









# Town of Fort Smith Municipal Services Committee

Tuesday, July 14, 2020, at 8:15 p.m.

## AGENDA

1. Call to Order
2. Declaration of Financial Interest
  - a. Statement of Disclosure of Interest
3. Delegations
4. Review
  - a. Agenda
  - b. Minutes
  - c. Vision and Values
  - d. 2020 Capital Plan
5. Directors Report
6. Protective Services Report
  - a. Fire Department – June 2020 Statistics and Training Report
  - b. Ambulance Department – June 2020 Statistics
  - c. Bylaw Department – June 2020 Statistics
7. Advisory Boards
  - a. Sustainable Development Advisory Board
8. Bylaw/Policy Review and Development
9. Administration
  - i. COVID-19 Update
10. Other Business
11. Excusing of Councillors
12. Date of Next Meeting
13. Adjournment

Attached Documents		
 Statement of Disclosure of Interest		
 Vision and Values	 Municipal Services Minutes June 9	
 Fire Statistics June	 Ambulance Statistics June	 Bylaw Statistics June



Town of Fort Smith  
*Code of Conduct for Council Members*

ATTACHMENT A

**STATEMENT OF DISCLOSURE OF INTEREST**

Name of Council Member: \_\_\_\_\_

Date of Disclosure: \_\_\_\_\_

Council Meeting or \_\_\_\_\_

Committee Name: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Agenda Item: \_\_\_\_\_

Agenda Item Description: \_\_\_\_\_

Description of type and nature of Interest (i.e., Interest or Conflict of Interest)

Interest:            Personal       

                         Pecuniary       

Conflict of Interest:       

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Councillor: \_\_\_\_\_

**Office Use Only:**

Recorded by \_\_\_\_\_ at: \_\_\_\_\_

Initials: \_\_\_\_\_

Date: \_\_\_\_\_



Town of Fort Smith  
Municipal Services Committee Meeting  
Tuesday, June 9<sup>th</sup>, 2020 at 8:15 pm.

Chairperson: Cr. Westwell  
Members Present: Mayor Napier, D/M Smith, Cr. Campbell, Cr. Couvrette, Cr. Cox,  
Cr. Pischinger, Cr. McArthur  
Regrets: Cr. Beaulieu,  
Staff Present: Keith Morrison, Senior Administrative Officer; Cynthia White,  
A/Assistant Senior Administrative Officer; Jeff Schwartzberger,  
A/Director of Community Services; Paul Kaeser, Director of  
Municipal Services; Rohma Nawaz, Executive Secretary  
Guests:

1. Call to Order

Cr. Westwell called the meeting to order at 8:35 p.m.

2. Declaration of Financial Interest

- a. Statement of Disclosure of Financial Interest

3. Delegations

4. Review

- a. Agenda – The agenda was reviewed.

**RECOMMENDATION**

**Moved by: Cr. Cox**

**Seconded by: Cr. Couvrette**

**That the agenda be adopted as presented.**

**CARRIED UNANIMOUSLY**

- b. Minutes – The minutes of May 12<sup>th</sup>, 2020, were reviewed and adopted at the Council meeting of May 19<sup>th</sup>, 2020. Cr. Couvrette noted that the Deputy Mayor had suggested looking at burning materials that would go to landfill, and using that to generate energy. He noted that the Town itself is involved in fire smarting and highlighted that this is an idea they should consider looking at and consider solutions on how to move forward.

- c. Vision and Values – The Vision and Values were reviewed.

- d. 2020 Capital Plan – The Capital Plan was reviewed. Administration noted that the interconnection of facilities as part of IT plan is complete, and they have used the accounting software to the cloud. He noted that they are looking to move payroll software package as well. Administration noted the Engineering Standards has been awarded to a local engineer to develop. He noted that funds are not dedicated to Climate Change Adaptation Plan, Housing Needs Study and Energy Plan update because they had decided to not dedicate internal funds and find funds externally. He noted that a local consulting firm has been hired to find the funds. He noted that the consultant will be working with SDAB. Administration noted that the slope stability design funds have been received and this sits with the designer. He noted that the application for Economic Development Zone is with CanNor. He noted that the Strategic Marketing Plan RFP is complete and will be out within the next week or so. Administration noted that the asset management system is money that will be used to staff a summer student to populate asset management software. Administration noted that the drainage design work has been awarded to local designer. Administration noted that Engineering Services is catch all used for capital related engineering works. He noted that attachments is an expensive procurement and they purchase a

