














Town of Fort Smith Corporate Services Committee

Tuesday, May 2, 2017, at 7:00 pm.

AGENDA

1. Call to Order
2. Delegation
 - a. 2018 AWG Host Society
 - i. Mission One Report Final
 - ii. Letter from AWGIC to Host Society President
 - iii. March 31, 2017 AWG Financial Statements
3. Declaration of Financial Interest
4. Review
 - a. Agenda
 - b. Minutes
 - c. Vision, Values and Goals
 - d. Strategic Plan
5. Governance
 - a. Council Priorities
 - i. Highway Condition
 - ii. Property Tax Issues
 - iii. Commissioner's Land within Municipal Boundaries
 - iv. GNWT Job Reductions
 - v. Boundary Expansion
6. Finance
 - a. Accounts Paid Part I
 - b. Accounts Paid Part II
7. Human Resources
8. Lands
9. Economic Development
 - a. Draft Economic Development Strategy
 - b. Tourism and Trade Advisory Board
10. Information Technology
11. Bylaw/Policy Review and Development
12. Administration
13. Other Business
 - a. Correspondence – April, 2017
 - b. License Reports – April, 2017
14. Excusing of Councillors
15. Date of Next Meeting
16. Adjournment

Attached Documents					
 M1 Report	 Letter from AWGIC	 Financial Statements			
 Corporate Services Minutes April 4, 201	 Vision, Values and Goals	 Strategic Plan			
 Accounts Paid Part I			 Accounts Paid Part II		
 Draft Economic Development Plan					
 Correspondence April, 2017		 License Report April, 2017			



Town of Fort Smith
Corporate Services Committee
Tuesday, May 2, 2017, at 7:00 pm

Chairperson: D/M Smith
Members: Mayor Napier-Buckley (Conference Call), Cr. Kikoak, Cr. Bell,
Cr. Holtorf (Conference Call), Cr. Dumont, Cr. Patel (Conference
Call), Cr. Tuckey
Regrets: Cr. McArthur
Staff Present: Chris Bird, A/SAO; Jim Hood, Director of Corporate Services;
Katie Reid, Executive Secretary
Guests: Todd Shafer, Greg Rowe, Jessica Cox, Patti Haaima

1. Call to Order

D/M Smith called the meeting to order at 7:01 pm.

2. Delegation

- a. 2018 AWG Host Society
 - i. Mission One Report Final
 - ii. Letter from AWGIC to Host Society President
 - iii. March 31, 2017 AWG Financial Statements

Greg Rowe, President of the 2018 AWG Host Society, was pleased to provide the Mission One Report, the response from the International Committee and the Financial Statements to Council. He advised that the reports were provided in advance and asked if Council had any questions.

Cr. Holtorf asked if the Host Society is close to filling the fundraising position. Mr. Shafer advised that board members have recruited a potential member for that role. He noted that Hay River and Fort Smith's fundraising calendar are mirrored. Mr. Shafer advised that there will be a Give to the Games Campaign in November to focus on personal donations. D/M Smith noted that of 50 Corporate Sponsors only five are from Fort Smith. With this, the majority of sponsors are from Hay River and Yellowknife.

Mr. Rowe noted that one of the concerns of the Town of Hay River Council is with deficit and targets for sponsorship. He noted that most of the revenue through signed contracts aren't completed until six-months out of the games. He noted concerns with Federal funding as their commitment was to provide one million in funding and they have signed up for \$515,000 so far. Additionally, the Host Society was denied on their grant application for \$560,000 for Canada 150 Federal funding for volunteer training.

Mr. Rowe met with the Minister of MACA to encourage her department to direct the Host Society on where to source additional funding. Additionally, he advised that Mayor Mapes would be travelling to Ottawa, ON. to source contacts for revenue for the Federal government's million-dollar commitment.

Mr. Rowe advised that the Host Society has not begun fundraising although they will hold a truck raffle. He noted that the majority of corporations will be providing in-kind contributions. He noted that people can also contribute personally if the contribution falls within budget needs.

