



Town of Fort Smith
Corporate Services Committee
Tuesday, May 1, 2018, at 7:00 pm

Chairperson: D/M Smith
Members: Mayor Napier-Buckley, Cr. Kikoak, Cr. Bell, Cr. McArthur, Cr. Holtorf, Cr. Tuckey
Regrets: Cr. Dumont, Cr. Patel
Staff Present: Keith Morrison, Senior Administrative Officer; Jim Hood, Director of Corporate Services; Lisa-marie Pierrot, Executive Secretary
Guests:

1. Call to Order

D/M Smith called the meeting to order at 7:00 pm.

2. Declarations of Financial Interest

D/M Smith and Cr. McArthur declared a financial interest with respect to Accounts Paid Part II.

3. Review

a. Agenda –The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. McArthur

Seconded by: Cr. Bell

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

b. Minutes – The minutes of April 10, 2018, were reviewed and have been adopted at the Council meeting of April 17, 2018.

c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.

d. Strategic Plan – The Strategic Plan was reviewed. Mayor Napier-Buckley reminded Council that there will be a strategic planning workshop on May 3, 2018 at 7:00 pm in Council chambers. She requested Council review the draft strategic plan to provide informative input.

4. Governance

a. Council Priorities

i. Property Tax Issues - Administration advised that property tax notices have been mailed out to residents.

Cr. Kikoak entered the meeting.

Cr. Holtorf asked if it is possible, that the outstanding property taxes be cleared up within a couple of months whether by writing it off or by way of legal action. D/M Smith thinks some of the property taxes arrears are tied up between the federal government and the GNWT, which are sizeable amounts, and not able to resolve. He thinks it is not in our best interest to write those off. He indicated that Administration was intended to engage in a law firm on pursuit of property tax arrears and asked Administration to comment on the status of that initiative. Administration advised that there have been three mechanisms previously identified to resolve the property tax arrears. He indicated that two of the three mechanisms are in place to address property tax arrears; one is that we know there are accounts which we are not able to collect that would have to go to council for approval to write them off. That comes at a cost as they sit on the books as a deferred revenue, so it shows as revenue but if we write them off then there are expenses

associated with that but that is a process that also occurs during the audit. Another part of the process is there are some issues that must be negotiated with the GNWT, there are disagreements on some property taxes associated with IAB land. The reason property tax was moved to Council priorities was because administratively, there was no success with the GNWT issues and hoped that Council could apply political pressure. That was successful, and we were able to clear up some of those accounts. There are issues that have been ongoing for years and the likelihood of those issues being resolved in the next few months is impossible. Lastly, there are residents that are just not paying their property taxes and there are no penalties except for interest charges. We can't withhold services and the only other penalty beyond that would be to sell their land. Those accounts have gone to the lawyer that is acting as our collection agency. The Director of Corporate Services advised that the property taxes that are not in dispute have gone to the lawyer. He noted that some residents that received the collection letters have come and requested payment arrangements. He noted that the whole process with the lawyers and going through collection process takes about two years and advised that steps have been taken to follow collection action for those that haven't responded to the collection letters, and if residents default on their payment agreements. Cr. Holtorf asked if there is a process in place to inform clients that are falling behind on their property tax. The Director of Corporate Services advised that tax reminders used to be sent on a monthly basis but found that there was no response to those letters and that was a waste of resources. He advised that currently tax notices are sent out annually and includes the residents tax arrears.

- ii. Aurora College Program Review – Mayor Napier-Buckley advised that she did meet with the President of the Aurora College to discuss upcoming programs and how the Town can work in partnership with the college moving forward. Some of the new things that are happening at Thebacha Campus includes; an Environmental Technician Certificate Program, Language Revitalization Certificate Program, Oil Heat Systems Technician, Mineral Processing Certificate Program in collaboration with the Mine Training Society along with a Surface Mechanic Program. She has been advised that the Early Childhood Program was offered at Aurora Campus in Inuvik for two years and is now in Yellowknife for two years and the plan is to move the program to Fort Smith for two years. The program is a federally funded program that would add two instructors to the community. The discussion on working together brought suggestions like hosting welcome bbq's and there will be a circle of indigenous knowledge holders meeting in May that she will be participating in. She indicated they also share the same struggle without a newspaper to advertise news and events to the public. D/M Smith indicated that the release of the 2017 financial statements for Aurora College showed a surplus of about one million dollars which could call the budget cuts into question and asked if that was discussed in the meeting. Mayor Napier-Buckley advised that the surplus was discussed and has been advised that the surplus is budgeted for infrastructure. Cr. Kikoak asked if Mount Aven was identified in the infrastructure discussion. Mayor Napier-Buckley advised that there were renovations completed on the Mount Aven building but only to a certain extent and is still not safe to accommodate a Daycare Centre. Cr. Kikoak asked if the College President mentioned any recruitment success during the AWG. Mayor Napier-Buckley advised that there was success in recruitment during AWG and that participants were engaged in attending Aurora College. Cr. Kikoak asked if she mentioned a follow up