part which has not been done yet. He noted that they have put a contract to local consultant to write specifications for the tendering for a number of their fleet which include the dump truck, sand spreader, flatbed truck, tool van, sewage truck and Hotsi. Administration noted that they are in the process of determining how to spend the fire smart funding. He noted that the fire smart initiative around Tamarac trailer court is going out. He noted that they will be seeing it go back out to tender again. Administration noted that they had a setback in getting items such as refrigerators out from landfill, and have to recertify staff to remove these items. Administration noted that there is one fire hydrant in town that needs to be replaced. He noted that the water truck should be ready in September. Administration noted that they received a work schedule from the contractor regarding the water and sewer replacement project. Administration noted that the water and sewer system upgrade is for multiple smaller projects. Administration noted that the water truck fill station design has been awarded to a local consultant. He noted they have issued their ground water monitoring plan report for 2018. He noted that they are compiling a 2019 report and annual report as part of the water license usage. Administration noted that the tender for the Community Art Initiative has closed. Administration noted that they still have to scope out downtown development. He noted that within that is funding from ITI for demolition of the theater funding and creation of parking lot. He stated that funding has been denied by ITI. Administration noted that the utility extension to bring water to landslide for snowmaking and this project has been awarded. He noted that track development is money for work on the track which has also been scoped out. He added that parks and playgrounds is for the purchase of playground equipment and it is being inspected currently. Administration noted that CRC renovations closes on the 12<sup>th</sup> and after this they will be releasing the RFP for Town Hall. Administration noted that Arena addition is for smaller initiatives, and they have the equipment in for a water fountain at the Arena. He noted that recreation program equipment is to fix recreation equipment.

D/M Smith noted that there are no GNWT projects in the community for this year. He noted that this is a major concern that they should be speaking with the MLA and GNWT about. He noted that the Town is ensuring that there are construction and road works happening. D/M Smith noted a Bell Rock residents' concerns regarding road grading. Administration noted that they were mindful of ensuring there was work in Town over the summer. Administration noted that the rain makes it difficult to maintain the roads. He noted that it is harder to have Calcium Chloride in the territories since the GNWT has reduced its use of it. Cr. Campbell inquired paving trail on Calder Avenue. He noted that it is narrow and people walk on the road instead. D/M Smith noted that there was discussion at TTAB around this. He inquired if the Town may receive a quote for paving that section of Calder. Administration noted that this will take away a primary ATV corridor. He noted that this was discussed at RAB, and noted that it is a route people use for ATV's to move outside of Town. He noted that if they pave this without considering ATV movement in the community they will create potential for conflict. Administration highlighted that enforcement of ATV law is virtually impossible, and this is why RCMP do not enforce either. Cr. Campbell noted that all ATV's are to be insured and licensed and they can be on the road. He noted that the Town should not be creating corridors for them. He noted that this is a dangerous corridor on Calder. Cr. Couvrette suggested they should first determine the cost before they discuss further. Mayor Napier noted that she understands this is an ATV trail, but for the amount of time that trail is used a large number of people end up walking on the road instead on the trail. She noted that there is more chance of a pedestrian being hit due to this rather than form an ATV being on the road. Administration noted that this cost was brought to Council in the past, and this could be brought back to Council.

## **RECOMMENDATION**

**Moved by: Cr. Campbell**

**Seconded by: Mayor Napier**

**That the Town obtain a quote from the local paving company to upgrade and pave the trail on Calder from King Street to Portage Avenue.**