Mr. Rowe advised that their overall total is only short \$400,000 without fundraising initiatives, and considering the funding shortfall from the Federal Government. Mr. Rowe advised that the Minister of MACA encouraged the Host Society to hold a Chase the Ace as MACA does not have any more funding available. He noted that holding a local lottery to raise \$100,000 was included in the original bid and that he would potentially like to run a Chase the Ace in both communities. He encouraged both Councils to support the Chase the Ace application to raise substantial funds.

Mr. Rowe advised that the Board of Directors and Staff are working on the 300 Days Out Event. D/M Smith requested an update. Mr. Shafer advised that they are in the final planning stages for the event and that there will be opportunity for volunteer sign up. The staff are currently working to get entertainment and food for the event. It was also advised that there would be opportunity for the municipalities and the Host Society to say a few words.

Mr. Rowe advised that the Host Society has been engaging the South Slave Region through Council meetings and Trade Shows. He noted that all of the communities in the region will be partners with the games.

Cr. Kikoak requested a sign be placed at the AWGs office in Fort Smith. She also suggested that residents Air B&B their houses and stay with family during the games. Mr. Rowe advised that getting a sign on the building is a priority and that the Host Society encourages Air B&B.

D/M Smith asked how Council can assist with the AWGs. Mr. Rowe wants to confirm that everyone is on board with the games and he is aware of the concerns of a deficit and that spending has been an issue of concern. He assured Council that the Host Society is following the procurement policy set in both communities. He noted that it is unlikely that spending would be 50/50 based on size and capacity. He noted that everyone is given a fair and equitable opportunity to bid on contracts. Only two bids have been received from Fort Smith on RFPs; one for the mascot and a partial bid for food services. Mr. Shafer advised that all documents, policies and procedures have been made available to both SAOs through a shared drive.

Cr. Bell advised that the Advisory Board on Culture is excited to work with the Host Society on cultural programming. She asked if there was a position filled for culture. Mr. Shafer advised that they do have a Manager for Cultural Ceremonies and that they are creating a job description for another position. Cr. Bell asked when more information could be received. Mr. Shafer advised that a representative could attend the ABC meeting in June.

Mr. Rowe requested an update on the triparty agreement between the Towns of Hay River and Fort Smith, and the Host Society. Administration advised that the contract is being reviewed by legal counsel. Mr. Rowe requested a time frame as the lack of a contract has limited cash flow from MACA. Administration doesn't have an update at this time.

The Host Society has a twenty-two-minute video presentation of compiled footage in preparation of the games. D/M Smith requested the list of sports chairs be sent to Council to see the amount of Fort Smith and Hay River residents involved. D/M Smith suggested the video be brought to Town Hall for distribution as there were a number of Councillors on teleconference.

D/M Smith thanked the Host Society for their delegation.

3. Declarations of Financial Interest

Cr. Tuckey and Cr. Kikoak declared a financial interest with respect to the Accounts Paid Part II.

4. Review

- a. Agenda –The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Dumont

Seconded by: Cr. Tuckey

That the agenda be adopted as amended to include a donation to Fort Chipewyan.

CARRIED UNANIMOUSLY

- b. Minutes – The minutes of April 4, 2017, were reviewed and have been adopted at the Council meeting of April 18, 2017.

- c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.

- d. Strategic Plan – The Strategic Plan was reviewed. Mayor Napier-Buckley advised that the survey is now online. Mayor Napier-Buckley will be contacting Councillors with respect to community outreach.

5. Governance

- a. Council Priorities

- i. Highway Condition
- ii. Property Tax Issues
- iii. Commissioner's Land within Municipal Boundaries
- iv. GNWT Job Reductions
- v. Boundary Expansion

Mayor Napier-Buckley advised that there was a meeting with MACA, ENR and Lands regarding Commissioner's Land. She will be meeting the Regional Superintendent of MACA to discuss the outcome of the meeting.

Cr. Kikoak advised that she would be away at the time of the workshop with the MLA. She felt that there is a good relationship with the MLA and thinks he would be willing to take a message to the GNWT. She requested that a clear message be made and asked Councillors to have points for the MLA to take back to the GNWT. She has concerns with GNWT job reductions and increased job losses within the Department of Public Works. Cr. Kikoak is unsure if any official notice of the damaged highway has been put forth by the Department of Highways.

Cr. Dumont advised that there are currently crews working on repairing pot holes on the damaged parts of the highway. He still encourages Council to keep pushing.

