













Town of Fort Smith
Town Council Meeting
Agenda

September 26, 2017, 7:00 p.m. – Council Chambers

A. Call to Order and Confirmation of Quorum	
B. Approval of Agenda	
C. Presentations	
D. Approval of Council Minutes a. Council Minutes b. Special Meeting Minutes SP-05-17 c. Special Meeting Minutes SP-06-17	 Council Minutes August 15, 2017.doc  Special Meeting Minutes SP-05-17 Se  Special Meeting Minutes SP-06-17 Se
E. Business Arising from the Minutes	
F. Declaration of Financial Interest	
G. Council Business	
a. Introduction and Consideration of Committee Reports i. Corporate Services ii. Accounts Paid Part I iii. Accounts Paid Part II iv. Community Services v. Municipal Services	 Corporate Services Minutes September  Accounts Paid Part I  Accounts Paid Part II  Community Services Minutes September  Municipal Services Minutes September
b. Enactment of Bylaws and Policies i. Bylaw 981 Appoint Anand Soochit Tax Collector	 Bylaw 981 Appoint Anand Soochit Tax C
c. Appointments i. SDAB Jeff O'Keefe	 SDAB Jeff O'Keefe
d. Mayor and Council	
e. Administration	
H. Proclamations	
I. Absence of Council Members	
J. Date of Next Council Meeting	
K. Adjournment	
L. Question Period	



**COUNCIL OF THE TOWN OF FORT SMITH
MEETING 09-17
THE FIRST REGULAR MEETING OF COUNCIL FOR
THE MONTH OF SEPTEMBER AND THE
NINTH FOR THE YEAR 2017**

PRESENT: Mayor L. Napier-Buckley D/M K. Smith
Cr. R. Patel Cr. R. Holtorf (Conference Call)
Cr. A. Kikoak Cr. B. Tuckey
Cr. A. Dumont Cr. E. Bell

REGRETS: Cr. B. McArthur

STAFF: K. Morrison, Senior Administrative Officer
K. Reid, Executive Secretary

GALLERY: Patti Haaima

Meeting 09-17
September 26, 2017

7:00 PM
Council Chambers

A. CALL TO ORDER & CONFIRMATION OF QUORUM

Mayor Napier-Buckley called the meeting to order at 7:00 p.m. and confirmed a quorum of Council was present.

B. APPROVAL OF AGENDA

17-207 Moved by: Cr. Bell
Seconded by: D/M Smith

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

C. APPROVAL OF MINUTES

17-208 Moved by: Cr. Patel
Seconded by: Cr. Bell

That the minutes of Regular Meeting 08-17 of August 15, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

17-209 Moved by: Cr. Dumont
Seconded by: Cr. Tuckey

That the minutes of Special Meeting SP-05-17 of September 5, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

17-210 Moved by: Cr. Dumont
Seconded by: Cr. Bell

That the minutes of Special Meeting SP-06-17 of September 12, 2017 be adopted as presented.

CARRIED UNANIMOUSLY



D. DECLARATION OF FINANCIAL INTEREST

Cr. Kikoak declared a financial interest with respect to the Accounts Paid Part II.

E. COUNCIL BUSINESS

a. Introduction and Consideration of Committee Reports

Corporate Services Standing Committee

17-211 Moved By: D/M Smith
Seconded By: Cr. Tuckey

That the attached Corporate Services Standing Committee minutes from September 5, 2017 be adopted as presented.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. BELL, CR. PATEL, CR. DUMONT, CR. KIKOAK
ABSTAINED – D/M SMITH
CARRIED

Accounts Paid Part I

17-212 Moved By: Cr. Bell
Seconded By: Cr. Patel

That the Accounts Paid List Part I for the period ending August 31, 2017 totaling \$841,344.56 be approved.

CARRIED UNANIMOUSLY

Accounts Paid Part II

17-213 Moved By: Cr. Dumont
Seconded By: Cr. Bell

That the Accounts Paid List Part II for the period ending August 31, 2017 totaling \$4,761.33 be approved.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. BELL, D/M SMITH, CR. PATEL, CR. DUMONT
ABSTAINED – CR. KIKOAK
CARRIED

Community Services Standing Committee

17-214 Moved By: Cr. Tuckey
Seconded By: Cr. Dumont

That the attached Community Services Standing Committee minutes from September 12, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

Municipal Services Standing Committee

17-215 Moved By: Cr. Dumont
Seconded By: Cr. Bell

That the attached Municipal Services Standing Committee minutes from September 12, 2017 be adopted as presented.

CARRIED UNANIMOUSLY



DPA-032-17 SK Contracting Ltd. – D/M Smith asked if there were any changes with the application since it was presented at Municipal Services. Administration isn't aware of any changes. Cr. Patel advised that she was away during the Municipal Services meeting and encourages the applicant to use existing multi-family lots for that purpose. Cr. Kikoak thinks that that the initial interest in the property as R1 zoning should be respected. Cr. Holtorf asked if the applicant would need to initiate the appeal process upon being denied the development permit. Administration confirmed this.