**CARRIED UNANIMOUSLY**

### 5. Directors Report

The Director provided a report on the operations of the Municipal Services Department. The Director of Municipal Services noted that spring clean-up is complete and that it was utilized well by residents. He noted that after the Spring clean-up they have an earth works contract where a local contractor spreads and flattens material and the landfill, and covers with sand. He noted that Mr. Morrison suggested that they move the construction waste over to the household waste for a number of excellent reasons. He noted that for closure of existing cells they have to build up the gradient and slope to receive proper slope for closure. He noted that the construction area is beginning to mound, and hopefully by doing this they can prevent a situation where a fire would be difficult to put out. He noted that by covering house hold waste would also deter wildlife. He noted that ENR has been notified of the changes. The Director of Municipal Services noted that Public works has started a flushing program east side of the Town from Portage Avenue and would like this to be flushed right away as part of the water and sewer upgrades there will be temporary diversion of sewer. He noted that less debris in the main will help prevent plugs and hardships for contractors. He noted that the summer water line is essentially turned on, but some lines are still frozen. The Director of Municipal Services noted that Water Works ran another line from mission residence to the community garden while the water service for this was still frozen. He noted that once it is thawed they will be running the service again. D/M Smith noted that he appreciated the work done by the Town staff. He inquired if the electric fence is still active at the landfill a there have been bear sightings. Administration noted that blowing garbage on the electric wire shorts the fence. He noted that once cover goes on the fence will be recommissioned. Cr. Campbell inquired if water erosion can be filled in before more damaged is caused at the landslide. Administration noted that this is water erosion from snow pile eroding. He noted that when they designed they had specific erosion paths and placed a harder material to prevent erosion. He noted that they have begun seeing erosion further up and will have to add more gravel. He noted that the goal is to divert the water, and address the area where the water flows.

### 6. Protective Services Report

- a. Fire Department – The May 2020 statistics and training report was reviewed. The Director of Community Services noted that the Fire Crew has assisted ambulance on calls. She noted that part of training includes fire smart work around burning grass. She noted that they had fire smart training with ENR and are looking to do more. She noted that ambulance has been incredibly busy with a significantly higher number of calls. She noted that great work has been happening regarding amalgamation for fire and ambulance crews. She noted that they are working on having the fire fighters trained in EMR or obtaining their class four license to drive the ambulance. She noted that they will be having emergency responders training in July. She noted that they are looking at doing work with municipal services regarding responding to urban wildland interfaces and places where they do not have ready access to water. She noted that they contacted the DMV for people to take their test for class four license, but that there is still a 2 month wait regarding this.

- b. Ambulance Department – The May 2020 statistics report was reviewed.
- c. Bylaw Department – The May 2020 statistics report was reviewed. The Director of Community Services noted that the Bylaw officer is waiting for the delivery of a hundred bike helmets what they had funding for. She noted that he will then be handing these out to children in the community and promoting bike safety. She noted that he is doing monitoring work around ATV use in the community. She noted that they are waiting to hear from Tuktoyuktuk regarding the purchase of their fire truck that will be going out of commission, as the new fire truck arrives to Fort Smith tomorrow afternoon. Administration highlighted that this new fire truck has a foam system on it which will be useful especially with spaced without hydrant access.

7. Advisory Boards

- a. Sustainable Development Advisory Board
  - i. SDAB Minutes May 7<sup>th</sup>, 2020 – The SDAB minutes were reviewed. Administration noted that the June meeting of SDAB did not obtain quorum, but that they had an unofficial meeting where the consultants were introduced to SDAB.

8. Bylaw/Policy Review and Development

9. Administration

10. Other Business

11. Excusing of Councillors

**RECOMMENDATION**

**Moved by: Cr. Cox**

**Seconded by: Cr. Couvrette**

**That Cr. Beaulieu be excused from the Municipal Services Standing Committee Meeting on June 9<sup>th</sup>, 2020.**

**CARRIED UNANIMOUSLY**

12. Date of Next Meeting

The next Municipal Services Standing Committee meeting will be held on July 14<sup>th</sup>, 2020.

13. Adjournment

**RECOMMENDATION**

**Moved by: Cr. Couvrette**

**Seconded by: Cr. Cox**

**That the meeting be adjourned at 9:30 p.m.**

**CARRIED UNANIMOUSLY**

# Vision

The vision statement outlines what our community wants to be. Our vision statement provides a basis for future decision-making and activities.

**The Town of Fort Smith will work with our partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.**

# Values

The mission defines how the Town will operate; it represents what is fundamentally important to us in how we work with each other and represent the citizens of Fort Smith.

- **Welcoming** – we are a friendly community which embraces our visitors, students and residents alike.
- **Innovative** – we take on new challenges in the pursuit of excellence.
- **Sustainable** – we are committed to sustainability in our Town’s operations and development.
- **Unified** – we work with Indigenous governments and our partners to implement our plans and achieve our goals.
- **Committed** – we operate professionally and to the highest ethical standards.