Cr. Kikoak felt that it is due diligence for the Department of Highways to write a letter to the Town on their plans to make repairs. D/M Smith suggested this be brought up with the MLA. It was noted that there would be a lot of traffic on the highway during the Arctic Winter Games.

D/M Smith noted that the Aurora College review should be added to the list of Council priorities. Cr. Kikoak would like to hire a consultant to write a brief for communications.

Cr. Patel won't be available to attend the workshop with the MLA. She will forward some questions she would like asked at the meeting, specifically around the new Correctional Centre, Aurora College, and a follow-up on GNWT department reorganization and job cuts. She noted that the job cuts have impacted services in the community.

6. Finance

- a. Accounts Paid List Part I– The Accounts Paid List was reviewed.

RECOMMENDATION

Moved by: Cr. Dumont

Seconded by: Cr. Tuckey

That the Accounts Paid Part I for the period ending April 30, 2017, totaling \$414,270.57 be approved.

CARRIED UNANIMOUSLY

- b. Accounts Paid List Part II – The Accounts Paid List Part II was reviewed. Cr. Patel congratulated Cr. Tuckey on being the recipient of the Citizenship Award. She doesn't think the award should have been given to a Councillor or individual from within the organization. Mayor Napier-Buckley advised that students are nominated by other students in the college and advised that their qualifications are included in the nomination package. She noted that Cr. Tuckey was unanimously selected by the Selection Committee which consisted of Council representatives and a representative from the College. The criteria for the award was based on attendance, volunteerism and grades. Mayor Napier-Buckley noted that the Town used to give award for Trades Awareness and other awards.

RECOMMENDATION

Moved by: Cr. Bell

Seconded by: Cr. Dumont

That that Accounts Paid Part II for the period ending April 30, 2017, totaling \$2,427.18 be approved.

IN FAVOUR – CR. HOLTORF, CR. BELL, MAYOR NAPIER-BUCKLEY, CR. PATEL, CR. DUMONT

ABSTAINED – CR. KIKOAK, CR. TUCKEY

CARRIED

7. Economic Development

- a. Draft Economic Development Strategy – The Draft Economic Development Strategy was reviewed. Cr. Tuckey advised that the document was distributed at the Trade Show and asked if there was any feedback received on the document. Cr. Holtorf suggested that portions of the document be reviewed during Corporate Services meetings. Administration is still compiling feedback from the Trade Show. D/M Smith asked if Council would like a presentation on the feedback from Administration and requested it be added to the next Corporate Services agenda. The Director of Corporate Services confirmed that the EDO is compiling the information. He noted that the plan has also been presented to TTAB and that they are forming subcommittees to address the document. He noted that once the plan is finalized into a strategy, it will be brought to council for adoption then incorporated into the budget.

8. Other Business

- a. Correspondence – The April, 2017 correspondence was reviewed. Cr. Kikoak requested an update on the letter to Craig Browne with respect to water and sewer services. The Director of Corporate Services advised that there will be requirements for the new Correctional Centre to tie into water and sewer services and that Council will be advised at that time.
- b. Licensing Report – The April, 2017 licensing report was reviewed.

- c. Donation to fort Chipewyan – Cr. Holtorf was pleased to see the Mayor advertise return flights on Facebook, for volunteers, for search and rescue in Fort Chipewyan. He felt that it would be a good gesture for the Town to donate \$1,000 toward the recovery operation. Mayor Napier-Buckley advised that the RCMP were in charge of the main investigation although community members were contributing with search and rescue efforts. She noted that there was a stipulation with the last donation to Fort Chipewyan that emergency materials be purchased in Fort Smith, during the time of the Fort McMurray forest fire. Cr. Tuckey supports the spirit of the motion, although felt that a briefing note and informed discussion should be made prior to approval. She would like to know what the balance of the donations budget is at this time. D/M Smith noted that the recommendation will go to Council for approval and that a briefing note could be provided for that time.

RECOMMENDATION

Moved by: Cr. Holtorf

Seconded by: Cr. Patel

That the Town of Fort Smith donate \$1,000 to Fort Chipewyan for ongoing Search and Recovery efforts.

