









Town of Fort Smith  
Town Council Meeting  
Agenda

July 18, 2017, 7:00 p.m. – Council Chambers

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| A. Call to Order and Confirmation of Quorum  |  |
| B. Approval of Agenda  |  |
| C. Presentations   |  |
| D. Approval of Council Minutes<br>i. Council Minutes   | <br>Council Minutes<br>June 20, 2017.doc  |
| E. Business Arising from the Minutes   |  |
| F. Declaration of Financial Interest   |  |
| G. Council Business  |  |
| a. Introduction and Consideration of Committee Reports<br>i. Corporate Services<br>ii. Accounts Paid Part I<br>iii. Accounts Paid Part II<br>iv. Community Services<br>v. Municipal Services |   <br>Corporate Services Accounts Paid Part I Accounts Paid Part<br>Minutes July 4, 2017 II<br><br> <br>Community Services Municipal Services<br>Minutes July 11, 201 Minutes July 11, 201 |
| b. Enactment of Bylaws and Policies  |  |
| c. Appointments  |  |
| d. Mayor and Council   |  |
| e. Administration<br>i. Request for a 4-Way Stop at Primrose Lane/Pelican Street<br>ii. Request for Power Services at Bell Rock<br>iii. TEP Brief  |  |
| H. Proclamations   |  |
| I. Absence of Council Members  |  |
| J. Date of Next Council Meeting  |  |
| K. Adjournment   |  |
| L. Question Period   |  |



**COUNCIL OF THE TOWN OF FORT SMITH  
MEETING 07-17  
THE FIRST REGULAR MEETING OF COUNCIL FOR  
THE MONTH OF JULY AND THE  
SEVENTH FOR THE YEAR 2017**

**PRESENT:** Mayor L. Napier-Buckley D/M K. Smith (Conference Call)  
Cr. R. Patel Cr. B. McArthur  
Cr. A. Kikoak Cr. B. Tuckey  
Cr. A. Dumont Cr. E. Bell  
Cr. R. Holtorf (Conference Call)

**STAFF:** K. Morrison, Senior Administrative Officer  
K. Reid, Executive Secretary

**GALLERY:** Patti Haaima, Roger Vail

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|---------------|------------------|
| Meeting 07-17 | 7:00 PM          |
| July 18, 2017 | Council Chambers |

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**A. CALL TO ORDER & CONFIRMATION OF QUORUM**

Mayor Napier-Buckley called the meeting to order at 7:00 p.m. and confirmed a quorum of Council was present.

**B. APPROVAL OF AGENDA**

17-154 Moved by: Cr. Patel  
Seconded by: Cr. Tuckey

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**C. APPROVAL OF MINUTES**

17-155 Moved by: Cr. McArthur  
Seconded by: Cr. Dumont

That the minutes of Regular Meeting 06-17 of June 20, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

**D. DECLARATION OF FINANCIAL INTEREST**

Cr. Kikoak declared a financial interest with respect to the Accounts Paid Part II.



E. **COUNCIL BUSINESS**

a. Introduction and Consideration of Committee Reports

Corporate Services Standing Committee

17-156 Moved By: Cr. Tuckey  
Seconded By: Cr. Patel

That the attached Corporate Services Standing Committee minutes from July 4, 2017, be adopted as presented.

IN FAVOUR – CR. HOLTORF, CR. MCARTHUR, CR. BELL, CR. PATEL,  
CR. DUMONT  
ABSTAINED – D/M SMITH, CR. KIKOAK, CR. TUCKEY  
CARRIED

Accounts Paid Part I

17-157 Moved By: Cr. Kikoak  
Seconded By: Cr. McArthur

That the Accounts Paid List Part I for the period ending June 30, 2017, totaling \$586,120.38 be approved.