**TOWN OF FORT SMITH  
2020 BUDGET  
CAPITAL PROJECTS AND EXPENDITURES FROM RESERVES**

Projects	Budget 2020	Project Details	
		(Details, issues, comments)	Funding Source
<b>Corporate Services</b>	<b>\$ 976,000</b>		
IT Plan	\$ 25,000	Complete IT Plan and upgrade as required to connect all Town facilities.	CPI
Payroll Software	\$ 6,000	Purchase Vadim Payroll module.	CPI
IT Evergreen	\$ 10,000	Annual IT replacement; \$10,000 annually for computers.	CPI
2019 IT Evergreen	<del>\$ 50,000</del>	<del>2019 IT replacement; \$30 servers, \$10k 2019 computers, \$10k 2019 computers.</del>	<del>CPI</del>
Performance Reviews	\$ 25,000	Retain a consultant to review Town performance evaluation processes and criteria to ensure consistency across departments and support supervisors in performing this task.	CPI
Engineering Standards	\$ 25,000	Develop Engineering Standards for utility installations, as well as property developments such as drainage and driveways.	GAS TAX
Climate Change Adaptation Plan	\$ 25,000	Retain a consultant to develop a Climate Change Adaptation Plan as required by the Strategic Plan. Intent is to solicit external funding for this project.	TBC
Housing Needs Study	\$ 25,000	Retain a consultant to perform a Housing Needs Study as per Council Motion. Intent is to solicit external funding for this project.	TBC
Energy Plan Update	\$ 25,000	Retain a consultant to update the Town Energy Plan as per Council Motion. Intent is to solicit external funding for this project.	TBC
Slope Stability Design	\$ 155,000	Consultant hired to provide engineering design to reduce the grade of the riverbank slope to reduce incidence and risk of slope failure	CANNOR
Economic Development Zone	\$ 50,000	\$50k pending from CanNor for study into creating an industrial zone with inexpensive interruptible Talso Hydro.	CANNOR
Strategic Marketing Plan	\$ 50,000	Retain a consultant to develop a Strategic Marketing Plan as per Council Motion. Includes pending \$42.5k ITI funding for initiative.	CPI / ITI
Energy Upgrades	\$ 480,000	Energy upgrades for the Water Treatment Plant, 7-bay Garage and Animal Shelter as per the Arctic Energy Alliance municipal building audits. Includes \$360k INF funding for project.	GAS TAX / INF
Asset Management System	\$ 25,000	Hire staff to collect data for the Asset Management System.	GAS TAX
<b>Municipal Services</b>	<b>\$ 7,775,000</b>		
<b>Works</b>	<b>\$ 515,000</b>		
Drainage	\$ 50,000	Continue work to address drainage issues identified in Drainage Plan. Areas of focus to include Mills, King at Cumming, and complete Conibear.	GAS TAX
Sidewalk Repairs and Improvements	\$ 100,000	Repair McDougal retaining wall, repair various sidewalk breaks.	GAS TAX
Engineering Services	\$ 50,000	Design services for water and sewer as-builts, as-and-when engineering, etc.	GAS TAX