IN FAVOUR – CR. HOLTORF, CR. BELL, MAYOR NAPIER-BUCKLEY, CR. PATEL, CR. DUMONT, CR. KIKOAK

ABSTAINED – CR. TUCKEY

CARRIED

9. Excusing of Councillors

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. Dumont

That Cr. McArthur be excused from the Corporate Services Standing Committee meeting of May 2, 2017.

CARRIED UNANIMOUSLY

10. Date of Next Meeting

The next meeting of the Corporate Services Standing Committee will be June 6, 2017.

11. Adjournment

RECOMMENDATION

Moved by: Cr. Bell

Seconded by: Cr. Tuckey

That the meeting be adjourned at 8:24 pm.

CARRIED UNANIMOUSLY











Town of Fort Smith Community Services Committee

Tuesday, May 9, 2017 at 7 pm

AGENDA

1. Call to Order
2. Declaration of Financial Interest
3. Delegations
4. Review
 - a. Agenda
 - b. Minutes
 - c. Visions, Values and Goals
 - d. Community Services Master Plan
5. Recreation
 - a. Recreation Services
 - i. Recreation Stats – April, 2017
 - ii. Pool Stats – April, 2017
 - iii. Arena Stats
 - b. Recreation Advisory Board
 - i. RAB Minutes April 24, 2017
6. Library
 - a. Mary Kaeser Library
 - i. Library Stats – April, 2017
 - b. Advisory Board on Culture
7. Visitor Services
8. Community Events/Liaison with Community Organizations
 - a. Canada Day Celebration
9. Bylaw/Policy Review and Development
10. Administration
11. Other Business
 - a. Briefing Note Relay for Life
12. Excusing of Councilors
13. Date of Next Meeting
14. Adjournment

Attached Documents
<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Community Services Vision, Values and Minutes April 11, 20 </div> <div style="text-align: center;">  Goals.doc </div> <div style="text-align: center;">  Community Services Master Plan </div> </div>
<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  RCC Stats April, 2017 </div> <div style="text-align: center;">  Pool Stats April, 2017 </div> </div> <div style="text-align: center; margin-top: 20px;">  RAB Minutes April 24, 2017 </div>
<div style="text-align: center;">  Library Stats April, 2017 </div>
<div style="text-align: center;">  BN Relay for Life </div>



Town of Fort Smith
Community Services Committee
Tuesday, May 9, 2017, at 7:00 pm

Chairperson: D/M Smith
Members Present: Mayor Napier-Buckley (Conference Call), Cr. Dumont, Cr. Bell, Cr. Patel, Cr. Kikoak, Cr. Tuckey (Conference Call), Cr. Holtorf (Conference Call), Cr. McArthur
Regrets : Cr. McArthur
Staff Present: Chris Bird, A/Senior Administrative Officer; Katie Reid, Executive Secretary

1. Call to Order

D/M Smith called the meeting to order at 7:01 pm.

2. Review

a. Agenda – The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. Kikoak

That the agenda be adopted as amended to include discussion on the Daycare Society and Intergenerational Day.

CARRIED UNANIMOUSLY

b. Minutes – The minutes of April 11, 2017, were reviewed and have been adopted at the Council meeting of April 18, 2017.

c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.

d. Community Services Master Plan – The Master Plan was reviewed. Cr. Holtorf requested an update on the Strategic Plan. Administration doesn't have an update at this time. Mayor Napier-Buckley advised that next steps include community stakeholder engagement. She will be contacting Councillors with respect to the engagement process. Cr. Patel asked how many surveys have been completed so far and if the survey is online. Mayor Napier-Buckley is unsure of the amount of surveys completed and advised that a link for the online survey will be advertised. Cr. Kikoak would like to review a copy of the contract to clarify the roles of the consultant. Cr. Holtorf would also like to review the contract. Administration will forward the request to Mr. Morrison. Cr. Bell would like Councillors to individually distribute paper copies of the survey. Cr. Holtorf asked if the Economic Development Strategy could be shared with the consultant to integrate into the plan.