plan or have a strategy to follow up with recruitment. Mayor Napier-Buckley indicated that was not discussed. Cr. Holtorf asked for clarification on the Early Childhood Program and when will the program be offered in Fort Smith. Mayor Napier-Buckley advised that the program is a two year diploma program that will continue in Yellowknife for the 2018-2019 academic year and will be offered in Fort Smith in four years. Mayor Napier-Buckley advised that a meeting has to be set with the Minister of Education in regard to the Aurora College program review.

- iii. Road to Garden River - Cr. McArthur asked for an update on the Road to Garden River. Mayor Napier-Buckley advised that there is no update on the Road to Garden River. She indicated that in her discussion with the Mikisew Cree they are busy over the summer with other projects and are hoping to start on the Road to Garden River discussions in September.
- iv. Youth Crime – Administration advised that the Town was able to gather a number of interested volunteers during the trade show for the citizens on patrol program. He added that the information is still being gathered and that the names are being tallied and forwarded to Cr. Bell. Cr. Bell indicated that she did receive the list of names from the Economic Development Officer and is collecting all the contact information. She has been in contact with Sgt. Gilbert with the RCMP who advised that he is in the process of consulting with the Fort Smith Metis representative regarding the press release. She indicated that she will provide a copy of the press release once she receives it for Council's input. She is hoping the press release will draw more interest, so they are able to recruit more members. She advised that she will be working with the Economic Development Officer on the process of orienting the interested members adding there are eight to ten applicants.

5. Finance

- a. Accounts Paid List Part I– The Accounts Paid List was reviewed.

RECOMMENDATION

Moved by: Cr. Holtorf

Seconded by: Cr. McArthur

That the Accounts Paid Part I for the period ending April 30, 2018, totaling \$908,120.10 be approved.

CARRIED UNANIMOUSLY

D/M Smith pass the chair to Mayor Napier-Buckley

- b. Accounts Paid List Part II – The Accounts Paid List Part II was reviewed.

RECOMMENDATION

Moved by: Cr. Bell

Seconded by: Cr. Tuckey

That that Accounts Paid Part II for the period ending April 30, 2018, totaling \$1,546.82 be approved.

IN FAVOUR- CR. KIKOAK, CR. BELL, CR. HOLTORF, CR. TUCKEY

ABSTAINED – CR. MCARTHUR, D/M SMITH

CARRIED

Mayor Napier – Buckley passed the chair to D/M Smith

6. Other Business

- b. Correspondence – The April 2018 correspondence was reviewed. Cr. Kikoak asked for clarification on the letter from the Fort MacPherson Hamlet. Mayor Napier-Buckley advised that the letter indicated that the Fort McPherson Hamlet is requesting support in the fact that the smaller communities were not consulted with on the issue of marijuana

legalization. She noted that Fort Smith was included as one of the community's that held public consultation workshops. She doesn't know what the Fort MacPherson Hamlet deems as sufficient support. Certainly, we can support their request for public consultation to go into every community, but this is a federal legislation and will go ahead without the small community's approval. Cr. Holtorf indicated that there was an offer provided by CAB construction on Madonna House and asked if there was a response extended to CAB Construction. Administration advised that he did speak to CAB Construction and there has been no written response and noted that the offer was addressed to Mayor and Council. He added that the offer is unsolicited salesmanship. He indicated that this is a valid option and it plays along with the approach he was hoping to take with the replacement of some of our downtown facilities. Unless Council gives him approval to enter into contract with CAB Construction, he will be soliciting that work using a competitive process. He thinks there is enough engaged contractors in the community and that we should exhausted competitive options before going into negotiations with individual contractors. He indicated that the property is across from the Recreation Centre. Cr. Tuckey asked if mayor could forward that request. Mayor Napier-Buckley advised that she would forward the correspondence.

c. Licensing Report – The April 2018 licensing report was reviewed.