CARRIED UNANIMOUSLY

Accounts Paid Part II

17-158 Moved By: Cr. Tuckey  
Seconded By: Cr. Dumont

That the Accounts Paid List Part II for the period ending June 30, 2017, totaling \$200.29 be approved.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. MCARTHUR, CR. BELL,  
CR. PATEL, CR. DUMONT, D/M SMITH  
ABSTAINED – CR. KIKOAK  
CARRIED

DPA-022-17 John (Jack) Bird

17-159 Moved By: Cr. Tuckey  
Seconded By: Cr. Bell

That DPA-022-17, submitted by John (Jack) Bird to operate a home occupation consulting business from Lot 1703, Plan 4090, 3 Whitford Road in Fort Smith be approved.

CARRIED UNANIMOUSLY

Community Services Standing Committee

17-160 Moved By: Cr. Bell  
Seconded By: Cr. Tuckey

That the attached Community Services Standing Committee minutes from July 11, 2017, be adopted as presented.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. MCARTHUR, CR. BELL,  
D/M SMITH, CR. PATEL, CR. KIKOAK  
ABSTAINED – CR. DUMONT  
CARRIED



**Reallocation of Ski Club Donation**

17-161 Moved By: Cr. Kikoak  
 Seconded By: Cr. Patel

That Council reallocate the \$2,500 donation to the Ski Club from the 2017 Donations Budget to the 2017 Advertising Budget.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. MCARTHUR, CR. BELL, CR. PATEL, CR. DUMONT, CR. KIKOAK  
 ABSTAINED – D/M SMITH  
 CARRIED

SLFN Treaty Days Donation – Cr. Patel heard the event went well.

17-162 Moved By: Cr. McArthur  
 Seconded By: Cr. Bell

That Council approves donating twenty swim passes to SLFN for their Treaty Days Event on July 17, 2017, totaling \$160.

CARRIED UNANIMOUSLY

**Municipal Services Standing Committee**

17-163 Moved By: Cr. Tuckey  
 Seconded By: Cr. Patel

That the attached Municipal Services Standing Committee minutes from July 11, 2017, be adopted as presented.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. MCARTHUR, CR. BELL, D/M SMITH, CR. PATEL, CR. KIKOAK  
 ABSTAINED – CR. DUMONT  
 CARRIED

Fort Smith Pre-Attack Plan – D/M Smith asked if residents in Bell Rock impacted by the fire break will be notified. Administration advised that the next steps would be to work with residents after approval of the plan. Additionally, he advised that the motion would be presented at a meeting on July 21<sup>st</sup> with MACA, ENR and the Department of Lands to begin scheduling.

17-164 Moved By: Cr. Kikoak  
 Seconded By: Cr. Patel

That Council approve the Fort Smith Pre-Attack Plan as presented, including the development of a 30-metre wide firebreak on the west side of Bell Rock Estates. Further, that Council approve the treatment of Commissioner’s Lands within municipal boundaries to FireSmart standards utilizing any method deemed appropriate by the GNWT.

CARRIED UNANIMOUSLY

**b. Mayor and Council**

- i. Cr. Tuckey – Cr. Tuckey is pleased with the hiring of the Director of Municipal Services and Protective Services Supervisor. She was also pleased with the outcome of Canada Day. Cr. Tuckey doesn’t feel like progress is being made on Downtown Development, the Strategic Plan, or Waste Diversion. Additionally, she would like to reestablish the Emergency Response Committee. Cr. Tuckey would like to lobby MACA to update the CTV Act to change the date of the municipal fiscal year to match the GNWT’s fiscal year. Cr. Tuckey would be in favour of turning the arena green space into a Christmas Park.