3. Recreation

a. Recreation Services

i. Recreation Statistics – The April, 2017 recreation statistics report was reviewed. Administration advised that numbers are significantly lower from April 2016 and the previous month. He felt that this is due to the two-week spring break and nice weather. He advised that Circus Camp was well received with fifty-one participants and 144 spectators. Additionally, College Graduation and an Autism Awareness Ping Pong Fundraiser were held at the Recreation Centre in April. Cr. Kikoak noted that the paint on the curling rink is in rough condition and requested this be repaired for High School Grad. Administration will speak to maintenance to see if the issue can be rectified although he has heard that it is difficult to remove the paint on the curling rink surface. D/M Smith encouraged groups to use the arena as an alternative facility.

- ii. Pool Statistics – The April, 2017 pool statistics report was reviewed. Administration advised that pools usage has also decreased in April. He noted that usage fluctuates as per what is happening in the community.
 - b. Recreation Advisory Board
 - i. RAB Minutes April 24, 2017 – The RAB minutes were reviewed. Administration advised that the board was updated on the Snowboarding Territorials and the Circus Camp. Additionally, the EDO reviewed the Economic Development Plan and RAB was pleased with the marketing plan for sports. The board also discussed upcoming events. Cr. Kikoak suggested changing the date of the Frolics so that volunteers aren't burnt-out for the AWGs. She suggested having a dinner with the coordinators of different festivals. She suggested this be done annually. D/M Smith thought this was an excellent idea on a regional level and noted that the Frolics weekend is a big economic opportunity for the community.
- 4. Library
 - a. Library Services
 - i. Library Statistics – The April, 2017, library statistics report was reviewed. Administration advised that the statistics for April are steady although programming was decreased due to Spring Break. He noted that the Story Time Programmer was at the RCC assisting with Day Camp. He noted that five people attended a family literacy event and that numbers are consistent with previous years.
 - b. Advisory Board on Culture – Cr. Bell advised that the meeting on May 3rd was rescheduled to May 10th. She will provide an update at the next Community Services meeting.
- 5. Visitor Services
 - D/M Smith has seen job postings for the Visitor Information Centre. Administration is in the process of hiring two staff members for the VIC for May 23rd.
- 6. Community Events/Liaison with Community Organizations
 - a. Canada Day Celebration – Cr. Patel would like Council to coordinate better for the fish fry. Also, she would like the Canada 150 theme expanded on to acknowledge history. She suggested a subcommittee be formed to prepare. Mayor Napier-Buckley and Cr. Tuckey are in favour of working together in preparation. Cr. Tuckey suggested a staging manual be created for Canada Day. Mayor Napier-Buckley will request a meeting next week. Cr. Holtorf doesn't see any cultural overlap in the Downtown Development landscaping. D/M Smith requested an update on the Staff Appreciation BBQ.

- b. Community Daycare Society – D/M Smith noted that there was an announcement from the society that they are stalled due to accommodations. D/M Smith felt this should be brought back to Council due to the amount of work done by volunteers in finding funding and hiring staff. He doesn't want to see the society lose momentum. His opinion is that Council missed the point by focusing on short term lease agreements, rather than the need for a daycare in the community. He suggested Council lobby that the GNWT make necessary repairs to college buildings. D/M Smith acknowledged that students do not attend school in Fort Smith, or dropout, due to lack of childcare. Mayor Napier-Buckley agreed that college infrastructure needs to be kept up to date. D/M Smith asked if the Mayor has seen the report, prepared by the Department of Public Works, on the state of Mount Aven. Mayor Napier-Buckley has not seen the report. D/M Smith would like to obtain a copy of the report and discuss further when the Mayor is back. Mayor Napier-Buckley will request a copy from the college.

7. Other Business

- a. Briefing Note Relay for Life – The briefing note was reviewed. Administration advised that Relay for Life is a fundraising event for Cancer held in the community every two years. Relay for Life organizers are requesting Council to supply and cook a hamburger/hot dog meal, as in the past. Secondly, they are requesting the use of the credit card machine for their silent auction fundraising event and that the credit card interest rates are 3-4%. The organizers are also looking for a number of in-kind donations. He noted that as a community partner, a motion would not be required to provide the in-kind contributions, although they have been advised that there are contractors that supply portable toilets. Administration advised that the organizers are also looking for a donation of a RCC Punch Pass worth \$72. Cr. Dumont asked if the organizers are requesting to use the stage. Administration confirmed that they are requesting the use of the portable stage rather than the large stage. Cr. Holtorf asked if the interest charges from the credit card machine would come from the donations budget. Administration confirmed this. Cr. Holtorf felt the supper should be included as a donation. Cr. Dumont will be available to cook for the participants. Cr. Patel will be away that weekend.