7. Excusing of Councillors

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. Bell

That Cr. Patel and Cr. Dumont be excused from the Corporate Services Standing Committee meeting of May 1, 2018.

CARRIED UNANIMOUSLY

8. Date of Next Meeting

The next meeting of the Corporate Services Standing Committee will be June 5, 2018.

9. Adjournment

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. McArthur

That the meeting be adjourned at 7:32 pm.

CARRIED UNANIMOUSLY



Town of Fort Smith
Community Services Committee
Tuesday, May 8, 2018, at 7:00 pm

Chairperson: Cr. Tuckey
Members Present: Mayor Napier-Buckley, Cr. Dumont, Cr. Bell, Cr. Kikoak, Cr. Holtorf, Cr. McArthur
Regrets : D/M Smith, Cr. Patel
Staff Present: Keith Morrison, Senior Administrative Officer; Cynthia White, Director of Community Services; Paul Kaeser, Director of Municipal Services; Lisa-marie Pierrot, Executive Secretary
Guests:

1. Call to Order

Cr. Tuckey called the meeting to order at 7:00 pm.

2. Review

a. Agenda – The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. McArthur

Seconded by: Cr. Bell

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

b. Minutes – The minutes of April 10, 2018, were reviewed and have been adopted at the Council meeting of April 17, 2018.

Cr. Kikoak entered the meeting

Cr. Holtorf asked if there is an update on the finances from AWG. Administration advised that the accountant is still working on putting finances together. He added that most of the staff have left and that administration is monitoring the disposal of merchandise. He added that there is currently only one supervisor that is on the staff who is the president and is on vacation. Therefore, the staff are not being properly managed and is considering making a recommendation to have the host society shut down.

c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.

d. Community Services Master Plan – The Master Plan was reviewed. Administration advised that the update of the master plan has not been budgeted to have completed this year but is working on having it reviewed.

3. Recreation

a. Recreation Services

i. Recreation Statistics – The April 2018 recreation statistics report was reviewed. Administration advised that the Recreation Centre schedule was provided at the trade show. He added that there are plans to have more programming provided throughout the summer. He added that funding options have been pursued for culture programming and trying to find innovative ways of accomplishing providing programs. The Director of Community Services advised that staff have been hired for the Saturday Youth Program. The College Convocation was held in the Recreation Gym in April which had an attendance of 360 people. She commended the staff's efforts on obtaining those statistics. She added that the Trade Show was held in the ice surface area of the Arena. She noted that the Arena statistics will be included in recreation statistics over the summer as the Arena is closed over the summer but

still hosts random events. She highlighted that the parents and tots play group has good attendance and is a successful program and should be the same until the end of May.

- ii. Pool Statistics – The April 2018 pool statistics report was reviewed. The Director of Community Services indicated that the pool statistics are very much the same and there is steady attendance. She noted that there is a difference in the attendance from the previous month as the pool was closed for a week. She advised that the aquatic lead was away for a while due to a family emergency. She advised that recreation is partnering with the kayak club to provide a Monday night polo program. She highlighted the tentative summer programs which includes; a circus program that considered as performing arts, a family science program that will be provide in collaboration with the Aurora Research Institute, drama camp being provided by a university drama major student, soap box racing, literacy programs, family programs and more programming for elders.

She added that she is working with staff to expand programming beyond recreation and providing cultural programming. The difficulty there is being able to staff those programs as the facilitator rates are very high and can make it difficult to make the programs affordable. We have identified a few full-time staff that are able to provide support for those programs but that would take support from other full time programs.

She indicated that the Library programs are difficult to provide as there are a high number of attendance and only one staff member to provide those programs. She added that a high percentage of the attendance are using the computers. They are working on providing programs to engage elders during the summer with the library being accessible to elders. She added that efforts are also being made to engage those that are attending only to use the computers.