**TOWN OF FORT SMITH  
2020 BUDGET  
CAPITAL PROJECTS AND EXPENDITURES FROM RESERVES**

Projects	Budget 2020	Project Details	
		(Details, issues, comments)	Funding Source
Attachments	\$ 80,000	Replacement Grader circle. Existing Grader is in good condition although at end of life. Replacement Grader estimated to cost \$500,000.	CPI
Bobcats	\$ 15,000	Annual Bobcat trade-in.	CPI
Dump Truck	\$ 150,000	Replace 2002 Tandem Dump Truck. Existing unit will be surplus.	CPI
Sand Spreader	\$ 20,000	Replace 2002 Sand Spreader. Existing unit will be retained as backup to new unit.	CPI
Flat Bed Truck	\$ 50,000	Replace 2002 Flat Bed Truck. Existing unit will be surplus.	CPI
Facility Maintenance	\$ 120,000		
F150 4x4	\$ 35,000	<del>Replace 2009 Facility Maintenance truck; existing unit will be surplus.</del>	<del>CPI</del>
Tool Van	\$ 35,000	Add new Facility Maintenance Tool Van to fleet to add functionality to department and address increased transportation requirements given increased number of staff.	CPI
Mowers	\$ 50,000	<del>Replace \$30,000 2002 4WD Mower and \$20,000 2011 Mower. Existing units will be surplus.</del>	<del>CPI</del>
Protective	\$ 1,040,000		
Fire Abatement	\$ 10,000	Recurring Fire Abatement. Intent is to use 2020 funds for Fire Smart training for staff and residents.	RESERVE
Fire Smart	\$ 150,000	Tamarak Trailer Court and the Westgrove development require fire abatement.	TBC
Fire Truck	\$ 550,000	Legislation requires replacement of 1999 Fire Truck by 2019 and procurement takes approximately one year; required that the Fire Truck be ordered in 2018. Existing unit will be surplus.	RESERVE
Emergency Equipment	\$ 140,000	<del>All Breathing Apparatus require replacement.</del>	<del>RESERVE</del>
SUV	\$ 55,000	<del>Replace 2009 Bylaw Truck with SUV; existing unit will be surplus.</del>	<del>RESERVE</del>
Street Lighting	\$ 75,000	NTPC installation of 50 new street lights.	RESERVE
Communications Equipment	\$ 50,000	Current radios and communications systems dated and at end of useful life. Communication systems require review and equipment requires replacing.	RESERVE
Animal Shelter Minor Capital	\$ 10,000	Complete mid-life retrofit of building.	RESERVE
Environment	\$ 35,000		
Landfill Minor Capital	\$ 25,000	Removal of hazardous and diverted items (soil, batteries, electronics, whites, car hulks, scrap metal, oil tanks and drums).	RESERVE
2019 Landfill Minor Capital	\$ 10,000	<del>Removal of freon from whites.</del>	<del>RESERVE</del>
Utility	\$ 6,065,000		
Fire Hydrant Replacement	\$ 10,000	Upgrade one hydrant.	GAS TAX
Vacuum Truck Replacement	\$ 180,000	Replace 2004 Vacuum Truck. Existing unit will be retained as backup to the new unit.	GAS TAX
Hotsi	\$ 45,000	Replace 2005 Hotsi steamer unit. Existing unit will be retained as backup to the new unit.	GAS TAX

**TOWN OF FORT SMITH  
2020 BUDGET  
CAPITAL PROJECTS AND EXPENDITURES FROM RESERVES**

Projects	Budget 2020	Project Details	
		(Details, issues, comments)	Funding Source
Water Truck	\$ 85,000	Replace 2012 Water Truck which was written-off in an accident. Insurance will pay the balance of the \$230k replacement cost.	GAS TAX
CWWF Project	\$ 5,000,000	In 2016, \$3.75M was approved as part of the Clean Water and Wastewater Fund Federal funding initiative. The approval requires a contribution of \$1.75M by the Town, for a total project value of \$5.5M. Approximately \$500k of this was expended in 2018.	GAS TAX / CWWF
Water and Sewer System Upgrades	\$ 250,000	Replacement and upgrade of various system components including: pumps and pump controllers, building improvements, welding repair, manhole insulation, trucked and piped water metering upgrades, valve and curb stop replacement.	GAS TAX
Water Truck Fill Station	\$ 75,000	Construction of an appropriate water truck fill station.	GAS TAX
Water Treatment Plant Upgrade Design	\$ 200,000	Design services for upgrades to the Water Treatment Plant.	GAS TAX
Sewer Flusher	\$ 145,000	Replace 2002 Sewer Flusher. Existing unit will be retained as backup to the new unit.	GAS TAX
Environmental Studies	\$ 50,000	Consulting and contracting fees for completion of Water Licence deliverables, including development and sampling of Landfill boreholes, and annual reporting.	GAS TAX
<del>2019 Environmental Studies</del>	<del>\$ 25,000</del>	<del>Consulting and contracting fees for completion of Water Licence deliverables, including development and sampling of Landfill boreholes, and annual reporting.</del>	<del>GAS TAX</del>
<b>Community Services</b>	<b>\$ 8,222,000</b>		
Community Services Master Plan	\$ 50,000	The current Community Services Master Plan was completed in 2012 and requires updating.	CPI
Community Art Initiative	\$ 12,000	\$12k ECE funds received for two community art initiatives; Arena mural and Cemetery gate.	ECE
Downtown Development	\$ 310,000	Funding to implement Downtown Development strategy. Work to include Snowboard Park completion, repair and replace Boardwalk and Lookout, landscaping, Conibear Park development, Cemetery expansion, and Design Standards development. Includes pending \$60k ITI funding for Conibear Park parking.	CPI / ITI
Utility Extension	\$ 150,000	Water infrastructure required for Snowboard Park development.	GAS TAX