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. Dumont

That Council supports Relay for Life by providing a meal and cooking for the participants; and

That the Town of Fort Smith support Relay for Life by accommodating the multiple in-kind contributions; and

Furthermore, that the Town donate the use of the Credit Card Machine for their Silent Auction Fundraising Event on May 13th, 2017 and that the credit card machine fees be waived.

CARRIED UNANIMOUSLY

- b. Briefing Note Intergenerational Day – The briefing note was reviewed. Administration advised that a request was received from the NWT Seniors' Society that Council proclaim June 1st Intergenerational Day Canada. Cr. Patel is in favour of the proclamation and would like events planning in conjunction. Mayor Napier-Buckley was contacted by the local Seniors' Society and they had requested Council hold a BBQ for the Seniors. Cr. Holtorf asked how the Town advertises events without a newspaper. Administration advised that the proclamation can be advertised via facebook and the website.

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. Bell

That Mayor and Council declare June 1st Intergenerational Day Canada.

CARRIED UNANIMOUSLY

8. Excusing of Councillors
RECOMMENDATION
Moved by: Cr. Bell
Seconded by: Cr. Patel
That Cr. McArthur be excused from Community Services Meeting
May 9, 2017.
CARRIED UNANIMOUSLY

9. Date of Next Meeting
The next meeting of the Community Services Standing Committee will be held on June 13, 2017.

10. Adjournment
RECOMMENDATION
Moved by: Cr. Kikoak
Seconded by: Cr. Bell
That the meeting be adjourned at 7:58 p.m.
CARRIED UNANIMOUSLY










Town of Fort Smith Municipal Services Committee

Tuesday, May 9, 2017, at 8:15 p.m.

AGENDA

1. Call to Order
2. Declaration of Financial Interest
3. Delegations
4. Review
 - a. Agenda
 - b. Minutes
 - c. Vision, Values and Goals
 - d. 2017 Capital Plan
5. Water and Waste Water
6. Public Works
7. Facility Maintenance
8. Environmental
 - a. Briefing Note Landfill Earthworks Tender
9. Fleet Management
10. Sustainable Development
 - a. Sustainable Development Advisory Board
 - i. SDAB Minutes April 13, 2017
11. Protective Services
 - a. Fire Department
 - i. April, 2017 Statistics
 - b. Ambulance Department
 - i. April, 2017 Statistics
 - c. Bylaw Department
 - d. Emergency Preparedness
12. Bylaw/Policy Review and Development
13. Administration
14. Other Business
15. Excusing of Councillors
16. Date of Next Meeting
17. Adjournment

Attached Documents	
  	
Municipal Services Minutes April 11, 20	Vision, Values and Goals.doc
 	
BN Landfill Earthworks Tender	SDAB Minutes April 13, 2017
 	
Fire Department Stats April, 2017	Ambulance Stats April, 2017



Town of Fort Smith
Municipal Services Committee Meeting
Tuesday, May 9, 2017 at 8:01 pm.

Chairperson: Cr. Dumont
Members Present: Mayor Napier-Buckley (Conference Call), Cr. Bell, Cr. Kikoak, Cr. Tuckey (Conference Call), Cr. Patel, D/M Smith, Cr. Holtorf (Conference Call)
Regrets: Cr. McArthur
Staff Present: Chris Bird, A/SAO; Katie Reid, Executive Secretary

1. Call to Order

Cr. Dumont called the meeting to order at 8:01 pm.

2. Review

- a. Agenda – The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Bell

Seconded by: Cr. Patel

That the agenda be adopted as amended to include discussion on communication.