17-216 Moved By: Cr. Tuckey
Seconded By: D/M Smith

That DPA-032-17 be approved, conditional on confirmation of transfer of ownership and compliance with all Town bylaws.

OPPOSED – CR. TUCKEY, CR. HOLTORF, CR. BELL, D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK
MOTION DEFEATED

b. Enactment of Bylaws:

Bylaw 981 Appoint Anand Soochit Tax Collector First Reading

17-217 Moved By: Cr. Kikoak
Seconded By: Cr. Bell

That Bylaw 981 Appoint Anand Soochit Tax Collector be introduced and given first reading.

WHEREAS, the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it desirable to appoint a person as the municipal collector of taxes for the purpose of carrying out the requirements of the Property Assessment and Taxation Act, S.N.W.T. 1997,c.5,s.5(8); S.N.W.T. 2010,c.16, Sch.A,s.31(3).

NOW THEREFORE, the Council of the Municipal Corporation of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. That Anand Soochit be appointed a municipal collector of taxes.
2. That this appointment shall come into effect upon this bylaw receiving third reading.
3. That the appointment shall expire upon the termination of employment of Anand Soochit with the Town.
4. That Bylaw 943 be hereby repealed.

CARRIED UNANIMOUSLY

Bylaw 981 Appoint Anand Soochit Tax Collector Second Reading

17-218 Moved By: Cr. Patel
Seconded By: Cr. Dumont

That Bylaw 981 Appoint Anand Soochit Tax Collector be given second reading by title only.

CARRIED UNANIMOUSLY



c. Appointments:

SDAB Appointment Jeff O'Keefe – D/M Smith was pleased with the request for appointment.

17-219 Moved By: D/M Smith
Seconded By: Cr. Tuckey

That Jeff O'Keefe be appointed to the Sustainable Development Advisory Board for a term ending December 31, 2018.

CARRIED UNANIMOUSLY

d. Mayor and Council

- i. Cr. Kikoak – Cr. Kikoak was pleased with the chip-sealing of Highway 5. She requested that the Town look for funding from ITI to purchase a full-page advertisement. Cr. Kikoak would like the Town to research the City of Vancouver's embrace of medical and recreational marijuana, with Fort Smith being the garden capital of the north. Cr. Kikoak requested a delegation with the DEA; she has heard that communities in the NWT are being cut back of full time gym teachers. She felt that this goes against being the healthiest small community in the north and that value is not being placed in sports.
- ii. Cr. Dumont – Cr. Dumont was pleased with the chip-sealing of Highway 5. He would like to see if the final coat of chip-seal would be placed before winter. Cr. Dumont thanked Parks Canada, the Territorial Government and everyone involved with the work. Cr. Dumont advised that more street lighting is required in the darker areas in Town and noted that NTPC did not place street lights in all the places that were requested.
- iii. Cr. Patel – Cr. Patel advised that there have been no hotels available in Yellowknife the entire month due to tourists. She would like Fort Smith to take on the overflow of tourists. She requested that the issue be discussed with TTAB and the Chamber of Commerce. Cr. Patel advised that the GNWT is soliciting feedback on the proposed Carbon pricing and taxes, and asked if Council would like to provide feedback on the issue.
- iv. D/M Smith – D/M Smith would also request a delegation from the DEA. He would like to receive an update on conflicting issues with the SSDEC. He asked if the RCMP are scheduled for an upcoming delegation. D/M Smith commended the Town for partnering with the Farmer's Market and relocating it to the Arena green space. D/M Smith advised that CBC published an article stating that Julie Green has been hammering on the Foundational Review. He noted that the Foundational Review contract has been awarded to a Calgary company, MNP, for \$410,000. D/M Smith provided an update on the AWG M2 Meetings. He advised that planning is progressing but the Host Society is still behind and that board members have been asked to be more involved with volunteer engagement. He noted that comments were received from the International Committee in regards to athletes services and food services. Additionally, they advised of deadlines by priority. D/M Smith advised that the Host Society has also been discussing further restructuring of staff to be more efficient and responsive. He noted that there was a commitment to get updated financials to both Administrations by September 16th which has not yet been met. He advised that the financials should be part of the next Host Society delegation coming forward. D/M Smith gave his condolences to the family of the late Randy Heron.



