



Town of Fort Smith
Corporate Services Committee
Tuesday, March 6, 2018, at 7:00 pm

Chairperson: D/M Smith
Members: Mayor Napier-Buckley (Conference Call), Cr. Kikoak, Cr. Bell,
Cr. McArthur, Cr. Holtorf, Cr. Dumont
Regrets: Cr. Patel, Cr. Tuckey
Staff Present: Keith Morrison, Senior Administrative Officer; Jim Hood, Director
of Corporate Services; Lisa-marie Pierrot, Executive Secretary;
Cynthia White, Director of Community Services; Paul Kaeser,
Director of Municipal Services
Guests: Montana King, Wanda Menacho

1. Call to Order

D/M Smith called the meeting to order at 7:00 pm.

2. Declarations of Financial Interest

Mayor Napier-Buckley and Cr. McArthur declared a financial interest
with respect to Accounts Paid Part II

3. Review

a. Agenda –The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Bell

Seconded by: Cr. Dumont

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

b. Minutes – The minutes of February 6, 2018, were reviewed and have been
adopted at the Council meeting of February 20, 2018.

c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.

d. Strategic Plan – The Strategic Plan was reviewed.

e. Draft Strategic Plan – The Draft Strategic Plan was reviewed.
Administration advised that the draft Strategic Plan is before Council for
review. He advised that the consultant will be meeting with Council for
discussion prior to the Trade Show in April. He indicated that he
anticipates two visits from the consultant for planning and finalization of
the draft document. Cr. Kikoak asked if the second visit from the
consultant is in the budget. Administration advised that there is one visit
left in the budget and he indicated that the budget can be amended to
include a second trip for the consultant to be available for the Trade Show
in April. Cr. Holtorf asked if the consultant wanted more input from
Council on the Strategic plan. Administration advised that the consultant
has all the content and is in the process of defining and preparing to
present to Council. Cr. Bell commended Administration on the document
and thinks it's a good start on creating a plan and starting actions. She
indicated that she would like more additions that she will email to
Administration for inclusion. She suggested sharing the draft document
with the advisory boards along with some youth groups to get their visions
on Fort Smith.

4. Governance

a. Council Priorities

- i. Property Tax Issues
- ii. Commissioner's Land within Municipal Boundaries
- iii. Fire Abatement

Administration advised that he attended a Fire Smart Course last week in Yellowknife provided by ENR. He indicated that he is now a local fire smart representative. He advised that ENR has awarded the contract for the fire break at the airport and work will be commencing shortly. He advised that concerns were also brought forward at the course regarding commissioner's lands not being maintained. He advised that residents are maintaining their properties and being fire smart but can only go so far from their properties. He noted that ENR and Lands have identified the issues and will work on taking responsibility of maintaining commissioner's land more effectively.

- iv. GNWT Job Reductions
- v. Aurora College Program Review – D/M Smith asked for an update on the final draft letter. Mayor Napier-Buckley advised that she is waiting to hear back from the consultant and that she is trying to get contact information from ECE to send the final copy. D/M Smith identified March 31, 2018 as the deadline for the draft to be submitted as per Minister Moses. D/M Smith asked if there is a possibility of meet with the consultant. Mayor Napier-Buckley doubted that a meeting with consultant is possible. She asked for direction on who to send document to. Cr. McArthur advised putting the document on the website and send to all MLA's. Administration advised that there is a delegation request made by a resident to present a petition to Council at the Regular meeting of Council regarding the Aurora College TEP program.
- vi. Boundary Expansion
- vii. Road to Garden River – Mayor Napier-Buckley advised that she was in contact with Chief Waquan of the Mikisew Cree regarding the road to Garden River. Cr. Kikoak suggested having a meeting with Chief Waquan and inviting the Salt River First Nation and Smith Landing First Nation. She suggested giving the other governments time to meet and consult with their Councils prior to meeting with the Town. She indicated that 10-12 days is not a reasonable time frame to allow for that. Mayor Napier-Buckley indicated that it will be an exploratory meeting of all different departments and the Chiefs can consult with their Council's after meeting with the Town. She advised that the Chief Waquan stressed the urgency of meeting as soon as possible to take advantage of the Winter Road. Cr. Kikoak would like to give as much notice as possible to other governments.

