



TOWN OF FORT SMITH

Lifeguard

The Town of Fort Smith has an opening for 2 part-time Lifeguard positions. The complete job description is available on the Town website at www.fortsmith.ca.

Qualifications: Must have current:

- National Lifeguard Certification
- Standard First Aid and CPR

Candidates must provide a satisfactory criminal record check. Failure to provide a satisfactory check may deem you disqualified from the competition.

Position Location: Fort Smith Swimming Pool

Salary & Benefits: Pay Level 12; \$55,618.64 per annum

Only applicants selected for an interview will be contacted.
Resumes may be kept on file for future consideration.

Deadline: **March 25, 2019 at 5pm**

Please forward applications to:

Cynthia White, Director of Community Services
Town of Fort Smith
P.O. Box 147
Fort Smith, NT X0E 0P0
Ph: 867.872.8400
Fx: 867.872.8401
Email: reception@fortsmith.ca



Town of Fort

Job Description **Lifeguard**

| | |
|------------------------|------------------------------------|
| POSITION TITLE: | Lifeguard |
| DEPARTMENT: | Community Services |
| REPORTS TO: | Aquatic Lead |
| Classification: | Various, Pay Level 12 |
| LOCATION: | Recreation & Community Centre Pool |

Summary of Position

The incumbent is responsible for the public safety of all patrons through proper supervision & adequate discipline. This position also requires that the quality of water is maintained to ensure the safety of the patrons.

Under the direction of the Aquatic lead, the Lifeguard shall work as part of a team committed to the quality, maintenance and care of the Fort Smith Pool and its programs.

Outline of Duties

1. Ensure a safe friendly environment of the entire pool area for all participants.
 - a. Maintain constant surveillance of patrons in the facility
 - b. Engage in simulated and actual Lifeguard / First-aid rescues.
 - c. Provide emergency care and treatment as required until the arrival of emergency medical services

2. Ensure the security and Maintenance of the pool & change room facilities
 - a. Attend all in-service training. This is mandatory to keep skills up to standards.
 - b. Maintain high standard of customer service and positive public relations.
 - c. Prepare and maintain appropriate activity reports.
 - d. Perform safety checks of equipment and report deficiencies to Aquatic Lead
 - e. Ensure water quality standards are met through testing and chemical balancing and enter into log books. and enter into log books.
 - f. Perform various maintenance and cleaning duties as directed to maintain a clean and safe public facility.

3. Perform miscellaneous job-related duties as assigned by the Aquatic Lead.

Positions Supervised

This position is not responsible for the supervision of other workers.

Responsibilities

Responsible for

- the safety and wellbeing of Ft Smith Recreation and Community Centre pool patrons
- the maintenance and cleanliness of the pool facility
- the maintenance of skills in the application of life guarding surveillance and rescue techniques

Contacts

This position has regular contact with:

- Members of the public
- Members of Special Needs Populations
- Children and adults for the purpose of instruction
- Co-workers
- Aquatic Lead
- Emergency Medical Services
- Other Town staff

Knowledge, Education and Experience

Incumbent must possess current Lifeguarding certificate as outlined in GNWT Public Health Act – Public Pools Regulations as well as Standard First Aid or Aquatic emergency care, and CPR-C.

Incumbent must have:

- Minimum age of 16
- Territorial regulations and legislation
- Town of Fort Smith Policies and Procedures
- Fort Smith Pool emergency procedures
- Lifesaving Society ALERT
- Lifesaving Society Public Aquatic Facility Standards
- Thorough knowledge and application of lifeguarding and first aid/CPR skills

Working Environment

Incumbent must

- be able to work where there is a constant background noise >60db
- maintain constant mental alertness
- be willing to climb ladders for access to mechanical areas
- be willing to wear required protective clothing when required
- be willing to enter high temperature environments (up to 90 Celsius) for short periods

- be willing to work in high humidity environments
- be able to engage repetitive motions and lifting and bending as part of regular duties and training
- be able to work shift work

I have read and understand this job description. I have been informed that it is a general description of the duties, responsibilities and qualifications required for my position which forms the basis for my classification level and against which my performance will be evaluated.

Employee's Signature

Date

I agree that these duties reflect the requirements of the job.

Supervisor's Signature

Date

Director's signature

Date

I approve the delegation of responsibilities outlined herein within the context of the attached organizational structure.

Senior Administrative Officer's Signature

Date