- ii. Cr. Holtorf – Cr. Holtorf would like updates on the Strategic Plan and Economic Development Plan. He asked if the Economic Development Officer could provide an update of what progress is being made on the Economic Development Plan. He would like priorities and resources identified.
- iii. Cr. McArthur – Cr. McArthur was pleased with the condition of Highway 5. He was disappointed that the 30kms of the gravel road closest to Fort Smith won't be paved until 2018. Cr. McArthur gave his condolences to the Cumming family.
- iv. Cr. Bell – Cr. Bell commended Town staff. She was impressed with the Fire Smart Initiatives. Cr. Bell would like to pressure the RCMP to perform street patrols more often. She would like speed limits reduced to 30km/h downtown. She gave her condolences to the Cumming family.
- v. D/M Smith – D/M Smith wished a belated birthday to Cr. Kikoak. He gave his condolences to the Cummings and Evans families.
- vi. Cr. Patel – Cr. Patel would like Council to continue considering budgeting for resources for the AWGs. She is looking forward to reviewing the Strategic Plan survey results and moving into the consultation process. Cr. Patel would like to move forward with the Christmas Park before the Christmas season. Cr. Patel would like to pressure the federal government to move forward with the remediation of the uranium ore contaminated soil around Fort Smith and determine whether Fort Smith will be the receiver of the materials or not. Cr. Patel was pleased with the amount of summer programming provided by the Town.
- vii. Cr. Dumont – Cr. Dumont is happy with the progress of repairs on Highway 5. Cr. Dumont believes that Queen Elizabeth Campground bathroom facilities are now operational. Cr. Dumont had spoken with staff at the NWT Border and they had advised that they are out of Fort Smith brochures and requested that more be sent to them. Cr. Dumont will further discuss street lighting at a later time.
- viii. Cr. Kikoak – Cr. Kikoak thinks the Town is fortunate to obtain Mr. Kox, as the Protective Services Supervisor and feels that the budget is tied up with plans that he can follow through on. She enjoyed the Municipal Services meeting with the Municipal Services Department at full capacity. Cr. Kikoak would like to come up with creative ways to increase revenue and reduce restrictions with overtime. Cr. Kikoak enjoyed cooking with Cr. Holtorf, and Barb and Richard Mercredi at the Canada Day fish fry.



- ix. Mayor Napier-Buckley – Mayor Napier-Buckley was also pleased with the success of Canada Day. She thanked the volunteers and staff that assisted with the Canada Day Celebration. Mayor Napier-Buckley advised that the Long Service Awards are upcoming in September and that invitations would be sent to Council. Mayor Napier-Buckley advised that August would be a busy month with the Water is Life Gathering, Paddlefest, Summer Splash and the Dark Sky Festival. She noted that there was discussion from Council about welcoming the new Aurora College students with a barbeque. Mayor Napier-Buckley advised that the Mayor of Hay River would like to have a joint-Council meeting over the summer to discuss the AWGs and the partnership between communities. Mayor Napier-Buckley will send a spreadsheet to Council identifying stakeholders to consult with for the strategic planning process. She gave her condolences to the families in the communities that had recently lost loved ones.

c. Administration

- i. Request for Power Services at Bell Rock – Administration advised that Mr. Vail is looking for assistance to bring power to his property at Bell Rock. Administration advised that when the Town disposes of land it is for the cost of development. He noted that country residential lands are generally less expensive as the cost to survey is less, the streets are not paved, and there are no piped services to the property. Administration advised that when Bell Rock was developed power services were not installed to the properties and not included in the sale price. Administration advised that the Town cannot pay for the installation of the service at the cost to all tax payers in town. He noted that the local area improvement mechanism could fund the installation through increased taxes to affected residents. He noted that in order to move forward with this a certain percentage of residents need to approve. Administration advised that he has previously discussed this with Mr. Vail and had spoken to local area improvements. It was also discussed that the Town does not handle power operations, and that the Town does water, sewer, and roads. He noted that there was concern that there wouldn't be enough residents in favour of receiving power to be eligible to use the local improvements method, which is regulated by the CTV Act, and advised that there may be opportunity for Council to lobby the GNWT and NT Power Corporation to install the service. Administration also advised that the MLA, Louis Sebert, is the Minister of the NTPC. Additionally, he advised that he had concerns about NTPC's approach to the expansion of the grid within municipal boundaries, as the poles do not extend to all the houses on Wilderness Road. When the home owner on Wilderness Road contacted NTPC about receiving power services, they were told that they had to front the cost and that the adjacent homeowners had three years to apply at which time they would receive a 15% rebate. Administration advised that in knowing this, NTPC is impediment to development and impediment to residents achieving quality of life. Administration suggested that NTPC is responsible for bringing power to properties within municipal boundaries and that it be discussed with the MLA, how the NTPC can be a better partner. Cr. Tuckey asked what percentage of home owners would have to approve receiving power installation in order to qualify for local area improvements. Administration advised that either 60% must approve the change. He noted that the cost for Mr. Vail's improvements would be \$40,000 but the cost would exceed this to bring power to all eight residents. Cr. Patel advised that NTPC spent \$4 million to bring power to Colville Lake for sixty people and that she is in favour of lobbying for power at Bell Rock. Cr. Tuckey asked when the next meeting is scheduled with the MLA. Mayor Napier-Buckley advised that a meeting hasn't been scheduled at this time. Cr. Tuckey asked whose mandate it is to bring power to Bell Rock. D/M Smith advised that underground power is more viable long term. He requested an update on the Freund's plan to bring power to their lots and if there is opportunity to work collaboratively. Administration advised that the Town performs installation of