CARRIED UNANIMOUSLY

- b. Minutes – The minutes of April 11, 2017, were reviewed and were adopted at the Council meeting of April 18, 2017. Cr. Bell asked if the Town will be partnering with organizers to rainbow-paint the crosswalks. Also, she had concerns about the recent line painting and felt the lines were too thin. Administration advised that a gay/straight alliance has formed at the high school and that they are looking to get involved with the painting. Additionally, the UNW is involved with the project. On May 13th, they will be painting the crosswalk in front of the post office and the high school. Cr. Patel asked if there was progress in ordering the new LCD sign and noted that she has concerns with the brightness of the sign with residents living on King Street. It was asked if third party funding was found to fund the additional \$5,000. Administration confirmed that the NWT Metis Nation will fund the additional \$5,000 and that the sign would be multilingual. They would also help with translations.
- c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.
- d. 2017 Capital Plan – The Capital Plan was reviewed. Cr. Holtorf noted that \$50,000 is budgeted for ICSP and asked if an HR Plan and other plans are being developed in conjunction. Administration will forward the question to Mr. Morrison.

3. Environmental

- a. Briefing Note Landfill Earthworks Tender – The briefing note was reviewed. Administration advised that a contract is awarded annually to compact and cover waste at the Landfill Facility. He noted that additional work is also required in 2017 for extra sand and a dozer required to stockpile the sand. Maskwa Engineering has recommended the tender be awarded to the lowest bidder, Locust Mowing. D/M Smith asked if the Town was happy with the scope of work done by the contractor in 2016. Administration advised that the additional work is required as the Landfill is not currently in compliance with the water license. Cr. Holtorf would be more comfortable with amending the recommendation that Council approves based on the recommendation from Maskwa Engineering. Cr. Tuckey felt that the amendment would be redundant as all tenders are reviewed by the consultant. Cr. Patel is not in favour of amending the recommendation.

RECOMMENDATION

Moved by: Cr. Patel

Seconded by: Cr. Bell

That Council award the 2017 Landfill Earthworks contract to Locust Mowing for the tendered price of \$53,400.

CARRIED UNANIMOUSLY

4. Sustainable Development

a. Sustainable Development Advisory Board

- i. SDAB Minutes April 13, 2017 – The SDAB minutes were reviewed. Cr. Patel advised that the majority of the meeting was a presentation from CAB Construction on their tiny home proposal. She noted that the project is only worth moving forward with if profitable.**

5. Protective Services

a. Fire Department

- i. Statistics Report – The April, 2017, statistics report was reviewed. Administration advised that April was a quiet month for the Fire Department. He noted that there were four training meetings and two CO2 investigations. Additionally, there was prescribed burning of brush piles on April 23rd. He was pleased with the fire abatement.**

b. Ambulance Department

- i. Statistics Report – The April, 2017, statistics report was reviewed. Administration advised that April was a quiet month for the Ambulance Department. He noted that there were less than half the calls in April from the previous month and year.**

c. Bylaw Department

- i. Bylaw Statistics Report – The April, 2017, statistics report was reviewed. Administration advised that there were a number of dogs at large in April and one dog taken to the pound. He noted that there were a few speeding incidents for first offenders and warnings issued.**

Cr. Patel asked if the communications phone system is ready to use for fire season. She noted that the GNWT has an emergency phone system and suggested it be integrated with the Towns. Administration will forward comments to Mr. Morrison. Mayor Napier-Buckley had called out to Councillors interested in training for the software. She noted that the software has to be populated with phone numbers. She has received two responses from Councillors interested in training with the new Protective Services Supervisor.

6. Administration

- a. Communications – Cr. Kikoak has heard concerns from residents about the website. Cr. Kikoak has also signed up for website notifications and has not been receiving any. She is unsure if this service is still working. She also has concerns about having the new LCD sign up at the RCC and giving the impression that the RCC is where Town Hall communicates. She was wondering if the front desk at the RCC should be mirrored to the front desk at Town Hall. Administration thanked Cr. Kikoak for her concerns with the website. He advised that he is also subscribed and receives notifications and will help her in rectifying the issue.**

7. Excusing of Councillors

RECOMMENDATION

Moved by: Cr. Kikoak

Seconded by: Cr. Bell

That Cr. McArthur be excused from the Municipal Services Standing Committee Meeting on May 9, 2017.

CARRIED UNANIMOUSLY

8. Date of Next Meeting

The next Municipal Services Standing Committee meeting will be held on June 13, 2017.

9. Adjournment

RECOMMENDATION

Moved by: Cr. Kikoak

Seconded by: Cr. Patel

That the meeting be adjourned at 8:36 pm.

CARRIED UNANIMOUSLY