Cr. Kikoak indicated that the demographic users are low income users and highlighted that the library would make a great place for a bulletin on wellness. She suggested changing the homepage on the computers to be attractive and used to advertise programs. She was impressed with the efforts with programs. The Director of Community Services advised that there is the possibility of providing a film making project, but she is waiting to connect with the facilitator. Cr. Dumont was impressed with the activities and suggested communicating with the camp ground attendants as they do bannock on a stick and you may want to integrate into some programs. The Director of Community Services noted that was discussed and was in the process of making those connections with the territorial camp ground to make that available. Mayor Napier-Buckley thanked the Director of Community Services for all the information that was provided. She didn't agree that the library has a lot of low income patrons. She was interested in providing programs for elders and asked if there has been any outreach to the Northern Lights Home as there has been a ramp installed making it easier for elders to be transported. The Director of Community Services advised that she will contact the Northern Lights and check if that is an option and that the basement of the library is inaccessible but staff can retrieve books for those that can not do stairs.

b. Recreation Advisory Board

- i. RAB Minutes April 9, 2018 – The RAB minutes were reviewed. Cr. McArthur advised that he was unable to attend the April 9, 2018 meeting as he was out of the country. He asked for information on updating the track and that if lights could be installed for users. Administration advised that the update of the track has been identified in the capital budget. He added that the recommendation has been forwarded to RAB as there is has been no feedback received on the priorities of updating the track. He added that pricing information can be obtained for the installation of lighting, but he would like to wait for a recommendation from RAB. Cr. Holtorf thinks that the budget for upgrading the track was high and thought that installing a fence was priority. Administration advised that there is a fence around the area, but the operation and maintenance of the track is what is costly increasing the budget. He added that there is signage up that is being ignored as people still cut through the area. There is no considerable damage to the fence that is not repairable. Cr. Holtorf indicated that the capital plan includes a completed fence and asked for clarification on that. Administration advised that the fence indicated in the capital plan is the fencing for the javelin range which is required to minimize traffic in that area. Cr. Bell advised that track is occupied frequently by PWK High School and JBT elementary school. Administration advised that upgrades it the concerned areas can be completed if a recommendation from RAB was submitted. Cr. Bell suggested reaching out to organizations that occupy the track for assistance and recommendations. The Director of Community Services advised that the discussion at RAB included the approach that they would like to take on the issue. They have highlighted a few different approaches including; the usage of the track and that it is only used for a couple of weeks during the spring by a couple of groups for track and field training. They discussed each part of the area and how much those areas are used such as the jumping pit. She advised that the concern about the fence is the section of the fence that connects to JBT field. That section is under the schools ownership. She advised that throughout the year the school has been asked to keep the gate on that fence closed but there are times that it is left open and that is where skidoos enter into the field and damage the track. Cr. Kikoak asked what the purpose of the gravel around the track is. Administration advised that the gravel is a sub base for the track and is a maintenance issue and we don't sweep it as much as we should. The reason being is we don't use as often. We could start using the track for other uses if it is not being used for track. Cr. Kikoak asked if there is to remove the gravel. Administration advised that there is not as it is part of the structure and will collapse it if is removed. Cr. Holtorf asked if the opportunity was provided to the community services director to provide input into the relevant departments in the strategic plan and asked what the director's goals identified are in the strategic plan. Administration advised that becomes our job council creates a plan and it's up to administration to achieving goals indicated in that plan. Understand that the plan is not coming to us out of nowhere and that the public, directors, and administration have been given opportunities to be included in the plan

Cr. McArthur advised that he attended the May 7, 2018 RAB meeting and indicated that a recommendation will be brought to Council to have the electronic sign placed on the Recreation Centre building. He added that there was discussion on the youth user fees and that a recommendation will be brought forward.

4. Library

a. Library Services

- i. Library Statistics – The April, 2018 library statistics report was reviewed.

The Director of Community Services advised that there is no changes in the statistics. She advised that the story time program has an attendance of 20-25 children and is administered by one staff member. She advised that she is researching options to obtain more staff for the story time program. Mayor Napier-Buckley asked if it is possible to get the cost to add a staff member to the library. Administration advised that he is currently in the process of obtaining that information and would like to provide more staff to that program and budget mid-year so that the program can continue to be successful. He added that Council can expect request to come through. Cr. McArthur indicated that the librarian is trying to provide the story time program to 20-25 children, he asked if that is a safety issue. Administration advised that is it not as the parents are also present. With the parents being present we are able to provide the program and that is what keeps the program from being a childcare service. He added that he is in the process of adding a staff position for that program. Cr. McArthur thought that the Recreation Centre staff was covering for the library program. Administration advised that all staff are recreation assistants but that the library requires staff with additional special training. The staffing of the facilities is scarce, and everyone is busy, we have to prioritize with staffing. He added that budgets will have to be reviewed to be able to add more staff to the library program. Cr. McArthur asked if the library could be moved to the Recreation Centre. Administration advised that the Recreation Centre does not have the space to accommodate the library and with the number of programs offered at the Recreation Centre it would be too loud in there for users in the library. Cr. Kikoak indicated that when the story time program started it was started by a volunteer. She suggested that requesting for volunteers for that program while the finances are being worked out. She also suggested acquiring plaques to commend volunteers and have them posted in the Library. The Director of Community Services thinks that is a great idea, but she struggles with the opportunity to support people and provide income. She thinks that we should not have to rely on volunteers to run services that are provided by the Town. Mayor Napier-Buckley asked for clarification on volunteers and if they are to be recognized. Cr. Kikoak suggested to have two people running the library program and one could be a volunteer. She thinks that recognizing volunteers could inspire people that attend the library if it is visible. Mayor Napier-Buckley agrees there is great opportunity to have volunteers and in other programs. She highlighted that you can't put restraints on volunteers and like you would with a paid employee therefore having volunteers may not be a reliable source to the program. Mayor there was conference indicated.