water and sewer services, and that the Town is not equipped to bring power to lots. He noted that residents move to country residential with the understanding of country living. He felt the responsibility should sit with NTPC to provide power to residents. Cr. Patel would like a letter written to apply pressure on NTPC. She doesn't feel that the issue is municipal besides political pressure that could be applied. Administration felt that it would be good business for NTPC to increase their consumer basis to increase revenue. Cr. Bell agrees that Council should put pressure on NTPC to supply power to all residents. Cr. Tuckey agreed and felt that communication with the MLA would be the first step. Cr. Kikoak would like a letter or email sent to the NTPC Regional Office, with Mr. Vail's letter attached, supporting the installation of power and noting that the Town will lobby for the cause. Cr. Patel would rather the communication be to support the community as a whole, and not individuals. Administration advised that the cost to produce raw power is the same as less amounts. He noted that they are making profit off residents and the Town.

- ii. Request for a 4-Way Stop at Primrose Lane and Pelican Street – Administration advised that correspondence was received to request the placement of a stop sign on Primrose Lane at the Pelican Street intersection. He noted that there is already a stop sign on Pelican Street and that the intersection is dangerous due to the trees limiting the visual of oncoming traffic. Administration advised that the NWT Motor Vehicle Act requires that municipalities have a Traffic Control Registry and Bylaw in place to regulate the registry. He noted that the current Traffic Control Bylaw 872 does not have a populated traffic control registry and does not repeal the previous Bylaw 616 that does not reference a traffic control registry. Administration recommended that Council make a motion to amend Bylaw 872 to populate the registry and include a 4-way stop at Primrose Lane and Pelican Street. Mayor Napier-Buckley advised that traffic control registries are not regulated by bylaw in other communities and doesn't think Bylaw 872 would require updating. Cr. Tuckey would like the trees trimmed at the Primrose Lane and Pelican Street intersection. Cr. Tuckey noted that it is confusing to people not familiar with Fort Smith that the 4-way stops do not have a "4-way" sign under the stop sign. Councillors McArthur, Kikoak and Bell are in favour of the placement of a stop sign at Primrose Land and Pelican Street. Cr. Patel noted that she had recorded resident's concerns about speed limits in the community at the Trade Show which were given to the EDO.

D/M Smith left the meeting.

17-165 Moved By: Cr. Kikoak

Seconded By: Cr. McArthur

That the Traffic Control Registry be updated to include a 4-way stop at Primrose Lane and Pelican Street.