5. Finance

- a. Accounts Paid List Part I– The Accounts Paid List was reviewed.

RECOMMENDATION

Moved by: Cr. Holtorf

Seconded by: Cr. Dumont

That the Accounts Paid Part I for the period ending February 28, 2018, totaling \$776,859.23 be approved.

CARRIED UNANIMOUSLY

- b. Accounts Paid List Part II – The Accounts Paid List Part II was reviewed.

RECOMMENDATION

Moved by: Cr. Holtorf

Seconded by: Cr. Bell

That the Accounts Paid Part II for the period ending February 28, 2018, totaling \$6,886.87 be approved.

IN FAVOUR – D/M SMITH, CR. KIKOAK, CR. BELL, CR. HOLTORF, CR. DUMONT

ABSTAINED – MAYOR NAPIER-BUCKLEY, CR. MCARTHUR

6. Other Business

- a. Correspondence – The February, 2018 correspondence was reviewed. Mayor Napier-Buckley advised that she has received a request for a letter of support from Northwestern Air Lease for flight school. Council supports and advised Mayor Napier-Buckley to provide the letter of support.
- b. Licensing Report – The February, 2018 licensing report was reviewed.

7. Excusing of Councillors

RECOMMENDATION

Moved by: McArthur

Seconded by: Holtorf

That Cr. Patel and Cr. Tuckey be excused from the Corporate Services Standing Committee meeting of March 6, 2018.

CARRIED UNANIMOUSLY

8. Date of Next Meeting

The next meeting of the Corporate Services Standing Committee will be April 3, 2018.

9. Adjournment

RECOMMENDATION

Moved by: Cr. Dumont

Seconded by: Cr. Bell

That the meeting be adjourned at 7:26 pm.

CARRIED UNANIMOUSLY



Town of Fort Smith
Community Services Committee
Tuesday, March 6, 2018, at 7:00 pm

Chairperson: D/M Smith
Members: Mayor Napier-Buckley (Conference Call), Cr. Dumont, Cr. Bell,
Cr. Kikoak, Cr. Holtorf, Cr. McArthur
Regrets : Cr. Patel, Cr. Tuckey
Staff Present: Keith Morrison, Senior Administrative Officer; Paul Kaeser,
Director of Municipal Services; Cynthia White, Director of
Community Services; Lisa-marie Pierrot, Executive Secretary
Guests: Montana King, Wanda Menacho

1. Call to Order
D/M Smith called the meeting to order at 7:28 pm.
2. Review
 - a. Agenda – The agenda was reviewed.
RECOMMENDATION
Moved by: Cr. Dumont
Seconded by: Cr. Bell
That the agenda be adopted as amended.
CARRIED UNANIMOUSLY
 - b. Minutes – The minutes of February 13, 2018, were reviewed and have been adopted at the Council meeting of February 20, 2018. Cr. Bell asked if the Day Camp Program will be operating during the AWG. Administration advised that the Day Camp Program will be operated out of the Library. The Director of Community Services advised that the Day Camp Program will be operating during regular times from the Library for the first week and from the Recreation Centre during the second week.
 - c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.
 - d. Community Services Master Plan – The Master Plan was reviewed.
3. Recreation
 - a. Recreation Services
 - i. Recreation Statistics – The February, 2018 recreation statistics report was reviewed. The Director of Community Services advised that there is nothing out of ordinary. She indicated that the Dene games should not be included in the statistics as that was held in January. She advised that the attendance is high for the Saturday evening Youth Program and is currently looking for additional staff to operate that program. She indicated that the Recreation Centre was closed on Monday February 26, 2018 to have the floor stripped and waxed. She advised that the Jr. Swim Club started again. She noted that she provided a swim instructors course to qualify more life guards to be instructors.
 - ii. Pool Statistics – The February, 2018 Pool statistics report was reviewed.
 - iii. Arena Statistics – The February, 2018 Arena statistics report was reviewed. The Director of Community Services advised that she is working with new staff on taking statistics. She advised that there were two hockey tournaments in February. She indicated that there will be a day camp held during the schools spring break. She advised that the Circus Camp is rescheduled for July due to AWG.