5. Economic Development

The Director of Community Services advised that she is working with the Economic Development Officer on a couple of different initiatives; one is to staff the Visitor Centre, and the business walks. She indicated that two summer students have been hired to provide assistance at the Visitor Centre. TTAB has been discussing the business walks and the EDO is in the process of creating a list of businesses to be included.

a. Tourism and Trade Advisory Board

i. TTAB Minutes April 19, 2018 – The TTAB minutes were reviewed. Cr. Kikoak thinks that the business walks is a good initiative supports the initiative. Administration advised that there is a recommendation came from TTAB on the logo application process. He indicated that TTAB is asking Council to process logo applications. He recommends that the policy be sent to TTAB to review which identifies the crest and logo. Council acknowledged the recommendation. Mayor Napier-Buckley was fine with the recommendation to have the logo policy forwarded to TTAB to be updated. Mayor Napier-Buckley advised that there is a request in the minutes for a conference in Yellowknife and asked for clarification on that. The Director of Community Services advised that the chair asked for information and if it is possible to send member to a Recreation and Parks association conference in Yellowknife. Administration advised that there is no budget for advisory board travel, he added that the last time any members traveled was a few years ago but the expenses were covered by a third party. Mayor Napier-Buckley noted that SDAB just recently had a member attend a meeting in Hay River but was not paid out of town funds.

ii. TTAB Appointment – Maxwell Gardner

RECOMMENDATION

Moved by: Cr. McArthur

Seconded by: Cr. Dumont

That Maxwell Gardner be appointed to the Tourism and Trade Advisory Board for a term ending December 31, 2019.

CARRIED UNANIMOUSLY

6. Other Business

a. Briefing Note SRFN Donation Request – The briefing note was reviewed. The Director of Community Services advised that the road closure request is one we did in past years. She advised that there are other requests of equipment indicated in the letter which will be provided administratively. Mayor Napier-Buckley asked if the fire truck will have access to and from the fire department. The Director of Community Services indicated that the exit on McDougal Road would still be accessible. McArthur indicated that the accessibility of business would be compromised and that may result in receiving complaints from businesses.

RECOMMENDATION

Moved by: Cr. Holtorf

Seconded by: Cr. Dumont

That for the reason of public safety during the SRFN Treaty Land Entitlement Celebration, Council approves the road closure of McDougal Road between Breynat Street and the Northwestel building and from McDougal Road to the exit of Kaeser's parking lot for Friday, June 22nd, from 5:00 pm to 10:00 pm and Saturday, June 23rd from 5:00 pm to 10:00 pm.

IN FAVOUR – MAYOR NAPIER-BUCKLEY, CR. DUMONT, CR. BELL, CR. HOLTORF, CR. KIKOAK

OPPOSED – CR. MCARTHUR

CARRIED

7. Excusing of Councillors
RECOMMENDATION
Moved by: Cr. Bell
Seconded by: Cr. Holtorf
That D/M Smith, Cr. Patel be excused from Community Services Meeting on May 8, 2018.
CARRIED UNANIMOUSLY

8. Date of Next Meeting
The next meeting of the Community Services Standing Committee will be held on June 12, 2018.

9. Adjournment
RECOMMENDATION
Moved by: Cr. Holtorf
Seconded by: Cr. McArthur
That the meeting be adjourned at 8:18 p.m.
CARRIED UNANIMOUSLY



Town of Fort Smith
Municipal Services Committee Meeting
Tuesday, May 8, 2018 at 8:15 pm.