CARRIED UNANIMOUSLY

- iii. TEP Brief – Administration advised that Richard Daitch was solicited as the consultant to work with the Town to create a brief about the Aurora College changes. He noted that the quote received to prepare the document was above \$5,000 which indicates a tender process should be taken to solicit documents. Administration will prepare a simple call for tenders. Cr. Dumont advised that Mr. Porter, TEP Lead, has been transferred to a different position at the Aurora College, as Manager of Student Services. He has concerns that the change may be in effort to close the program. Cr. Tuckey advised that the Manager of Student Services position had opened and Mr. Porter had applied on the position. Cr. Dumont was advised that the position was sole sourced and did not go to competition. Cr. Patel would like to continue to lobby Minister Moses prior to the development of the brief. Cr. Dumont advised that he has another meeting to attend and that he would have to leave the Council meeting early.



Cr. Dumont left the meeting.

Mayor Napier-Buckley advised that a request was sent to meet with Minister Moses although was declined as he did not want to influence the foundational review. Cr. Patel asked how Council can continue to lobby and what the next steps are. Mayor Napier-Buckley advised that that there would be opportunity for Council to provide input on the foundation review. Cr. Holtorf asked what the requirements of the tender would be. Administration advised that the consultant would be required to meet with Mayor and Council, and research the socio-economic impact of the program in the region and the north, historical commitments including TRC, and the number of graduates from the program. He noted that budget will have to be established by reallocation of funds. Mayor Napier-Buckley requested a timeline on the tender process. Administration advised that the first step would be to acquire a budget through Council motion. He will prepare a service contract that is a one-page document with the scope of work and terms of reference with two weeks to respond. Administration will bring a briefing note to Corporate Services on August 1<sup>st</sup> to reallocate funds.

**F. ABSENCE OF COUNCIL MEMBERS**

17-166 Moved By: Cr. Patel  
Seconded By: Cr. Tuckey

That Cr. Kikoak, Cr. Bell and D/M Smith be excused from the Corporate Services Standing Committee Meeting on July 4, 2017.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. MCARTHUR, CR. PATEL  
ABSTAINED – CR. BELL, CR. KIKOAK  
CARRIED

17-167 Moved By: Cr. McArthur  
Seconded By: Cr. Bell

That Cr. Dumont be excused from the Community Services and Municipal Services Standing Committee Meetings on July 11, 2017.

CARRIED UNANIMOUSLY

**G. DATE OF NEXT COUNCIL MEETING**

Corporate Services Standing Committee Meeting – August 1, 2017

Community and Municipal Services Standing Committee Meetings – August 8, 2017

Council Meeting 08-17 – August 15, 2017






H. **ADJOURNMENT**

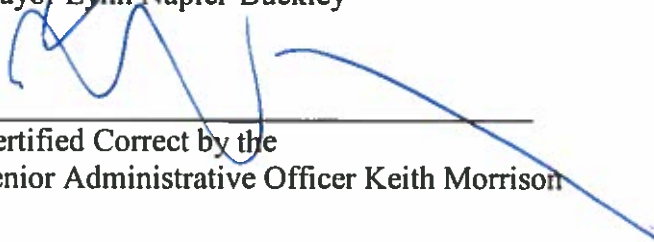
17-168 Moved By: Cr. McArthur  
Seconded By: Cr. Patel

That the meeting be adjourned at 8:43 p.m.

CARRIED UNANIMOUSLY

Minutes adopted this 15<sup>th</sup> day of August, 2017.

  
\_\_\_\_\_  
Mayor Lynn Napier-Buckley

  
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Certified Correct by the  
Senior Administrative Officer Keith Morrison

L. **QUESTION PERIOD**

A question period was offered in accordance with policy.

Mr. Vail advised that he knows of three Bell Rock residents interested in receiving power. He noted that Dempsey Foote was also quoted \$40,000 for the installation. Mr. Vail has researched the cost to install the infrastructure which would be approximately \$20,000. However, they would not use the infrastructure he installed and are charging double to profit from the installation. Mr. Vail advised that his cheapest alternative to receive power would be to install a line which would cost approximately \$15,000 and only his residence would have access.

With respect to TEP, Mr. Vail advised that there are a large number of graduates from the community and probably the largest number of TEP graduates employed at JBT Elementary School than other schools in the north.