She advised that staff are working hard to prepare for the AWG by completing the maintenance and beautifying of facilities. She indicated that the Recreation Centre Concession opened on Monday, March 5, 2018 which has increased traffic at the Recreation Centre. Cr. McArthur asked what is the youth drop in fee for the Saturday Youth Program. The Director of Community Services advised that there is no fee for the Youth Program. Administration advised that there is a huge increase in attendance on Saturday night due to the Youth Centre being closed at Uncle Gabe's Friendship Centre. He advised that there is no funding to staff that program but he could work on obtaining funding in the future. The Director of Community Services advised that MACA funding does cover that program but has decreased in funding over the years and is not enough to pay for the entire program. D/M Smith commended the Director of Community Services and Administration on youth engagement. Cr. Holtorf asked if the funds received from lottery licenses can be used to fund that program for the youth. Administration advised that the lottery license fund is administered by the Town, Salt River First Nation and the Metis. He advised that the fund can be used to fund that program, but it has to be approved by all three parties. Cr. Kikoak commended the Recreation Centre staff on youth engagement and supports looking for extra funding to fund the Youth Program.

- b. Recreation Advisory Board – Cr. McArthur updated Council on the RAB meeting that was held on March 5, 2018. He indicated that the Recreation Centre and Arena will be closed starting on March 14, 2018 for the AWG. He indicated that the discussion on reducing drop in fees for the Recreation Centre has been tabled to the May 2018 RAB meeting to allow for data to be collected. He advised that there is an electronic sign that will be installed on the Recreation Centre building. D/M Smith asked if staff will continue to track statistics during the AWG. Administration advised that that will be overwhelming as staff are secondary front line workers and are there for support for building services. He advised that staff will not be in a position to track statistics and that data could be obtained from the host society.
- c. AWG Youth Seating and Facility Use – Cr. Kikoak was concerned that seniors will not be provided with seats at the venues for AWG. She would like to make a motion to provide priority seating for elder's and persons with disability along with assistance from volunteers. D/M Smith advised that the Host Society is providing priority seating and that elders are included. Mayor Napier-Buckley advised she has contacted the host society and has been advised that there is reserved seating for elders and persons with disability along with volunteers to assist them to their seats. Cr. Kikoak advised that she would like a notice posted for the public to share the seating arrangements for elders. D/M Smith advised that he will bring to the AWG meeting on Monday March 12, 2018. Cr. Dumont indicated that the mezzanine is a great place for persons with disability's and elders but that there are no speakers from the ice area. Administration advised that the speakers do work in the mezzanine area, but is not be available for the AWG as it will be occupied by AWG VIP. Cr. Kikoak asked if a request can be made to include elders as VIP. Administration advised that the programs and venues have been provided to AWG in the bid document and that the mezzanine was identified as a venue for the AWG to use how they want. He advised that the Town is only responsible to staff and maintain the venues. He suggested to wait on the feedback from D/M Smith. Cr. Bell indicated that the temperature in the ice part of the Arena is cold and asked if its possible to install heaters so seniors are not so cold watching the games. Administration advised that old propane heaters were previously used to heat the seats and