- v. Cr. Bell – Cr. Bell would also request a delegation from the RCMP. She would also like to extend an invitation to the community to attend. Cr. Bell would like to review the Communications Policy and form a subcommittee to produce regular newsletters every two or three months. Cr. Bell would like to have a newsletter released by the end of October. Cr. Bell would also like to move forward with the placement of multilingual stop signs.
- vi. Cr. Holtorf – Cr. Holtorf was pleased that NWAL has donated two round trips to the Town of Fort Smith. He suggested a formal letter be written and a plaque be awarded to thank them. He was pleased with the Economic Development Strategy and would like to receive an update. He would like Council to be more engaged with the Economic Development Strategy and Strategic Plan. Cr. Holtorf would like to know how the letter from the Fort Smith Metis Council requesting the name change of McDougal Road would be addressed. Cr. Holtorf would also like a delegation from the DEA and Aurora College.
- vii. Cr. Tuckey – Cr. Tuckey supports an RCMP delegation. She suggested a letter be written to support full staffing of the detachment. She noted that frustration in the community is strongly evident. Cr. Tuckey would support a delegation from the DEA. Cr. Tuckey advised that community members she has spoken with are in support of a community daycare. She noted that there are many desperate families struggling without childcare.
- viii. Mayor Napier-Buckley – Mayor Napier-Buckley thanked Council for their comments. She is very excited about the completion of Highway 5. She noted that there will be an event in October to celebrate the completion of Highway 5 and that the Mayor of Fort Smith, Hay River and the MP of the NWT would be attending. Mayor Napier-Buckley advised that she would be travelling to Yellowknife on September 29th to meet with the MP to discuss funding for the AWGs. Mayor Napier-Buckley commended the Host Society on their work during the M2 meetings. She noted that it is going to be a busy six months for the Society moving forward. Mayor Napier-Buckley attended a meeting today with the District Operations and Sales Manager for Northern Store who discussed community relations across the North. She advised that she can forward the information to interested Councillors. Mayor Napier-Buckley advised that upgrades were made to the Snowboard Park including the development of a sliding hill. Mayor Napier-Buckley was unable to attend the open house about the legalization of marijuana, although noted that the Town will need to review bylaws and business licensing. Mayor Napier-Buckley thanked Community Services staff for implementing successful afterschool programming. Mayor Napier-Buckley congratulated all employees and volunteers that received Long Service Awards. Mayor Napier-Buckley advised that the Take Back the Night event this year was a small but powerful event. She noted that the ramp and storage shed at library are near completion. Mayor Napier-Buckley has reached out to the Yellowknife RCMP for information on Citizens on Patrol due to recent issues in the community and is waiting to hear back.



- e. Administration – Administration provided an update on Town operations. He thanked Terry Freund and Kevin Lys for donating their time to complete the Snowboard Park/Tobogganing Hill. He also thanked Northwestern Air Lease for donating two round trips to the Town. Administration will pursue plaques and other ways to thank them. Administration advised that the Lawrie Hobart Memorial Volleyball Tournament is coming up and that the Town is supporting the event in-kind. Administration is waiting for the final information on the Waste Reduction Plan from the consultant. Administration has received the survey results from the Strategic Plan and will move forward with community consultation. Additionally, comments and feedback on Downtown Development are with the consultant. Administration advised that YWCA Board of Daycare has approved providing daycare services in Fort Smith. He noted that the YWCA will speak with the GNWT to access buildings and that the MLA and Town will assist with the initiative. He noted that the RCC may be used as a temporary facility for the daycare as they would like to make the service available in the near future. Administration advised that the cemetery is short on space and that ABC may be engaged with expansion work. Additionally, the letter from the Metis Council requesting the name change of McDougal Road will be brought to ABC for feedback. Administration advised that the EDO is working out the final language for the aboriginal signage and advised he is unsure if funding has been received yet. He noted that funding was to be solicited from the Metis Council for signs last year which has not yet been received. Additionally, Administration advised that funding for additional street lighting is included on the Capital Plan. He noted that the Director of Municipal Services is working with NTPC to determine where street lights were asked to be placed and where they were placed. Administration advised that a Communications Committee may be an effective mechanism to get communications released. Administration advised that with respect to the hotels being full in Yellowknife due to tourism, the CTV is act is proposing to charge an additional 5% room tax which is given back to the community. Administration felt that the implementation of the tax would be detrimental to tourism in Fort Smith and has asked the GNWT to provide an analysis on tourism in communities outside of Yellowknife.

F. **ABSENCE OF COUNCIL MEMBERS**

17-220 Moved By: Cr. Kikoak
Seconded By: Cr. Dumont

That D/M Smith be excused from the Corporate Services Standing Committee Meeting on September 5, 2017.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. BELL, CR. PATEL, CR. DUMONT, CR. KIKOAK
ABSTAINED – D/M SMITH
CARRIED

17-221 Moved By: Cr. Bell
Seconded By: Cr. Tuckey

That Cr. Patel be excused from the Community Services and Municipal Services Committee Meetings on September 12, 2017

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. BELL, D/M SMITH, CR. DUMONT, CR. KIKOAK
ABSTAINED – CR. PATEL
CARRIED



17-222 Moved By: Cr. Tuckey
Seconded By: Cr. Patel

That Cr. McArthur be excused from the Regular Meeting of Council on September 26, 2017.

CARRIED UNANIMOUSLY

G. **DATE OF NEXT COUNCIL MEETING**

Corporate Services Standing Committee Meeting – October 3, 2017
Community and Municipal Services Standing Committee Meetings – October 10, 2017
Council Meeting 10-17 – October 17, 2017

H. **ADJOURNMENT**

17-223 Moved By: Cr. Dumont
Seconded By: Cr. Patel

That the meeting be adjourned at 7:58 p.m.

CARRIED UNANIMOUSLY

Minutes adopted this 17th day of October, 2017.



Mayor Lynn Napier-Buckley

Certified Correct by the
Senior Administrative Officer Keith Morrison

L. **QUESTION PERIOD**

A question period was offered in accordance with policy.