**TOWN OF FORT SMITH  
2020 BUDGET  
CAPITAL PROJECTS AND EXPENDITURES FROM RESERVES**

Projects	Budget 2020	Project Details	
		(Details, issues, comments)	Funding Source
Track Development	\$ 90,000	Goods and services required to complete development of the track and field facility, including potential light systems, irrigation systems, completion of fencing, permanent relocation of change car, development of shotput and javelin facilities, and jumping pit improvements. Funds would also be used for Tennis Court and Skate Park upgrades. Includes pending \$15k donation from Tennis Society.	CPI / DONATION
Parks and Playgrounds	\$ 50,000	Replace equipment as per the Parks Plan. Remaining parks are Kid City and Kay Ferguson. These are larger structures that will cost approximately \$50k each. Intent is to budget \$50k per year for the next three years; installation of both would occur in 2022.	CPI
2019 Parks and Playgrounds	\$ 50,000	<del>Replace equipment as per the Parks Plan. \$90,000 worth of equipment was purchased in 2018 and requires installation in 2019.</del>	CPI
CRC Renovations	\$ 4,000,000	The RCC is due for a mid-life retrofit and the Library is at end of life. TAG Report estimates costs to renovate RCC at \$2M, and Library at \$2M. \$2.5M will be funded by the Federal Small Communities Fund.	CPI / SCF
Town Hall	\$ 3,400,000	The Town Hall is at end of life. TAG Report estimates costs to replace Town Hall at \$3.4M.	CPI
Arena Additions	\$ 100,000	Completion of Arena renovations including Mezzanine washrooms, purchase of furniture and equipment, change room fit-up, service entrance relocation, sprinkler standpipe relocation, additional door hardware, exterior landscaping, DHW, board replacement, water fountains, and fall arrest anchors.	CPI
Recreation Program Equipment	\$ 10,000	Fitness and gym equipment requires replacing, and software requires updating.	CPI
<b>Capital Project Total Summary</b>	<b>\$ 16,973,000</b>		
<b>2018 Audit Balances</b>			
		<b>Proposed 2020</b>	<b>Balances</b>
Unspent CPI	\$ 4,044,740		
2019/20 CPI	\$ 1,251,000		
2020/21 CPI	\$ 1,251,000		
<b>Total CPI</b>	<b>\$ 6,546,740</b>	<b>\$ 6,043,500</b>	<b>\$ 503,240</b>
Unspent Gas Tax	\$ 825,858		
2019/20 Gas Tax	\$ 913,000		
2019 Gas Tax Top-up	\$ 913,000		
2020/21 Gas Tax	\$ 913,000		
<b>Total Gas Tax</b>	<b>\$ 3,564,858</b>	<b>\$ 3,210,000</b>	<b>\$ 354,858</b>
General	\$ 1,088,525		
2019 Contribution	\$ 125,000		
2020 Contribution	\$ 125,000		

**TOWN OF FORT SMITH  
2020 BUDGET  
CAPITAL PROJECTS AND EXPENDITURES FROM RESERVES**

Projects	Project Details		
	Budget 2020	(Details, issues, comments)	Funding Source
<b>Total General Reserves</b>	<b>\$ 1,338,525</b>	<b>\$ 890,000</b>	<b>\$ 448,525</b>
Utility	\$ 2,695,440		
2019 Contribution	\$ 100,000		
2020 Contribution	\$ 100,000		
<b>Total Utility Reserves</b>	<b>\$ 2,895,440</b>	<b>\$ -</b>	<b>\$ 2,895,440</b>
Environmental	\$ 100,000		
2019 Contribution	\$ 150,000		
2020 Contribution	\$ 150,000		
<b>Total Environment Reserves</b>	<b>\$ 400,000</b>	<b>\$ 35,000</b>	<b>\$ 365,000</b>
CWWF	\$ 3,375,000		
SCF	\$ 2,500,000		
ITI	\$ 102,500		
TENNIS SOCIETY	\$ 15,000		
ECE	\$ 12,000		
CANNOR	\$ 205,000		
INF	\$ 360,000		
TBC	\$ 225,000		
<b>Total Other Funding</b>	<b>\$ 6,794,500</b>	<b>\$ 6,794,500</b>	<b>\$ -</b>
<b>Total Capital and Reserves</b>	<b>\$ 21,540,063</b>	<b>\$ 16,973,000</b>	<b>\$ 4,567,063</b>