are still available but unable to have them installed prior to the AWG. He advised that he could confirm that the heat is turned up for the time being and will look at reinstalling propane heaters in the summer. Cr. McArthur asked if the Fort Smith Centennial Arena will be renamed Rowe's Arena for AWG. Administration advised that the contract with the host society indicates that for the purposes of sponsorship venues will have an associated sponsor name. He indicated that AWG will be placing sponsor names and signage at the venues. He advised that the venues will not be renamed permanently. He added that with the ITI signage funding there are plans to have a sign on the Arena Building that says Fort Smith Centennial Arena with the Town's logo. D/M Smith advised that Council has directed the host society to find means to get funding where the games will break even and sponsorship is a means of getting that accomplished. He indicated that there are sponsorship packages that demonstrate the priority status you have at sponsored venues. Cr. Dumont indicated that he is satisfied and has a better understanding of the sponsorship naming. He suggested that a recommendation be made to the host society to consider changing the signs to say games are sponsored by, rather than the venue is sponsored by, to eliminate the confusion of the venues being renamed. D/M Smith indicated that naming venues is common form of sponsorship for the duration of any major sporting event. Mayor Napier-Buckley noted that the venue sponsored names will be in place only for the week of the AWG. D/M Smith advised that volunteer training sessions have commenced and that uniform distributions will happen the week of March 12, 2018. Mayor Napier-Buckley advised that the host society was not taking volunteers under the age of 13 but are now and they have to be accompanied by a parent. D/M Smith advised that there was specific request was made by parents and invited parents to sign up their children to be volunteers. The Director of Community Services advised that younger children are also being asked to volunteer as the games requires medal bearers. D/M Smith advised that there are only three ticketed events for AWG and recognized the parents of jiggers that were invited to the opening ceremonies in Hay River have been denied access. He advised that the host society is working on providing tickets to those parents. Administration advised that the opening ceremonies will be happening in Hay River. He indicated that AWG is looking at having the opening ceremonies live streamed in Fort Smith. He advised that they are planning to host the event outdoors near the Arena or Snowboard Park. He indicated that the cauldron will also be presented to light and will require Council's suggestions on a final resting place for the cauldron. D/M Smith advised that there is a AWG app available for updates on the games and that the indoor events will be available in both communities. Administration advised that the outdoor location is being considered so that live streaming is available in both communities.

4. Library

a. Library Services

- i. Library Statistics – The February, 2017, library statistics report was not available. The Director of Community Services advised that the Library will be open extended hours during the week and regular hours on the weekend for the week of AWG. She advised that the Library will be open from 1-9 pm during the week of AWG.

- b. Advisory Board on Culture- Cr. Holtorf advised that the Advisory Board on Culture now has five members and does intend to have a meeting in near future.

5. Community Events/Liaison with Community Organizations
 - a. Northern Life Museum Update – Cr. Bell updated Council from meeting on March 5, 2018. She advised that there will be an Alaska, dog, and elder display for the AWG. She advised that the Museum will be open extended hours for the AWG. She noted that there will also be workshops available for the week of AWG, there is a fee of \$20.00 per workshop, and the workshops are an hour to hour and half in duration. She advised that there is a beading workshop on April 7 and a membership breakfast on April 14, 2018.

6. Other Business
 - a. Briefing Note Adult Hockey Tournament Donation Request – The briefing note was reviewed. The Director of Community Services advised that a donation request has been received from the Fort Smith Recreation Hockey League for ice fees and mezzanine use during the Wood Buffalo Frolics Hockey Tournament. She indicated that the ice fees and mezzanine use for the weekend total \$1250.00 and advised that the hockey tournament is a cash prize tournament. Mayor Napier-Buckley asked if the league is a mixed league. The Director of Community Services advised that woman can participate in the league. She advised that the tournament is mixed but she was unsure of tournament requirements on being a league member. She indicated that the league also players welcomes league members as young as 14, but they are required to register with minor hockey. Cr. Bell suggested donating \$500.00 and maybe allow them to have a beer garden to fundraise the remainder of the funds they require. Cr. McArthur noted that Women’s Hockey paid for their whole tournament. The Director of Community Services indicated that there was a donation made to the Women’s Hockey Tournament. D/M Smith asked if all other groups paid the regular fees. The Director of Community Services confirmed all other group did pay their regular ice fees. Administration advised that last hockey season the Fort Smith Recreation Hockey came out about \$10,000.00 in debt. He indicated that in order to avoid stopping hockey the Town has requested a plan from the Hockey League on how they got into debt and how do they plan on getting out of it. He indicated that they are actively repaying their debt but is unsure on the amount of their outstanding debt.
RECOMMENDATION
Moved by: Cr. Bell
Seconded by: Cr. Kikoak
That the Town of Fort Smith donates \$400.00 to the Fort Smith Recreational Hockey League for the Wood Buffalo Frolics Hockey Tournament.
IN FAVOUR – MAYOR NAPIER-BUCKLEY, D/M SMITH, CR. KIKOAK, CR. BELL, CR. HOLTORF, CR. DUMONT,
ABSTAINED – CR. MCARTHUR