Chairperson: Cr. Dumont
Members Present: Mayor Napier-Buckley, Cr. Bell, Cr. Kikoak, Cr. Tuckey, Cr. McArthur, Cr. Holtorf
Regrets: D/M Smith, Cr. Patel,
Staff Present: Keith Morrison, Senior Administrative Officer; Paul Kaeser, Director of Municipal Services; Lisa-marie Pierrot, Executive Secretary
Guest:

1. Call to Order

Cr. Dumont called the meeting to order at 8:28 pm.

2. Review

- a. Agenda – The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. McArthur

Seconded by: Cr. Bell

That the agenda be adopted as amended.

CARRIED UNANIMOUSLY

- b. Minutes – The minutes of April 10, 2018 were reviewed and were adopted at the Council meeting of April 17, 2018.
- c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.
- d. 2018 Capital Plan – The Capital Plan was reviewed. Administration advised that many of the approved capital projects are underway. There are a few that have yet to start and will bring confirmation to Council as they happen.

3. Sustainable Development

- a. Sustainable Development Advisory Board

- i. SDAB Minutes April 12, 2018 – The SDAB minutes were reviewed. Administration indicated that Chris Westwell provided an update on the energy audit project and waste management meetings. The auditors from arctic energy alliance were here last week to complete the audit and will provide recommendations shortly. He provided an update on recycling adding that the landfill design project is underway. With the landfill design project, there will be a transfer station installed. The landfill design does not have a separation design which will be a problem in the future and discussed implementing a fee schedule to resolve the issue. He advised that there was continued discussion on affordable housing. What SDAB is finding at this point is what is affordable housing and that there is a need for landlords. Developers want to build big houses as they have more return. Developers are also reluctant to build as competition is expected and organizations will take business away. SDAB is looking at making lots affordable to developers and discussing a marketing scheme for Westgrove. Cr. McArthur asked if someone brought a trailer to the landfill in one whole piece how does that get demolished. Administration advised that a dozer would be brought to the landfill to compact. There are fears that whole trailers would fill up the landfill. Cr. McArthur asked if there is something the Town could purchase to demolish trailer parts if it were brought in pieces. Administration advised that is possible and is hoping to promote residents to bring the trailers disassembled as that is

easier to compact and won't fill the landfill. Cr. Tuckey wondered if there is a possibility of charging for storage and providing that option to customers. Administration advised that is less likely as there is a consideration of property tax and added that he could come up with a mechanism to address some of those problems.

4. Protective Services

a. Fire Department

- i. Statistics Report – The April 2018 statistics report was reviewed. Administration advised that there were many false alarms which is contributed by liberty alarms and are in the process of having those alarms checked as defective.

b. Ambulance Department

- i. Statistics Report – The April 2018 statistics report was reviewed. Administration advised that there were 20 calls received in the month and is still very busy.

c. Bylaw Department

- i. Bylaw Statistics Report – The April 2018, statistics report was reviewed. Administration highlighted it is now spring time and there are lots of dog activity and reports. He added that advertisements for the Prevention Services Supervisor and the Bylaw officer positions have been posted. He added that the Bylaw officer will be going on a six-month deferred leave.

5. Administration

- a. Buffalo river bridge closing – Administration advised that he is hearing that Buffalo River Bridge will be reconstructed over the summer. He added that last year there was no communication provided by the department of transportation on the construction of the bridge which affected the transportation on supplies to and from the community. This was a huge impact on the development of the community as developers could not get materials past the bridge. He asked if Council thinks it is worthwhile to write a letter to the Minister of Transportation on the issue. He offered to gather more information and provide a briefing note to Council. Mayor Napier-Buckley requested that a briefing note be provided. Cr. Tuckey highlighted the fact that access points to the NWT are limited and that the Buffalo River Bridge is the only access point for Fort Smith she thanked Administration for the information and agreed that a briefing note be provided.

6. Excusing of Councillors

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. McArthur

That D/M Smith and Cr. Patel be excused from the Municipal Services Standing Committee Meeting on May 8, 2018.

CARRIED UNANIMOUSLY

7. Date of Next Meeting

The next Municipal Services Standing Committee meeting will be held on June 12, 2018.

8. Adjournment

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Mayor Napier-Buckley

That the meeting be adjourned at 8:53 pm.

CARRIED UNANIMOUSLY