# Town Of Fort Smith Protective Services

Box 147 - 174 McDougal Road Fort Smith NT

Fort Smith NT X0E 0P0

PH : 867-872-2674

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Date

Jul 2 20

## Incidents

Number	Date	Alarm Time	Response Type Description	Address
20-018	Jun 22 20		False Alarm (Good I...	Airport Airport Lease, FORT SMITH
20-017	Jun 20 20	06:45:00	Fire Unclassified	Boat Launch, GNWT
20-016	Jun 15 20	12:50:00	Rubbish	449 Calder Av, FORT SMITH
20-015	Jun 2 20	14:57:00	Grass	20 Poppy Crescent (Parkland), FORT SMITH

4 Records Printed



# Town Of Fort Smith Protective Services

Box 147 - 174 McDougal Road Fort Smith NT

Fort Smith NT X0E 0P0

PH : 867-872-2674

Date

Jul 9 20

## Meeting/Training List

Date	Number	Session Type	Subject/Meeting Type	Instructors
Jun 17 20	20-018	Training	Wildland URban Inte...	
Jun 14 20	20-017	Training	Training	
Jun 12 20	20-016	Training	Pump Operations	
Jun 10 20	20-015	Training	PPE	
Jun 4 20	20-014	Training	Training	
Jun 3 20	20-013	Training	Pump Operations	

6 Records Printed

## Fort Smith Volunteer Ambulance Monthly Report

Jun-20

Date	Start Time	Incident/Activity	# of Crew	End Time	Comments/Issues
2020-Jun-01	12:15	T	2	13:00	
2020-Jun-02	17:35	2	2	18:10	
2020-Jun-02	18:25	M	2	20:28	
2020-Jun-04	18:05	M	2	20:05	
2020-Jun-04	22:45	M	2	0:43	
2020-Jun-04	23:40	2	2	0:25	
2020-Jun-05	18:02	M	2	20:06	
2020-Jun-07	6:35	1	4	7:23	
2020-Jun-08	11:50	M	2	16:36	
2020-Jun-10	5:17	1	2	6:10	
2020-Jun-10	2:20	M	2	3:55	
2020-Jun-17	7:59	2	2	9:15	
2020-Jun-17	8:51	M	2	10:54	
2020-Jun-18	12:10	M	2	13:53	
2020-Jun-18	14:29	M	2	16:22	
2020-Jun-18	17:20	3	2	18:00	
2020-Jun-19	22:25	M	2	0:30	
2020-Jun-20	5:08	2	2	6:10	
2020-Jun-22	10:50	M	1	12:31	
2020-Jun-24	19:56	1	3	21:00	
2020-Jun-25	19:10	M	2	22:10	
2020-Jun-25	22:20	2	2	22:30	
2020-Jun-27	17:25	1	3	18:25	
2020-Jun-28	18:10	2	3	19:40	
2020-Jun-29	17:26	M	2	19:45	
2020-Jun-30	7:26	M	2	9:15	

Type of Call	Jun-20	Year to Date	Last Month
Code 1 = Life treating incident	4	29	10
Code 2 = non Life threatening incident	6	33	7
Code 3 = Fire support	1	5	2
Code Medevac = Medevac flight support	14	60	20
Code Transfer = Transfer of patient	1	8	1
Code Zulu = Transfer of deceased person	0	3	1
<b>Total</b>	26	138	41

Total Estimate Person Hours	86.4
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# Town Of Fort Smith Protective Services

Box 147 - 174 Medougal Road Fort Smith NT

Fort Smith NT X0E 0P0

PH : 867-872-2674

Date  
Jul 2 20

## Bylaw Infractions

Officer	Date	Bylaw Incident N...	Name	Bylaw	Infraction
Gavin Burke	Jun 12 2020	20-042		Motor Vehicle Act	Operate motor vehicle without valid DL
Gavin Burke	Jun 15 2020	20-043		Animal Control B...	5.1 No owner shall allow their dog to run at...
Gavin Burke	Jun 19 2020	20-044		ATV Bylaw	Operate an ATV without a helmet
Gavin Burke	Jun 22 2020	20-045		Animal Control B...	8.1 dog bite with out provocation
Gavin Burke	Jun 29 2020	20-046		Animal Control B...	8.1 dog bite with out provocation

5 Records Printed