7. Excusing of Councillors
RECOMMENDATION
Moved by: Cr. Bell
Seconded by: Cr. Dumont
That Cr. Patel and Cr. Tuckey be excused from Community Services Meeting on March 6, 2018.

8. Date of Next Meeting
The next meeting of the Community Services Standing Committee will be held on April 10, 2018.

9. Adjournment
RECOMMENDATION
Moved by: Cr. Kikoak
Seconded by: Cr. Holtorf
That the meeting be adjourned at 8:36 p.m.



Town of Fort Smith
Municipal Services Committee Meeting
Tuesday, March 6, 2018 at 8:15 pm.

Chairperson: Cr. Dumont
Members: Mayor Napier-Buckley (Conference Call), D/M Smith, Cr. Bell,
Cr. Kikoak, Cr. Holtorf, Cr. McArthur
Regrets : Cr. Patel, Cr. Tuckey
Staff Present: Keith Morrison, Senior Administrative Officer; Paul Kaeser,
Director of Municipal Services; Lisa-marie Pierrot, Executive
Secretary
Guests: Montana King, Wanda Menacho

1. Call to Order

Cr. Dumont called the meeting to order at 8:45 pm.

2. Review

- a. Agenda – The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. McArthur

Seconded by: Cr. Bell

That the agenda be adopted as amended.

CARRIED UNANIMOUSLY

- b. Minutes – The minutes of February 13, 2018, were reviewed and were adopted at the Council meeting of February 20, 2018.
- c. Vision, Values and Goals – The Vision, Values, and Goals were reviewed.
- d. 2018 Capital Plan – The Capital Plan was reviewed.

3. Protective Services

- a. Fire Department

- i. Statistics Report – The February, 2018, statistics report was reviewed. Administration thanked TDC for providing space and assistance to complete the fire training exercises for the fire fighters. He advised that the Fire Department has purchased extra equipment with funding provided by GNWT.

- b. Ambulance Department

- i. Statistics Report – The February, 2018, statistics report was reviewed. Administration advised that it has been a more quiet month. He indicated that the Town is in the final stages of hiring a Protective Services Supervisor and anticipates the successful candidate to start in April.

- c. Bylaw Department

- i. Bylaw Statistics Report – The February, 2018, statistics report was reviewed. Administration advised that the Bylaw department is focusing on providing tickets for speeding and dog tags. He indicated that the Bylaw Department received many complaints regarding snow removal. He advised that staff are working on the snow removal. He advised that two employees have been hired to get the Town ready for AWG and staff are working 60 hour weeks with overtime. He advised that facility maintenance also hired casuals that are working on improving buildings and ensuring all emergency equipment are up to date. He advised that the Water Treatment Plant staff are working on a shift schedule to effectively process and produce water faster to meet the demands during

AWG. Cr. McArthur asked if there will be one last sweep of MacDougal Road down to Pine Crescent. He commended Robert Mills of the Town crew for cleaning side roads. Administration advised that the snow removal crew is working 60 hour weeks to try and keep up with the snow removal. He advised that they may complete MacDougal Road before the snow melts but he can't guarantee it will be done.

