



TOWN OF FORT SMITH

Junior Lifeguard

The Town of Fort Smith has an opening for 2 part-time Junior Lifeguard positions. The complete job description is available on the Town website at www.fortsmith.ca.

Qualifications: Must have current:

- Bronze Cross
- Standard First Aid and CPR
- Minimum of 15 years of age

Candidates must provide a satisfactory criminal record check. Failure to provide a satisfactory check may deem you disqualified from the competition.

Position Location: Fort Smith Swimming Pool

Salary & Benefits: \$19.24/hr;

Only applicants selected for an interview will be contacted.
Resumes may be kept on file for future consideration.

Deadline: **March 25, 2019 at 5:00pm**

Please forward applications to:

Cynthia White, Director of Community Services
Town of Fort Smith
P.O. Box 147
Fort Smith, NT X0E 0P0
Ph: 867.872.8400
Fx: 867.872.8401
Email: reception@fortsmith.ca



Town of Fort

Job Description Junior Lifeguard

| | |
|------------------------|--|
| POSITION TITLE: | Junior Lifeguard |
| DEPARTMENT: | Community Services |
| REPORTS TO: | Aquatic Lead |
| Classification: | Various, Hourly |
| LOCATION: | Fort Smith Recreation and Community Centre |

Summary of Position

The incumbent is responsible for the public safety of all patrons through proper supervision and adequate discipline. This position also requires that the quality of water is maintained to ensure the safety of the patrons.

Under the direction of the Aquatic lead, the Jr. Lifeguard shall work as part of a team committed to the quality, maintenance and care of the Fort Smith Pool and its programs.

Outline of Duties

To assist in proper supervision and adequate discipline, also to learn and assist in maintaining and ensuring that the quality of water is safe for patrons. The incumbent will be learning the proper roles, responsibility and etiquette that is required by a lifeguard.

Outline of duties:

- To assist Lifeguard as requested

- Ensure water quality by testing every 4 hours for the pool and every hour for the hot tub and enter into log books.

- Completing cleaning duties outlined in daily cleaning schedule.

- Assist Lifeguards in minor and major emergencies as directed.

- Answer patron's questions over the phone or in person in a professional manner.

Perform miscellaneous job-related duties as assigned by the Aquatic Lead

Positions Supervised

This position is not responsible for the supervision of other workers.

Responsibilities

Responsible for

- the safety and wellbeing of Ft Smith Recreation and Community Centre pool patrons
- the maintenance and cleanliness of the pool facility
- the maintenance of skills in the application of life guarding surveillance and rescue techniques

Contacts

This position has regular contact with:

- Members of the public
- Members of Special Needs Populations
- Children and adults for the purpose of instruction
- Co-workers
- Aquatic Lead
- Emergency Medical Services
- Other Town staff

Knowledge, Education and Experience

Incumbent must possess current Bronze Cross certificate as well as CPR-C.

Incumbent must have knowledge of

- Minimum age of 15
- Territorial regulations and legislation
- Town of Fort Smith Policies and Procedures
- Fort Smith Pool emergency procedures
- Lifesaving Society Public Aquatic Facility Standards
- Thorough knowledge and application of lifeguarding and CPR skills

Working Environment

Incumbent must

- be able to work where there is a constant background noise >60db
- maintain constant mental alertness
- be willing to climb ladders for access to mechanical areas
- be willing to wear required protective clothing when required
- be willing to enter high temperature environments (up to 90 Celsius) for short periods
- be willing to work in high humidity environments
- be able to engage repetitive motions and lifting and bending as part of regular duties and training
- be able to work shift work

I have read and understand this job description. I have been informed that it is a general description of the duties, responsibilities and qualifications required for my position which forms the basis for my classification level and against which my performance will be evaluated.

Employee's Signature

Date

I approve the delegation of responsibilities outlined herein within the context of the attached organizational structure.

Senior Administrative Officers

Date