will be available to the event which includes BBQ's, portable washrooms, picnic tables garbage bins, along with support to prepare the site by moving benches. He added that most events will occur at Riverside Park but the dedications of the memorial which will occur off of Walrus Street. He indicated that for the period of the dedications there is a request for a road closure as identified in the briefing note.

18-160 Moved By: Cr. Patel
Seconded By: D/M Smith

That Council approves the following road closures for the 50th Commemorative Anniversary Landslide event;

That Marine Drive from Walrus Street to Unnamed Street be closed from 4:00 pm to 5:30 pm on August 9th, 2018.

CARRIED UNANIMOUSLY

G. **PROCLAMATIONS**

There were no proclamations.

H. **ABSENCE OF COUNCIL MEMBERS**

18-161 Moved By: Cr. Patel
Seconded By: Cr. Dumont

That Cr. Holtorf be excused from the Corporate Services Standing Committee Meeting on July 3, 2018.



CARRIED UNANIMOUSLY

Cr. Holtorf, Cr. Bell and Cr. Tuckey left the meeting.

18-162 Moved By: Cr. Patel
Seconded By: D/M Smith

That Cr. Tuckey, Cr. Bell, and Cr. Dumont be excused from the Community Services and Municipal Services Standing Committee Meetings on July 10, 2018

IN FAVOUR – D/M SMITH, CR. PATEL, CR. KIKOAK, CR. HOLTORF,
ABSTAINED – CR. DUMONT
CARRIED

18-163 Moved By: Cr. Kikoak
Seconded By: Cr. Dumont

That Cr. McArthur be excused from the Regular Meeting of Council on July 17, 2018.

CARRIED UNANIMOUSLY

I. **DATE OF NEXT COUNCIL MEETING**

Corporate Services Standing Committee Meeting – August 7, 2018
Community and Municipal Services Standing Committee Meetings – August 14, 2018
Council Meeting 08-18– August 21, 2018

J. **ADJOURNMENT**

18-164 Moved By: Cr. Patel
Seconded By: Cr. Dumont

That the meeting be adjourned at 8:58 p.m.

CARRIED UNANIMOUSLY

Minutes adopted this 21st day of August, 2018.



Mayor Lynn Napier-Buckley

Certified Correct by the
Senior Administrative Officer Keith Morrison

K. **QUESTION PERIOD**

A question period was offered in accordance with policy.