4. Administration

- a. Downtown Development Plan – The Downtown Development Plan was reviewed. Administration advised that the document presented is the same plan that was previously presented to Council. He indicated that the only change is that the paving was removed and put in a separate line item. He advised that the paving will be completed when a crew can be hired and will not commence without the phases being reviewed and approved by Council. Cr. Kikoak does not agree with a permanent stage being installed at the Riverside Park. Cr. Holtorf suggested prioritizing the projects and start development on the Riverside Park and focus on developing the downtown area. He also suggested consulting with local organizations on the development plan. Cr. Dumont suggested to have a portable stage that can be moved between venues and he agreed with Cr. Kikoak. Cr. Kikoak indicated that there is a intimate stage at Conibear Park and that a permanent stage at Riverside Park is not necessary. Mayor Napier-Buckley advised that the outdoor permanent stage at Riverside Park opens the possibility of having events outdoors in the winter. Cr. McArthur doesn't think its plausible to spend \$150,000 for a permanent stage at the Riverside Park and not receive any revenue from it. Cr. Bell is also opposed to building the permanent stage as it is unsafe and suggested building at Conibear Park for a cheaper cost. D/M Smith commended the detail of the Downtown Development Plan and thinks it is a good way to meet resident's needs and offers good opportunity to host events. He suggested embracing the project and build on it to provide a solution together, as hosting events in the current outdoor venues is difficult with no power or water. Cr. Bell commended the hard work done on the Downtown Development Plan and Snowboard Park. She commended the development at the Arena and noted that the snow sculptures are amazing along with the lights on the trees. He indicated that the document is what is used to obtain funding and mainly used as a guiding document to get projects completed.

5. Other Business

- a. Briefing Note – DPA-005-18 Marion Berls and Dave Purchase. Administration advised that the briefing note and application is a standard home occupation permit application. He advised that the applicates own their home and will not attract additional traffic to their home.

RECOMMENDATION

Moved by: Cr. McArthur

Seconded by: Cr. Holtorf

That DPA-005-18, submitted by Marion Berls and Dave Purchase, to operate a home occupation to sell arts and crafts, provide bookkeeping services, repair electronics, and provide forest fire consulting services from Lot 395, Plan 207, 38 Polar Crescent in Fort Smith be approved.

CARRIED UNANIMOUSLY

Briefing Note – Water and Sewer Infrastructure Replacement Engineering Services. Administration advised that on January 23, 2018 Council approved the \$5,000,000 Clean Water and Waste Fund Project. He advised that this is a replacement of the water and sewer infrastructure in the downtown core. He advised that it is funded by the federal CWF of \$3,750,000 and the balance is made up of \$1,250,000 of Town funds. He advised that serious water and sewer failures have occurred in the downtown and that the main lines are 70 years old. He noted that efforts to deal with the break and replacement found that valves are not functional.

He advised that the most problematic area is the main downtown section where the pipes and valves have not yet been replaced. He noted that there are six main lines that intersect in that area where only one or two valves are functional. He indicated that the project is very complicated as it affects the water to the community that is coming from the water tower. He indicated that with the project being so difficult and in order to complete without interrupting water services to the community, the intersections at Portage Ave and MacDougal Road along with the intersection at Breynant and MacDougal Road will have to be dug up. He advised that the project will also allow for the replacement of drainage and ditches in the downtown area. He indicated that the purpose of completing the request for proposals is to hire engineering services to design the completion of the project. He advised that on February 05, 2018, the Town issued a Request for Proposals for Engineering Services to design this project. He indicated that the RFP was advertised locally and in News North, and because of this it was also advertised in the GNWT Construction Association tender registry and MERX registry. He noted that the RFP closed on February 23, 2018, and four proposals were received; from Maskwa Engineering, AECOM, Stantec, and KGS Group. He advised that the proposals were reviewed by a proposal evaluation committee on March 02, 2018, as per the criteria indicated in the RFP document, and the proposal from AECOM was found to rank the highest. Cr. Kikoak indicated that there is a letter attached to the briefing note and asked if the letter will be addressed. Administration suggested going in camera to discuss the letter or if the discussion will be in general it can be addressed. Cr. Kikoak requested more time to hear the concern from the local contractor to make a more informed decision. Administration noted that Maskwa Engineering was partners with REV North and suggested that Cr. Kikoak should consider conflict of interest. Cr. Kikoak advised that the letter has brought back feelings from the past of contracts being awarded to outside competitors when local contractors have the capacity to complete the projects. She indicated that she doesn't think she is in conflict as REV North is not identified in the letter or briefing note. D/M Smith indicated good decision will not happen unless it's done in camera.

In-Camera Session S.23(3)(e)

RECOMMENDATION

Moved by: D/M Smith

Seconded by: Cr. McArthur

That Council move in-camera to have discussion on the Water and Sewer Infrastructure Replacement Engineering Services briefing note in accordance with Section 23(3)(e) of the Cities, Towns and Villages Act.

CARRIED UNANIMOUSLY

RECOMMENDATION

Moved by: D/M Smith

Seconded by: Cr. McArthur

That Council move out of in-camera at 10:09 pm and that the meeting continue past 10:00 pm.

CARRIED UNANIMOUSLY

RECOMMENDATION

Moved by: Cr. McArthur

Seconded by: Cr. Holtorf

That the Water and Sewer Infrastructure Replacement Engineering Services RFP contract be awarded to AECOM in the amount of \$358,675.00 plus GST.

CARRIED UNANIMOUSLY

Briefing Note – Landfill Expansion Engineering Services RFP. Administration advised that on January 23, 2018, Mayor and Council approved the \$1,500,000 Landfill Expansion project, which is required to address capacity issues at the Landfill, as well as implement Water

License and Waste Management Plan requirements. He advised that on February 05, 2018, the Town issued a Request for Proposals for Engineering Services to design this project. He indicated that the RFP was advertised locally and in News North, and because of this it was also advertised in the GNWT Construction Association tender registry and MERX registry. He advised that the RFP closed on March 02, 2018, and three proposals were received; from REV North, Tetra Tech, and BCL. He noted that the proposals were reviewed by the proposal evaluation committee on March 05, 2018, as per the criteria in the tender bylaw, and the proposal from REV North was found to rank the highest. Administration advised that the REV north president is brother of Cr. Kikoak and suggested that she consider conflict of interest. Cr. McArthur agreed with Administration and doesn't think Cr. Kikoak can second that motion. Cr. Kikoak advised that she doesn't see herself in conflict and that her household is not benefitting from this. Mayor Napier-Buckley recommended that until the implications are clear if this is conflict or not your safest bet is to declare a conflict. Cr. Kikoak declared a conflict of interest.

RECOMMENDATION

Moved by: Cr. Smith

Seconded by: Cr. McArthur

That the Landfill Expansion Engineering Services RFP contract be awarded to REV North in the amount of \$177,756.00 plus GST.

**IN FAVOUR – MAYOR NAPIER-BUCKLEY, D/M SMITH, CR. BELL, CR. HOLTORF, CR. MCARTHUR, CR. DUMONT
ABSTAINED – CR. KIKOAK**

6. Excusing of Councillors

RECOMMENDATION

Moved by: Cr. McArthur

Seconded by: Mayor Napier-Buckley

That Cr. Patel and Cr. Tuckey be excused from the Municipal Services Standing Committee Meeting on March 6, 2018.

7. Date of Next Meeting

The next Municipal Services Standing Committee meeting will be held on April 10, 2018.

8. Adjournment

RECOMMENDATION

Moved by: Cr. McArthur

Seconded by: Cr. Holtorf

That the meeting be adjourned at 10:20 pm.